

SAN JOAQUIN REGIONAL TRANSIT DISTRICT  
BOARD OF DIRECTORS MEETING – NOTICE AND AGENDA  
10:00 A.M. ON FRIDAY, OCTOBER 16, 2020

This meeting is being held pursuant to Executive Order N-60-20 issued by California Governor Gavin Newsom on May 4, 2020. The Board of Directors will attend the meeting telephonically via Zoom Video Communications.

Members of the public can attend the RTD Board Meeting (audio only) by dialing: (669) 900-9128 Meeting ID: 923 9161 0001, or by viewing a live broadcast of the meeting online at <https://us02web.zoom.us/j/92391610001>

**Persons wishing to address the Board must submit a public comment request by sending an email to [BoardSupport@sjRTD.com](mailto:BoardSupport@sjRTD.com) or by calling (209) 467-6668. All comments must be received by 9:00 a.m. on Friday, October 16, 2020.**

RTD is committed to ensuring that all meetings are accessible regardless of an individual's ability or access method. If you need a reasonable accommodation, please contact RTD's Chief Executive Office at (209) 467-6668. *For language assistance, interpreter services, please contact (209) 943-1111. Para información en Español, por favor llame al (209) 943-1111.*

1. CALL MEETING TO ORDER
2. MOMENT OF SILENCE/REFLECTION
3. PLEDGE OF ALLEGIANCE TO THE FLAG
4. ROLL CALL
5. SPECIAL PRESENTATIONS
  - A. EMPLOYEES OF THE MONTH  
Special recognition of the Administration, Maintenance, and Transportation Employees of the Month.
  - B. YEAR OF SERVICE RECOGNITION  
Special recognition to retiring employees for their years of service.
  - C. BUS MECHANIC APPRENTICESHIP PROGRAM GRADUATES RECOGNITION  
Special recognition to apprenticeship program graduates.
  - D. INFORMATION TECHNOLOGY UPDATES  
Presentation regarding current information technology projects.
  - E. PROJECT TRACKING/MONDAY.COM UPDATES  
Presentation regarding project tracking.
6. PUBLIC COMMENT

Each person who addresses the Board shall not make slanderous or profane remarks to or about any member of the Board, staff, or general public. Any person who utters loud, threatening, personal, or abusive language, who is unduly repetitious or engages in extended discussion of

irrelevancies, or who engages in any disorderly conduct which disrupts, disturbs, or impedes the orderly conduct of any Board meeting shall, at the discretion of the presiding officer or a majority of the Board, be barred from further audience before the Board during that meeting. All public comments shall be limited to no more than FIVE MINUTES. In addition, applause, loud noises, or any other outbursts or disruptions from the audience are not allowed during or after a public comment. At the discretion of the presiding officer, those who are in violation of this protocol may be disconnected from the meeting.

7. REPORTS

- A. CHIEF EXECUTIVE OFFICER (CEO) UPDATE
- B. STATE/FEDERAL LEGISLATIVE UPDATE
- C. FINANCIAL UPDATE

8. INFORMATION ITEMS

Written reports provided for information only. Staff will be available to answer any questions.

- A. QUARTERLY UPDATE OF SOLICITATIONS JULY – SEPTEMBER 2020
- B. QUARTERLY UPDATE OF CONTRACTS AWARDED JULY – SEPTEMBER 2020

9. CONSENT CALENDAR

- A. RESOLUTION: APPROVING THE MINUTES OF THE SEPTEMBER 18, 2020 REGULAR BOARD OF DIRECTORS MEETING  
Board approval of minutes.
- B. RESOLUTION: AUTHORIZING CHIEF EXECUTIVE OFFICER (CEO) OR DEPUTY CEO TO EXECUTE AND FILE THE FY 2021 TRANSPORTATION DEVELOPMENT ACT (TDA) CLAIM  
Board authorization to execute TDA claim.
- C. RESOLUTION: AUTHORIZING A RECOGNITION PLAQUE FOR SAN JOAQUIN COUNCIL OF GOVERNMENTS EXECUTIVE DIRECTOR ANDREW T. CHESLEY FOR THE MANY YEARS OF SERVICE AND SUPPORT IN TRANSPORTATION PLANNING IN SAN JOAQUIN COUNTY  
Board authorization in recognition of Mr. Andrew T. Chesley.

10. ACTION ITEMS

- A. RESOLUTION: APPROVING A CONTRACT WITH PACIFIC GAS & ELECTRIC (PG&E) FOR THE INSTALLATION OF EIGHT ELECTRIC VEHICLE (EV) DEPOT CHARGERS  
Board approval of PG&E contract to install EV depot chargers.
- B. RESOLUTION: AWARDING OF CONTRACT TO FEHR & PEERS FOR TRANSIT SYSTEM REDESIGN STUDY, SUBJECT TO NEGOTIATIONS FOR A CONTRACT AMOUNT NOT TO EXCEED \$702,834  
Board approval of contract for Transit System Redesign Study.

11. QUESTIONS AND COMMENTS FROM DIRECTORS AND STAFF

12. CLOSED SESSION

- A. CONFERENCE WITH LABOR NEGOTIATOR  
Agency Negotiator: Gloria Salazar, CEO  
Employee Organization: Amalgamated Transit Union, Local 256
  
- B. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION  
[Paragraph (1) of subdivision (d) of Government Code, Section 54956.9]:  
San Joaquin Regional Transit District vs. DSS-2731 Myrtle LLC, et al., San  
Joaquin Superior Court Case No. 39-2010-00252684-CU-EI-STK

13. ADJOURNMENT

**NOTE: THE NEXT REGULARLY SCHEDULED BOARD MEETING WILL BE HELD ON  
FRIDAY, NOVEMBER 13, 2020 AT 10:00 A.M.**

DATE POSTED: OCTOBER 9, 2020



**SPECIAL PRESENTATION: YEARS OF SERVICE RECOGNITION**

**LEAD STAFF: ERICKA FRANCO  
HUMAN RESOURCES ADMINISTRATOR – BENEFITS**

**BACKGROUND:**

RTD has benefitted from many employees who have chosen to spend a significant number of years with our agency. To recognize the years of service for retiring employees, RTD will present a certificate honoring the time employees have spent with RTD and thanking them for their service. For employees leaving after 15 years or more, RTD will honor them with a commemorative plaque.

These certificates and plaques will be presented to retiring employees in a special ceremony at the next scheduled RTD Board meeting following their retirement. On behalf of all RTD employees, Board members, customers, and the community, RTD management wishes to thank these employees for their service and contributions over the years.

**SPECIAL PRESENTATION:**

**BUS MECHANIC APPRENTICESHIP PROGRAM  
GRADUATES RECOGNITION**

**LEAD STAFF:**

**BRAD MENIL  
OPERATIONS SUPERINTENDENT—MAINTENANCE**

**BACKGROUND:**

Operations Superintendent—Maintenance Brad Menil will give special recognition to Bus Mechanic Apprenticeship Program graduates, Chris Melton and Laura Ortiz.

**SPECIAL PRESENTATION:**

**INFORMATION TECHNOLOGY UPDATES**

**LEAD STAFF:**

**MIKE THOMPSON  
CHIEF ADMINISTRATION AND INNOVATION OFFICER**

**BACKGROUND:**

Chief Administration and Innovation Officer Mike Thompson will update the Board on IT department projects.





