

SAN JOAQUIN REGIONAL TRANSIT DISTRICT
BOARD OF DIRECTORS MEETING – NOTICE AND AGENDA
10:00 A.M. ON FRIDAY, APRIL 17, 2020

This meeting is being held pursuant to Executive Order N-29-20 issued by California Governor Gavin Newsom on March 17, 2020. The Board of Directors will attend the meeting telephonically via Zoom Video Communications.

Members of the public can attend the RTD Board Meeting (audio only) by dialing: 408-638-0968 Meeting ID: 392 290 4298, or by viewing a live broadcast of the meeting online at <https://zoom.us/j/3922904298>

Persons wishing to address the Board must submit a Public Comment Request by sending an email to BoardSupport@sjRTD.com or by calling (209) 467-6613. All comments must be received by 9:00 a.m. on Friday, April 17, 2020.

RTD is committed to ensuring that all meetings are accessible regardless of an individual’s ability or access method. If you need a reasonable accommodation, please contact RTD’s Chief Executive Office at (209) 467-6613. *For language assistance, interpreter services, please contact (209) 943-1111. Para información en Español, por favor llame al (209) 943-1111.*

1. CALL MEETING TO ORDER
2. MOMENT OF SILENCE/REFLECTION
3. PLEDGE OF ALLEGIANCE TO THE FLAG
4. ROLL CALL
5. SPECIAL PRESENTATIONS
 - A. EMPLOYEES OF THE MONTH
Special recognition to the Administration, Maintenance, and Transportation Employees of the Month.
 - B. JOHN LOPEZ INSPIRATIONAL AWARD
Special recognition to the John Lopez Inspirational Award Recipient.
 - C. BIKE SHARE STUDY
Alta Planning + Design will present their findings and recommendations from the bike share study.
6. PUBLIC COMMENT

Each person who addresses the Board shall not make slanderous or profane remarks to or about any member of the Board, staff, or general public. Any person who utters loud, threatening, personal, or abusive language, who is unduly repetitious or engages in extended discussion of irrelevancies, or who engages in any disorderly conduct which disrupts, disturbs, or impedes the orderly conduct of any Board meeting shall, at the discretion of the presiding officer or a majority of the Board, be barred from further audience before the Board during that meeting. All public comments shall be limited to no more than FIVE MINUTES. In addition, applause, loud noises, or any other outbursts or disruptions from the audience are not allowed during or after a public comment. At the discretion of the presiding officer, those who are in violation of this protocol

may be removed from the meeting.

7. REPORTS

A. CHIEF EXECUTIVE OFFICER (CEO) UPDATE

- i. Service Update
- ii. Media and Marketing Update
- iii. Risk Management Update

B. STATE/FEDERAL LEGISLATIVE UPDATE

C. FINANCIAL REPORTS

March financial reports provided to the Board.

8. INFORMATION ITEMS

There are no information items.

9. CONSENT CALENDAR

A. RESOLUTION: APPROVING THE MINUTES OF THE FEBRUARY 21, 2020 REGULAR BOARD OF DIRECTORS MEETING

Board approval of minutes.

10. ACTION ITEMS

A. RESOLUTION: AUTHORIZING DISPOSITION OF TRANSIT VEHICLES AND REMOVAL OF RTD-OWNED EQUIPMENT

Board authorization to dispose of vehicles and remove equipment.

B. RESOLUTION: ADOPTING RTD'S FY 2020 TITLE VI PROGRAM UPDATE

Board adoption of Title VI update.

C. RESOLUTION: AWARDING A CONTRACT TO A-Z BUS SALES FOR FOUR ARBOC GASOLINE LOW-FLOOR BUSES FOR A TOTAL CONTRACT AMOUNT NOT TO EXCEED \$668,364

Board approval of bus purchase.

D. RESOLUTION: AUTHORIZING THE FILING AND EXECUTION OF THE FY 2019-20 LOW CARBON TRANSIT OPERATIONS PROGRAM (LCTOP) APPLICATION FOR THE BRT EXPANSION – MIDTOWN CORRIDOR PROJECT

Board approval of filing and execution of application.

E. RESOLUTION: AWARDING A CONTRACT TO BOCKMON & WOODY ELECTRIC CO., INC. FOR FARE VENDING MACHINE (FVM) REMOVAL AND INSTALLATION FOR A TOTAL CONTRACT AMOUNT NOT TO EXCEED \$355,942

Board approval of contract.

F. RESOLUTION: AWARDING A CONTRACT TO GILLIG, LLC FOR NINE BATTERY-ELECTRIC LOW-FLOOR BUSES FOR A TOTAL CONTRACT AMOUNT NOT TO EXCEED \$8,290,260

Board approval of bus purchase. Staff report to follow.

11. QUESTIONS AND COMMENTS FROM DIRECTORS AND STAFF

12. CLOSED SESSION

A. CONFERENCE WITH LABOR NEGOTIATOR

Agency Negotiator: Gloria Salazar, CEO

Employee Organization: Amalgamated Transit Union, Local 256

B. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION

[Paragraph (1) of subdivision (d) of Government Code, Section 54956.9]:

i. San Joaquin Regional Transit District vs. DSS-2731 Myrtle LLC, et al., San Joaquin Superior Court Case No. 39-2010-00252684-CU-EI-STK

ii. April Jenkins vs. San Joaquin RTD, complaint filed with the California Department of Fair Employment and Housing, Matter No. 201909-07700926

C. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to subdivision (b) of section 54956.9

13. ADJOURNMENT

NOTE: THE NEXT REGULARLY SCHEDULED BOARD MEETING WILL BE HELD ON FRIDAY, MAY 15, 2020 AT 10:00 A.M.

DATE POSTED: APRIL 14, 2020

SPECIAL PRESENTATION:

JOHN LOPEZ INSPIRATIONAL AWARD

LEAD STAFF:

**GLORIA SALAZAR
CHIEF EXECUTIVE OFFICER**

BACKGROUND:

In 2003, San Joaquin Regional Transit District (RTD), at the suggestion of one of its coach operators, Nelson Nieves, instituted the John Lopez Inspirational Award. John Lopez was an RTD transportation supervisor who was killed in the line of duty in 1993. This award is intended to honor the memory of John Lopez by recognizing someone at RTD for a unique and outstanding action in the performance of their duties and for being an inspiration to the rest of us.

The person selected should embody the highest ideals of service and excellence as John Lopez did. Therefore, the John Lopez Inspirational Award acknowledges outstanding achievements of such magnitude that they exceed being exceptional in one's job, but in addition, inspire others by their significance.

This award differs from the Employee of the Year (EOY) award in that the EOY award recognizes excellence throughout the year, while the John Lopez Inspirational Award recognizes a single extraordinary event or enduring excellence over many years.

DISCUSSION:

This award is not given every year. The award is recommended only when there is someone uniquely deserving of this prestigious recognition. The John Lopez Inspirational Award recipient will be announced at the Board Meeting.

SPECIAL PRESENTATION: BIKE SHARE STUDY

**LEAD STAFF: MIKE THOMPSON
CHIEF ADMINISTRATION AND INNOVATION OFFICER**

FINANCIAL IMPACT: NONE

BACKGROUND:

In April of 2019, RTD awarded a contract to Alta Planning + Design, Inc. to determine the feasibility of a bike share program in Stockton in order to extend the first-mile/last-mile reach of RTD transit services.

DISCUSSION:

The Bike Share Study has been completed. After Alta Planning + Design will present their findings and recommendations and RTD staff will present proposed next steps.

