

SAN JOAQUIN REGIONAL TRANSIT DISTRICT
BOARD OF DIRECTORS MEETING – NOTICE AND AGENDA
10:00 A.M. ON FRIDAY, SEPTEMBER 17, 2021

This meeting is being held in accordance with California Governor Gavin Newsom’s Executive Orders N-29-20 and N-33-20 as well as recommendations from the California Department of Public Health. The Board of Directors meeting on September 17, 2021 will not have a physical location. This will be a remote-only meeting, telephonically via Zoom Video Communications.

Members of the public can attend the RTD Board Meeting (audio only) by dialing: (669) 900-6833 Meeting ID: 827 8102 5167 or by viewing a live broadcast of the meeting online at <https://us06web.zoom.us/j/82781025167>.

Persons wishing to address the Board must submit a public comment request by sending an email to BoardSupport@sjRTD.com or by calling (209) 467-6613. All comments must be received by 9:00 a.m. on Friday, September 17, 2021.

RTD is committed to ensuring that all meetings are accessible regardless of an individual’s ability or access method. If you need a reasonable accommodation, please contact RTD’s Chief Executive Office at (209) 467-6613. *For language assistance, interpreter services, please contact (209) 943-1111. Para información en Español, por favor llame al (209) 943-1111.*

1. CALL MEETING TO ORDER
2. MOMENT OF SILENCE/REFLECTION
3. PLEDGE OF ALLEGIANCE TO THE FLAG
4. ROLL CALL
5. SPECIAL PRESENTATIONS
 - A. EMPLOYEES OF THE MONTH
Special recognition of the Administration, Maintenance, and Transportation Employees of the Month.
6. PUBLIC COMMENT

Each person who addresses the Board shall not make slanderous or profane remarks to or about any member of the Board, staff, or general public. Any person who utters loud, threatening, personal, or abusive language, who is unduly repetitious or engages in extended discussion of irrelevancies, or who engages in any disorderly conduct which disrupts, disturbs, or impedes the orderly conduct of any Board meeting shall, at the discretion of the presiding officer or a majority of the Board, be barred from further audience before the Board during that meeting. All public comments shall be limited to no more than FIVE MINUTES. In addition, applause, loud noises, or any other outbursts or disruptions from the audience are not allowed during or after a public comment. At the discretion of the presiding officer, those who are in violation of this protocol may be disconnected from the meeting.

7. REPORTS
 - A. CHIEF EXECUTIVE OFFICER (CEO) UPDATE

- B. STATE/FEDERAL LEGISLATIVE UPDATE
 - C. FINANCIAL UPDATE
August financial reports provided to the Board.
8. CONSENT CALENDAR
- A. RESOLUTION: APPROVING THE MINUTES OF THE AUGUST 20, 2021 REGULAR BOARD OF DIRECTORS MEETING
Board approval of minutes.
 - B. RESOLUTION: AWARDING A CONTRACT TO SHARED MOBILITY, INC. DBA MOBILITY DEVELOPMENT FOUNDATION (MDF) TO PROVIDE ELECTRIC PEDAL-ASSIST BIKE SHARING PROGRAM FOR A TOTAL CONTRACT AMOUNT NOT TO EXCEED \$821,000
Board award of contract.
9. QUESTIONS AND COMMENTS FROM DIRECTORS AND STAFF
10. CLOSED SESSION
- A. CONFERENCE WITH LABOR NEGOTIATOR
Agency Negotiator: Gloria Salazar, CEO
Employee Organization: Amalgamated Transit Union, Local 256
 - B. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION
[Paragraph (1) of subdivision (d) of Government Code, Section 54956.9]:
 - 1. San Joaquin Regional Transit District vs. DSS-2731 Myrtle LLC, et al., San Joaquin Superior Court Case No. 39-2010-00252684-CU-EI-STK
 - 2. Victor Picinich vs. San Joaquin Regional Transit District,
WCAB: ADJ14309145 and ADJ14309142
Claim No. SJSP-549367 and SJSR-549348
 - C. PUBLIC EMPLOYMENT
Title: Chief Executive Officer
11. ADJOURNMENT

NOTE: THE BOARD OF DIRECTORS WILL ADJOURN THIS MEETING TO MEET AGAIN ON FRIDAY, SEPTEMBER 24, 2021 AT 2:00 P.M.