**REPORT: CHIEF EXECUTIVE OFFICER UPDATE**

**LEAD STAFF: GLORIA SALAZAR  
 CHIEF EXECUTIVE OFFICER**

**POLICE ACTIVITIES (SEPTEMBER)**

Officer Marquez worked 16 days, Officer Perez worked 15 days, and other officers worked 2 days. Their production statistics for September are listed below:

Type of Report Filed	Quantity	Type of Report	Quantity	Type of Report Filed	Quantity
Felony Arrests	1	Intoxication Arrest		Field Interviews	23
Warrants Arrests		Moving Citations		PC 640 Citations	
Other Arrests		SMC Citations		Misdemeanor Arrests	
Parking Citations	2	Traffic Citations		Abandoned Autos	
Other Citations		Vehicles Towed	2	Narcotics Confiscated	
Calls for Service	36	Weapons Seized		Weapons Confiscated	1

**MEETINGS**

RTD participated in meetings of the following committees and organizations:

- **Access San Joaquin (ASJ) Technical Assistance Committee Meeting:** Deputy CEO Kimberly Gayle
- **American Bus Benchmarking Group (ABBG) Annual Meeting:** CEO Gloria Salazar, Operations Superintendent—Facilities Darla Smith, Operations Superintendent—Maintenance Brad Menil, Service Development Manager Damaris Galvan, Service Development Specialist Elizabeth Fernandez, Service Development Analyst Kong Her
- **APTA Transit Board Administrators Virtual Series—Emotional Intelligence Series Part I & II:** Project Controls Manager Merab Talamantes, Executive and Board Support Analyst Alan Anguiano
- **Downtown Stockton Alliance Board Meeting:** Project Controls Manager Merab Talamantes
- **Federal Transit Administration (FTA)—Managing Vehicles and Facilities in a New Service Environment:** CEO Gloria Salazar
- **San Joaquin Council of Governments (SJCOG) Board Meeting:** Grants Manager George Lorente
- **SJCOG Annual One Voice Meetings:** Director Les Fong, Director Balwinder Singh, CEO Gloria Salazar, Deputy CEO Kimberly Gayle, Grants Manager George Lorente
- **SJCOG Technical Advisory Committee (TAC):** Grants Manager George Lorente
- **San Joaquin Regional Rail Commission Board Meeting:** Deputy CEO Kimberly Gayle, Grants Manager George Lorente
- **Social Services Transportation Advisory Committee Meeting:** Service Development Manager Damaris Galvan
- **The Bus Coalition (TBC) Annual Meeting:** CEO Gloria Salazar, Deputy CEO Kimberly Gayle, Grants Manager George Lorente
- **TransTrack User’s Conference:** Risk Administrator Nancy Antonio
- **UC Davis Institute of Transportation Studies—Fuel Cell Electric Bus, Battery Electric Bus, and Battery Electric Train Infrastructure Update Meeting:** CEO Gloria Salazar
- **Zero-Emission Bus Coalition Meeting:** Grants Manager George Lorente

**WEBINARS**

RTD participated in webinars of the following organizations:

- **APTA—Cybersecurity Risks and Implications:** Risk Administrator Nancy Antonio
- **Latinos in Transit—Juntos Podemos 2020:** Project Controls Manager Merab Talamantes, Grants Analyst Alejandro Gomez
- **National Safety Council—Emergency Preparedness for COVID-19 and the Future of**

- **the Workplace:** Risk Administrator Nancy Antonio
- **San Joaquin Regional Housing Workshop:** Grants Manager George Lorente
- **University of the Pacific—Non-Profit Board Training Program:** Executive and Board Support Analyst Alan Anguiano

## EVENTS

### **Breast Cancer Awareness**

Throughout October, RTD has partnered up with Kaiser Permanente to raise awareness by releasing a series of short educational videos available on RTD social media pages, email blast, employee monitors, and customer-facing monitors. RTD will be giving away prizes to three lucky winners with the best photo of them with the pink bus. Entries will be accepted until October 31.

### **Employee Engagement—Recognizing Unsung Heroes**

Because of the pandemic, utility workers tirelessly ensure the safety and cleanliness of our buses before and after service. Throughout the month of October, we recognized these unsung heroes on our employee monitors.

## UPCOMING EVENTS

### **Stuff the Bus**

RTD will hold its twenty-second annual Stuff the Bus food drive from Friday, November 20 to Sunday, November 22 at Food4Less on Lower Sacramento Road. In light of the COVID-19 pandemic, the need for this event is more important than ever before. RTD will be changing the event parameters to hold this event responsibly. The turkeys collected will benefit the Stockton Emergency Food Bank.

**REPORT: STATE/FEDERAL LEGISLATIVE UPDATE**

**UPDATED BY: KIMBERLY GAYLE  
DEPUTY CEO**

**PAT JORDAN  
JORDAN & ASSOCIATES**

## **STATE REPORT**

### **Governor Signs Executive Order Banning Sales of New Gas-Powered Cars in 15 Years**

Governor Newsom issued an Executive Order on September 23 directing the California Air Resources Board to develop a plan that would require automakers to sell steadily more zero-emissions passenger vehicles in the state, such as battery-powered or hydrogen-powered cars and pickup trucks, until they make up 100% of new auto sales in just 15 years.

The order directs the state's transportation agencies to look for near-term actions to reduce Californian's reliance on driving, for example, by expanding access to mass transit and biking.

The Executive Order also directs state agencies to develop strategies for an integrated, statewide rail and transit network, and incorporate safe and accessible infrastructure into projects to support bicycle and pedestrian options, particularly in low-income and disadvantaged communities.

The California State Transportation Agency (CalSTA), in consultation with the Department of Finance and other State agencies, has to identify near term actions and investment strategies by July 15, 2021 to improve clean transportation, sustainable freight and transit options. CalSTA is also required to continue the following where feasible:

1. Building towards an integrated, statewide rail and transit network, consistent with the California State Rail Plan.
2. Supporting bicycle, pedestrian, and micro-mobility options, particularly in low-income and disadvantaged communities in the State, by incorporating safe and accessible infrastructure into projects where appropriate.
3. Supporting light, medium, and heavy-duty zero-emission vehicles and infrastructure as part of larger infrastructure projects.

There is no clarification in the Executive Order regarding how buses will be treated in identifying the above investment strategies by July 2021 to improve transit options as compared to rail. Since vehicle miles traveled reductions apply to rail, buses may not fare as well compared to rail.

The link to the Executive Order is here: <https://bit.ly/3laPzaI>

***Effect on RTD: The Executive Order calls for increasing access to mass transit, particularly in low-income communities, which would help RTD. It is not clear how bus funding would be affected under the Executive Order, and whether rail funding would have a higher priority. The Transportation Agency and the Department of Transportation are the lead for implementing funding policies.***

### **Governor Signs Transit Bills into Law**

SB 288, California Environmental Quality Act (CEQA): Exemptions

This bill was signed into law by Governor Newsom on September 28. SB 288 provides exemptions for transportation-related projects. The legislation expands CEQA exemptions to reduce the time and cost of delivering transit and sustainable transportation projects in California. The bill adds nine exemptions to CEQA, which include:

1. Pedestrian and bicycle facilities projects.
2. Projects to improve customer information and wayfinding for transit riders, bicyclists, or pedestrians.
3. Transit prioritization projects.
4. Projects to designate peak-hours or full time bus-only lanes on highways with existing or near-term planned public transit service.
5. Projects to institute or increase new bus rapid transit, bus or light-rail service on existing public or highway rights-of-way.
6. Transit agency projects to construct or maintain infrastructure to charge or refuel zero-emission transit buses, as specified.
7. Maintenance, repair, relocation, replacement, or removal of any utility infrastructure associated with exempt projects.
8. Projects that are solely combinations of components of the exempt projects.
9. City or county projects to reduce minimum parking requirements.

The link to SB 288 is here: <https://bit.ly/36Gq2SS>

**Effect on RTD: SB 288 would benefit RTD by allowing CEQA exemptions for infrastructure related to zero-emission transit buses, as well as transit prioritization projects and new bus rapid transit projects.**

#### SB 1159, Workers Compensation: COVID-19 Critical Workers

Existing law establishes a workers' compensation system to compensate an employee for injuries sustained in the course of employment. SB 1159 would define "injury" for an employee to include illness or death resulting from the 2019 COVID-19 under specified circumstances, until January 1, 2023.

The bill would create a disputable presumption that the injury arose out of and in the course of the employment and is compensable for specified dates of injury. The bill would limit the applicability of the presumption under certain circumstances. An employee would be required to exhaust their paid sick leave benefits and meet specified certification requirements before receiving any temporary disability benefits. The bill would also make a claim related to a COVID-19 illness presumptively compensable. The legislation would take effect immediately.

The link to SB 1159 is here: <https://bit.ly/36Gq2SS>

**Effect on RTD: SB 1159 will have a direct impact by requiring RTD to provide workers' compensation for employees for injuries related to COVID-19.**

#### AB 107 State Government

AB 107 authorizes a transit agency to expend funds apportioned for the 2019-20 to 2021-22 fiscal years on any operating or capital costs necessary to maintain transit service levels, provided the governing board of the recipient transit agency makes a declaration that the expenditure of those funds is necessary to prevent transit service levels from being reduced or eliminated.