REPORT: CHIEF EXECUTIVE OFFICER UPDATE

**LEAD STAFF: GLORIA SALAZAR
 CHIEF EXECUTIVE OFFICER**

POLICE ACTIVITIES (FEBRUARY)

Officer Marquez worked 15 days, Officer Perez worked 10 days, and other officers worked 2 days. Their production statistics for February are listed below:

Type of Report Filed	Quantity	Type of Report	Quantity	Type of Report Filed	Quantity
Felony Arrests		Intoxication Arrest	1	Field Interviews	55
Warrants Arrests		Moving Citations	4	PC 640 Citations	
Other Arrests		SMC Citations		Misdemeanor Arrests	2
Parking Citations	1	Traffic Citations		Abandoned Autos	
Other Citations		Vehicles Towed		Narcotics Confiscated	1
Calls for Service	55	Weapons Seized		Weapons Confiscated	2

POLICE ACTIVITIES (MARCH)

Officer Marquez worked 12 days, Officer Perez worked 15 days. Their production statistics for March are listed below:

Type of Report Filed	Quantity	Type of Report	Quantity	Type of Report Filed	Quantity
Felony Arrests		Intoxication Arrest	1	Field Interviews	58
Warrants Arrests		Moving Citations	1	PC 640 Citations	
Other Arrests		SMC Citations		Misdemeanor Arrests	2
Parking Citations		Traffic Citations		Abandoned Autos	
Other Citations		Vehicles Towed		Narcotics Confiscated	1
Calls for Service	66	Weapons Seized		Weapons Confiscated	

MEETINGS

RTD participated in conferences and meetings of the following committees and organizations:

- **American Public Transportation Association (APTA) State Affairs Meeting:** CEO Gloria Salazar, Assistant to the CEO Merab Talamantes
- **APTA Bus Operations Committee Meeting:** CEO Gloria Salazar
- **CALACT Covid-19 Informational Webinar and Discussion on the Impact to Transit:** CEO Gloria Salazar
- **Caltrans Office of Transit Grants and Contracts Meeting:** Deputy CEO Kimberly Gayle
- **Mayor’s Townhall Teleconference:** Assistant to the CEO Merab Talamantes, Marketing Outreach Supervisor Emily Oestreicher
- **Mayor’s Q&A Facebook Session:** Marketing Outreach Supervisor Emily Oestreicher
- **San Joaquin County Board of Supervisors Emergency Meeting:** Risk Administrator Nancy Antonio, Marketing Outreach Supervisor Emily Oestreicher
- **San Joaquin County Office of Emergency Services (OES) Daily Briefing:** Risk Administrator Nancy Antonio, Safety Administrator John Coose
- **San Joaquin Council of Governments (SJCOG) Interagency Transit Committee Meeting:** Deputy CEO Kimberly Gayle
- **SJCOG Measure K Funding Meeting:** Grants Manager George Lorente
- **SJCOG Management and Finance Committee Meeting:** Deputy CEO Kimberly Gayle
- **Stockton Strong Task Force Meeting:** Marketing Outreach Supervisor Emily Oestreicher

EVENTS

Celebrations for Employee Appreciation and Transit Driver Appreciation Day:

On Monday, March 9, RTD kicked off the first of two celebration of its employees by providing snacks and beverages throughout the day at the RTC, DTC, and HTS. The RTD management team was on site throughout the day to personally thank all employees for their commitment and dedication to RTD.

The second celebration coincided with Transit Driver Appreciation Day with a planned meet & greet celebration on Wednesday, March 18 at the RTC from 4:30 a.m. – 11:00 a.m. In light of COVID-19 and the new precautions suggested by the State of California and the City of Stockton, RTD changed the scope of the Employee and Transit Driver Appreciation Day event from “meet and greet” to “grab and go” in order restrict any non-essential social gathering. All employees were invited to enjoy good food as a token of appreciation from RTD.

REPORT: STATE/FEDERAL LEGISLATIVE UPDATE

**UPDATED BY: KIMBERLY GAYLE
DEPUTY CEO**

**PAT JORDAN
JORDAN & ASSOCIATES**

State Report

As a result of the COVID-19 infection, the Legislature will now return to the Capitol May 4, which is later than the original target return date of April 13. Prior to adjourning the Legislature passed and the Governor signed in to law Senate Bill 89, which appropriates \$500 million for COVID-19 relief. The legislation authorizes the Governor to access up to another \$500 million.

There is a possibility that the bill could provide transit funding, since the legislation declares that the funds may be used for "any purpose related to the Governor's March 4, 2020 proclamation of a state of emergency upon order of the Director of Finance". However, the funds have already been designated by the Governor for expenditure of hospitals beds and tests, with no designation for public transit relief.

Upon return, the Legislature has chosen to only undertake COVID-19 related legislation. RTD had hoped to introduce a bill to amend Section 20251 of the Public Contract Code to increase the threshold for non-construction procurements from \$50,000 to \$150,000 which would have expedited the procurement process for small purchases.

The link to Senate Bill 89 is here: <https://bit.ly/2XevCag>

Effect on RTD: There are no state emergency funds designated for public transit due to COVID-19 at this time for RTD to pursue. RTD will pursue its bill to amend Section 20251 and increase the procurement threshold in the next legislative session.

Federal Report

Congress Passes Third Coronavirus Bill Providing \$25 Billion for Public Transit

The House of Representatives passed the \$2 trillion third coronavirus response bill on March 27. H.R. 748, the Coronavirus Aid, Relief, and Economic Security Act (CARES) passed by voice vote. President Trump signed the legislation the same day.

H.R. 748 first passed the Senate on March 25 by a vote of 96-0 after rejecting an amendment by Senator Ben Sasse (R-NE) restricting the expanded unemployment provided by the bill by a tie vote of 48-48. Sixty votes are necessary for adoption under the expedite procedures that were used. The Senate bill included \$20 billion for public transit, due to a Democratic package initiated by Senator Charles Schumer (D-NY). Funding for public transit increased to \$25 billion in the final bill passed by the House.

The legislation appropriates \$25 billion from the general fund of the Treasury "to remain available until expended, to prevent, prepare for, and respond to coronavirus". The funds provided under the legislation are available for the operating expenses of transit agencies related to the response to a coronavirus public health emergency as described in section 319 of the Public Health Service Act. Reimbursement is provided for expenses beginning on January 20, 2020, including operating costs to maintain service and lost revenue due to the coronavirus public health emergency, including the purchase of personal protective equipment, and paying the administrative leave of operations personnel due to reductions in service.

Most importantly, the entire \$25 billion can be spent on anything eligible under the above paragraph and is not subject to the eligible types of projects under normal federal transit grants. All transit agencies, not just those in areas of under 200,000 population can use grant money for operating expenses. In addition, the requirement regarding public reporting and hearings on programs of project does not apply.

The funds are required to be apportioned to transit agencies no later than seven days after the date of enactment and does not require the use of any local matching funding. The federal share is 100 percent. The appropriations language provides anything funded by the \$25 billion does not have to appear on "a transportation improvement program, long-range transportation, state transportation plan, or a statewide transportation improvement program. The language prohibits the Secretary of Transportation from waiving the labor standards in 49 U.S.C. Section 5333 for the funding or for any other FTA funding in relation to the coronavirus.

The bill provides that the money be apportioned through the Section 5307 Urbanized Area Formula, the Section 5311 Rural Formula, the Section 5337 State of Good Repair (SOGR) Formula, and Section 5307 High Density State and Rapid-Growth State Formula. The CARES Act provides almost three times the FY 2020 appropriations for these programs, and distributes the funds based on the ratio of funding for these formula programs in the FY 2020 apportionments. The law provided that \$75 million out of the \$25 billion appropriation be taken "off the top" for FTA administration and oversight.

The CARES Act also provides \$1.018 billion from the general fund of the Treasury for two grants to Amtrak "to prevent, prepare for, and respond to coronavirus". The Northeast Corridor account received \$492 million and the National Network account received \$526 million.

Each separate appropriation contains language saying that the appropriation "may be transferred to and merged with" the other appropriation. Each separate appropriation contains language saying that the appropriation "may be transferred to and merged with" the other appropriation.

Amtrak ridership has dropped by around 90 percent since the onset of coronavirus a few weeks ago. A key part of the Amtrak appropriation is about financial support state governments, not Amtrak itself. Under Section 209 of the Passenger Rail Investment Act (PRIIA) enacted in 2008, state governments pay certain portions of the cost of certain Amtrak corridors within those states (called State-supported routes). In Amtrak's recent FY 2021-2025 service line plan, section 209 payments were anticipated to bring \$239.5 million in revenues to be deposited in Amtrak's National Network account.

