

SAN JOAQUIN REGIONAL TRANSIT DISTRICT
BOARD OF DIRECTORS MEETING – NOTICE AND AGENDA
10:00 A.M. ON FRIDAY, MAY 15, 2020

This meeting is being held pursuant to Executive Order N-29-20 issued by California Governor Gavin Newsom on March 17, 2020. The Board of Directors will attend the meeting telephonically via Zoom Video Communications.

Members of the public can attend the RTD Board Meeting (audio only) by dialing: (669) 900-6833 Meeting ID: 980 8833 3242, or by viewing a live broadcast of the meeting online at <https://zoom.us/j/98088333242>

Persons wishing to address the Board must submit a Public Comment Request by sending an email to BoardSupport@sjRTD.com or by calling (209) 467-6613. All comments must be received by 9:00 a.m. on Friday, May 15, 2020.

RTD is committed to ensuring that all meetings are accessible regardless of an individual’s ability or access method. If you need a reasonable accommodation, please contact RTD’s Chief Executive Office at (209) 467-6613. *For language assistance, interpreter services, please contact (209) 943-1111. Para información en Español, por favor llame al (209) 943-1111.*

1. CALL MEETING TO ORDER
2. MOMENT OF SILENCE/REFLECTION
3. PLEDGE OF ALLEGIANCE TO THE FLAG
4. ROLL CALL
5. SPECIAL PRESENTATIONS
 - A. EMPLOYEES OF THE MONTH
Special recognition of the Administration, Maintenance, and Transportation Employees of the Month.
 - B. WEBSITE REDESIGN
Marketing Senior Specialist Angela Chang will present RTD’s new and improved website.
 - C. ZERO-EMISSION ROLLOUT PLAN
Operations Superintendent—Facilities Darla Smith will present RTD’s Zero-Emission Rollout Plan.
6. PUBLIC COMMENT

Each person who addresses the Board shall not make slanderous or profane remarks to or about any member of the Board, staff, or general public. Any person who utters loud, threatening, personal, or abusive language, who is unduly repetitious or engages in extended discussion of irrelevancies, or who engages in any disorderly conduct which disrupts, disturbs, or impedes the orderly conduct of any Board meeting shall, at the discretion of the presiding officer or a majority of the Board, be barred from further audience before the Board during that meeting. All public comments shall be limited to no more than FIVE MINUTES. In addition, applause, loud noises, or any other outbursts or disruptions from the audience are not allowed during or after a public comment. At the discretion of the presiding officer, those who are in violation of this protocol

may be disconnected from the meeting.

7. REPORTS

- A. CHIEF EXECUTIVE OFFICER (CEO) UPDATE
- B. STATE/FEDERAL LEGISLATIVE UPDATE
- C. FINANCIAL REPORTS
April financial reports provided to the Board.

8. INFORMATION ITEMS

Reports provided for information only. Staff will be available to answer any questions.

- A. QUARTERLY UPDATE OF CONTRACTS AWARDED JANUARY – MARCH 2020

9. CONSENT CALENDAR

- A. RESOLUTION: APPROVING THE MINUTES OF THE APRIL 17, 2020 REGULAR BOARD OF DIRECTORS MEETING
Board approval of minutes.

10. ACTION ITEMS

- A. RESOLUTION: AUTHORIZING THE CHIEF EXECUTIVE OFFICER (CEO) TO ENTER INTO AND EXECUTE A MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN THE CITY OF MODESTO (CITY) AND RTD REGARDING THE COORDINATION OF COMMUTER TRANSIT SERVICES BETWEEN MODESTO AND STOCKTON, CA
Board authorizing entering into and execution of MOU between the City of Modesto and RTD.
- B. RESOLUTION: AWARDING A CONTRACT TO MOTOR COACH INDUSTRIES FOR THE PURCHASE OF TWO 45-FOOT DIESEL COMMUTER BUSES FOR A TOTAL CONTRACT AMOUNT NOT TO EXCEED \$1,647,232
Board award of contract for bus purchase.

11. QUESTIONS AND COMMENTS FROM DIRECTORS AND STAFF

12. CLOSED SESSION

- A. CONFERENCE WITH LABOR NEGOTIATOR
Agency Negotiator: Gloria Salazar, CEO
Employee Organization: Amalgamated Transit Union, Local 256
- B. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION
[Paragraph (1) of subdivision (d) of Government Code, Section 54956.9]:
 - i. San Joaquin Regional Transit District vs. DSS-2731 Myrtle LLC, et al., San Joaquin Superior Court Case No. 39-2010-00252684-CU-EI-STK
 - ii. April Jenkins vs. San Joaquin RTD, complaint filed with the California Department of Fair Employment and Housing, Matter No. 201909-07700926
- C. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to subdivision (b) of Government Code, Section 54956.9

13. ADJOURNMENT

NOTE: THE NEXT REGULARLY SCHEDULED BOARD MEETING WILL BE HELD ON FRIDAY, JUNE 19, 2020 AT 10:00 A.M.

DATE POSTED: MAY 8, 2020

SPECIAL PRESENTATION: **RECOGNITION OF ADMINISTRATION, MAINTENANCE,
AND TRANSPORTATION EMPLOYEES OF THE MONTH**

LEAD STAFF: **GLORIA SALAZAR
CHIEF EXECUTIVE OFFICER**

BACKGROUND:

To qualify as Employee of the Month (EOM), employees must meet the following basic requirements:

1. Has been an employee for at least six months.
2. Has not been selected EOM for the previous six months.
3. Has a perfect attendance record for the month.
4. Does not have any disciplinary action pending or in effect.

RTD selects EOMs based on the following criteria:

1. Takes initiative and accepts and carries out additional responsibilities beyond regular job assignments.
2. Provides exceptional internal and external customer service by being courteous and helpful.
3. Projects a positive image and has a helpful and cooperative attitude.
4. Exemplifies trustworthy and ethical behavior.
5. Promotes a positive work environment.
6. Comes to work on time, on a daily basis.

The Administrative EOMs are selected as follows:

1. A member of the management team nominates employees at a monthly meeting.
2. Nominees are selected as EOM when they receive at least a 2/3 majority of the votes cast by members of the management team.

A majority of their respective supervisors selects Maintenance and Transportation EOMs. There may be months where no EOM is selected for Administration, Maintenance, or Transportation.

Every EOM receives:

- \$75.00 gift card
- Certificate and acceptance photograph

RTD recognizes EOMs by posting their photographs in the employee newsletter, "As the Wheels Turn," and at each RTD facility in frames designed for EOM recognition.