AB 107 builds on AB 90 enacted earlier this year, which included the following statutory relief measures for public transit agencies:

- Institutes hold harmless provision for calculation and allocation of State Transit Assistance Program, STA-State of Good Repair, and Low Carbon Transit Operations Program (LCTOP).
- Temporarily suspends (FY 2019-20 or 2020-21) financial penalties associated with the Transportation Development Act's requirements that transit agencies obtain specified fixed percentages of their operating budgets from passengers fares.
- Temporarily suspends financial penalties associated with the State Transportation Assistance Program's requirement that transit agencies' operating cost per revenue vehicle hour may not

exceed operating cost per revenue vehicle hour adjusted by regional Consumer Price Index, year over year.

The link to AB 107 is here: <https://bit.ly/3njMjfn>

***Effect on RTD: AB 107 and AB 90 will provide RTD the flexibility in current state transit law to maintain compliance with statutory programs without penalty.***

### **Transit-Related Bills Vetoed by the Governor**

#### **SB 757 CEQA: Environmental Leadership Projects: Fixed Guideway**

SB 757 would have established expedited administrative and judicial review procedures under CEQA for zero-emission, fixed guideway transit projects, requiring the courts to resolve lawsuits within 270 days. The legislation was attached to a bill that was not passed by the State Legislature. The Governor indicated that he supported SB 757. A link to the bill is here: <https://bit.ly/3nnMzd5>

#### **SB 1351 Transportation Improvement Fee: Revenue Bonds**

SB 1351 would have authorized the state to issue revenue bonds, backed by a portion of the Transportation Improvement Fee, to fund capital improvements needed to preserve and protect the state highway system.

The link to SB 1351 is here: <https://bit.ly/30EjO2h>

### **FEDERAL REPORT**

#### **Congress Passes Stop Gap Funding Bill**

On October 1, President Trump signed into law a 72-day stop gap appropriations bill (H.R. 8337) for Fiscal Year (FY) 2021 through December 11 that also incorporated a one-year extension of funding levels under the Fixing America's Surface Transportation Act (FAST) Act of 2015. The House passed a stop gap funding measure needed to avert a partial government shutdown on September 22 by a vote of 359-57. The legislation passed the House on September 22 by a vote of 359-57 and passed the Senate on September 30 by a vote of 84-10.

The stop gap measure would mostly continue the current funding levels for federal agencies through December 11. It creates an additional \$58.7 billion in Highway Trust Fund contract authority for FY 2021, the same amount provided by the FAST Act for FY 2020.

The one-year FAST Act extension means the Bus and Bus Facility Program will remain at \$808 million, of which \$464.6 million will be Section 5339(a) formula funding, \$289 million for Section 5339(b) competitive funding and \$55 million for Section 5339(c) Low-No. The House Transportation and Housing and Urban Development (THUD) Appropriations provided an additional \$499 million for bus programs. The Senate has not introduced their spending bill yet.

The one-year FAST Act extension authorizes \$12.6 billion for public transit. It prevents a \$6 billion (60%) across-the-board cut of FY 2021 transit formula funds to each public transit agency by prohibiting application of the Rostenkowski Test. The Mass Transit Account (MTA) received a deposit of \$3.2 billion to ensure funds will not run out. The legislation also extends the authorization for transit-oriented development (TOD) projects for Railroad Rehabilitation and Improvement Financing (RRIF) loans and loan guarantees.

Lawmakers will try to hammer out deals on some \$1.4 trillion FY 2021 spending in a lame-duck session after the elections, which will be particularly difficult if there is a change of power in Washington.

The link to the bill is here: <https://bit.ly/3jA7Tts>

**Effect on RTD: The CR provides funding for RTD through December 11 for FTA formula and competitive programs at the same funding levels as last year.**

**COVID Relief Bill Passes House**

House Democrats unveiled a \$2.2 trillion COVID relief package on September 28 as part of a last-minute attempt to secure new aid before the November 3 elections. The House passed H.R. 925, "The Heroes Act," by a vote of 214-207 on October 1. Talks have been occurring between House Speaker Nancy Pelosi and Treasury Secretary Steven Mnuchin on a potential compromise with the White House proposal for a \$1.5 trillion relief bill. Senate Republicans have pushed to keep a COVID relief bill at \$1 trillion.

The revised Heroes Act passed on October 1 by the House includes \$32 billion of COVID-19 emergency transit funding, more than double the transit funding provided in the version passed in May by the House. The new bill would spread more transit funding more widely than the earlier version. The version of the \$3.4 trillion Heroes Act passed in May by the House drew criticism because of how narrowly the bill would have distributed its \$11.7 billion in formula aid to mass transit providers in urbanized areas. The earlier bill would have confined its formula aid to the 14 most populous urbanized areas, all with populations over three million in the 2010 Census.

The new COVID aid bill introduced in the House would provide \$18.5 billion in formula aid to urbanized areas and would spread it more widely. Preliminary analysis from the Federal Transit Administration (FTA) shows that additional aid would be given to 41 of the 42 urbanized areas with populations over one million, as well as to 96 of the 138 urbanized area with populations of at least 200,000 but less than one million.

The bill distributes funds through the following:

1. Section 5307/5337 Grants to Urbanized Areas – \$18.5 billion. Amounts made available by these grants, combined with CARES Act grants, may not exceed 100% of the recipients' 2018 operating costs. Any remaining amounts will be distributed to agencies that did not hit the 100% operating cost threshold. The funds are administered as if they were provided under Section 5307 of title 49. The Secretary has to allocate the amounts provided under Sections 5307 and 5337 in the same ratio as funds were provided under Public Law 116-94, which is the Fiscal Year 2020 Appropriations Act, and must allocate the amounts no later than 14 days after enactment.
2. Section 5311 Grants to Rural Areas – \$750 million
3. Section 5310 Grants for Seniors and Persons with Disabilities – \$250 million
4. Section 5309 Capital Investment Grants – \$2.5 billion
5. Section 5324 Emergency Relief grants for public transit agencies that require additional assistance to maintain operations. The Secretary of Transportation will issue a Notice of Funding Opportunity no later than 120 days after enactment, and applications are due within 180 days of enactment. Preference is given to agencies in urbanized areas that received less than 100% of their operating expenses from the funds made available under Section 5307. Intercity bus providers who have previously partnered with Section 5311 recipients are also eligible to apply.

The Heroes Act also includes language that adds Non-Emergency Medical Transportation (NEMT) to the list of mandated Medicaid benefits by codifying current Medicaid NEMT regulations. The bill requires the Centers for Medicare and Medicaid Services (CMS) to convene a stakeholder-working group to focus on Medicaid program integrity issues, and other challenges in providing NEMT services. The Department of Health and Human Services is required to assess the guidance that CMS provides to states on the federal requirements for NEMT and includes driver requirements for providing NEMT services. The Government Accountability Office is required to conduct a nationwide study on NEMT coverage to identify safeguards to prevent fraud and abuse in the program.

The House passed the revised Heroes Act in such a way that it would be very easy procedurally for the Senate to consider substitute compromise bill text for the House-passed text and send it back to the

House. But in order for the Senate to act first on any compromise deal reached by Pelosi and Mnuchin, Majority Leader Mitch McConnell would have to be put in charge of writing the final legislative text. McConnell has stayed away from negotiations so far. If Pelosi and Mnuchin are able to find a compromise, the House would come back and pass a new bill, then go back home and see what the Senate does.

Below is the text of H.R. 925, The Heroes Act. The text of the new transit aid provision is on pages 222-232 of the 2,153-page bill. <https://bit.ly/2GCI26P>

**Effect on RTD: The revised Heroes Act is more beneficial to RTD, since the bill expands funding. However, it is unlikely Congress will pass a final COVID relief bill before the November elections.**

### **Earmarks**

Lawmakers' ability to set aside funding for home-state projects in spending bills could return next year, based on remarks from two of the three declared candidates for heading the House Appropriations Committee. Representative Marcy Kaptur (D-OH) and Representative Debbie Wasserman Schultz (D-FL) have each committed to bringing back earmarks if chosen as the Appropriations Committee's top Democrat after the November elections. Representative Rosa DeLauro (D-CT) did not embrace that position but did not rule it out, saying it was premature to discuss restoring earmarks at this stage.

The issue remains complicated even though the House has steadily moved away from the earmarks ban that former Speaker John Boehner (R-OH) first instituted nearly a decade ago, when he promised to rein in government spending and restore trust in Congress after several earmarking-related scandals. The Senate, controlled by Democrats at the time, quickly followed suit.