The \$526 million appropriation for the National Network contains the following language: "a State shall not be required to pay the National Railroad Passenger Corporation more than 80 percent of the amount paid in fiscal year 2019 under section 209 of the PRIIA of 2008 and that not less than \$239 million of the amounts made available under this heading shall be made available for use in lieu of any increase in a State's payment."

The text of the bill is here: <https://bit.ly/34jyIeW>

Effect on RTD: The FY 2020 appropriation for FTA formula programs is \$8.94 billion. The CARES Act provides \$25 billion for FTA formula programs, which is almost three times the FY 2020 appropriation. The flexibility allowed for the Section 5307 Urbanized Area Program will help RTD respond to the increased costs of maintaining buses and protecting employees. The additional funding will also help make up for lost revenue in paying administrative leave of personnel due to reductions in service.

FTA Apportions \$24.9 Billion in Coronavirus Aid to Transit Systems

The FTA announced the apportionment and allocation of \$24.925 billion in emergency appropriations to public transit agencies on April 2. The funding, which was provided by the CARES Act, will be

apportioned to states through five different formulas, each in the proportion as the formula total in Fiscal Year 2020 formula apportionments:

Section 5307 Urbanized Area Formula Program

Section 5307 Urbanized Area Formula Program	\$13.748 billion
Section 5337 State of Good Repair	\$ 7.485 billion
Section 5340 High density States	\$.862 billion
Section 5340 Growing States	\$.599 billion
Total Available for Allocation	\$22.696 billion

Section 5311 Rural Area Formula Program

Section 5311 Rural Area Formula Program	\$ 1.989 billion
Less 5311 (c)(2) Appalachian Development	\$ (20 million)
Less 5311 (c)(1) Public Transportation on Indian Reservation	\$ (30 million)
Section 5340 Growing States	\$.239 billion
Total Available for Allocation	\$2.178 billion

FTA Administrative and Oversight Funding

\$75 million

Total Apportionment

\$24.925 billion

- Urbanized areas (UZAs) over 1,000,000 in population received \$17.51 billion
- UZAs 200,000-1,000,000 received \$2.42 billion
- UZAs 50,000-200,000 received \$1.77 billion
- States for areas under 50,000 received \$2.18 billion

The Stockton urbanized area will receive \$33,734,638 through the Section 5307 Urbanized Area Formula Program. The State of California will receive \$94,976,667 through the Section 5311 Rural Program. Operating expense dating back to January 20, 2020 are eligible for this funding. There is no deadline by which the funds must be used. The requirements still require a Labor Department sign-off.

The link to the FTA announcement is here: <https://bit.ly/3aNK1yI>

Effect on RTD: The Stockton urbanized area will receive almost \$34 million through the Section 5307 Formula Program for operational purposes. RTD is also eligible for a distribution of the Section 5311 rural program once Caltrans issues the statewide apportionment.

Coronavirus Disrupts Appropriations Schedule

The Fiscal Year 2021 appropriations process is on hold pending lawmakers return to Washington. While Members and staff continue to work remotely, neither the House nor the Senate, committees have scheduled any additional hearings or knows exactly when they will be able to begin the markup process.

Both chambers are out until April 20 at the earliest as lawmakers monitor the coronavirus pandemic from their states. House Majority Leader Steny Hoyer (D-MD) wrote to members on March 31, saying that in order to make up for time that has been lost, the House may meet during weeks that had previously been scheduled as District work Periods, and four-day weeks may become five-day weeks.

The House Appropriations Committee had planned to begin marking up its 12 funding bills on April 21, based on a tentative schedule. That schedule seems highly unlikely now. Hoyer said he would reserve the month of June for floor debate on the annual spending bills, though it might now be challenging the committee to meet that deadline if the chambers remain out of town into May.

Senate Appropriations Chairman Richard Shelby (R-AL) said that subcommittees might begin holding virtual hearings or might eliminate that part of the process altogether, depending on the trajectory of the virus and the Senate's schedule.

Effect on RTD: The disruption of the FY 2021 appropriations cycle will have an effect on the passage of the FY 2021 federal budget. At this point, it is unclear when Congress will return to Washington, although April 23 is the tentative date. Without a Fiscal Year 2021 federal budget passed by September 30, 2020, RTD will likely received partial-year FTA apportionments.

Talks of a Fourth Coronavirus Rescue Package Begin

Less than a week after the third coronavirus package (H.R. 748 CARES Act) became law, Members of Congress and the President maintain that additional federal aid is needed. President Trump initiated the discussion by saying that a \$2 trillion infrastructure investment in the next coronavirus relief bill is necessary to jumpstart the economy.

Democrats responded to the President's call by dusting off the five-year \$760 billion Infrastructure plan they introduced in January. The proposal would invest \$329 billion for highways and bridges and increase the availability of electric-vehicle charging stations and alternative fueling options. It would also include \$105 billion for transit, \$55 billion for rail, \$30 billion for airports, \$50.5 billion for wastewater and \$86 billion to expand broadband.

Democratic lawmakers argue that investing in infrastructure would be an ideal way to build an economy virtually shut down by the coronavirus pandemic.

House Speaker Nancy Pelosi (D-CA) backed away from proposals to include a major infrastructure package in a new round of coronavirus-related economic aid on April 3, arguing instead for a measure tailored to the immediate needs of individuals and small businesses. Pelosi indicated that the infrastructure plan may have to be for a bill beyond the fourth coronavirus rescue package.

House Republicans balked at the idea of a massive infrastructure plan as part of the next phase of COVID-19 relief. House Republican Leader Kevin McCarthy (R-CA) said the focus should remain on implementing the prior three aid packages and making sure they are working.

Instead, Pelosi indicated that the fourth coronavirus package should include doubling the nearly \$350 billion in small business lending funds from the law signed last week. Pelosi also called for the fourth package to extend enhanced unemployment insurance benefits, including an added \$600 weekly benefit on top of current state maximums, through September. The just-approved package provides the bigger unemployment payouts through July 31.

Pelosi also wants more direct payments to individuals. The last stimulus measure included rebates of up to \$1,200 for individuals and \$2,400 for married couples, with an extra \$500 per child, though those amounts scale down above certain income thresholds. Pelosi also wants the next bill to have more funding for state and local governments and hospitals.

Effect on RTD: The fourth stimulus bill had initially included discussions of an infrastructure bill, but has now been set-aside for another stimulus bill this summer. There may be a push to pass a five-year reauthorization bill later this spring or summer, which would include a transit title.

FTA Extends Current Competitive Grant Deadlines Due to Coronavirus

Secretary Chao announced on March 27 that several grant deadlines would be extended due to the coronavirus. The grant programs extended are the following:

- Grants for Buses and Bus Facilities Program – Extended to April 29, 2020
- Helping Obtain Prosperity for Everyone (HOPE) Program – Extended to June 3, 2020
- Accelerating Innovative Mobility (AIM)– Extended to May 18, 2020
- Ferry Boat Discretionary Program – Extended to April 29, 2020

A link to the funding notices is here: <https://bit.ly/2V5uByO>

Effect on RTD: RTD has additional time to prepare grant applications for the Grants for Buses and Bus Facilities Program, the HOPE and AIM Initiatives.

DOT Guidance on Compliance with Drug and Alcohol Testing Regulations Issued

The DOT issue a guidance document on March 23 regarding Compliance with DOT Drug and Alcohol Testing Regulations. The document provides clarity regarding conducting testing given concerns about the Coronavirus Disease 2019 (COVID-19).

DOT recognizes that compliance may not be possible in certain areas due to the lack of technicians, collection sites, substance abuse professionals and medical review officers. DOT maintains that employers should make a reasonable effort to locate the necessary resources.

The link to the DOT Guidance is here: <https://bit.ly/2UKRgS3>

Effect on RTD: The DOT Guidance is helpful to RTD in complying with the Drug and Alcohol Testing Regulations during the COVID-19 crisis.