The EOM program provides that RTD selects the Employee of the Year (EOY) from the previous 12 months' EOMs. RTD offers EOYs the opportunity to represent their department/division at one of the conferences of the American Public Transportation Association (APTA).

REPORT: CHIEF EXECUTIVE OFFICER UPDATE

**LEAD STAFF: GLORIA SALAZAR
 CHIEF EXECUTIVE OFFICER**

POLICE ACTIVITIES (APRIL)

Officer Marquez worked 17 days, Officer Perez worked 17 days, and other officers worked 2 days. Their production statistics for APRIL are listed below:

Type of Report Filed	Quantity	Type of Report	Quantity	Type of Report Filed	Quantity
Felony Arrests	1	Intoxication Arrest	1	Field Interviews	28
Warrants Arrests	1	Moving Citations		PC 640 Citations	
Other Arrests		SMC Citations		Misdemeanor Arrests	1
Parking Citations		Traffic Citations		Abandoned Autos	
Other Citations		Vehicles Towed		Narcotics Confiscated	
Calls for Service	29	Weapons Seized		Weapons Confiscated	

MEETINGS

RTD participated in conferences and meetings of the following committees and organizations:

- **American Public Transportation Association (APTA) Bus Operations Committee:** CEO Gloria Salazar
- **Transformative Climate Communities (TCC) Virtual Site Visit Planning:** Deputy CEO Kimberly Gayle, Grants Manager George Lorente
- **Transit Talks Webinar –How to Amend Contract Agreements for CARES Act Funding:** Deputy CEO Kimberly Gayle, Grants Manager George Lorente
- **APTA Managing Transit Funding and Financing during COVID-19 Pandemic Webinar:** Deputy CEO Kimberly Gayle
- **San Joaquin RTD – Workers’ Compensation Webex:** Deputy CEO Kimberly Gayle, CEO Gloria Salazar
- **Technical Advisory Committee (TAC) Meeting: Tri-Valley Hub Network Integration Study:** Deputy CEO Kimberly Gayle
- **The Bus Coalition (TBC) Steering Committee Conference:** CEO Gloria Salazar
- **California Association for Coordinated Transportation (CALACT) Legislative Committee Meeting:** CEO Gloria Salazar
- **Rutgers Webinar Regarding Transit Crisis Communications:** Marketing Outreach Supervisor Emily Oestreicher
- **Altamont Corridor Express (ACE) and San Joaquin Council of Governments (SJCOG) Marketing Efforts Meetings:** Marketing Outreach Supervisor Emily Oestreicher
- **San Joaquin County Office of Emergency Services (OES) Daily Briefing:** Risk Administrator Nancy Antonio
- **APTA Risk Management Committee Webinar:** Marketing Outreach Supervisor Emily Oestreicher, Chief of Marketing and Communications Jean Foletta-Morales

EVENTS

Cloth Face Mask Campaign

RTD CEO Gloria Salazar sent out a call to action among all employees on the same day that RTD’s order for cloth masks fell through. Thanks to the continued support of RTD staff and donations from the public, we are pleased to announce that we were able to acquire more than 2,200 cloth face masks. RTD was able to extend mask distributions to all employees, including those working from home, as well as all NEXT contract employees. This campaign is separate from the purchase of medical-grade masks for frontline employees. We are grateful to our staff and the public for their generosity of contribution. If

anyone is interested in donating to this cause, please contact Alan Anguiano at aanguiano@sjRTD.com or call (209) 467-6668.

Face Shield Distribution

Recently RTD took the safety and well-being of our employees one step further by supplying them with FDA-approved Medical Face Shields. After first distributing the shields to essential frontline employees, a call to action was sent out to all staff to have volunteers assemble additional face shields. Thanks to the continued dedication of our staff, RTD was able to pass these shields out not only employees, but also to passengers that are still using our service for their essential travel.

Encouragement and Communication during COVID-19 Pandemic

RTD continues to engage employees by releasing the latest issues of "As the Wheels Turn." This issue aptly focuses on employee engagement and provides timely updates on RTD's response to the current COVID-19 pandemic. Both "Greetings from Gloria" and the Board Update address the impact of COVID-19 on public transit, while emphasizing appreciation for RTD's essential workers and frontline employees. In addition, the issue includes helpful guidelines related to the differences between the seasonal flu and a pandemic flu.

RTD also launched a bi-weekly publication that can be seen on the breakroom monitors and will also be delivered to the e-mail inbox of all RTD employees every other Thursday. This mini-newsletter will focus on health and wellness tips, opportunities for interaction, and a few things support RTD's employees during this pandemic.

REPORT: STATE/FEDERAL LEGISLATIVE UPDATE

**UPDATED BY: KIMBERLY GAYLE
DEPUTY CEO**

**PAT JORDAN
JORDAN & ASSOCIATES**

State Report

State Legislature Scheduled to Return

In advance of the Legislature returning on May 4, Assembly Speaker Anthony Rendon released measures to enable public health and participation in the Legislative Process during the COVID-19 Pandemic. Capital nurses and Assembly Sergeants will be posted at the Capitol entrances to ask public health screening question and administer voluntary temperature checks. Access to the Capitol will occur in queues that are marked for appropriate physical distancing. Members will attend hearings in-person but only in rooms large enough to accommodate them with physical distancing.

To view the Measures released by the Speaker click here: <https://politi.co/2xxaodm>

Effect on RTD: RTD will be able to access the Capitol for meetings with legislators under controlled conditions. Entry to the Capitol will occur in queues that are marked for appropriate physical distancing. Members of the public will be directed to elevators where only one person will be allowed per elevator.

Senate Budget Subcommittee Holds Hearing on COVID-19 Recovery and Economic Stimulus

On April 16, 2020, the Senate Budget and Fiscal Review Subcommittee on COVID-19 response held its first hearing to evaluate the state's response to the pandemic. The hearing reviewed both federal and state funding that California has received due to the pandemic.

The Department of Finance provided an interim fiscal update, indicating that the economic disruption from the pandemic is expected to result in a recession and have significant negative effects on state revenues. The state's COVID-19 response will require significant upfront expenditures beyond the \$1 billion allocated in SB 89. For cash flow purposes, an additional \$6 billion in response-related expenses is projected in 2020.

Local transportation revenue was included in the budget review at the hearing. The COVID-19 pandemic and related economic fallout has resulted in significant declines in local transportation revenues, particularly in two key sources: gas taxes and transit fare revenue.

Vehicle Miles Traveled (VMT) in the state has declined significantly statewide since the declaration of a statewide emergency. This will eventually translate into a proportional decline in gas tax revenue that typically flows to local transportation projects. Transit ridership has plummeted across the state because of the pandemic and local stay-at-home orders. This has affected transit agencies that rely particularly heavily on farebox recovery by dramatically reducing operating revenues.