Over the years, both Democrats and Republicans, especially those on the appropriations committees, have grown more vocal with complaints that the ban erodes Congress' constitutional authority over government spending. If the Democrats become the majority in November, Senator Patrick Leahy (D-VT) would likely assume the Senate Appropriations panel. Leahy has been open about his eagerness to restore earmarks, and so has the panel's current chairman, Senator Richard Shelby (R-AL).

**Effect on RTD: If the Democrats become the majority in the Senate, earmarks may return. RTD would need to seek funding through the congressional delegation for projects if this occurs.**

### **FTA Listening Sessions on How Transit Industry is Recovering from COVID-19 Public Health Emergency**

FTA hosted a listening session on September 24 focusing on how transit agencies manage vehicles and facilities in a new service environment. Panelists from the transit industry discussed strategies, service planning, tools, and resources they use to manage their COVID-19 recovery efforts.

The link to the recorded listening session is here: <https://bit.ly/33arVnt>

**Effect on RTD: FTA has been hosting a series of listening sessions this year for transit agencies to facilitate peer-to-peer exchange of ideas and practices during recovery from the COVID-19 public health emergency. Each session has featured a panel of transit industry professionals describing practices used by their agencies and answering questions submitted by participants. Participants have the option to submit questions they may have for the panelists/speakers. RTD staff are actively participating in these listening sessions and are learning best practices for recovering from the COVID-19 public health emergency.**

**REPORT: FINANCIAL UPDATE**

**LEAD STAFF: RAVI SHARMA  
FINANCE MANAGER**

**DISCUSSION:**

Finance staff will provide an update on the following:

- September Revenue and Expense Summary
- Cash Flow Projection



**San Joaquin RTD  
 FY2021 Revenue & Expense Summary  
 Year to Date Comparison to Annual Budget  
 For the Period Ending September 30, 2020  
 (25% of Fiscal Year )**

	Annual Budget	Year to Date Amount (Accrual Basis)	Annual Budget Balance	% of YTD Amount vs. Annual Budget	Year to Date Amount (Cash Basis)
<b>REVENUES</b>					
PASSENGER FARES & SPECIAL FARES	\$ 1,093,607	\$ 298,058	\$ 795,548	27.25%	\$ 298,058
NON-TRANSPORTATION REVENUES	19,014	0	19,014	0.00%	-
FEDERAL GRANTS (5307)	5,680,263	1,420,066	4,260,197	25.00%	-
FEDERAL CARES Act (5307)	9,521,159	303,097	9,218,062	3.18%	104,101
OTHER FEDERAL GRANTS	615,980	153,995	461,985	25.00%	-
FEDERAL CARES Act (5311)	308,034	77,009	231,026	25.00%	-
PROPERTY TAXES	1,009,114	252,278	756,836	25.00%	-
TDA - STA	1,800,000	450,000	1,350,000	25.00%	-
TDA - LTF	12,051,425	2,929,938	9,121,488	24.31%	-
LCTOP	1,173,520	293,380	880,140	25.00%	1,173,520
MEASURE K	5,708,775	1,426,370	4,282,405	24.99%	-
<b>TOTAL REVENUES</b>	<b>\$ 38,980,891</b>	<b>\$ 7,604,192</b>	<b>\$ 31,376,699</b>	<b>19.51%</b>	<b>\$ 1,575,679</b>
<b>EXPENSES</b>					
WAGES AND FRINGE BENEFITS	21,711,221	4,559,108	17,152,113	21.00%	4,137,322
SERVICES	3,263,287	661,897	2,601,390	20.28%	611,132
MATERIALS & SUPPLIES	2,543,689	444,677	2,099,012	17.48%	360,577
UTILITIES	1,160,143	256,940	903,204	22.15%	229,118
INSURANCE	1,121,169	234,607	886,562	20.93%	-
TAXES	275,147	26,494	248,653	9.63%	26,494
PURCHASED TRANSPORTATION	7,765,918	1,266,483	6,499,435	16.31%	132,522
MISCELLANEOUS EXPENSES	1,140,316	153,986	986,330	13.50%	153,986
<b>TOTAL EXPENSES</b>	<b>\$ 38,980,891</b>	<b>\$ 7,604,192</b>	<b>\$ 31,376,699</b>	<b>19.51%</b>	<b>\$ 5,651,151</b>
<b>Net Revenue (Deficit)</b>	<b>0</b>	<b>-</b>			<b>(4,075,471)</b>

San Joaquin RTD												
Twelve Months Cash Flow Projection (amounts in 000's)												
	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21
Beginning Cash Balance	\$5,154	\$9,074	\$8,801	\$9,399	\$8,446	\$5,981	\$5,048	\$4,089	\$2,161	\$5,154	\$2,797	\$162
Add: Projected Cash Inflow	6,881	3,308	4,178	2,803	1,472	2,648	2,621	1,652	6,573	1,223	1,223	1,223
Less: Projected Cash Outflow	-2,961	-3,580	-3,580	-3,755	-3,938	-3,580	-3,580	-3,580	-3,580	-3,580	-3,858	-3,500
Draw From Line of Credit	0	0	0	0	0	0	0	0	0	0	0	2,116
<b>Projected Month-end Cash Balance</b>	<b>\$9,074</b>	<b>\$8,801</b>	<b>\$9,399</b>	<b>\$8,446</b>	<b>\$5,981</b>	<b>\$5,048</b>	<b>\$4,089</b>	<b>\$2,161</b>	<b>\$5,154</b>	<b>\$2,797</b>	<b>\$162</b>	<b>\$0</b>
<b>LINE OF CREDIT (LOC) BALANCE:</b>												
Beginning Balance	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Advance	0	0	0	0	0	0	0	0	0	0	0	2,116
Payoff	0	0	0	0	0	0	0	0	0	0	0	0
<b>Unpaid Balance</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,116</b>
<b>Available LOC</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$7,884</b>
<b>CASH INFLOW DETAILS:</b>												
Fare Revenue	76	94	94	94	94	94	94	94	94	94	94	94
Advertising, Rental, Interest & Other Income	38	29	29	29	29	29	29	29	29	29	29	29
Federal 5307		660							3,926			
Federal 5311			650									
Property tax Revenue				580				429				
TDA-STA Operating				1,000			800					
TDA-STA Capital	1,353						598					
TDA-LTF	4,783	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
Measure K Operating		1,425	1,425			1,425			1,425			
Measure K Capital			375									
Federal 5304			81									
Federal 5310					250							
Federal 5339 FVM	281		423									
Federal 5307 CARES Act	351	100	100	100	100	100	100	100	100	100	100	100
<b>Projected Cash Inflow</b>	<b>6,881</b>	<b>3,308</b>	<b>4,178</b>	<b>2,803</b>	<b>1,472</b>	<b>2,648</b>	<b>2,621</b>	<b>1,652</b>	<b>6,573</b>	<b>1,223</b>	<b>1,223</b>	<b>1,223</b>
<b>PROJECTED DRAW FROM LINE OF CREDIT</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,116</b>
<b>CASH OUTFLOW</b>												
Payroll and Payroll Related Expenses	1,071	1,395	1,395	1,395	1,753	1,395	1,395	1,395	1,395	1,395	1,753	1,395
Accounts Payable Check-runs	836	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200
Purchased Transportation Invoices		905	905	905	905	905	905	905	905	905	905	905
<b>Capital Payments:</b>												
Transit Asset Management (TAM)	34	80	80	80	80	80	80	80	80	80	80	
Temp Barriers on Buses	88											
Fare Vending Machines	799											
Solar Energy System	92											
Routers on Fixed Routes	42											
Measure K loan Interest to SJCOG				175								
<b>Projected Cash Outflow</b>	<b>2,961</b>	<b>3,580</b>	<b>3,580</b>	<b>3,755</b>	<b>3,938</b>	<b>3,580</b>	<b>3,580</b>	<b>3,580</b>	<b>3,580</b>	<b>3,580</b>	<b>3,858</b>	<b>3,500</b>

**INFORMATION ITEM:** **QUARTERLY UPDATE OF SOLICITATIONS  
JULY – SEPTEMBER 2020**

**LEAD STAFF:** **MANNY CALUYA  
PROCUREMENT CONTRACTS SENIOR SPECIALIST**

**FINANCIAL IMPACT:** **UP TO \$4,520,279.00**

**BACKGROUND:**

The purpose of this report is to summarize all currently advertised solicitations.