REPORT: FINANCIAL UPDATE

**LEAD STAFF: VIRGINIA ALCAYDE
DIRECTOR OF FINANCE**

DISCUSSION:

Finance staff will provide an update on the following:

- March Revenue and Expense Summary
- Graphs
- Cash Flow Projection

**San Joaquin RTD
 FY2020 Revenue & Expense Summary
 Year to Date Comparison to Annual Budget
 For the Period Ending March 31, 2020
 (75% of Fiscal Year)**

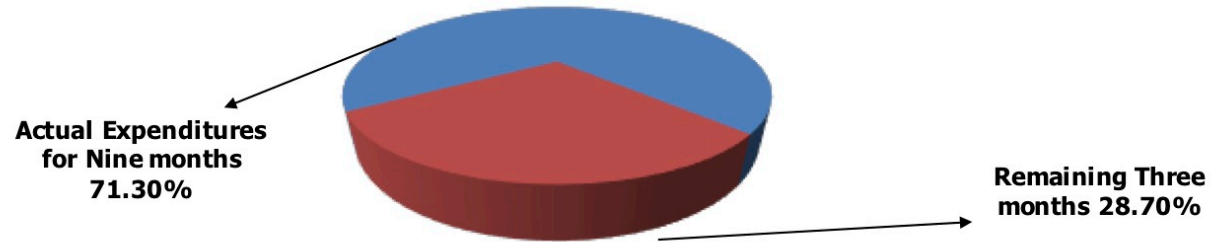
	Annual Budget	Year to Date Amount (Accrual Basis)	Annual Budget Balance	% of YTD Amount vs. Annual Budget	Year to Date Amount (Cash Basis)
REVENUES					
PASSENGER FARES & SPECIAL FARES	\$ 4,399,450	\$ 2,673,464	\$ 1,725,986	60.77%	\$ 2,673,464
NON-TRANSPORTATION REVENUES	431,706	325,933	105,773	75.50%	325,933
FEDERAL GRANTS (5307)	5,324,079	3,989,868	1,334,211	74.94%	193,132
OTHER FEDERAL GRANTS	359,783	269,837	89,946	75.00%	-
PROPERTY TAXES	1,121,238	840,928	280,309	75.00%	592,445
TDA - STA	1,655,262	998,092	657,170	60.30%	1,330,262
TDA - LTF	21,034,056	15,459,803	5,574,253	73.50%	11,607,464
OTHER LOCAL GRANTS OPERATING	885,865	216,623	669,242	24.45%	216,623
LCTOP	1,055,070	791,303	263,768	75.00%	1,055,070
MEASURE K	6,113,512	4,655,206	1,458,305	76.15%	4,529,269
TOTAL REVENUES	\$ 42,380,020	\$ 30,221,059	\$ 12,158,962	71.31%	\$ 22,523,662
EXPENSES					
WAGES AND FRINGE BENEFITS	22,338,878	16,611,274	5,727,604	74.36%	16,156,050
SERVICES	3,318,640	2,076,962	1,241,678	62.58%	2,020,339
MATERIALS & SUPPLIES	2,369,312	1,679,540	689,772	70.89%	1,517,193
UTILITIES	1,137,831	850,219	287,612	74.72%	843,122
INSURANCE	919,122	653,093	266,029	71.06%	1,000,838
TAXES	295,035	216,186	78,849	73.27%	216,186
PURCHASED TRANSPORTATION	10,299,194	7,396,370	2,902,824	71.82%	3,941,433
MISCELLANEOUS EXPENSES	1,702,008	737,415	964,593	43.33%	737,415
TOTAL EXPENSES	\$ 42,380,020	\$ 30,221,059	\$ 12,158,962	71.31%	\$ 26,432,576
Net Revenue (Deficit)	-	-			(3,908,915)

Funds used to bridge the cash shortfall:

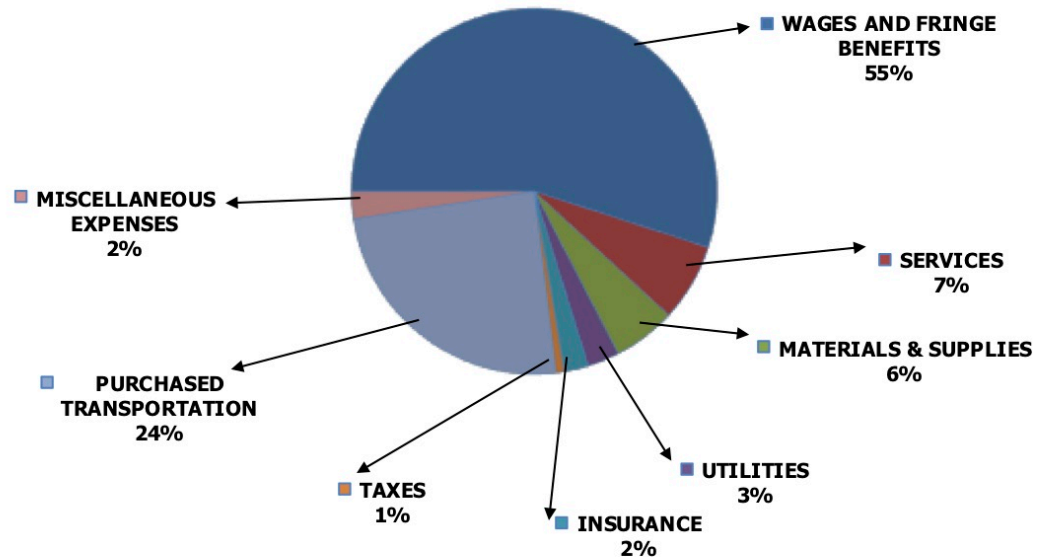
Advance LCTOP and Capital STA funds

3,908,915

Total YTD Expenses as of March 31, 2020 (75% of Fiscal Year)



FY2020 Expenses as of March 31, 2020 (\$30,221,059)



San Joaquin RTD Twelve Months Cash Flow Projection												
	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21
Beginning Cash Balance	5,256,770	5,515,796	3,236,467	4,130,753	4,499,424	1,619,590	2,093,261	5,266,011	3,614,682	3,213,353	3,642,024	1,490,695
Projected Cash Inflow	3,258,671	2,848,671	4,884,286	4,358,671	1,440,771	3,973,671	6,672,750	1,848,671	3,273,671	3,928,671	1,348,671	1,348,671
Cash Available	8,515,441	8,364,467	8,120,753	8,489,424	5,940,195	5,593,261	8,766,011	7,114,682	6,888,353	7,142,024	4,990,695	2,839,366
Projected Cash Outflow	2,999,644	5,128,000	3,990,000	3,990,000	4,320,605	3,500,000	3,500,000	3,500,000	3,675,000	3,500,000	3,500,000	3,503,045
Net Cash Available	5,515,796	3,236,467	4,130,753	4,499,424	1,619,590	2,093,261	5,266,011	3,614,682	3,213,353	3,642,024	1,490,695	-663,679
Draw From Line of Credit	0	0	0	0	0	0	0	0	0	0	0	663,679
Balance	5,515,796	3,236,467	4,130,753	4,499,424	1,619,590	2,093,261	5,266,011	3,614,682	3,213,353	3,642,024	1,490,695	0
LOC Opening Balance	0	0	0	0	0	0	0	0	0	0	0	0
LOC advance	0	0	0	0	0	0	0	0	0	0	0	663,679
LOC Payoff	0	0	0	0	0	0	0	0	0	0	0	0
LOC Closing Balance	0	0	0	0	0	0	0	0	0	0	0	663,679
LOC Available	10,000,000	10,000,000	10,000,000	10,000,000	10,000,000	10,000,000	10,000,000	10,000,000	10,000,000	10,000,000	10,000,000	9,336,321
CASH INFLOW												
Fare Revenue	317,551	717,551	317,551	317,551	317,551	317,551	317,551	317,551	317,551	317,551	317,551	317,551
Advertising, Rental, Interest & Other Income	31,120	31,120	31,120	31,120	31,120	31,120	31,120	31,120	31,120	31,120	31,120	31,120
Federal 5307					92,100							
Federal 5311			1,110,615				5,324,079					
Property tax Revenue				510,000						580,000		
TDA-STA Operating	195,262									1,000,000		
TDA-STA Capital	1,114,738			1,500,000		1,200,000		500,000				
TDA-LTF	1,600,000	2,100,000	2,000,000	2,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,500,000	2,000,000	1,000,000	1,000,000
LCTOP												
Measure K Operating			1,425,000			1,425,000			1,425,000			
Projected Cash Inflow	3,258,671	2,848,671	4,884,286	4,358,671	1,440,771	3,973,671	6,672,750	1,848,671	3,273,671	3,928,671	1,348,671	1,348,671
PROJECTED DRAW FROM LINE OF CREDIT	0	0	0	0	0	0	0	0	0	0	0	663,679
CASH OUTFLOW												
Payroll and Payroll Related Expenses	1,355,181	1,395,000	1,395,000	1,395,000	2,068,615	1,395,000	1,395,000	1,395,000	1,395,000	1,395,000	1,395,000	1,395,000
Accounts Payable Check-runs	988,902	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000
Purchased Transportation Invoices	0	1,395,000	1,395,000	1,395,000	905,000	905,000	905,000	905,000	905,000	905,000	905,000	905,000
Reserves - Operating, Capital and Cash flow	400,000											
Capital Payments:												
BRT IV & V, UTS	147,766	950,000										
BRT FVM Camera's					146,990							
RTC floor resurfacing	107,796											
Line of Credit interest												3,045
Line of Credit Payoff												
Measure K Interest to SJCOG		188,000							175,000			
Projected Cash Outflow	2,999,644	5,128,000	3,990,000	3,990,000	4,320,605	3,500,000	3,500,000	3,500,000	3,675,000	3,500,000	3,500,000	3,503,045