DATE POSTED: SEPTEMBER 10, 2021

**SPECIAL PRESENTATION: RECOGNITION OF ADMINISTRATION, MAINTENANCE,
AND TRANSPORTATION EMPLOYEES OF THE MONTH**

**LEAD STAFF: GLORIA SALAZAR
CHIEF EXECUTIVE OFFICER**

BACKGROUND:

To qualify as Employee of the Month (EOM), employees must meet the following basic requirements:

1. Has been an employee for at least six months.
2. Has not been selected EOM for the previous six months.
3. Has a perfect attendance record for the month.
4. Does not have any disciplinary action pending or in effect.

RTD selects EOMs based on the following criteria:

1. Takes initiative and accepts and carries out additional responsibilities beyond regular job assignments.
2. Provides exceptional internal and external customer service by being courteous and helpful.
3. Projects a positive image and has a helpful and cooperative attitude.
4. Exemplifies trustworthy and ethical behavior.
5. Promotes a positive work environment.
6. Comes to work on time, on a daily basis.

The Administrative EOMs are selected as follows:

1. A member of the management team nominates employees at a monthly meeting.
2. Nominees are selected as EOM when they receive at least a 2/3 majority of the votes cast by members of the management team.

A majority of their respective supervisors selects Maintenance and Transportation EOMs. There may be months where no EOM is selected for Administration, Maintenance, or Transportation.

Every EOM receives:

- \$75.00 gift card.
- Certificate and acceptance photograph.

RTD recognizes EOMs by posting their photographs in the employee newsletter, "As the Wheels Turn," and at each RTD facility in frames designed for EOM recognition.

The EOM program provides that RTD selects the Employee of the Year (EOY) from the previous 12 months' EOMs. RTD offers EOYs the opportunity to represent their department/division at one of the conferences of the American Public Transportation Association (APTA).

REPORT: CHIEF EXECUTIVE OFFICER UPDATE

**LEAD STAFF: GLORIA SALAZAR
CHIEF EXECUTIVE OFFICER**

POLICE ACTIVITIES

Officer Zavala worked 17 days and other officers worked one day. Their production statistics for August are listed below:

Type of Report Filed	Quantity	Type of Report Filed	Quantity	Type of Report Filed	Quantity
Felony Arrests	4	Intoxication Arrests		Field Interviews	53
Warrant Arrests	4	Moving Citations		PC 640 Citations	
Other Arrests		SMC Citations	1	Misdemeanor Arrests	3
Parking Citations	1	Traffic Citations		Abandoned Autos	
Other Citations	2	Vehicles Towed	7	Narcotics Confiscated	
Calls for Service	52	Weapons Seized		Weapons Confiscated	3

MEETINGS

RTD participated in meetings of the following committees and organizations:

- **Advanced Clean Transportation (ACT) Expo:** CEO Gloria Salazar, Chief Operating Officer (COO) Darla Smith, Maintenance Superintendent Brad Menil
- **APTA Bus Operations Monthly Meeting:** CEO Gloria Salazar
- **Cape May County, NJ Free-Fare Transportation:** CEO Gloria Salazar, Deputy CEO Kimberly Gayle, Service Development Manager Damaris Galvan
- **Downtown Stockton Alliance Board Meeting:** Project Controls Manager Merab Talamantes
- **Integrated Mobility Innovation (IMI) Monthly Grantee Meeting:** CAIO Mike Thompson
- **RTD Special Retirement Board Meeting:** CEO Gloria Salazar, Deputy CEO Kimberly Gayle, CAIO Mike Thompson, Project Controls Manager Merab Talamantes, Director of Finance Virginia Alcaide, Finance Manager Ravi Sharma, Human Resources Manager Malika McGee, Maintenance Superintendent Brad Menil
- **San Joaquin Council of Governments (SJCOG) Board Meeting:** Deputy CEO Kimberly Gayle
- **SJCOG Interagency Transportation Committee (ITC) Meeting:** Deputy CEO Kimberly Gayle
- **SJCOG Management and Finance Advisory Committee:** Deputy CEO Kimberly Gayle
- **SJCOG Technical Advisory Committee (TAC) Meeting:** Deputy CEO Kimberly Gayle
- **San Joaquin Partnership Board Meeting:** Project Controls Manager Merab Talamantes
- **San Joaquin Regional Rail Commission (SJRRC) Board Meeting:** Deputy CEO Kimberly Gayle
- **Southern California Regional Transit Training Consortium (SCR TTC) Finance and Budget Committee:** CEO Gloria Salazar
- **Sustainable Transportation Equity Project (STEP) Stockton Mobility Collective:** Deputy CEO Kimberly Gayle, CAIO Mike Thompson, COO Darla Smith