**DISCUSSION:**

Attached for the Board's information is a list of RTD's currently advertised solicitations as well as the upcoming anticipated solicitations for the period July 1, 2020 through September 30, 2020. There is always the possibility that new unanticipated projects may come up during the above-mentioned time period after this report is filed.

July – September 2020

<b>Title</b>	<b>Solicitation Date</b>	<b>Estimated Award Date</b>	<b>Estimated Amount</b>	<b>Funding</b>
Design-Build of Solar Photovoltaic Systems for RTD (Phase 1)	09/17/2020	1/15/2021	\$3,375,000.00	Federal
Transit System Redesign Study	08/19/2020	10/16/2020	\$702,834.00	State/Federal
Installation of Battery Energy Storage System at UTS	08/11/2020	11/1/2020	\$164,815.00	State
Stockton Police Services	N/A (Negotiations)	11/1/2020	\$130,000.00	Operating
Supplies – Cleaning/Sanitizing	8/1/2020		\$147,630.00	CARES Act *

Note: More projects may be added as funding is identified. Like items will be solicited as "lot" purchase.

\*Coronavirus Aid, Relief, and Economic Security Act

**INFORMATION ITEM:** **QUARTERLY UPDATE OF CONTRACTS AWARDED  
JULY – SEPTEMBER 2020**

**LEAD STAFF:** **MANNY CALUYA  
PROCUREMENT CONTRACTS SENIOR SPECIALIST**

**FINANCIAL IMPACT:** **UP TO \$996,388.90  
OPERATING AND CAPITAL AS INCURRED (MULTI-YEAR)**

**BACKGROUND:**

Per Section 2.3 – Organizational Structure of the RTD Procurement Manual, RTD shall present to the Board of Directors a report summarizing contracts awarded within the Chief Executive Officer’s authority on a periodic basis, no less than quarterly.

**DISCUSSION:**

Attached for the Board’s information is a list of RTD’s awarded contracts for the period of July 1, 2020 through September 30, 2020.

Award Date	Contract Number	Title	Company	Location	Award Amount	Contract Ends	Funding
9/8/2020	2020-P124267-S	Electric Fleet Module	<b>Transtrack Systems</b>	<b>Cedar Rapids, IA</b>	20,417.00	8/24/2021	100% Operating
8/18/2020	2020-P124225-S	AV8 Technologies Scala SW/HW License Renewal	<b>AV8 Technologies</b>	<b>San Francisco, CA</b>	1,842.00	8/15/2021	100% Operating
8/5/2020	2020-P124189-S	Superion Annual Support	<b>Superion</b>	<b>Lake Mary, FL</b>	42,570.00	8/1/2021	100% Operating
8/4/2020	2020-P124218-S	Enterprise Vault Cloud Personal License Renewal	<b>Veritas Technologies LLC</b>	<b>Santa Clara, CA</b>	5,040.00	6/30/2021	100% Operating
8/1/2020	2020-012-S	Technical Writing Services	<b>Grace W. Doi</b>	<b>Berwyn, IL</b>	150,000.00	8/15/2021	100% Operating
7/22/2020	2020-P124188-S	Cradlepoint Net Cloud License Renewal	<b>Cradlepoint</b>	<b>Boise, ID</b>	3,210.90	7/21/2021	100% Operating
7/22/2020	2020-015-S	Intelligent Transportation Operating System - Phase III	<b>David Rzepinski &amp; Associates</b>	<b>Santa Barbara, CA</b>	200,000.00	7/21/2022	100% State
7/20/2020	2020-P124156-S	Weed Abatement for Filbert and Fremont Lots	<b>Tony's Landscaping Maintenance</b>	<b>Turlock, CA</b>	4,500.00	6/30/2021	100% Operating
7/20/2020	2020-P124159	Printer and Copier Toners	<b>Ray Morgan Company</b>	<b>Stockton, CA</b>	10,229.00	7/1/2021	100% Operating
7/8/2020	2020-P124134 - S	Laserfiche Integration with DocuSign	<b>ECS Imaging, Inc.</b>	<b>Riverside, CA</b>	2,580.00	7/30/2020	100 % Operating
7/7/2020	2020-P124133	Starfish ETL License Renewal	<b>Technology Advisor, Inc.</b>	<b>Des Plaines, IL</b>	4,800.00	7/2/2021	100% Operating
7/2/2020	2020-011-S-001	Engineering Advisory Services	<b>Richard Shepard Consulting</b>	<b>El Dorado Hills, CA</b>	250,000.00	6/30/2025	100% Operating
7/2/2020	2020-011-S-002	Engineering Advisory Services	<b>Siegfried Engineering Inc.</b>	<b>Stockton, CA</b>	250,000.00	6/30/2025	100% Operating
7/1/2020	2020-014-S	Transit Asset Management System Project Manager Phase II	<b>Veronica Manza Stumpf</b>	<b>Mountain View, CA</b>	51,200.00	12/31/2021	100% State

**TOTAL CONTRACT AWARDS \$996,388.90**

**NOTE: The Contract dollars represents a "not to exceed" amount. Final amount to be paid will be based on actual work requested and executed.**

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS  
OF THE SAN JOAQUIN REGIONAL TRANSIT DISTRICT  
FRIDAY, SEPTEMBER 18, 2020

Pursuant to Executive Order N-60-20 issued by California Governor Gavin Newsom on May 4, 2020 the Board of Directors of the San Joaquin Regional Transit District (RTD) held a Regular Meeting at 10:00 a.m. on Friday, September 18, 2020 telephonically via Zoom Video Communications.

Members of the public were able to attend the RTD Board Meeting (audio only) by dialing: (669) 900-9128 Meeting ID: 847 2918 4506, or by viewing a live broadcast of the meeting online at <https://zoom.us/j/84729184506>

1. CALL MEETING TO ORDER Chair Giovanetti called the meeting to order at 10:00 a.m.
2. MOMENT OF SILENCE/REFLECTION Chair Giovanetti called for a moment of silence and reflection.
3. PLEDGE OF ALLEGIANCE TO THE FLAG Chair Giovanetti led the pledge.
4. ROLL CALL Present: Gary Giovanetti, Chair  
Michael Restuccia, Vice-Chair  
Les Fong  
Balwinder Singh  
Joni Bauer

Staff Present (via videoconference)

Gloria Salazar, CEO  
Kimberly Gayle, Deputy CEO  
Al Hoslett, RTD Legal Counsel  
Merab Talamantes, Project Controls Manager  
Alan Anguiano, Executive and Board Support Analyst  
Ravi Sharma, Finance Manager  
Nancy Antonio, Risk Administrator  
John Coose, Safety Administrator  
Mike Thompson, Chief Administration and Innovation Officer  
Sharon Miller, Director of Procurement  
Cameron Isaacson, Operations Superintendent – Transportation  
Brad Menil, Operations Superintendent – Maintenance  
Damaris Galvan, Service Development Manager  
Dorceia Watkins, Grants Senior Specialist (Temp)  
Syed Bukhari, Finance Senior Specialist  
Stephennie Costa, Mobility Specialist  
Melissa Comages, Senior Accountant – Payroll  
Maximilian Cao, Marketing Graphics Supervisor  
Darla Smith, Operations Superintendent – Facilities  
George Lorente, Grants Manager  
Sunny Pannu, Human Resources Administrator  
Malika McGee, Human Resources Manager  
Virginia Alcayde, Director of Finance  
Angela Mejorado, Procurement Contracts Analyst (Temp)  
Jennie Felix, Senior Administrative Assistant  
Pinky Acosta, Senior Accountant

Members of the Public Who Indicated They Were Present

Ryan Niblock, San Joaquin Council of Governments  
Joel Campos, San Joaquin Council of Governments

5. SPECIAL PRESENTATIONS

A. EMPLOYEES OF THE MONTH (EOM)

i. AUGUST EOM:

Transportation: Bus Operator Alexander Garcia  
Maintenance: Porter Daniel Baker

B. ELECTRIFICATION PROJECTS UPDATE

Operations Superintendent—Facilities Darla Smith presented a high-level update to the Board regarding electrification projects. Projects discussed included: Solar Panel Installation, Solar Road Map, Battery Electric Storage System (BESS), Pacific Gas & Electric (PG&E) Electric Vehicle (EV) Fleet Electrification Program, PG&E Business Electric Vehicle (BEV) Rate, and the Zero-Emission Infrastructure Blue Print. Operations Superintendent—Maintenance Brad Menil also presented on the Fleet Replacement Plan.