Sharon Miller, Director of Procurement
Ericka Franco, Human Resources Administrator - Benefits
Darla Smith, Operations Superintendent – Facilities

Members of the Public Who Indicated They Were Present

Nate Knodt, DCC	Ashley Goldlist, SJCOG
Deborah Gurley	Joel Campos, SJCOG
Jeannette Ezell, NEXT	Jose Laurenaria, Retiree

6. SPECIAL PRESENTATIONS

A. EMPLOYEES OF THE MONTH

Operations Superintendent of Maintenance Brad Menil presented the January Maintenance employee of the month award to Maintenance Supervisor John Van Camp.

B. EMPLOYEES OF THE YEAR

Operations Superintendent of Maintenance Brad Menil presented the Maintenance Employee of the Year Award to Storekeeper Tamara Douglass.

Transportation Supervisor Keo Xanouvong presented the Transportation Employee of the Year Award to Bus Operator Natia Brothers.

RTD CEO Gloria Salazar presented the Administration Employee of the Year Award to Safety Administrator John Coose.

C. YEARS OF SERVICE RECOGNITION

Human Resources Administrator – Benefits Ericka Franco gave recognition to Mechanic B Jose Laurenaria for 28 years of service at RTD.

D. SAFETY SURVEY RESULTS

Safety Administrator John Coose presented the safety survey results to the Board.

7. PUBLIC COMMENT

There were no public comments.

8. REPORTS

A. CHIEF EXECUTIVE OFFICER UPDATE

CEO Gloria Salazar provided an update to the Board highlighting her first week as RTD's CEO, which included RTD's first sale of Local Carbon Fuel Standard (LCFS) credits, labor and pension negotiation preliminary meetings, and the Manager's Strategic Planning meeting.

CEO Salazar invited Chief Administration and Innovation Officer Mike Thompson to provide an update to the Board regarding Fare Capping with Token Transit. Thompson gave a brief presentation describing fare capping through mobile ticketing. Fare capping is designed to not charge passengers any amount over the price of a day pass if they buy and use multiple one-ride passes. This is beneficial for passengers who may initially purchase a single ride pass but then need to purchase a second and third single ride. Fare capping would automatically stop charging when the equivalent cost of a day pass is met, providing savings to the passenger.

CEO Salazar invited Marketing Outreach Supervisor Emily Oestreicher to provide an update to the Board regarding recent events at RTD. Oestreicher provided brief

highlights of the RTD Farewell Events for former CEO Donna DeMartino, the Rose Parks Commemoration Campaign, and the APTA AdWheel First Place Award presented to RTD.

B. STATE/FEDERAL LEGISLATIVE UPDATE
Deputy CEO Kimberly Gayle provided the Board with an update on current legislative affairs.

C. FINANCIAL REPORT
Director of Finance Virginia Alcaide presented the January financial update to the Board.

9. INFORMATION ITEMS

A. QUARTERLY UPDATE OF CONTRACTS SOLICITATIONS JANUARY – MARCH 2020
A written report was provided to the Board.

10. CONSENT CALENDAR

A. RESOLUTION NO. 5907: APPROVING THE MINUTES OF THE JANUARY 17, 2020
REGULAR BOARD OF DIRECTORS MEETING

ACTION: MOTION: DIRECTOR RESTUCCIA SECOND: DIRECTOR FONG
Roll Call:
AYES: Fong, Restuccia, Giovanetti, Singh NAYES: ABSTAIN: ABSENT: Bauer

B. RESOLUTION NO. 5908: APPROVING THE MINUTES OF THE JANUARY 17, 2020
SPECIAL BOARD OF DIRECTORS MEETING

ACTION: MOTION: DIRECTOR RESTUCCIA SECOND: DIRECTOR FONG
Roll Call:
AYES: Fong, Restuccia, Giovanetti, Singh NAYES: ABSTAIN: ABSENT: Bauer

C. RESOLUTION NO. 5909: APPOINTING SECRETARY FOR THE SAN JOAQUIN REGIONAL
TRANSIT DISTRICT

ACTION: MOTION: DIRECTOR RESTUCCIA SECOND: DIRECTOR FONG
Roll Call:
AYES: Fong, Restuccia, Giovanetti, Singh NAYES: ABSTAIN: ABSENT: Bauer

11. ACTION ITEMS

A. BOARD CONCURRING WITH RTD STANDING BOARD COMMITTEE AND RETIREMENT
BOARD ASSIGNMENTS

ACTION: MOTION: DIRECTOR FONG SECOND: DIRECTOR RESTUCCIA
Roll Call:
AYES: Fong, Restuccia, Giovanetti, Singh NAYES: ABSTAIN: ABSENT: Bauer

B. RESOLUTION NO. 5910: APPROVING ONE ADDITIONAL YEAR EXTENSION TO THE
CONTRACT WITH THE LAW OFFICES OF AL WARREN HOSLETT FOR A CONTRACT
AMOUNT NOT TO EXCEED \$300,000.00

ACTION: MOTION: DIRECTOR FONG SECOND: DIRECTOR SINGH
Roll Call:
AYES: Fong, Restuccia, Giovanetti, Singh NAYES: ABSTAIN: ABSENT: Bauer