The budget review states that while the Coronavirus Aid, Relief and Economic Security Act (CARES) provided much-needed funding for transit operators, it likely will not plug the entirety of the revenue gap created by this crisis. A number of state rules that either increase transit costs or encourage undesirable outcomes during this crisis exacerbates this funding gap. For example, some state funding programs require transit operators to collect a certain portion of their revenue from passenger fares or lose state funding. In the current environment, many transit operators have stopped collecting fares entirely.

Additionally, many transit agencies receive funding from local sales taxes. As the economic impact of the pandemic expands, many cities and counties are forecasting significant declines in sales tax revenues. This will eventually lead to further reductions in available funding for transit operators.

Following the hearing, Senate Transportation Committee Chair Jim Beall (D-San Jose) released a statement that "As we all navigate the uncertain future caused by the coronavirus, I intend to bring attention to the crisis facing California's public transportation agencies." Senator Beall stated without additional funding, public transit systems could face deep, permanent reductions affecting hundreds of thousands who rely on these services. Beall said, "I am committed to working with my colleagues to ensure that California's public transit agencies receive relief in the short term that will enable them to continue protecting workers, providing critical transportation services, and will put them on the path to a healthy recovery in the future.

Following the Senate Budget Subcommittee hearing on April 16, the Assembly Budget Subcommittee held an informational hearing on April 27 regarding the COVID-19 Recovery and Economic Stimulus. The California Transit Association testified at the hearing and provided comment regarding the following:

- The impacts of the CARES Act on their operations;
- Concerns about the expected decline in sales tax revenue and its expected impacts on their operations;
- The vital role state government must play to support transit agencies when those revenue shortfalls become apparent;
- The importance of public transit in moving essential workers; and,
- The role public transit can play in revitalizing the state's economy.

To view the statement from Senator Beall click here: <https://bit.ly/3b4zRZg>

To view the hearing information click here: <https://bit.ly/3b6CREC>

Effect on RTD: The Legislature has provided \$1 billion for emergency assistance related to COVID-19, but this did not include direct funding for transit agencies. Senator Beall is committed to support legislation for public transit agencies in future emergency assistance provided by the state. RTD will advocate at the state level for emergency transit funding related to COVID-19.

California Department of Motor Vehicles (DMV) Extends All Expiring Driver Licenses

The DMV announced on April 14 that all expiring driver license between March and June 30 are extended during the COVID-19 pandemic. Commercial licenses are extended through June 30. The extension does not include medical certificates for commercial drivers, which requires additional administrative actions scheduled in the near future. The extensions require no individual action on the part of drivers. Drivers can request a free temporary paper extension online through DMV's Virtual Field Office to document their extension.

To view the April 14 press release view here: <https://bit.ly/3fjsEbj>

Effect on RTD: RTD bus drivers with licenses scheduled to expire between March and May will not be required to renew their licenses until June 30.

Air Resources Board Provides Largest Transit Agencies with Flexibility in Meeting Deadline for Innovative Clean Transit (ICT) Regulation Rollout Plans

ARB announced on April 23 that large transit agencies who are unable to meet the June 30 rollout plan submission deadline established under the ICT regulation to petition for an extension. Citing the COVID-19 pandemic, ARB understood that transit agencies' attention has shifted focus as they are responding to the evolving public health emergency and economic disruption.

To view the news release click here: <https://bit.ly/2YuDaGJ>

Effect on RTD: Due to proactive planning and preparation, RTD will meet the June 30 submission deadline.

Legislative Analyst's Office (LAO) Releases Budget and Policy post

The LAO released a "Budget and Policy Post" that summarizes recent federal legislative and other actions to allocate funding to respond to COVID-19.

Recent federal legislation has directed unprecedented funding to states and local governments to respond to the COVID-19 emergency. The federal legislation the Coronavirus Preparedness and Response Act; the Families First Coronavirus Response Act; and the Coronavirus Aid, Relief, and Economic Security (CARES) Act.

Federal emergency declarations also provide additional funding to states and local governments to reimburse for certain costs. Recently, Congress passed the Paycheck Protection Program and Health Care Enhancement Act, which has not been included in the LAO Post.

To view the LAO Post, click here: <https://bit.ly/2yr3eI8>

Effect on RTD: The LAO information that funding from the CARES Act for California transit agencies makes up losses of up to about one-third of total revenues is helpful in advocating at both the state and federal level for additional transit funding. RTD received nearly \$16.3M in CARES funding for the Stockton urban area.

Department of Finance (DOF) Releases Report to Legislature on California Climate Investments Using Cap-and-Trade Auction Proceeds

The projects funded to date are expected to decrease greenhouse gas emissions by almost 45 million metric tons of carbon dioxide. Projects implemented in 2019 will decrease greenhouse gas emissions by 5.7 million metric tons.

Disadvantaged and low-income communities will receive 57 percent of the benefits, exceeding the 35 percent overall investment minimum required by law. This includes about 4,700 affordable housing units near transit, tens of thousands of water and energy retrofits, and cleaner trucks and cars in California's most-polluted communities.

To view the DOF Report click here: <https://bit.ly/3dlLqx3>

Effect on RTD: The DOF report cited that RTD used vouchers from HVIP to purchase five battery electric Proterra buses for Route 44, which passes through some of Stockton's low-income neighborhoods. The report also listed total implemented funds for climate investments by region, showing that the San Joaquin Valley received \$1.96 billion in funding.

Federal Report

Congress Passes Fourth Coronavirus Aid Package

Congress passed H.R. 266, the Paycheck Protection Program and Health Care Enhancement Act by voice vote the week of April 20. The spending in the measure is as follows:

- \$321 billion for the Small Business Administration (SBA) Paycheck Protection Program
- \$10 billion for the SBA Emergency Economic Injury Disaster Loan Program
- \$50 billion for SBA 7(b) Disaster Loans
- \$75 billion for hospitals and healthcare providers
- \$25 billion for COVID testing

While there was no funding for transit included, work has begun on yet another aid package, which will be much more of a political football than the previous measures. The House Transportation and Infrastructure Committee is still working on an infrastructure bill that will include highways and transit. The Senate Environment and Public Works Committee has developed a bill but the Senate Banking Committee has yet to release a draft or act on a bill. There are reports that Congress could consider a transportation reauthorization bill as part of an aid package, but Majority Leader Mitch McConnell is adamantly opposed to including such a provision.