Chair Giovanetti asked where Manticore Advocacy Consultants are located. Smith responded that the firm is based in Northern California.

Vice-Chair Restuccia asked why the Federal Transit Association has established a 20% spare ratio. Menil responded that FTA has this regulation in place to prevent some agencies from amassing buses and potential abuse of funding.

Chair Giovanetti asked if RTD runs the risk of losing funding by having a larger spare ratio. Menil confirmed that RTD may be at risk but if FTA is made aware of the reason, they may allow it. At the moment, RTD's funding is for bus replacement and not fleet expansion, therefore keeping the ratio under 20% is not a problem. Deputy CEO Kimberly Gayle added that the contingency fleet is not counted with the spare ratio so RTD will not be penalized for having a contingency fleet.

Chair Giovanetti asked what rationale RTD is using to determine the percentage of buses needed in the contingency fleet in case the grid goes down. Menil responded that it is a joint decision and coordination between Maintenance and Transportation.

Director Fong asked if it would make sense to have a mix of a hydrogen fuel cell and battery-electric fleet in case the grid goes down. Menil confirmed that having a mixed fleet would help. RTD is working on obtaining a blueprint for medium- and heavy-duty zero-emission vehicle infrastructure which will include a mix of both technologies. CEO Gloria Salazar added that current bus purchases are ones that RTD has committed to and no new procurements will be pursued at this time.

C. BUSINESS CONTINUITY PLAN (BCP) UPDATE

Risk Administrator Nancy Antonio presented an update to the Board on items related the plan, which included extreme weather protocols, emergency and evacuation drills, preparedness, training plans, and earthquake drills.

Vice-Chair Restuccia asked if the trainings will be ongoing, and if these trainings will be online or in person. Antonio responded that she is working on a comprehensive training curriculum that is currently scheduled to be online. Vice-Chair Restuccia asked that the



Board be invited to participate in training if possible. Antonio confirmed that these trainings will be available to the Board.

6. PUBLIC COMMENT  
No public comments.

7. REPORTS

A. CHIEF EXECUTIVE OFFICER UPDATE

CEO Gloria Salazar provided a written report to the Board, an update of the CARES ACT funding, and the finalization of the Measure K cooperative agreement with SJCOG. She also provided an updated on the Job Description Project which will influence the structured staff training program RTD is developing (Training Competency Model), which will train staff in key skills for high performance. The first group of Supervisors were trained in August and the second group will be taking the course on September 26. From July 2020 to date, 40 employees have participated in 20 training programs which is approximately 22% of RTD's employee population.

CEO Salazar reported that RTD is finalizing the contract with Stockton Police Department (SPD) and will keep only one officer onsite and hire more security guards to complement the current ridership demand. The Facilities Committee will further discuss the matter of security when they meet on October 7.

CEO Salazar reported on the Retirement Board approval of the 10-Year Certain and Life pay option during the September 17, 2020 meeting. This option provides monthly payments to the named beneficiary for 10 years if the retiree dies within the 10 years of retirement. Chair Giovanetti commented that this was a huge gap in the overall retirement planning to the detriment of employees and was glad for the approval. Vice-Chair Restuccia commented that this option is cost neutral, so it does not cost RTD anything to add this option to the plan. Director Giovanetti said that before this option, retirees who passed away would have their funds evaporate due to not being eligible for any other options.

Salazar reported that she presented at the APTAtech Conference on the topic of measuring innovation and also at the California Foundation of Environment and Economy Conference on challenges of having six transit systems in San Joaquin County, LTF allocation prioritization, and electrification challenges.

CEO Salazar invited Marketing Graphics Supervisor Maximilian Cao to provide an update on current Marketing efforts. Cao's update highlighted Social Media Engagement activities and statistics. Engagements are defined as reactions to the social media posts which include likes, shares, and reposts.

B. STATE/FEDERAL LEGISLATIVE UPDATE

Deputy CEO Kimberly Gayle provided a written report and verbal update on current legislative affairs, including Senate Bill (SB) 1159, which allows an employee to be eligible for worker's compensation benefits due to COVID-19 illness. Stateside bills are still pending the governor's signature. Regarding Federal Legislation, everything is on hold because this is an election year.

Deputy CEO Gayle also reported on the upcoming One Voice trip, which focuses on advocating to elected officials in Washington D.C. for San Joaquin County's transportation needs as a whole. RTD will submit the Solar Project as its priority project

for this year. The virtual trip will take place on September 22 – 24 and items on the itinerary include reauthorization of the FAST Act and funding relief for impacts of COVID-19 among other transit-related topics.

A discussion ensued regarding other One Voice projects (including transit services and autonomous vehicles for the Mountain House area). Deputy CEO Gayle clarified that main projects being presented are at the beginning of the list and the rest of the projects are individualized to specific agencies.

C. FINANCIAL REPORT

Finance Manager Ravi Sharma presented the August financial update.

8. INFORMATION ITEMS

There were no information items.

9. CONSENT CALENDAR

A. RESOLUTION NO. 5938: APPROVING THE MINUTES OF THE AUGUST 21, 2020  
REGULAR BOARD OF DIRECTORS MEETING

ACTION: MOTION: VICE-CHAIR RESTUCCIA

SECOND: DIRECTOR FONG

Roll Call:

AYES: Fong, Restuccia, Giovanetti, Singh, Bauer

NAYES: ABSTAIN: ABSENT:

10. ACTION ITEMS

There were no action items.

11. QUESTIONS AND COMMENTS FROM DIRECTORS AND STAFF

Vice-Chair Restuccia expressed that the RTD Retirement Board Vice-Chair Ralph Niz and Director Crystal McGee-Lee are of like mind as it pertains to the RTD Retirement and Health Plan and are very engaged at the Retirement Board meetings.

Director Bauer commended RTD staff on the Coordinated Transportation Plan Update Kick-off Meeting.

Director Fong commended RTD staff as well on their efforts and also the 2 security guards who recently got hurt on the job.

Director Singh commended RTD staff and the EOMs.

12. CLOSED SESSION

Chair Giovanetti announced that there would be no Closed Session.

13. ADJOURNMENT

Chair Giovanetti adjourned the meeting at 11:32 a.m.

RESOLUTION NO. \_\_\_\_\_  
DATED OCTOBER 16, 2020

RESOLUTION APPROVING THE MINUTES OF THE SEPTEMBER 18, 2020  
REGULAR BOARD OF DIRECTORS MEETING

RESOLVED AND ORDERED by the Board of Directors of San Joaquin Regional Transit District that the minutes of the Regular Meeting of September 18, 2020 be approved.

**STAFF RECOMMENDATION:** **AUTHORIZE THE CHIEF EXECUTIVE OFFICER (CEO) OR DEPUTY CEO TO EXECUTE AND FILE THE FY 2021 TRANSPORTATION DEVELOPMENT ACT (TDA) CLAIM**

**LEAD STAFF:** **GEORGE LORENTE  
GRANTS MANAGER**

**FINANCIAL IMPACT:**

<b>FY 2021 LTF:</b>	<b>\$19,396,347</b>
<b>FY 2021 LTF - CTSA:</b>	<b>\$640,362</b>
<b>FY 2021 STA:</b>	<b><u>\$3,162,501</u></b>
<b>NET FY 2021 TDA FUNDS:</b>	<b>\$23,199,210</b>

**BACKGROUND:**

Each year, San Joaquin Regional Transit District (RTD) files a TDA claim with the San Joaquin Council of Governments (SJCOG). The claim is an application for Local Transportation Fund (LTF) and State Transit Assistance (STA) funding to support eligible operating and capital expenses. RTD bases its claim amounts on LTF and STA Apportionment Estimates adopted by the SJCOG Board of Directors.

LTF funds are allocated to eligible transit operators by population, after the following "off-the-top" apportionments are made: county auditor costs, SJCOG TDA administration, SJCOG planning, bicycle and pedestrian improvements, Consolidated Transportation Service Agency (CTSA), and the San Joaquin Regional Rail Commission (SJRRC).

STA funds are allocated to eligible transit operators, by ridership and qualifying revenue amounts, after off-the-top allocations are made for the purposes of SJCOG transit planning and other off-the-top allocations for regional transit purposes, as approved by the SJCOG Board.

**DISCUSSION:**

RTD staff plans to submit an FY 2021 TDA claim for LTF and STA funds based upon the most recent Apportionment Estimates adopted by the SJCOG Board of Directors.