WEBINARS

RTD staff participated in the following webinars and trainings:

- Cadet Training
- Coach Familiarization
- Restoring Transit Ridership Sessions 2 and 4
- Skills Testing DMV
- Transit Renewal Initiatives with America's Open and Transit Open

EVENTS

Van Go! Fare Equity Analysis

As a result of findings from the Service and Fare Equity Analysis in accordance with RTD and RTD's Title VI requirements, RTD is undertaking measures to solicit feedback from the public on the impacts of fare increases to identify measures to address changes in Van Go! fares. RTD began its outreach efforts on August 26 with an online survey to collect information on the use of Van Go! Service in both English and Spanish. Two virtual workshops (September 23 and 30) will be publicized through included website notification, social media ads, email blasts, and bus inserts. In addition to the social media push, RTD will also send direct mailers to minority groups and flyers to various community centers and medical offices beginning September 9. RTD will also post a legal notice in the local newspaper a week before the public meeting.

RTD Partners with StocktonCon

With an Express Route 40 stop less than 100 yards away from the event entrance, RTD was named the official mode of transportation for StocktonCon for the weekend of September 11. Attendees received a discount on admission when they showed their valid bus passes at the box office. Cross-promotion outreach efforts included bus ads, social media campaigns, email blasts, and promotions at the event.

REPORT: STATE/FEDERAL LEGISLATIVE UPDATE

**UPDATED BY: KIMBERLY GAYLE
DEPUTY CEO**

**PAT JORDAN
JORDAN & ASSOCIATES**

FEDERAL

August 13, 2021. The Senate passed a bipartisan infrastructure package on August 10, known as the Infrastructure Investment and Jobs Act (HR 3684). Democrats cannot officially advance the reconciliation package until both chambers adopt the Fiscal 2022 budget resolution that contains the instructions needed for that process. Both Pelosi and Senate Majority Leader Charles Schumer (D-NY) have said they hope to have the reconciliations bills drafted by September 15. <https://bit.ly/3tqseHI>

August 24, 2021. The House adopted the Fiscal 2022 budget resolution (S Con Res 14) unlocking the reconciliation process that Democrats are planning to use to draft a \$3.5 trillion package of spending and tax breaks for families, lower-income workers, health care education, clean energy and transit. The 220-212 party-line vote was on the rule for floor debate (H Res 601) governing a separate voting rights bill (HR 4) and eventually the Senate-passed infrastructure bill (HR 3984), which Democratic leaders have pledged a vote by September 27. <https://bit.ly/3tuThla>

Impact to RTD: The \$3.5 trillion budget resolution gives the House Transportation and Infrastructure (T&I) Committee a directive to report changes in laws under its jurisdiction that increase federal deficits by \$60 billion over the next 10 fiscal years. T&I Chairman Peter DeFazio (D-OR) wants to use the reconciliation process to increase funding for transit capital and infrastructure. DeFazio also wants to use reconciliation to reinstate the 1,475 earmarks, or member-requested projects, included in the House transportation bill. RTD's Solar Phase 2 member-requested project would also be included in the earmarks.

Other Reports/Notices/News Articles

August 17, 2021. The Federal Transit Administration (FTA) announced a Transit Renewal Initiative Summit on August 27 featuring transit industry leaders and advocacy representatives discussing “best of the best practices” to increase ridership. The report is a culmination of what FTA heard during three listening sessions held in July and August 2021. Transit agencies nationwide — large and small, urban and rural — can consider adapting these practices to renew ridership on their systems. <https://www.transit.dot.gov/about/americas-open-and-transits-open-final-report>

August 19, 2021. The FTA announced that the National Transit Institute (NTI) is offering additional virtual Assault Awareness, Prevention, and Violence in the Transit Workplace courses. The courses support the FTA Enhanced Transit Safety and Crime Prevention Initiative to provide information and resources to help transit agencies address and prevent crime on their systems and protect transit workers and riders. <https://bit.ly/36Rzdzd>