To view the bill click here: <https://bit.ly/2W9QqOa>

Effect on RTD: While chances of an infrastructure package are unlikely, the next coronavirus aid package is a significant opportunity for RTD to secure additional transit funding. RTD should continue to advocate at the federal level regarding the need for additional emergency aid related to COVID-19.

Fiscal Year (FY) 2021 Appropriations Update

Congress normally would have held hearings in March and April in the appropriations subcommittees in anticipation for drafting spending bills. Since the coronavirus has preoccupied the House and Senate, little attention has been paid to the normal budget process. FY 2021 begins on October 1, however, and Congress has to have some kind of appropriation measures in place by that time. The Senate is scheduled to return on May 4. The House may return the week of May 11 but nothing has been officially scheduled.

House Appropriations Committee Chairman Nita Lowey (D-NY) hopes to have some kind of bill-writing process in place in May. No one knows how committee meetings will work during social distancing, but lawmakers will try to write bills somehow.

APTA wrote to the House and Senate Appropriations Committee Chairmen and Ranking Members on April 24 requesting that the following provisions be included in the FY 2021 THUD Appropriations Bill:

- Provide permanent funding limitation prohibiting applicability of the Rostenkowski Test, preventing a \$6 billion, 60 percent across-the-board cut to public transit agencies in FY 2021;
- Provide at least \$16 billion in funding for public transportation and passenger rail in FY 2021;
- Deposit necessary funds in Mass Transit Account of Highway Trust Fund to meet all funding commitments through fiscal year; and
- Continue reforms to Capital Investment Grant program included in the FY 2020 THUD Appropriations Act.

To view the letter, click here: <https://bit.ly/2VQVZIB>

Effect on RTD: Since congressional attention has been diverted due to responding to COVID-19, it is expected that Congress will pass a full year Continuing Resolution, which would provide funding at the same level as last year for RTD.

FTA Provides Extension of Public Transportation Agency Safety Plan (PTASP) Regulation

FTA issued a Notice of Enforcement Discretion on April 24 in response to COVID-19 announcing that transit agencies will have more time to meet the requirements of the PTASP regulation. The regulation requires transit agencies to incorporate Safety Management System (SMS) policies and procedures as they develop safety plans to manage safety risks. Originally, July 20, 2020 had been the deadline for transit agencies to certify that they have established a compliant agency safety plan. The FTA has now extended the deadline to December 31, 2020.

More information about the PTASP regulation and the deadline extension can be found here:

<https://bit.ly/3bQFHic>

Effect on RTD: The PTASP regulation implements a risk-based Safety Management System (SMS) approach and requires recipients or subrecipients of financial assistance under the Urbanized Area Formula Program (49 U.S.C. Section 5307) and rail transit agencies to have a safety plan in place originally by July 20, 2020. RTD now has until December 31, 2020 to comply with the regulation.

FTA COVID-19 Updates

FTA Posts New Guidance on Administrative Leave for Contracted Workers

The FTA provided new guidance on April 19 for contracted workers, clarifying that a recipient may modify a third-party contract to require the payment of administrative leave of operations or maintenance personnel or for other operations or maintenance expenses.

Effect on RTD: The April 19 guidance clarifies modifications to third-party contracts for contracted workers clarifies payment for contracted workers. RTD will implement these provisions as needed.

FTA Posts Recommendations to Reduce Risk of COVID-19 Disease

FTA posted recommendations to transit agencies on April 14 to reduce the likelihood that transit employees, contractors, and the public contract or spread COVID-19. The FTA indicated that transit agencies should follow the current Centers for Disease Control and Prevention (CDC) recommendations for protecting their workforce, which include face coverings, social distancing, frequent hand washing, facility and vehicle cleaning, and other measures to the maximum extent practicable.

The CARES Act provides \$25 billion to transit agencies that can be used to cover 100 percent of the costs associated with implementing this advisory with no local match required.

To view the recommendations, click here: <https://bit.ly/2wIbIK8>

To view the COVID-19 updates click here: <https://bit.ly/2zGpj5D>

REPORT: FINANCIAL UPDATE

**LEAD STAFF: VIRGINIA ALCAYDE
DIRECTOR OF FINANCE**

DISCUSSION:

Finance staff will provide an update on the following:

- April Revenue and Expense Summary
- Graphs
- Cash Flow Projection

**San Joaquin RTD
 FY2020 Revenue & Expense Summary
 Year to Date Comparison to Annual Budget
 For the Period Ending April 30, 2020
 (83.3% of Fiscal Year)**

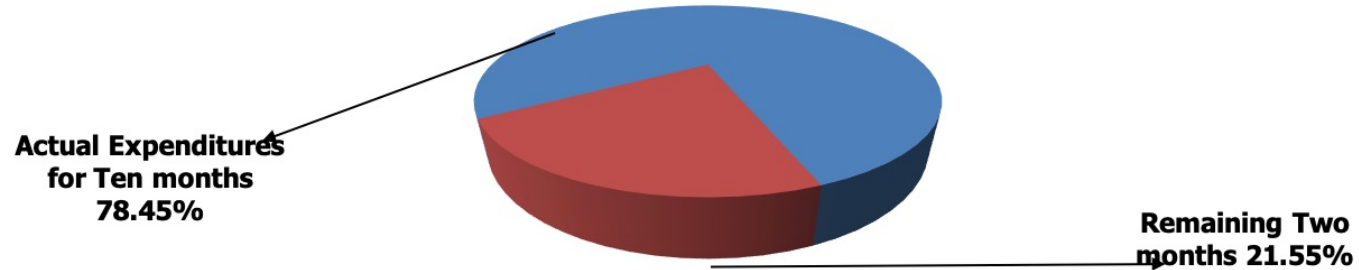
	Annual Budget	Year to Date Amount (Accrual Basis)	Annual Budget Balance	% of YTD Amount vs. Annual Budget	Year to Date Amount (Cash Basis)
REVENUES					
PASSENGER FARES & SPECIAL FARES	\$ 4,399,450	\$ 2,820,855	\$ 1,578,596	64.12%	\$ 2,820,855
NON-TRANSPORTATION REVENUES	431,706	364,614	67,092	84.46%	364,614
FEDERAL GRANTS (5307)	5,324,079	4,389,327	934,752	82.44%	193,132
OTHER FEDERAL GRANTS	359,783	299,819	59,964	83.33%	-
PROPERTY TAXES	1,121,238	934,365	186,873	83.33%	1,068,561
TDA - STA	1,655,262	1,108,947	546,315	67.00%	1,330,262
TDA - LTF	21,034,056	17,211,184	3,822,872	81.83%	13,357,464
OTHER LOCAL GRANTS OPERATING	885,865	108,869	776,996	12.29%	108,869
LCTOP	1,055,070	879,225	175,845	83.33%	1,055,070
MEASURE K	6,113,512	5,130,938	982,574	83.93%	4,529,269
TOTAL REVENUES	\$ 42,380,020	\$ 33,248,144	\$ 9,131,877	78.45%	\$ 24,828,096
EXPENSES					
WAGES AND FRINGE BENEFITS	22,338,878	18,237,314	4,101,564	81.64%	17,711,839
SERVICES	3,338,000	2,308,997	1,029,003	69.17%	2,292,152
MATERIALS & SUPPLIES	2,369,312	1,800,107	569,205	75.98%	1,757,116
UTILITIES	1,136,831	917,356	219,474	80.69%	917,356
INSURANCE	919,122	748,155	170,966	81.40%	1,000,838
TAXES	294,129	219,914	74,215	74.77%	219,914
PURCHASED TRANSPORTATION	10,299,194	8,217,946	2,081,248	79.79%	5,467,360
MISCELLANEOUS EXPENSES	1,684,555	798,354	886,201	47.39%	798,354
TOTAL EXPENSES	\$ 42,380,020	\$ 33,248,144	\$ 9,131,877	78.45%	\$ 30,164,929
Net Revenue (Deficit)	-	-			(5,336,833)