SJCOG staff has instructed its claimants to submit their FY 2021 LTF claim based upon the existing SJCOG Board adopted estimate from February 2020 for LTF and from August 2020 for STA. Due to current economic uncertainties, SJCOG plans on deferring a revision to the FY 2021 LTF Apportionment by several months. This deferment will allow SJCOG to evaluate revenues that are received from the State for the beginning of FY 2021 before providing a revision to the apportionments adopted by its board in February 2020. SJCOG has received the first FY 2021 LTF payment from the State Controller's Office at the end of September 2020, which are derived from taxes collected in July 2020.

This TDA claim will allow RTD to begin receiving monthly LTF payments as soon as SJCOG begins receiving them from the State. The claimed LTF amount functions as an "up to" amount as jurisdictions will only receive LTF payments from SJCOG based upon actual revenues received from the state but cannot exceed the amount reflected in the approved LTF claim.

RTD's FY 2021 Operating Budget assumes a 40% reduction in LTF revenues. As reflected in the budget, CARES Act will provide funding needed to maintain operations and fill the gap created by the loss of revenues.

This resolution reflects the revised FY 2021 STA Apportionment Estimates adopted by the SJCOG Board of Directors on August 27, 2020. The State Controller's Office has issued a revised revenue estimate for San Joaquin County based on new revenue estimates included in the California state budget. The revised estimate overall for STA is 41.02% less than the amount adopted by the SJCOG Board of Directors in March 2020.

RTD's total TDA claim amount (LTF and STA) is \$29,331,806. The Net TDA Funds to RTD is \$23,199,210, which excludes the Previously Claimed and Unexpended Carryover in the amount of \$6,132,596. The Previously Claimed and Unexpended Carryover amounts are not "new" funds available to RTD; they are funds that RTD has claimed and received in previous years that is carrying over for use in FY 2021. The claim amounts by fund and purpose are as follows:

**Local Transportation Fund (LTF)**

<b>FY 2021 LTF Apportionments</b>	
\$ 19,396,347	Public Transportation Article 4 – Operating
\$ 640,362	Consolidated Transportation Service Agency (CTSA) Article 4.5 – Operating
<b>\$ 20,036,709</b>	<b>Total FY 2021 LTF Apportionments</b>

<b>Previously Claimed Unexpended Carryover</b>	
\$ -	Article 4 – Operating
\$ 471,355	Article 4.5 – CTSA
<b>\$ 471,355</b>	<b>Total Previously Claimed Unexpended Carryover</b>

<b>\$ 20,508,064</b>	<b>Total FY 2021 LTF Claim Amount</b>
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**State Transit Assistance (STA)**

<b>FY 2021 STA Apportionments</b>	
\$ 768,558	California Code of Regulations (CCR) Section 6730(a) Public Transit – Operating
\$ 2,393,943	CCR Section 6730(a) Public Transit – Capital
<b>\$ 3,162,501</b>	<b>Total FY 2021 STA Apportionments</b>

<b>Previously Claimed Unexpended Carryover</b>	
\$ 286,829	CCR Section 6730(a) Public Transit – Operating
\$ 5,374,412	CCR Section 6730(a) Public Transit – Capital
<b>\$ 5,661,241</b>	<b>Total Previously Claimed Unexpended Carryover</b>

<b>\$ 8,823,742</b>	<b>Total FY 2021 STA Claim</b>
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**Grand Totals**

<b>Total TDA Claim Amount</b>	
<b>\$ 29,331,806</b>	<b>Total FY 2021 TDA Claim (LTF and STA)</b>

<b>Net TDA Funds To RTD</b>	
<b>\$ 23,199,210</b>	<b>Total FY 2021 TDA Claim (LTF and STA) Less Previously Claimed Unexpended Carryover</b>

<b>Previously Claimed Unexpended Carryover</b>	
<b>\$ 6,132,596</b>	<b>Previously Claimed Unexpended Carryover for LTF and STA</b>

RTD staff is requesting the Board to authorize the Chief Executive Officer (CEO) or Deputy CEO to execute and file the FY 2021 TDA Claim to support capital and operating expenditures for FY 2021.

RESOLUTION NO. \_\_\_\_\_  
DATED: OCTOBER 16, 2020

RESOLUTION AUTHORIZING CHIEF EXECUTIVE OFFICER (CEO) OR DEPUTY CEO TO EXECUTE AND FILE  
THE FY 2021 TRANSPORTATION DEVELOPMENT ACT (TDA) CLAIM

NOW, THEREFORE, BE IT RESOLVED AND ORDERED by the RTD Board of Directors as follows:

1. That the CEO or Deputy CEO be, and hereby is, authorized to file the TDA Claim in the amount of \$29,331,806, which includes \$6,132,596 in Previously Claimed Unexpended Carryover, and said claim to be filed with the San Joaquin Council of Governments (SJCOG) in the following amounts for the indicated purposes:

RTD's Local Transportation Fund (LTF) claim amount is \$20,508,064, which includes "new" funding from the FY 2021 Apportionment Estimate in the amount of \$20,036,709 – \$19,396,347 for operating expenses, and \$640,362 for the Consolidated Transportation Service Agency (CTSA). Additionally, the LTF claim amount includes Previously Claimed and Unexpended Carryover of \$471,355 for the CTSA.

RTD's State Transit Assistance (STA) claim amount is \$8,823,742, which includes "new" funding from the FY 2021 Apportionment Estimate in the amount of \$3,162,501 – \$2,393,943 for capital projects and \$768,558 for operating expenses. Additionally, the STA claim amount includes Previously Claimed and Unexpended Carryover of \$5,374,412 in capital funding and \$286,829 in operating funding.

The total TDA claim amount (LTF and STA) is \$29,331,806. The Net TDA Funds to RTD is \$23,199,210, which excludes Previously Claimed and Unexpended Carryover in the amount of \$6,132,596.

2. That SJCOG is directed to hold in reserve the full amount of RTD's remaining TDA Fund allocations, including any and all interest earned, for use by RTD to support the FY 2021 operating and capital budget;
3. That the CEO or Deputy CEO hereby is, authorized, and directed to take action necessary to obtain the funds requested in said claim herein authorized to be filed with SJCOG.

**STAFF RECOMMENDATION:**

**AUTHORIZE A RECOGNITION PLAQUE FOR SAN JOAQUIN COUNCIL OF GOVERNMENTS EXECUTIVE DIRECTOR ANDREW T. CHESLEY FOR THE MANY YEARS OF SERVICE AND SUPPORT IN TRANSPORTATION PLANNING IN SAN JOAQUIN COUNTY**

**LEAD STAFF:**

**GLORIA G. SALAZAR  
CHIEF EXECUTIVE OFFICER**

**BACKGROUND:**

Executive Director Andrew T. Chesley has served SJCOG for over 41 years and has supported RTD on many transit initiatives during his tenure. As Mr. Chesley is set to retire from SJCOG in December of 2020, it is appropriate for the RTD's Board of Directors to recognize him for his years of service.

If approved the RTD Board of Directors will formally recognize Mr. Chesley for his many years of service and support in transportation planning in San Joaquin County. A plaque will be presented to Mr. Chesley at the SJCOG Board of Directors meeting in December 2020.

RESOLUTION NO. \_\_\_\_\_  
DATED: OCTOBER 16, 2020

RESOLUTION AUTHORIZING A RECOGNITION PLAQUE FOR SAN JOAQUIN COUNCIL OF GOVERNMENTS  
EXECUTIVE DIRECTOR ANDREW T. CHESLEY FOR THE MANY YEARS OF SERVICE AND SUPPORT IN  
TRANSPORTATION PLANNING IN SAN JOAQUIN COUNTY

WHEREAS, Executive Director Andrew T. Chesley has served SJCOG for over 41 years and has supported RTD on many transit initiatives during his tenure; and

WHEREAS, Mr. Chesley is set to retire from SJCOG in December of 2020; and

WHEREAS, the RTD Board of Directors will formally recognize Mr. Chesley for his many years of service and support in transportation planning in San Joaquin County.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED by the RTD Board of Directors that RTD formally acknowledges and extends its recognition and appreciation to San Joaquin Council of Governments Executive Director Andrew T. Chesley for his 41 years of service in support of transit, and will provide a plaque as a token of its appreciation to be presented at the December 2020 San Joaquin Council of Governments Board of Directors meeting.