August 30, 2021. The American Public Transportation Association (APTA), along with a broad coalition of 45 industry partners, sent letters to Congressional Committee leaders and Secretary of Transportation Pete Buttigieg urging Congress and the Administration to provide at least \$10 billion of additional public transit funding in the reconciliation bill, the Build Back Better Act. The Infrastructure Investment and Jobs Act (IIJA), as passed by the Senate, includes \$39 billion of new investment for public transit. Links to the letters to Secretary Buttigieg and Congressional Committee leaders are here: <https://bit.ly/38KiX3H>
<https://bit.ly/3neYWKS>

September 7, 2021. FTA published a notice urging transit agencies to continue emphasizing the importance of vaccinations for their workers and communities as vaccination rates increase. FTA is calling on transit leaders to share this information with employees. FTA has awarded grants under the American Rescue Plan to help cover expenses to vaccinate transit workers. <https://bit.ly/3n8Uw8f>

STATE

August 23, 2021. The California Air Resources Board (CARB) announced that clean vehicle purchases and new projects since December 2020 will eliminate 11,000 tons of air pollutants and toxics from California's air. CARB administers the California Climate Investments program, funded with proceeds from the State's Cap-and-Trade GHG emissions reduction program. The Legislature has appropriated \$15.4 Billion for projects statewide, \$9 billion of which either is underway or completed. Approximately \$4.5 billion of all implemented funds directly benefit California's priority populations, which include disadvantaged and low-income communities and low-income households statewide. According to CARB, 740 transit agency projects have been funded that add or expand transit service. <https://bit.ly/3yRnJXE>

August 25, 2021. CARB held a public work group meeting to provide an update and discuss proposed changes to the Clean Mobility Options Voucher Pilot Program (CMO). CMO provides funding for the design and implementation of clean mobility projects in California's under-resources communities. There is a proposal to equalize first-day applications by placing them in random order if applications received on the first day exceed available funds. A link to the presentation is here: <https://bit.ly/3n5YUVI>

September 2, 2021. CARB held a public workshop to discuss the Draft Cap-and-Trade Auction Proceeds Fourth Investment Plan. Every three years, the Department of Finance, in consultation with CARB and other State agencies, submits an Investment Plan to the Legislature to guide the investment of Cap-and-Trade auction proceeds. The Fourth Investment Plan will cover Fiscal Years 2022-2023 through 2024-2025 and is due to the Legislature in January 2022. Priority investment types identified in the Investment Plan do not guarantee funding but provide recommendations to the Legislature on potential funding opportunities to consider. A link to the draft plan is here: <https://bit.ly/38LeUUv>

Impact to RTD: RTD staff are staying informed of these funding opportunities. The investment of Cap-and-Trade auction proceeds currently being developed through the Fourth Investment Plan will be submitted to the Legislature in January 2022 and could provide additional funding for transit that could benefit RTD.

REPORT: FINANCIAL UPDATE

**LEAD STAFF: RAVI SHARMA
FINANCE MANAGER**

DISCUSSION:

Finance staff will provide an update on the following:

- August Revenue and Expense Summary
- Cash Flow Projection

**San Joaquin RTD
 FY2022 Revenue & Expense Summary
 Year to Date Comparison to Annual Budget
 For the Period Ending August 31, 2021
 (17% of Fiscal Year)**