Funds used to bridge the cash shortfall:

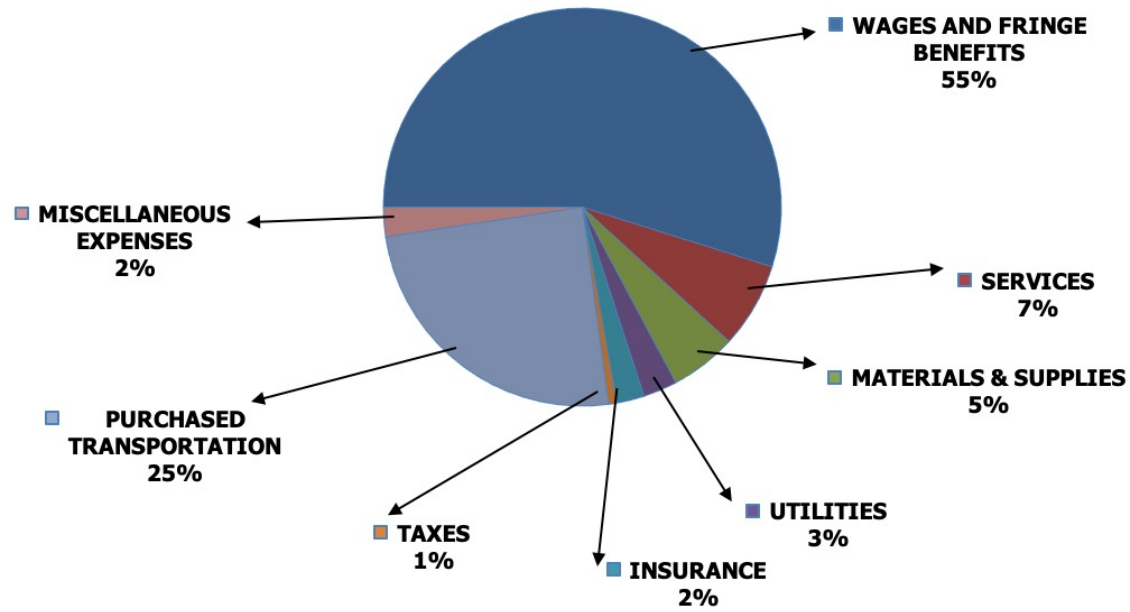
Advance LCTOP and Capital STA funds

5,336,833

Total YTD Expenses as of April 30, 2020 (83.3% of Fiscal Year)



FY2020 Expenses as of April 30, 2020 (\$33,248,144)



**San Joaquin RTD
 Twelve Months Cash Flow Projection**

	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21
Beginning Cash Balance	5,515,796	3,637,508	10,067,873	9,926,544	6,556,710	7,030,381	4,879,052	3,227,723	2,826,394	3,255,065	1,103,736	0
Projected Cash Inflow	3,077,204	10,608,365	3,848,671	1,440,771	3,973,671	1,348,671	1,848,671	3,273,671	3,928,671	1,348,671	1,348,671	1,948,671
Cash Available	8,593,000	14,245,873	13,916,544	11,367,315	10,530,381	8,379,052	6,727,723	6,501,394	6,755,065	4,603,736	2,452,407	1,948,671
Projected Cash Outflow	4,955,491	4,178,000	3,990,000	4,810,605	3,500,000	3,500,000	3,500,000	3,675,000	3,500,000	3,500,000	3,500,000	3,504,814
Net Cash Available	3,637,508	10,067,873	9,926,544	6,556,710	7,030,381	4,879,052	3,227,723	2,826,394	3,255,065	1,103,736	-1,047,593	-1,556,143
Draw From Line of Credit	0	0	0	0	0	0	0	0	0	0	1,047,593	1,556,143
Balance	3,637,508	10,067,873	9,926,544	6,556,710	7,030,381	4,879,052	3,227,723	2,826,394	3,255,065	1,103,736	0	0
LOC Opening Balance	0	0	0	0	0	0	0	0	0	0	0	1,047,593
LOC advance	0	0	0	0	0	0	0	0	0	0	1,047,593	1,556,143
LOC Payoff	0	0	0	0	0	0	0	0	0	0	0	0
LOC Closing Balance	0	0	0	0	0	0	0	0	0	0	1,047,593	2,603,736
LOC Available	10,000,000	10,000,000	10,000,000	10,000,000	10,000,000	10,000,000	10,000,000	10,000,000	10,000,000	10,000,000	8,952,407	7,396,264
CASH INFLOW												
Fare Revenue	175,072	717,551	317,551	317,551	317,551	317,551	317,551	317,551	317,551	317,551	317,551	317,551
Advertising, Rental, Interest & Other Income	31,120	31,120	31,120	31,120	31,120	31,120	31,120	31,120	31,120	31,120	31,120	31,120
Federal 5307	108,784	5,324,079		92,100								
Federal 5311		1,110,615										
Property tax Revenue	476,116								580,000			
TDA-STA Operating									1,000,000			
TDA-STA Capital			1,500,000		1,200,000		500,000					
TDA-LTF	1,750,000	2,000,000	2,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,500,000	2,000,000	1,000,000	1,000,000	1,600,000
Measure K Operating		1,425,000			1,425,000			1,425,000				
SB1-State of Good Repair	131,490											
State TIRCP	404,622											
Other												
Projected Cash Inflow	3,077,204	10,608,365	3,848,671	1,440,771	3,973,671	1,348,671	1,848,671	3,273,671	3,928,671	1,348,671	1,348,671	1,948,671
PROJECTED DRAW FROM LINE OF CREDIT	0	0	0	0	0	0	0	0	0	0	1,047,593	1,556,143
CASH OUTFLOW												
Payroll and Payroll Related Expenses	1,300,930	1,395,000	1,395,000	2,068,615	1,395,000	1,395,000	1,395,000	1,395,000	1,395,000	1,395,000	1,395,000	1,395,000
Accounts Payable Check-runs	1,331,888	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000
Purchased Transportation Invoices	1,525,927	1,395,000	1,395,000	1,395,000	905,000	905,000	905,000	905,000	905,000	905,000	905,000	905,000
Capital Payments:												
BRT IV & V, UTS	796,746											
BRT FVM Camera's				146,990								
Line of Credit interest												4,814
Line of Credit Payoff												
Measure K Interest to SJCOG		188,000						175,000				
Projected Cash Outflow	4,955,491	4,178,000	3,990,000	4,810,605	3,500,000	3,500,000	3,500,000	3,675,000	3,500,000	3,500,000	3,500,000	3,504,814