- C. RESOLUTION NO. 5911: APPROVING DISCONTINUANCE OF HOPPER ROUTE 99 SERVICE BETWEEN MOUNTAIN HOUSE AND TRACY EFFECTIVE MARCH 1, 2020
- ACTION: MOTION: DIRECTOR RESTUCCIA SECOND: DIRECTOR FONG
Roll Call:
AYES: Fong, Restuccia, Giovanetti, Singh NAYES: ABSTAIN: ABSENT: Bauer
- D. RESOLUTION NO. 5912: APPROVING THE RETROACTIVE DISPOSAL OF NON-REVENUE RTD VEHICLE (M202)
- ACTION: MOTION: DIRECTOR FONG SECOND: DIRECTOR RESTUCCIA
Roll Call:
AYES: Fong, Restuccia, Giovanetti, Singh NAYES: ABSTAIN: ABSENT: Bauer
- E. RESOLUTION NO. 5913: APPROVING THE SUBMISSION OF THE RTD SOLAR ENERGY PROJECT (PHASE 2) AS A REGIONAL PRIORITY FOR THE SAN JOAQUIN ONE VOICE 2020 FEDERAL LEGISLATIVE AGENDA
- ACTION: MOTION: DIRECTOR RESTUCCIA SECOND: DIRECTOR FONG
Roll Call:
AYES: Fong, Restuccia, Giovanetti, Singh NAYES: ABSTAIN: ABSENT: Bauer
- F. RESOLUTION NO. 5914: AWARDING A FIVE-YEAR CONTRACT TO LOOMIS ARMORED US, LLC FOR CASH MANAGEMENT AND FARE COLLECTION SERVICES FOR A TOTAL CONTRACT AMOUNT NOT TO EXCEED \$845,000.00
- ACTION: MOTION: DIRECTOR FONG SECOND: DIRECTOR SINGH
Roll Call:
AYES: Fong, Restuccia, Giovanetti, Singh NAYES: ABSTAIN: ABSENT: Bauer
- G. RESOLUTION NO. 5915: APPROVING A CHANGE ORDER 001 TO THE GOODYEAR TIRE & RUBBER COMPANY FOR MILEAGE RENTAL AND SERVICE OF RADIAL TIRES AND WHEELS FOR A CHANGE ORDER AMOUNT NOT TO EXCEED \$149,855.90 FOR A CONTRACT AMOUNT NOT TO EXCEED \$1,931,051.90
- ACTION: MOTION: DIRECTOR FONG SECOND: DIRECTOR SINGH
Roll Call:
AYES: Fong, Restuccia, Giovanetti, Singh NAYES: ABSTAIN: ABSENT: Bauer
12. QUESTIONS AND COMMENTS FROM DIRECTORS AND STAFF
Director Singh congratulated the Employees of the Year and former CEO Donna DeMartino.
- Director Fong congratulated staff.
13. CLOSED SESSION
Chair Giovanetti announced that the Board would recess into Closed Session to consider the following items set forth on the Agenda.
- A. LABOR NEGOTIATIONS
Conference with Labor Negotiator
Agency Negotiator: Gloria Salazar, CEO
Employee Organization: Amalgamated Transit Union, Local 256

- B. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION
[Paragraph (1) of subdivision (d) of Government Code, Section 54956.9]:
San Joaquin Regional Transit District vs. DSS-2731 Myrtle LLC, et al., San
Joaquin Superior Court Case No. 39-2010-00252684-CU-EI-STK

Upon returning from Closed Session, the Chair announced that the Board took no reportable action in Closed Session.

14. ADJOURNMENT
Chair Giovanetti adjourned the meeting at 1:05 p.m.

RESOLUTION NO: _____
DATED APRIL 17, 2020

RESOLUTION APPROVING THE MINUTES OF THE FEBRUARY 21, 2020
REGULAR BOARD OF DIRECTORS MEETING

RESOLVED AND ORDERED by the Board of Directors of San Joaquin Regional Transit District that the minutes of the Regular Meeting of February 21, 2020 be approved.

STAFF RECOMMENDATION:

**AUTHORIZE DISPOSITION OF TRANSIT VEHICLES
AND REMOVAL OF RTD-OWNED EQUIPMENT**

LEAD STAFF:

**BRAD MENIL
OPERATIONS SUPERINTENDENT – MAINTENANCE**

BACKGROUND:

RTD has a vehicle replacement schedule based on Federal Transit Administration's (FTA) useful life guidelines for rolling stock. The schedule is designed to guide the replacement of equipment before the costs of maintenance and operation would be inefficient.

DISCUSSION:

RTD currently has six revenue and non-revenue vehicles which meet or exceed the FTA recommended useful life criteria. The Maintenance Department has pulled these vehicles from service and changed the status of the vehicles to inactive. The Maintenance Department will remove RTD-owned equipment (such as radios and fareboxes) from these vehicles to be reused in other RTD vehicles, then send the retired vehicles out for public auction.

RESOLUTION NO. _____
DATED: APRIL 17, 2020

RESOLUTION AUTHORIZING DISPOSITION OF TRANSIT VEHICLES
AND REMOVAL OF RTD-OWNED EQUIPMENT

WHEREAS, San Joaquin Regional Transit District (RTD) operates a fleet of vehicles that were purchased and are being operated in accordance with Federal Transit Administration (FTA) guidelines; and

WHEREAS, FTA guidelines require RTD to operate and maintain the vehicles to ensure reliable and efficient equipment; and

WHEREAS, FTA policy establishes a useful life expectancy for vehicles, at which time it is determined that reliable and efficient operation of the vehicles becomes expensive and cumbersome; and

WHEREAS, RTD now has vehicles which have reached this life expectancy; and

WHEREAS, RTD staff recommends that RTD dispose of, through public auction, those vehicles which have exceeded their expected useful life as defined by FTA guidelines.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED by the Board of Directors of RTD as follows:

1. That the Board of Directors does hereby find and determine that it is in the best interest of RTD to dispose of the below listed vehicles, through public auction, which have exceeded their expected useful life, as defined by FTA guidelines.
2. That the following vehicles shall be disposed of in accordance with RTD procedures and FTA guidelines:

Equipment	Year	Vehicle Description	License Number	VIN	Fuel	Status
801	2008	StarCraft	1311275	1FD4E45P48DB35109	DIESEL	INACTIVE
802	2008	StarCraft	1246544	1FD4E45P08DB35110	DIESEL	INACTIVE
806	2008	StarCraft	1246547	1FD4E45P28DB46304	DIESEL	INACTIVE
807	2008	StarCraft	1311310	1FD4E45P48DB46305	DIESEL	INACTIVE
1002	2010	GILLIG	1311397	15GGD3010A1177309	DIESEL	INACTIVE
T10201	2010	Ford	1328338	1FAHP3EN8AW112554	GAS	INACTIVE

STAFF RECOMMENDATION: ADOPT RTD'S FY 2020 TITLE VI PROGRAM UPDATE

**LEAD STAFF: JEAN FOLETTA-MORALES
CHIEF OF MARKETING AND COMMUNICATIONS**

BACKGROUND:

As a condition of RTD grants agreements with the Federal Transit Administration (FTA) and Caltrans, RTD is required to submit evidence to the FTA on a triennial basis documenting RTD's compliance with requirements set forth in FTA Circular 4702.1B on Title VI of the Civil Rights Act of 1964, which states in Section 601:

No person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.

DISCUSSION:

RTD's Title VI Program expires on July 1, 2020. An updated, Board-approved program is due to FTA and Caltrans no later than June 30, 2020. The updated Title VI Program highlights RTD's compliance with Title VI and the activities that were undertaken from 2017 – 2020, as well as strategies for implementation in the next three years.

The following are highlights in of RTD's compliance reflected in the proposed Title VI Program update:

- Demographic information
- Service Monitoring Report (July 1, 2018 – June 30, 2019)
- Equity Analysis for major service changes

Following the Board of Directors approval of RTD's Title VI Program, staff will transmit the report to FTA and Caltrans no later than the June 30, 2020 deadline. Attached is the executive summary of Title VI Program. A copy of the entire document is available upon request.

RTD Title VI Program Update FY 2020 to FY 2023

RTD is required to update its Title VI program every three years. RTD's previous Title VI program covers the period from July 1, 2017 to June 30, 2020. This version covers the period from July 1, 2020 to June 30, 2023 and must be approved by the RTD Board of Directors and transmitted to the Federal Transit Administration (FTA) by June 30, 2020. RTD's Title VI Program complies with each of the items listed below and the complete plan is posted on RTD's website. As part of the Title VI Program, RTD is submitting the following information to FTA as required:

- Title VI Notice to the Public
- Title VI Complaint Procedure
- Title VI Complaint Process and Form
- List of Transit-Related Title VI Investigations, Complaints, and Lawsuits
- Public Participation Plan
- Language Assistance Plan
- Table of Non-Elected Committees and Councils
- Subrecipient Monitoring
- RTD Board Resolution – Approving Title VI Program
- Service Standards
- Service Policies
- Demographic and Service Profile Maps/Charts
- Demographic Ridership & Travel Patterns (collected by surveys)
- Service Monitoring (including Board Approval)
- Public Engagement Process; including Fare and Change Public Comment Policy Procedure
- Title VI Equity Analyses (Facilities, Service, and/or Fare)

Title VI Complaint Procedure, Process, and Form

Persons who believe they have been aggrieved by an unlawful discriminatory practice under Title VI may file a complaint with RTD. Complaints must be in writing and filed within 180 days following the date of the alleged discriminatory occurrence. The form and process for filing a formal Title VI discrimination complaint can be found on RTD's website online at <http://sjRTD.com/title-vi> (an abbreviated notice is online in Spanish); it may also be obtained by contacting RTD's Marketing Department. In addition, the Title VI Officer will flag all complaints of a Title VI nature made through RTD's ordinary complaints process. The process is developed in accordance with Chapter 9 of FTA Circular 4702.1B and includes an appeals process.