	Annual Budget	Year to Date Amount (Accrual Basis)	Annual Budget Balance	% of YTD Amount vs. Annual Budget	Year to Date Amount (Cash Basis)
REVENUES					
PASSENGER FARES & SPECIAL FARES	\$ 1,048,085	\$ 264,594	\$ 783,490	25%	\$ 264,594
NON-TRANSPORTATION REVENUES	346,070	50,019	296,051	14%	50,019
FEDERAL GRANTS (5307)	6,646,063	720,593	5,925,470	11%	-
FEDERAL GRANTS (5310)	249,529	-	249,529	0%	-
PROPERTY TAXES	700,797	116,800	583,998	17%	-
TDA - STA	175,000	-	175,000	0%	-
TDA - LTF	20,909,178	3,401,017	17,508,161	16%	-
LCTOP	650,737	108,456	542,281	17%	-
Transformative Climate Communities Grant (TCC)	78,252	14,681	63,571	19%	-
MEASURE K	5,708,775	950,914	4,757,862	17%	-
FEDERAL American Rescue Plan (5307)	3,612,754	602,126	3,010,628	17%	-
FEDERAL CRRSAA (5310)	57,396	-	57,396	0%	-
FEDERAL American Rescue Plan (5310)	57,396	-	57,396	0%	-
FEDERAL CARES Act (5311)	1,288,034	214,672	1,073,362	17%	-
TOTAL REVENUES	\$ 41,528,066	\$ 6,443,871	\$ 35,084,194	16%	\$ 314,614
EXPENSES					
WAGES AND FRINGE BENEFITS	29,143,750	3,477,897	25,665,853	12%	2,986,924
SERVICES	3,435,018	404,316	3,030,702	12%	319,161
MATERIALS & SUPPLIES	3,317,214	319,415	2,997,799	10%	191,635
UTILITIES	1,150,078	168,451	981,627	15%	103,859
INSURANCE	1,838,575	166,175	1,672,400	9%	-
TAXES	285,950	25,529	260,421	9%	12,167
PURCHASED TRANSPORTATION	1,034,000	445,111	588,889	43%	-
MISCELLANEOUS EXPENSES	1,323,481	112,680	1,210,801	9%	106,664
TOTAL EXPENSES	\$ 41,528,066	\$ 5,119,574	\$ 36,408,492	12%	\$ 3,720,410
Net Revenue (Deficit)	-	1,324,297			(3,405,796)
<i>Less Stimulus Grants</i>		<i>(816,798)</i>			<i>-</i>
Adjusted Net Revenue (Deficit)		507,499			(3,405,796)

Funds used to bridge the cash shortfall:

Advance local funds

3,405,796

San Joaquin RTD												
Twelve Months Cash Flow Projection (amounts in 000's)												
	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22
Beginning Cash Balance	\$23,726	\$25,173	\$24,040	\$21,817	\$21,485	\$20,020	\$21,293	\$22,070	\$20,423	\$19,105	\$19,883	\$18,235
Add: Projected Cash Inflow	4,425	2,198	2,762	2,548	1,800	4,123	3,548	1,123	1,623	3,548	1,123	1,123
Less: Projected Cash Outflow	-2,977	-3,332	-4,984	-2,880	-3,265	-2,850	-2,770	-2,770	-2,940	-2,770	-2,770	-2,770
Draw From Line of Credit	0	0	0	0	0	0	0	0	0	0	0	0
Projected Month-end Cash Balance	\$25,173	\$24,040	\$21,817	\$21,485	\$20,020	\$21,293	\$22,070	\$20,423	\$19,105	\$19,883	\$18,235	\$16,588
LINE OF CREDIT (LOC) BALANCE:												
Beginning Balance	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Advance	0	0	0	0	0	0	0	0	0	0	0	0
Payoff	0	0	0	0	0	0	0	0	0	0	0	0
Unpaid Balance	0	0	0	0	0	0	0	0	0	0	0	0
Available LOC	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
CASH INFLOW DETAILS:												
Fare Revenue	111	94	94	94	94	94	94	94	94	94	94	94
Advertising, Rental, Interest & Other Income	24	29	29	29	29	29	29	29	29	29	29	29
Federal 5307	4,191					3,000						
Property tax Revenue					503				500			
TDA-STA Operating					175							
TDA-STA Capital	98						1,000			1,000		
TDA-LTF			1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
LCTOP		651										
Measure K Operating		1,425		1,425			1,425			1,425		
SB1-State of Good Repair			466									
Federal 5339 MCI Commuters 2			915									
Measure K MCI Commuter 2			258									
Projected Cash Inflow	4,425	2,198	2,762	2,548	1,800	4,123	3,548	1,123	1,623	3,548	1,123	1,123
PROJECTED DRAW FROM LINE OF CREDIT	0	0	0	0	0	0	0	0	0	0	0	0
CASH OUTFLOW												
Payroll and Payroll Related Expenses	1,373	1,585	1,585	1,585	2,000	1,585	1,585	1,585	1,585	1,585	1,585	1,585
Accounts Payable Check-runs	929	1,100	1,100	1,100	1,100	1,100	1,100	1,100	1,100	1,100	1,100	1,100
Purchased Transportation Invoices	487	514	400	85	85	85	85	85	85	85	85	85
Capital Payments:												
2 MCI Commuter Buses			1,639									
Trapeze		50	50	30								
Transit System Redesign Study	107	83	40	80	80	80						
Battery Energy Storage System	32											
Cyber Security Management Tool	50											
Measure K loan Interest to SJCOG			170					170				
Projected Cash Outflow	2,977	3,332	4,984	2,880	3,265	2,850	2,770	2,770	2,940	2,770	2,770	2,770

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
OF THE SAN JOAQUIN REGIONAL TRANSIT DISTRICT
FRIDAY, AUGUST 20, 2021

Pursuant to Executive Orders N-29-20 and N-33-20 issued by California Governor Gavin Newsom, the Board of Directors of the San Joaquin Regional Transit District (RTD) held a Regular Meeting at 10:00 a.m. on Friday, August 20, 2021 telephonically via Zoom Video Communications.