STAFF REPORT:

CONTRACTS AWARDED JANUARY – MARCH 2020

LEAD STAFF:

**SHARON MILLER
 DIRECTOR OF PROCUREMENT**

FINANCIAL IMPACT:

**UP TO \$268,588
 OPERATING AND CAPITAL AS INCURRED (MULTI-YEAR)**

BACKGROUND:

Per Section 2.3 – Organizational Structure, of the San Joaquin Regional Transit District (RTD) Procurement Manual, RTD shall present to the Board of Directors a report summarizing contracts awarded within the Chief Executive Officer’s authority on a periodic basis, no less than quarterly.

DISCUSSION:

Attached for the Board’s information is a list of RTD’s awarded contracts for the period of January 1, 2020 through March 31, 2020.

Contracts Awarded
 JANUARY - MARCH 2020

Award Date	Contract Number	Title	Company	Location	Award Amount	Contract Begins	Contract Ends
1/1/20	2020-P123731-S	Swiftly License Renewal	Swiftly	San Francisco, California	\$12,240.00	1/1/20	6/30/20
1/7/20	CUS-24550	Connexionz Support	Connexionz Ltd.	Arlington, Virginia	\$150,126.00	4/1/20	3/31/21
1/15/20	2019-P123680-CMAS	Language Line Interpretation Services	Language Line Services, Inc.	Monterey, California	\$2,485.00	1/15/20	12/31/20
2/3/20	2020-P123895-S	Temporary Administrative Services	Office Team	Los Angeles, California	\$34,000.00	2/3/20	8/1/20
2/5/20	2020-P123794-S	Temporary Services	Office Team	Los Angeles, California	\$18,175.55	1/21/20	12/31/20
2/12/20	2020-P123812-S	7 TB of Cloud Storage Online Back Up Service	ZettaNet	Sunnyvale, California	\$18,923.52	1/1/20	12/31/20
2/20/20	2020-P123831-S	Sugar CRM License Renewal	Technology Advisor	Cupertino, California	\$26,438.40	2/22/20	2/21/21
2/21/20	2020-P123819-S	Digital Bulletin Advertisements	Outfront Media	Sacramento, California	\$6,200.00	3/16/20	5/10/20

Board Awarded

TOTAL CONTRACT AWARDS \$268,588.47

* **NOTE: The Contract dollars represents a "not to exceed" amount. Final amount to be paid will be based on actual work requested and executed.**

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
OF THE SAN JOAQUIN REGIONAL TRANSIT DISTRICT
FRIDAY, APRIL 17, 2020

Pursuant to Executive Order N-29-20 issued by California Governor Gavin Newsom on March 17, 2020, the Board of Directors of the San Joaquin Regional Transit District (RTD) held a Regular Meeting at 10:00 a.m. on Friday, April 17, 2020, telephonically via Zoom Video Communications.

Members of the public were able to attend the RTD Board Meeting (audio only) by dialing: 408-638-0968 Meeting ID: 392 290 4298, or by viewing a live broadcast of the meeting online at <https://zoom.us/j/3922904298>

1. CALL MEETING TO ORDER Chair Giovanetti called the meeting to order at 10:06 a.m.
2. MOMENT OF SILENCE/REFLECTION Chair Giovanetti called for a moment of silence and reflection.
3. PLEDGE OF ALLEGIANCE TO THE FLAG Chair Giovanetti led the pledge.
4. ROLL CALL Present: Gary Giovanetti, Chair
Michael Restuccia, Vice-Chair
Les Fong
Balwinder Singh
Joni Bauer

Staff Present (via videoconference)

Gloria Salazar, CEO
Al Hoslett, RTD Legal Counsel
Merab Talamantes, Assistant to the CEO
Alan Anguiano, Executive and Board Support Analyst
Ravi Sharma, Finance Manager
Emily Oestreicher, Marketing Outreach Supervisor
John Van Camp, Maintenance Supervisor
Alejandro Gomez, Grants Analyst
Nancy Antonio, Risk Administrator
Virginia Alcayde, Director of Finance
George Lorente, Grants Manager
John Coose, Safety Administrator
Kimberly Gayle, Deputy CEO
Max Cao, Marketing Graphics Supervisor
Sharon Miller, Director of Procurement
Darla Smith, Operations Superintendent – Facilities
Jean Foletta-Morales, Chief of Marketing and Communications
Mike Thompson, Chief of Administration and Innovation

Members of the Public Who Indicated They Were Present

Mike Sellinger, Alta Planning + Design
Ryan Niblock, San Joaquin Council of Governments

5. SPECIAL PRESENTATIONS
 - A. EMPLOYEES OF THE MONTH
Due to the COVID-19 pandemic, RTD was not able to share this moment with our employees in person; however, employees were still recognized. For November,

December, January, and February, the following employees were selected as the Employees of the Month:

- **November:** Willie Capers – Maintenance,
Victoria Gonzalez – Administration
- **December:** Araceli Gonzalez – Maintenance
- **January:** Laura Ortiz – Maintenance
John Van Camp – Administration
- **February:** Juvenal Gonzalez – Maintenance
John Ramirez – Transportation
Elizabeth Fernandez – Administration

- B. CEO Gloria Salazar recognized Board Chair Gary Giovanetti as the 2019 John Lopez Award recipient.
- C. Chief of Administration and Innovation Mike Thompson and Mike Sellinger from Alta Planning + Design presented their findings and recommendations from the bike share study.