Committee and Council Composition

RTD's Board of Directors is a non-elected transit board appointed by the City of Stockton City Council and San Joaquin County Board of Supervisors. The Board of Directors participate in four committees, called the City/County/Transit Liaison Committee, Facilities Committee, Finance and Audit Committee and Personnel Committee. In addition, RTD has an Access Advisory Committee and a Retirement Board. The racial breakdown of these boards and committees are included in the Title VI Program.

Subrecipient Monitoring

RTD currently does not have any subrecipients that it passes FTA funds to at the present time. Therefore, monitoring is not required.

Construction Projects

RTD had no reportable construction projects from July 1, 2017 to June 30, 2020.

Public Participation Plan

One of the key pillars of the Title VI Program is the assurance of community input into the transit decision-making process. RTD's Public Participation Plan outlines its plans for outreach to engage minority and Limited English Proficient (LEP) populations, and a summary of outreach efforts made since the last Title VI program submission.

Language Assistance Plan

RTD provides essential mobility for LEP persons and therefore takes steps to ensure access to the benefits, services, and other important information for the LEP population. RTD's Language Assistance Plan specifies policies and procedures for providing language assistance to LEP populations in accordance with U.S. Department of Transportation LEP Guidance.

Systemwide Service Standards

FTA requires quantitative standards for all fixed-route modes of operation for each of six categories: vehicle load, vehicle headways, on-time performance, service availability (i.e., coverage), transit amenities (i.e., stops/stations), and vehicle assignment. RTD submits its systemwide service standards and system-wide service policies in the Title VI Program.

Demographic Maps and Charts

RTD's service area is San Joaquin County, providing transit services to each of the cities within the county—Tracy, Manteca, Lathrop, Ripon, Escalon, and Lodi. However, their demographic analysis is not included in the Title VI Program as they would be covered in the cities respective Title VI Program for their transit operations. Demographic maps and charts that meet FTA specifications are included in Title VI Program.

The 2010 census information was used to develop the information contained in this section. Minority populations were tabulated by census tract for the RTD service area. The US Census provides the percentage of minority population per census tract by dividing the total minority population in the census tract by the total population in that tract. RTD's routes are mapped on the current census tract map in order to determine which census tracts are served by RTD.

Demographic Ridership Data

In 2019, RTD conducted an on-board community survey for the purposes of establishing baseline consumer data. The ridership surveys captured ridership demographics on all RTD transit services, including both demographic categories such as ethnicity, household income, and English proficiency, as well as travel pattern data such as route, direction, time, number of transfers, home zip code, etc. This report is included in the Title VI Program.

Additional Requirements

As a transit provider that operates 50 or more fixed-route vehicles in peak service and are located in a UZA of 200,000 or more in population, the following reports are being submitted per FTA requirements:

Service Monitoring Report

The results of RTD's program to monitor the performance of their transit system relative to their systemwide service standards and service policies not less than every three years, including evidence that the Board of Directors was aware of the results and approved the analysis is included in the Title VI Program.

Fare and Service Change Equity Policy

Prior to adopting major service changes, Title VI and federal environmental justice regulations require RTD to prepare an equity analysis to determine if the proposed changes are likely to result in disparate impacts on minority populations or disproportionate burdens on low-income

populations. RTD's disparate impacts and disproportionate burdens definitions must measure adverse effects on customers and must be developed with public engagement.

Service Equity Analyses

RTD is including results of equity analyses for any major service changes and/or fare changes implemented since the last Title VI program submission, as well as a copy of board meeting minutes or a resolution demonstrating the board's consideration, awareness, and approval of the equity analysis for any service or fare changes. Since its last Title VI program update, RTD has had one major service change and have included the required service equity analysis in the update.

RESOLUTION NO. _____
DATED: APRIL 17, 2020

RESOLUTION ADOPTING RTD's FY 2020 TITLE VI PROGRAM UPDATE

WHEREAS, Section 601 of Title VI of the Civil Rights Act of 1964 states the following:

"No person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial"; and

WHEREAS, to ensure that organizations receiving federal assistance are not discriminating against minority individuals or communities, regular Title VI Program updates must be filed with the federal agency providing assistance to the organization; and

WHEREAS, a complete Title VI Program update includes an adopted Title VI Policy Statement, Public Participation Plan, Language Assistance Plan, Fixed-Route Service Standards, Service Monitoring Report, Fare and Service Change Policy and Equity Analyses; and

WHEREAS, to fulfill this requirement, RTD compiled the Title VI 2020 Program update for submission to the Federal Transit Administration (FTA) and California Department of Transportation (Caltrans).

NOW, THEREFORE, BE IT RESOLVED AND ORDERED by the Board of Directors of RTD as follows:

1. The Title VI Program dated April 17, 2020 is approved and adopted.
2. The Chief Executive Officer or designee is hereby authorized and directed to take any and all actions necessary to submit the FY 2020 Title VI Program to FTA and Caltrans, including making any necessary amendments requested by FTA and Caltrans.

STAFF RECOMMENDATION: **AWARD A CONTRACT TO A-Z BUS SALES FOR FOUR ARBOC GASOLINE LOW-FLOOR BUSES FOR A TOTAL CONTRACT AMOUNT NOT TO EXCEED \$668,364**

LEAD STAFF: **SHARON MILLER
DIRECTOR OF PROCUREMENT**

FINANCIAL IMPACT: **\$668,364 – 100% FEDERAL (CMAQ)**

BACKGROUND:

In late 2019, RTD learned of a contract opportunity with the Morongo Basin Transit Authority (MBTA)/CalAct for the purchase of four Arboc low-floor gasoline buses for its Hopper service. This method of purchase gives RTD access to volume purchase prices while buying a small number of buses.

DISCUSSION:

The four Arboc gasoline low-floor buses will be replacing four 2006 Gillig 30-ft. buses that have met their useful life per the Federal Transit Administration guidelines. The A-Z Bus Sales quoted price on March 25, 2020 for four Arboc gasoline low-floor buses is \$167,091 each. Estimated delivery of the buses is 180 days from placing of the order. After conducting a price analysis staff determined the price to be fair and reasonable.

RESOLUTION NO. _____
DATED: APRIL 17, 2020

RESOLUTION AWARDING A CONTRACT TO A-Z BUS SALES FOR FOUR ARBOC GASOLINE LOW-FLOOR BUSES FOR A TOTAL CONTRACT AMOUNT NOT TO EXCEED \$668,364

WHEREAS, in late 2019, San Joaquin Regional Transit District (RTD) learned of a contract opportunity with the Morongo Basin Transit Authority (MBTA)/CalAct for the purchase of four Arboc low-floor gasoline buses for its Hopper service; and

WHEREAS, the four Arboc gasoline low-floor buses will be replacing four 2006 Gillig 30 ft. buses; and

WHEREAS, the A-Z Bus Sales quoted price on March 25, 2020 for four Arboc gasoline low-floor buses is \$167,091 each; and

WHEREAS, staff conducted a price analysis and has determined the price to be fair and reasonable.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED by the Board of Directors of the San Joaquin RTD as follows:

1. That a contract be, and hereby is, awarded to A-Z Bus Sales for purchase of four Arboc gasoline low-floor buses in a total contract amount not to exceed \$668,364.
2. That the Chair of the Board and the CEO be, and they hereby are, authorized and directed to finalize and execute the contract with A-Z Bus Sales for the purchase of four Arboc gasoline low-floor buses for a total contract amount not to exceed \$668,364, in accordance with the Morongo Basin Transit Authority (MBTA)/CalAct Contract for Accessible Transit/Paratransit Vehicles, dated January 12, 2016, being Solicitation No. 15-03.
3. That the Chair of the Board and the CEO, acting individually, are hereby authorized and directed to execute such other agreements and amendments to this agreement, and to take such other actions as may be necessary or appropriate to carry out in the intent and purpose of this resolution.