Members of the public were able to attend the RTD Board Meeting (audio only) by dialing: (669) 900-6833 Meeting ID: 825 0590 4725, or by viewing a live broadcast of the meeting online at <https://us06web.zoom.us/j/82505904725>.

1. CALL MEETING TO ORDER Chair Michael Restuccia called the meeting to order at 10:00 a.m.
2. MOMENT OF SILENCE/REFLECTION Chair Restuccia called for a moment of silence and reflection.
3. PLEDGE OF ALLEGIANCE TO THE FLAG Chair Restuccia led the pledge.
4. ROLL CALL Present: Michael Restuccia, Chair
Gary Giovanetti, Vice Chair
Joni Bauer, Director
Les Fong, Director
Balwinder Singh, Director

Staff Present (via videoconference)

Gloria Salazar, CEO
Kimberly Gayle, Deputy CEO
Al Hoslett, RTD Legal Counsel
Merab Talamantes, Project Controls Manager
Darla Smith, Chief Operating Officer
Mike Thompson, Chief Administration and Innovation Officer
Ravi Sharma, Finance Manager
Qin Huang, Finance Senior Specialist
Pinky Acosta, Senior Accountant
Maximilian Cao, Interim Supervisor of Marketing and Customer Engagement
Angela Chang, Marketing Senior Specialist
Malika McGee, Human Resources Manager
Elizabeth Fernandez, Service Development Specialist
Kong Her, Service Development Specialist
John Coose, Facilities Superintendent
Brad Menil, Maintenance Superintendent
Keo Xanouvong, Transportation Supervisor
Larry Bottley, Transportation Supervisor
LaShonda Nelson, Transportation Supervisor
Omar Thomas, Transportation Supervisor
Ralph Del Rosario, Transportation Supervisor
Troy Comier, Transportation Supervisor
Grace Doi, Technical Writer

Members of the Public Who Indicated They Were Present

David Reed

5. SPECIAL PRESENTATIONS

A. EMPLOYEES OF THE MONTH (EOM)

- i. July Team Award – Transportation Supervisors: Keo Xanouvong, Larry Bottley, LaShonda Nelson, Omar Thomas, Ralph Del Rosario, Troy Comier
- ii. July EOM – Administration: Transportation Supervisor Omar Thomas

B. YEARS OF SERVICE RECOGNITION

- i. Facilities Technician C Phil Schmit

6. PUBLIC COMMENT

No public comments were received.

7. REPORTS

A. CHIEF EXECUTIVE OFFICER UPDATE

CEO Gloria Salazar provided a written report and oral update highlighting the following:

With the assumption of County Services, there are eight remaining vacancies for County Service Operators and a few other open positions. All Van Go! Operator positions have been filled.

Stockton Unified School District (SUSD) returned to in-person learning on August 2. Learning that the level of service was not adequate after the first week of school, RTD introduced additional routes.

With school in session, RTD noticed a 1.27% increase in ridership during the last two weeks that equated to about 640 more rides each weekday. Despite the increase, ridership remains 55% less district-wide compared to pre-pandemic levels. However, this is a promising increase from when ridership was down 80-90% at the beginning of the pandemic.

RTD Administration staff is undergoing a performance evaluation process this month and is incorporating an employee self-evaluation as a starting point.

Interim Supervisor of Marketing and Customer Engagement Maximilian Cao provided an update on the following current RTD services and events: RTD participated in three National Night Out events on August 3 and free rides for Delta College students begin on August 23.

B. STATE/FEDERAL LEGISLATIVE UPDATE

Deputy CEO Kimberly Gayle and Legislative Consultant Pat Jordan provided a written report, and Deputy CEO Gayle provided a verbal update on current legislative affairs.