**STAFF RECOMMENDATION:**                   **APPROVE A CONTRACT WITH PACIFIC GAS & ELECTRIC (PG&E) FOR THE INSTALLATION OF EIGHT ELECTRIC VEHICLE (EV) DEPOT CHARGERS**

**LEAD STAFF:**                                   **DARLA SMITH  
CHIEF OPERATING OFFICER**

**FINANCIAL IMPACT:**                       **\$200,000 PG&E TO REIMBURSE RTD  
\$300,000 CMAQ (PENDING FTA APPROVAL)  
\$500,000 TOTAL COST**

**BACKGROUND:**

PG&E offers an EV Fleet Electrification Program for infrastructure. This program provides incentives and rebates to their customers. RTD desires to install eight EV depot chargers which will support the new Gillig electric buses anticipated to arrive in spring 2022. RTD currently has five electric buses that use the five installed depot chargers; these chargers were funded by PG&E and all infrastructure to the meter is owned and maintained by PG&E.

**DISCUSSION:**

PG&E has approved RTD's application and determined that RTD is eligible for the PG&E Ownership Program in which PG&E will design, construct, own, and maintain the EV supply infrastructure, including all work to the base of the chargers. The PG&E Ownership Program will provide a rebate of up to \$25,000 per charger. Each charger is approximately \$62,500. The total cost reflects cost increase due to the potential impact of COVID-19. RTD will cover the difference with the CMAQ funding.

RTD has requested reallocation of CMAQ funds to use for this project and is awaiting approval from the FTA. However, in order to secure its position in this competitive PG&E Ownership Program, RTD must show a commitment to the program with Board approval with the attached resolution to enter into a contract with PG&E for the EV Fleet Electrification Program.

RESOLUTION NO. \_\_\_\_\_  
DATED: OCTOBER 16, 2020

RESOLUTION APPROVING A CONTRACT WITH PACIFIC GAS & ELECTRIC COMPANY (PG&E) FOR THE  
INSTALLATION OF EIGHT ELECTRIC VEHICLE (EV) DEPOT CHARGERS

WHEREAS, the San Joaquin Regional Transit District (RTD) and Pacific Gas & Electric Company (PG&E) desire to enter into an agreement for PG&E EV Fleet Electrification Program (EV Program); and

WHEREAS, the EV Program will provide RTD with the infrastructure to the chargers installed, owned and maintained by PG&E; and

WHEREAS, the EV Program will assist in purchasing depot chargers for the buses arriving in Spring of 2022.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED by the Board of Directors of the RTD, as follows:

1. That certain EV Fleet Program between the San Joaquin Regional Transit District (RTD) and Pacific Gas & Electric Company (PG&E), hereby is approved.
2. That the Chair and Secretary of RTD be and they hereby are authorized and directed to finalize and execute the said Contract, on behalf of RTD.
3. That the Chair or Secretary are hereby directed to take such further actions and to execute such other documents, including amendments to said Contract, as may necessary or appropriate to carry out the intents and purposes of this Contract.

**STAFF RECOMMENDATION:**                    **AWARD OF CONTRACT TO FEHR & PEERS FOR TRANSIT SYSTEM REDESIGN STUDY, SUBJECT TO NEGOTIATIONS FOR A CONTRACT AMOUNT NOT TO EXCEED \$702,834**

**LEAD STAFF:**                                    **MIKE THOMPSON  
CHIEF ADMINISTRATION AND INNOVATION OFFICER**

**FINANCIAL IMPACT:**                        **\$702,834 (\$525,894 STATE AND \$176,940 FEDERAL)**

**BACKGROUND:**

San Joaquin Regional Transit District (RTD) recognizes the changing mobility needs of its community. These changes are magnified with the impact of COVID-19, wherein the reduced demand for transit and shift in demographics (e.g., telework, and remote education) requires a closer examination of RTD's fixed-route, complementary paratransit, and on-demand service in San Joaquin County, including the City of Stockton, rural areas, and commuter services to the neighboring Counties of Alameda and Sacramento.

In response to declining ridership and revenues because of COVID-19 and the changing mobility needs of its community, RTD is undertaking a System Redesign Plan (SRP). Although RTD has undertaken similar studies in the past, the SRP is a new and innovative project that will provide a more detailed and comprehensive effort that will include performance measurement standards and systematic service evaluation strategies. The plan will be financially sustainable and include service design options that will seek to maintain and grow ridership. The SRP will also include strategies that improve effectiveness and productivity of the system, while balancing revenues with customer demand. The project also includes a public outreach campaign; a complete Service and Fare Equity Analysis per the Federal Transit Administration (FTA) Title VI requirements will also be conducted.

**SRP Goals**

- Sustain and attract new customers to grow RTD's ridership base.
- Provide safe and efficient bus transit service with reduced funding levels.
- Ensure connectivity to key destinations and essential services.
- Remain viable with reduced funding levels resulting from the COVID-19 pandemic.

**SRP Objectives**

- Build on the existing non-fixed guideway Bus Rapid Transit (BRT) network as the "backbone" of the transit system or create a new bus transit system design with a "clean slate" approach.
- Improve service performance through first-mile and last-mile connections and propose various service delivery methods (i.e., micro-mobility options, circulators, shuttles, smaller buses, and partnerships with transportation network companies).
- Ensure a sustainable transit system that will support customer demand.
- Develop service parameters (i.e. span of service, frequency) that are appropriate for a changing region the size and geography of Stockton and San Joaquin County.
- Identify key locations where customer transfer stations and bus turnarounds make key connections with the proposed system(s).

**DISCUSSION:**

On August 19, 2020, RTD released the Request for Proposal (RFP). The RFP was publicly advertised in The Record as well as RTD's ProcureWare program for the duration of the solicitation. Forty-seven potential Proposers downloaded the RFP.

On September 15, 2020, RTD received two proposals from the following firms:

- Fehr & Peers
- Transportation Management & Design, Inc. (TMD)

Staff conducted a survey to confirm adequate competition was solicited and determined that the limited responses were due to the following reasons:

- Unable to take work at this time due to other obligations or commitment (2)
- Does not have the appropriate qualifications and/or beyond their expertise (3)
- Does not have knowledge about RTD's existing system operations (1)

After evaluating the proposals, the evaluation committee deemed Fehr & Peers as the highest ranked firm to provide the Transit System Redesign Study. Fehr & Peers is a transportation firm with more than 35 years of experience, founded and headquartered in the Bay Area with over 300 engineers and planners nationwide. This firm has eight California offices and 170 employees in the state alone.

Fehr & Peers has assembled a strong team that is best positioned to help RTD achieve success with this project. The key to the Fehr & Peers approach is the designation of the best staff to lead critical tasks.

Joining Fehr & Peers are industry leaders:

- Nelson\Nygaard (Analysis and Service Design).
- AIM (Community Engagement).
- AJM & Associates (Survey and Data Collection).

RESOLUTION NO. \_\_\_\_\_  
DATED: OCTOBER 16, 2020

RESOLUTION AWARDING OF CONTRACT TO FEHR & PEERS FOR TRANSIT SYSTEM REDESIGN STUDY,  
SUBJECT TO NEGOTIATIONS FOR A CONTRACT AMOUNT NOT TO EXCEED \$702,834

WHEREAS, in accordance with RTD's procurement threshold for services requiring formal solicitation, staff identified a Request for Proposal (RFP) process as the rational procurement strategy; and

WHEREAS, on August 19, 2020, RTD released the RFP and forty-seven potential proposers downloaded the RFP; and

WHEREAS, on September 15, 2020, two proposals were received from Fehr & Peers and Transportation Management & Design, Inc. (TMD); and

WHEREAS, the proposals were evaluated and the Evaluation Committee deemed Fehr and Peers as the highest ranked firm to provide the Transit System Redesign Study.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED by the Board of Directors of San Joaquin RTD as follows:

1. That RTD's CEO is hereby authorized and directed to negotiate a contract with Fehr & Peers for Transit Redesign Study for a total contract amount not to exceed \$702,834.
2. That the Chair of the Board and the CEO be, and they hereby are, authorized and directed to finalize and execute the contract with Fehr & Peers for Transit Redesign Study for a total contract amount not to exceed \$702,834.
3. That the Chair of the Board and the CEO, acting separately, are hereby authorized and directed to finalize and execute such other agreements and amendments to this agreement, and to take such other actions as may be necessary or appropriate to carry out the intent and purpose of this resolution.