Director Joni Bauer asked about security measures for the bikes. Sellinger said there are several anti-theft features on the bikes; as of now, security issues have not proven to be a problem.

Director Mike Restuccia asked if the cost of the bikes are high because they are specialized. Sellinger said yes, these bikes include batteries and set up. Sellinger also explained the differences between launch, capital, and operating cost.

6. PUBLIC COMMENT

There were no public comments.

7. REPORTS

A. CHIEF EXECUTIVE OFFICER UPDATE

CEO Salazar provided an update to the Board regarding RTD's efforts to maximize safety for frontline employees and passengers in light of the COVID-19 pandemic. Efforts include rear door boarding and newly implemented sanitization processes. Salazar also provided updates on relevant legislative affairs and funding, then invited staff to provide updates.

Chief of Marketing and Communications Jean Foletta-Morales provided an update to the Board about recent media and Marketing messaging efforts for employees and passengers.

Risk Administrator Nancy Antonio provided an update to the Board regarding further safety measures that RTD is implementing to protect employees and passengers. Measures included providing face masks and sanitation supplies.

B. STATE/FEDERAL LEGISLATIVE UPDATE

Deputy CEO Kimberly Gayle provided the Board with an update on current legislative affairs.

C. FINANCIAL REPORT

Director of Finance Virginia Alcaide presented the March financial update to the Board.

8. INFORMATION ITEMS

There were no information items.

9. CONSENT CALENDAR

- A. RESOLUTION NO. 5916: APPROVING THE MINUTES OF THE FEBRUARY 21, 2020 REGULAR BOARD OF DIRECTORS MEETING

ACTION: MOTION: DIRECTOR FONG SECOND: DIRECTOR RESTUCCIA

Roll Call:

AYES: Fong, Restuccia, Giovanetti, Singh, Bauer NAYES: ABSTAIN: ABSENT:

10. ACTION ITEMS

- A. RESOLUTION NO. 5917: AUTHORIZING DISPOSITION OF TRANSIT VEHICLES AND REMOVAL OF RTD-OWNED EQUIPMENT

ACTION: MOTION: DIRECTOR FONG SECOND: DIRECTOR BAUER

Roll Call:

AYES: Fong, Restuccia, Giovanetti, Singh, Bauer NAYES: ABSTAIN: ABSENT:

- B. RESOLUTION NO. 5918: ADOPTING RTD'S FY 2020 TITLE VI PROGRAM UPDATE

ACTION: MOTION: DIRECTOR RESTUCCIA SECOND: DIRECTOR FONG

Roll Call:

AYES: Fong, Restuccia, Giovanetti, Singh, Bauer NAYES: ABSTAIN: ABSENT:

- C. RESOLUTION NO. 5919: AWARDING A CONTRACT TO A-Z BUS SALES FOR FOUR ARBOC GASOLINE LOW-FLOOR BUSES FOR A TOTAL CONTRACT AMOUNT NOT TO EXCEED \$668,364

ACTION: MOTION: DIRECTOR FONG SECOND: DIRECTOR BAUER

Roll Call:

AYES: Fong, Restuccia, Giovanetti, Singh, Bauer NAYES: ABSTAIN: ABSENT:

- D. RESOLUTION NO. 5920: AUTHORIZING THE FILING AND EXECUTION OF THE FY 2019-20 LOW CARBON TRANSIT OPERATIONS PROGRAM (LCTOP) APPLICATION FOR THE BRT EXPANSION – MIDTOWN CORRIDOR PROJECT

ACTION: MOTION: DIRECTOR SINGH SECOND: DIRECTOR RESTUCCIA

Roll Call:

AYES: Fong, Restuccia, Giovanetti, Singh, Bauer NAYES: ABSTAIN: ABSENT:

- E. RESOLUTION NO. 5921: AWARDING A CONTRACT TO BOCKMON & WOODY ELECTRIC CO., INC. FOR FARE VENDING MACHINE (FVM) REMOVAL AND INSTALLATION FOR A TOTAL CONTRACT AMOUNT NOT TO EXCEED \$355,942

ACTION: MOTION: DIRECTOR RESTUCCIA SECOND: DIRECTOR FONG

Roll Call:

AYES: Fong, Restuccia, Giovanetti, Singh, Bauer NAYES: ABSTAIN: ABSENT:

- F. RESOLUTION NO. 5922: AWARDING A CONTRACT TO GILLIG, LLC FOR NINE BATTERY-ELECTRIC LOW-FLOOR BUSES FOR A TOTAL CONTRACT AMOUNT NOT TO EXCEED \$8,290,260

ACTION: MOTION: DIRECTOR FONG

SECOND: DIRECTOR BAUER

Roll Call:

AYES: Fong, Restuccia, Giovanetti, Singh, Bauer

NAYES: ABSTAIN: ABSENT:

11. QUESTIONS AND COMMENTS FROM DIRECTORS AND STAFF

Director Fong congratulated Board Chair Giovanetti for receiving the John Lopez Award.

Director Singh also congratulated Board Chair Giovanetti for receiving the John Lopez Award and also commended RTD's frontline staff.

Chair Giovanetti congratulated CEO Gloria Salazar for her successful progress with ATU 256 labor negotiations, intercity service, and transit funding efforts.

12. CLOSED SESSION

Chair Giovanetti announced that the Board would recess into Closed Session to consider the following items set forth on the Agenda.

A. LABOR NEGOTIATIONS

Conference with Labor Negotiator

Agency Negotiator: Gloria Salazar, CEO

Employee Organization: Amalgamated Transit Union, Local 256

B. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION

[Paragraph (1) of subdivision (d) of Government Code, Section 54956.9]:

i. San Joaquin Regional Transit District vs. DSS-2731 Myrtle LLC, et al., San Joaquin Superior Court Case No. 39-2010-00252684-CU-EI-STK

ii. April Jenkins vs. San Joaquin RTD, complaint filed with the California Department of Fair Employment and Housing, Matter No. 201909-07700926

C. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to subdivision (b) of section 54956.9

Upon returning from Closed Session, the Chair announced that the Board took no reportable action in Closed Session.

13. ADJOURNMENT

Chair Giovanetti adjourned the meeting at 12:45 p.m.

RESOLUTION NO. _____
DATED MAY 15, 2020

RESOLUTION APPROVING THE MINUTES OF THE APRIL 17, 2020
REGULAR BOARD OF DIRECTORS MEETING

RESOLVED AND ORDERED by the Board of Directors of San Joaquin Regional Transit District that the minutes of the Regular Meeting of April 17, 2020 be approved.