C. FINANCIAL REPORT

Finance Manager Ravi Sharma presented the July Revenue and Expense Summary and Cash Flow Projection.

Chair Restuccia suggested that ridership data be included in this report going forward.

8. CONSENT CALENDAR

A. RESOLUTION NO. 5997: APPROVING THE MINUTES OF THE JULY 16, 2021 REGULAR BOARD OF DIRECTORS MEETING

ACTION: MOTION: Les Fong SECOND: Joni Bauer
Roll Call:
AYES: Restuccia, Giovanetti, Bauer, Fong, Singh NAYES: ABSTAIN: ABSENT:

B. RESOLUTION NO. 5998: APPROVING COORDINATED PUBLIC TRANSIT-HUMAN SERVICES TRANSPORTATION PLAN

ACTION: MOTION: Les Fong SECOND: Joni Bauer
Roll Call:
AYES: Restuccia, Giovanetti, Bauer, Fong, Singh NAYES: ABSTAIN: ABSENT:

C. RESOLUTION NO. 5999: APPROVING THE UPDATED LIST OF AUTHORIZED SIGNATORS FOR SAN JOAQUIN COUNTY FINANCIAL ACCOUNTS

ACTION: MOTION: Les Fong SECOND: Joni Bauer
Roll Call:
AYES: Restuccia, Giovanetti, Bauer, Fong, Singh NAYES: ABSTAIN: ABSENT:

D. RESOLUTION NO. 6000: AUTHORIZING CEO TO NEGOTIATE AND EXECUTE A REVENUE CONTRACT WITH SAINT MARY'S HIGH SCHOOL FOR A DEMONSTRATION PROJECT FOR AN AMOUNT UP TO \$100,000

ACTION: MOTION: Gary Giovanetti SECOND: Joni Bauer
Roll Call:
AYES: Restuccia, Giovanetti, Bauer, Fong, Singh NAYES: ABSTAIN: ABSENT:

9. QUESTIONS AND COMMENTS FROM DIRECTORS AND STAFF

Vice Chair Gary Giovanetti asked if RTD is tracking driver absenteeism and if it is getting better. CEO Salazar replied that we are monitoring it and it is improving.

Vice Chair Giovanetti asked if the RTD exhibit at the Children's Museum is going to receive improvements. CEO Salazar answered that staff is working on enhancing the exhibit.

Director Balwinder Singh congratulated recipients of the Team Award and RTD staff regarding the assumption of County Services.

Director Joni Bauer congratulated Transportation Supervisors on their Team Award. She thanked COO Darla Smith, Facilities Superintendent John Coose, and Service Development Manager Damaris Galvan for swiftly taking care of ADA compliance issues and reinstalling stolen bus signs.

Director Les Fong complemented staff that participated in the Transportation Security Administration (TSA) Exercise Information System (EXIS) Tabletop Workshop: Active Shooter Scenario training.

CEO Salazar added that it is an honor to serve alongside the staff at RTD. She thanked Service Development Specialist Elizabeth Fernandez, Service Development Specialist Kong Her, and Service Development Manager Galvan for their role with St. Mary's service design; she also recognized Maintenance Superintendent Brad Menil and Interim Supervisor of Marketing and Customer Engagement Max Cao for their role with the Children's Museum project.

Chair Restuccia recognized all RTD staff with a thank you.

11. CLOSED SESSION

Chair Restuccia announced that the Board would recess into Closed Session to consider the following items set forth on the agenda.

- A. CONFERENCE WITH LABOR NEGOTIATOR
Agency Negotiator: Gloria Salazar, CEO
Employee Organization: Amalgamated Transit Union, Local 256
- B. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION
[Paragraph (1) of subdivision (d) of Government Code, Section 54956.9]:
San Joaquin Regional Transit District vs. DSS-2731 Myrtle LLC, et al., San Joaquin Superior Court Case No. 39-2010-00252684-CU-EI-STK
- C. PUBLIC EMPLOYMENT
Title: Chief Executive Officer

The Board returned from Closed Session and roll was called. All members were present, and a quorum was declared. Legal Counsel announced that no reportable action was taken in the Closed Session.

12. ADJOURNMENT

Chair Restuccia adjourned the meeting at 11:13 a.m.