RECOMMENDATION: **AUTHORIZE THE FILING AND EXECUTION OF THE FY 2019-20 LOW CARBON TRANSIT OPERATIONS PROGRAM (LCTOP) APPLICATION FOR THE BRT EXPANSION – MIDTOWN CORRIDOR PROJECT**

LEAD STAFF: **GEORGE LORENTE
GRANTS MANAGER**

FINANCIAL IMPACT: **\$1,173,520 – 100% STATE (LCTOP)**

BACKGROUND:

The Low Carbon Transit Operations Program (LCTOP) is one of several programs that are part of the Transit, Affordable Housing, and Sustainable Communities Program established by the California Legislature in 2014 by Senate Bill 862. These programs are funded by auction proceeds from the California Air Resource Board's (ARB) Cap-and Trade Program, with proceeds deposited into the Greenhouse Gas Reduction Fund (GGRF).

Senate Bill 862 continuously appropriates 5% of the annual auction proceeds in the GGRF for LCTOP beginning in FY 15/16. The LCTOP was created to provide operating and capital assistance for transit agencies to reduce greenhouse gas emissions and improve mobility, with a priority on serving disadvantaged communities. The California Department of Transportation (Caltrans) administers LCTOP funds.

DISCUSSION:

RTD will submit an allocation request for the BRT Expansion – Midtown Corridor project. This project will provide one-year of operating funds for the BRT route along the Midtown Corridor. The operating period includes fiscal year 2020-21, beginning on July 1, 2020 and ending on June 30, 2021. This includes \$1,014,092 from the regional allocation (PUC 99313) and \$159,428 from RTD's direct allocation. This will be the third year that LCTOP funds have been applied to this project. LCTOP guidelines limit operational support for new services for a total of five years

Caltrans requires RTD to complete and submit a Governing Body Resolution for the purposes of identifying agent(s) authorized to act on behalf of RTD to execute actions necessary to obtain GGRF funds from Caltrans and ensure continued compliance with Caltrans assurances, and state and federal laws.

RESOLUTION NO. _____
DATED: APRIL 17, 2020

AUTHORIZATION FOR THE FILING AND EXECUTION OF THE
FY 2019-20 LOW CARBON TRANSIT OPERATIONS PROGRAM (LCTOP) FOR THE BRT EXPANSION –
MIDTOWN CORRIDOR PROJECT

WHEREAS, the San Joaquin Regional Transit District (RTD) is an eligible project sponsor and may receive state funding from the Low Carbon Transit Operations Program (LCTOP) for transit projects; and

WHEREAS, the statutes related to state-funded transit projects require a local or regional implementing agency to abide by various regulations; and

WHEREAS, Senate Bill 862 (2014) named the California Department of Transportation (Department) as the administrative agency for the LCTOP; and

WHEREAS, the Department has developed guidelines for the purpose of administering and distributing LCTOP funds to eligible project sponsors (local agencies); and

WHEREAS, the RTD wishes to delegate authorization to execute these documents and any amendments thereto to the Chief Executive Officer (CEO) or Deputy CEO; and

WHEREAS, the RTD wishes to implement the following LCTOP project(s) listed below.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the RTD as follows:

1. The fund recipient agrees to comply with all conditions and requirements set forth in the Certification and Assurances and the Authorized Agent documents and applicable statutes, regulations, and guidelines for all LCTOP funded transit projects.
2. The Chief Executive Officer (CEO) or Deputy CEO be authorized to execute all required documents of the LCTOP program and any Amendments thereto with the California Department of Transportation.
3. Authorizes the submittal of the application to the Department for FY 2019-20 LCTOP funds for the BRT Expansion – Midtown Corridor project in the amount of \$1,173,520. This project is for one year of operating funds in FY 2020-21 for the Bus Rapid Transit (BRT) route along the Midtown Corridor. The project will benefit an entirely disadvantaged and low-income community by providing zero-emission BRT service and access to a variety of destinations. This is the third year RTD will be requesting LCTOP funds for this route and the Midtown Corridor will be eligible for an additional two years of LCTOP funding.

STAFF RECOMMENDATION: **AWARD A CONTRACT TO BOCKMON & WOODY ELECTRIC CO., INC. FOR FARE VENDING MACHINE (FVM) REMOVAL AND INSTALLATION FOR A TOTAL CONTRACT AMOUNT NOT TO EXCEED \$355,942**

LEAD STAFF: **MANNY CALUYA
PROCUREMENT CONTRACTS SENIOR SPECIALIST**

FINANCIAL IMPACT: **\$355,942 – 100% STATE OF GOOD REPAIR**

BACKGROUND:

In 2018, RTD decided to upgrade its existing FVMs with more modern and up-to-date equipment to better meet the needs of its customers and allow RTD to take advantage of the evolving fare payment technology. Ven-Tek International was chosen as our new FVM vendor after a formal solicitation process; these new FVMs were deployed along Routes 47 and 49.

After a successful deployment and acceptance by RTD customers, RTD began planning for the replacement of its existing Genfare FVMs currently in use along Routes 40, 43, 44, and at the Downtown Transit Center and Hammer Transfer Station.

DISCUSSION:

On February 25, 2020, RTD released the Invitation for Bid (IFB). The IFB was publicly advertised in The Record as well as RTD's ProcureWare program (formerly known as eBid) for the duration of the solicitation. Six potential Bidders downloaded the IFB. A pre-bid conference was held on March 9, 2020.

On March 31, 2020, RTD received one responsive and responsible bid from Bockmon & Woody Electric Co. Inc. Staff conducted a single bid analysis to confirm adequate competition was solicited and determined that the limited response to the solicitation was due to the current crisis with the Coronavirus (COVID-19) pandemic. After performing a price analysis staff deemed the bid from Bockmon & Woody Co. Inc. in the amount of \$355,492 to be fair and reasonable.

RESOLUTION NO. _____
DATED: APRIL 17, 2020

RESOLUTION AWARDING A CONTRACT TO BOCKMON & WOODY ELECTRIC CO., INC. FOR FARE VENDING MACHINE (FVM) REMOVAL AND INSTALLATION, FOR A TOTAL CONTRACT AMOUNT NOT TO EXCEED \$355,942

WHEREAS, RTD upgraded its existing FVMs with more modern and up-to-date equipment that would better meet customers' needs and allow RTD to take advantage of the evolving fare payment technology; and,

WHEREAS, after a successful deployment along Routes 47 and 49 and acceptance by customers, RTD began planning for the replacement of its existing GFI FVMs currently in use along Routes 40, 43, 44, and at the Downtown Transit Center and Hammer Transfer Station; and,

WHEREAS, in accordance with RTD's procurement threshold for public works requiring formal solicitation, staff identified the Invitation for Bid (IFB) process as the rationale for procurement strategy; and,

WHEREAS, on March 31, 2020, RTD received one responsive and responsible bid from Bockmon & Woody Co. Inc.; and,

WHEREAS, RTD staff performed a single bid analysis to confirm adequate competition was solicited, and competition was limited due to current pandemic of the Coronavirus (COVID-19); and,

WHEREAS, RTD staff performed a price analysis and deemed the bid from Bockmon & Woody Co. Inc. in the amount of \$355,492 to be fair and reasonable.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED by the Board of Directors of the San Joaquin RTD as follows:

1. That a Contract with Bockmon & Woody Co. Inc. for the Fare Vending Machine Removal and Installation, for a total Contract amount not to exceed \$355,492.00, be, and hereby is, approved.
2. That the Chair of the Board and the CEO be, and they hereby are, authorized and directed to finalize and execute the Contract with Bockmon & Woody Co. Inc. for the FVM Removal and Installation, in a total Contract amount not to exceed \$355,492.00.
3. That the Chair of the Board and the CEO, acting separately be, and they hereby are, authorized and directed to finalize and execute such other agreements and amendments to this agreement, and to take such other actions as may be necessary or appropriate to carry out in the intent and purpose of this resolution.