STAFF RECOMMENDATION: **AUTHORIZE THE CHIEF EXECUTIVE OFFICER (CEO) TO ENTER INTO AND EXECUTE A MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN THE CITY OF MODESTO (CITY) AND RTD REGARDING THE COORDINATION OF COMMUTER TRANSIT SERVICES BETWEEN MODESTO AND STOCKTON, CA**

LEAD STAFF: **CAMERON ISAACSON
OPERATIONS SUPERINTENDENT—TRANSPORTATION**

BACKGROUND:

In 2019, Modesto Area Express (MAX) contacted RTD to express interest in coordinating Commuter service between Stockton and Modesto, CA. Because it is in the interest of both parties to increase mobility between the regions, reduce parking and traffic congestion, and promote public transportation, the City of Modesto (City) initiated entering into a MOU with RTD.

City plans to provide Commuter service (three round-trip) from Modesto Transit Center, Mall Park and Ride, Manteca Transit Center, to Downtown Transit Center (DTC) in Stockton with its vehicles. This will bridge the gap of services between San Joaquin and Stanislaus counties.

DISCUSSION:

The MOU sets forth the terms and conditions to implement the Commuter Route. A brief summary of City and RTD's responsibilities are outlined as follows:

City's responsibilities:

- Retain the right to make modifications to the Commuter route, stops, schedules, frequency, and operating hours to maintain efficient, sustainable, and equitable transit service to the general public.
- Collaborate with and seek approval from RTD on potential changes to the Commuter route service that could represent a fundamental change to expectations held by RTD regarding access to and availability of this service.
- Manage access to transit service, include the removal, suspension, or ban of any rider that violates regulations and policies established for all public users.
- Provide bus stop signs and equipment to be installed at the DTC.

RTD's responsibilities:

- Authorize the use of a bus loading zone or bay at DTC and work with City to locate a suitable and timely alternative in the event that the loading zone is closed.
- Provide advertisements to be placed in its buses to promote the Commuter route.

Since there would be minimal financial impact to RTD and the potential of increase in ridership from both Modesto and Manteca, staff recommends entering into and executing this MOU.

RESOLUTION NO. _____
DATED: MAY 15, 2020

RESOLUTION AUTHORIZING THE CHIEF EXECUTIVE OFFICER (CEO) TO ENTER INTO AND EXECUTE A MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN THE CITY OF MODESTO (CITY) AND SAN JOAQUIN REGIONAL TRANSIT DISTRICT (RTD) REGARDING THE COORDINATION OF COMMUTER TRANSIT SERVICES BETWEEN MODESTO AND STOCKTON, CA

WHEREAS, it is in the best interest of both City and RTD to increase mobility between the regions, reduce parking and traffic congestion, and promote public transportation; and

WHEREAS, City plans to provide Commuter service from Modesto Transit Center, Mall Park and Ride, Manteca Transit Center, then Downtown Transit Center (DTC) in Stockton with its vehicles; and

WHEREAS, the parties recognize that the success of the Commuter route depends to a degree on coordination between the parties, including a bus stop at RTD's DTC to connect with other RTD routes; and

WHEREAS, the parties desire, with this MOU, to set forth the terms and conditions to implement the Commuter route in a coordinated effort.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED, that the San Joaquin Regional Transit District Board of Directors authorize the CEO to enter into and execute an MOU with the City and RTD regarding the coordination of commuter transit services between Modesto and Stockton, CA.

STAFF RECOMMENDATION: **AWARD A CONTRACT TO MOTOR COACH INDUSTRIES FOR THE PURCHASE OF TWO 45' DIESEL COMMUTER BUSES FOR A TOTAL CONTRACT AMOUNT NOT TO EXCEED \$1,647,232**

LEAD STAFF: **SHARON MILLER
DIRECTOR OF PROCUREMENT**

FINANCIAL IMPACT: **\$915,008 55% FTA 5339(b) Bus and Bus Facilities
\$257,752 16% Measure K
\$474,472 29% STA**

BACKGROUND:

RTD chose to participate in a cooperative contract opportunity with the Morongo Basin Transit Authority (MBTA)/CalAct for the purchase of two 45' buses for its Commuter service in late 2019. This method of purchase gives RTD access to volume purchase prices while buying a small number of buses.

DISCUSSION:

The two Motor Coach Industries (MCI) diesel buses will be replacing two buses that have met their useful life per the Federal Transit Administration guidelines. RTD previously purchased MCI Commuter buses with FTA grant funds. Because MCI no longer makes hybrid vehicles, RTD is purchasing diesel MCI Commuter buses with larger seating capacity. RTD requested and received approval from FTA for this transaction.

The MCI quoted price on April 22, 2020 for two 45' diesel buses is \$823,616 each. Estimated delivery of the buses is one year from placing of the order. After conducting a price analysis, staff has determined that the price is fair and reasonable.

RESOLUTION NO. _____
DATED: MAY 15, 2020

RESOLUTION AWARDING A CONTRACT TO MOTOR COACH INDUSTRIES FOR PURCHASE OF TWO 45' DIESEL COMMUTER BUSES FOR A TOTAL CONTRACT AMOUNT NOT TO EXCEED \$1,647,232

WHEREAS, RTD chose to participate in a cooperative contract opportunity with the Morongo Basin Transit Authority (MBTA)/CalAct for the purchase of two 45' buses for its Commuter service in late 2019; and

WHEREAS, the two Motor Coach Industries (MCI) diesel buses will be replacing two buses that have met their useful life per the Federal Transit Administration guidelines; and

WHEREAS, estimated delivery of the buses is one year from placing of the order; and

WHEREAS, after conducting a price analysis, staff determined that the price is fair and reasonable.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED by the Board of Directors of the San Joaquin RTD as follows:

- 1) That a contract be, and hereby is, awarded to Motor Coach Industries for purchase of two 45' diesel commuter buses for a total contract amount not to exceed \$1,647,232.
- 2) That the Chair of the Board and the CEO be, and they hereby are, authorized and directed to finalize and execute the contract with Motor Coach Industries for purchase of two 45' diesel commuter buses for a total contract amount not to exceed \$1,647,232, in accordance with the Morongo Basin Transit Authority/CalAct Request for Proposals for Purchase of Rear Engine Heavy Duty Transit Coaches, Commuter Buses and Trolleys, dated July 13, 2018, being Solicitation No. 18-01.
- 3) That the Chair of the Board and the CEO, acting individually, are hereby authorized and directed to execute such other agreements and amendments to this agreement, and to take such other actions as may be necessary or appropriate to carry out in the intent and purpose of this resolution.