RESOLUTION NO. _____
DATED SEPTEMBER 17, 2021

RESOLUTION APPROVING THE MINUTES OF THE AUGUST 20, 2021
REGULAR BOARD OF DIRECTORS MEETING

RESOLVED AND ORDERED by the Board of Directors of San Joaquin Regional Transit District that the minutes of the Regular Meeting of August 20, 2021 be approved.

RECOMMENDATION: **AWARD A CONTRACT TO SHARED MOBILITY, INC. DBA MOBILITY DEVELOPMENT FOUNDATION (MDF) TO PROVIDE ELECTRIC PEDAL-ASSIST BIKE SHARING PROGRAM FOR A TOTAL CONTRACT AMOUNT NOT TO EXCEED \$821,000**

LEAD STAFF: **RAIM CADAING
PROCUREMENT CONTRACTS SENIOR SPECIALIST**

FINANCIAL IMPACT: **\$821,000 (100% STEP)**

BACKGROUND:

RTD has been interested in instituting a bike share program to provide additional mobility options for first-mile/last-mile connectivity to public transit. At the May 21, 2021 Board meeting, RTD approved the execution of a sub-grantee agreement with San Joaquin Council of Governments (SJCOG) for the implementation of the Sustainable Transportation Equity Project (STEP)'s e-bike program which will increase access to biking in disadvantage communities and provide an affordable, healthy, and environmentally-friendly mode of transportation.

RTD and MDF—a professional non-profit bike sharing/bike program provider—are listed as sub-grantees and a part of the project team to fulfill the scope of activities described in the grant proposal. As a sub-grantee, RTD has agreed to overseeing the delivery of the scope of work, monitoring and tracking budget, reviewing/approving invoices, quarterly progress reports, and supporting project implementation. SJCOG staff will serve as a liaison to sub-grantees, community partners, and sub-contractors. They will attend relevant meetings and handle SJCOG contract administration tasks for assigned sub-grantees.

The bikeshare system—up to 100 electric-assisted smart bikes and approximately 12 stations—will launch in 2022. MDF and RTD will together be responsible for all aspects of the system, with MDF responsible for all technical and other analyses necessary to complete work within scope.

DISCUSSION:

As RTD does not have the resources to manage and provide the services, RTD needs to engage in a contract with MDF. All associated expenses will be billed to the sub-grantee agreement. Since MDF was also listed as a sub-grantee in the agreement, RTD did not need to solicit firms to provide the goods and services for this contract.

RESOLUTION NO. _____
DATED SEPTEMBER 17, 2021

RESOLUTION AWARDING A CONTRACT TO SHARED MOBILITY, INC. DBA MOBILITY DEVELOPMENT FOUNDATION (MDF) TO PROVIDE ELECTRIC PEDAL-ASSIST BIKE SHARING PROGRAM FOR A TOTAL CONTRACT AMOUNT NOT TO EXCEED \$821,000

WHEREAS, San Joaquin Regional Transit District (RTD) has been interested in instituting bike share to provide additional mobility options for first-mile/last-mile connectivity to public transit; and

WHEREAS, at the May 21, 2021 Board meeting, RTD approved the execution of a sub-grantee agreement with San Joaquin Council of Governments (SJCOG) for the implementation of the Sustainable Transportation Equity Project (STEP)'s e-bike program; and

WHEREAS, the e-bike program will increase access to biking in disadvantage communities by providing an affordable, healthy, and environmentally-friendly mode of transportation; and

WHEREAS, RTD and Mobility Development Foundation (MDF)—a professional non-profit bike sharing/bike program provider—are listed as sub-grantees and a part of the project team to fulfill the scope of activities described in the grant proposal; and

WHEREAS, RTD does not have the resources to manage and provide the services, RTD needs to engage a contract with MDF; and

WHEREAS, since MDF was also listed as a sub-grantee in the agreement, RTD did not need to solicit firms to provide the goods and services for this contract.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED by the Board of Directors of San Joaquin RTD as follows:

- 2) That a contract be, and hereby is, awarded to Shared Mobility, Inc. DBA Mobility Development Foundation (MDF) to provide electric pedal-assist bike sharing program for a total contract amount not to exceed \$821,000.
- 3) That the Chair of the Board and the CEO be, and they hereby are, authorized and directed to finalize and execute the contract with MDF.
- 4) That the Chair of the Board and the CEO, acting individually, are hereby authorized and directed to execute such other agreements and amendments to this agreement, and to take such other actions as may be necessary or appropriate to carry out the intent and purpose of this resolution.