

SAN JOAQUIN REGIONAL TRANSIT DISTRICT
BOARD OF DIRECTORS –**AMENDED AGENDA**

THE BOARD OF DIRECTORS OF THE SAN JOAQUIN REGIONAL TRANSIT DISTRICT WILL HOLD AN **ADJOURNED REGULAR MEETING AT 1:30 P.M. ON FRIDAY, FEBRUARY 8, 2019** IN THE BOARDROOM OF SAN JOAQUIN REGIONAL TRANSIT DISTRICT'S DOWNTOWN TRANSIT CENTER, 421 EAST WEBER AVENUE, STOCKTON, CALIFORNIA.

ACCESSIBLE PUBLIC MEETINGS: San Joaquin Regional Transit District (RTD) will make all reasonable accommodations for persons with disabilities to participate in this meeting. Upon request to the Chief Executive Officer, RTD will provide agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please send a written request, including your name, mailing address, phone number, and a brief description of the requested materials and/or preferred alternative format or auxiliary aid or service at least three workdays before the meeting. Requests should be sent to RTD by mail at P.O. Box 201010, Stockton, CA 95201, by fax at (209) 948-8516, or by e-mail to BoardSupport@sanjoaquinRTD.com. *Para información en Español, por favor llame al (209) 943-1111.*

1. CALL MEETING TO ORDER
2. ROLL CALL
3. PUBLIC COMMENT
Those wishing to address the Board of Directors should complete the CITIZENS REQUEST TO SPEAK CARD and hand it to the Clerk of the Board prior to the beginning of the meeting. All public comments shall be limited to THREE MINUTES.
4. DISCUSSION ITEMS
 - A. FUNDING OUTLOOK
 - I. Federal Funding
 - II. Local Transportation Fund
 - III. Capital Projects for FY 2019–2020
 - B. IT UPDATES
 - I. Audit Recommendations
 - II. IT Projects
 - III. Tips and Tricks
 - C. COMMUTER SERVICE
 - D. BOARD OF DIRECTORS TRAVEL
5. ACTION ITEMS
 - A. RESOLUTION: SUPPORTING THE TESTING OF SHARED AUTONOMOUS VEHICLES AS AN ENHANCED AND INNOVATIVE INITIATIVE
Board approval supporting the testing of shared autonomous vehicles as an enhanced and innovative initiative.
 - B. RESOLUTION: RESCIND RESOLUTION NO. 5839 APPROVING SUBMISSION OF THE RTD SOLAR ENERGY PROJECT AND APPROVING SUBMISSION OF THE RTD SHARED AUTONOMOUS VEHICLE

(SAV) DEMONSTRATION PROJECT AS A REGIONAL PRIORITY PROJECT FOR THE SAN JOAQUIN ONE VOICE 2019 FEDERAL LEGISLATIVE AGENDA

Board approval rescinding Resolution No. 5839 approving submission of the RTD Solar Energy Project and approving submission of the RTD Shared Autonomous Vehicle (SAV) Demonstration Project as a Regional Priority Project for the San Joaquin One Voice 2019 Federal Legislative agenda.

- C. RESOLUTION: APPROVING SOCIAL MEDIA POLICY FOR RTD BOARD MEMBERS
Board approval of Social Media Policy for RTD Board Members.
 - D. RESOLUTION: APPROVING CANCELTION OF REGULAR BOARD MEETING ON FEBRUARY 15, 2019
Board approval of cancelation of Regular Board Meeting on February 15, 2019.
6. QUESTIONS AND COMMENTS FROM DIRECTORS AND STAFF
7. CLOSED SESSION
- A. LABOR NEGOTIATIONS
Conference with Labor Negotiator
Agency Negotiator: Donna DeMartino, CEO
Employee Organization: Amalgamated Transit Union, Local 276
 - B. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION
[Paragraph (1) of subdivision (d) of Government Code, Section 54956.9]:
San Joaquin Regional Transit District vs. DSS-2731 Myrtle LLC, et al., San Joaquin Superior Court Case No. 39-2010-00252684-CU-EI-STK
LABOR NEGOTIATIONS
8. ADJOURNMENT

NOTE: THE NEXT REGULARLY SCHEDULED BOARD MEETING WILL BE HELD ON FRIDAY, MARCH 15, 2019, AT 10:00 A.M.

DATE POSTED: FEBRUARY 5, 2019 1:25 p.m.

STAFF RECOMMENDATION: **SUPPORT THE TESTING OF SHARED AUTONOMOUS VEHICLES AS AN ENHANCED AND INNOVATIVE INITIATIVE**

LEAD STAFF: **DONNA DEMARTINO
CHIEF EXECUTIVE OFFICER**

FINANCIAL IMPACT: **NONE**

BACKGROUND:

San Joaquin Regional Transit District (RTD) has been consistently on the forefront of advancing innovation in the transit industry, being the first in California to introduce two low-emission hybrid diesel-electric buses in 2004 and the first to operate an all-electric Bus Rapid Transit route nationwide in 2017. Therefore, to continue delivering innovative projects to the region, RTD would like to test the shared autonomous vehicle technology to benefit the region.

The introduction of passenger and freight vehicles operating with autonomous functionality is imminent and likely to profoundly affect our lives and our communities. These vehicles have the potential to greatly reduce or eliminate traffic fatalities caused by human error and distraction. Furthermore, intelligent vehicles will reduce congestion and emissions while providing an additional mobility option.

DISCUSSION:

Strategic economic development initiatives will create high-paying employment opportunities to strengthen our overall economy and provide benefit to all citizens. Communities and states that are first to embrace this life-saving and transformational technological advancement will stand to gain the most potential economic benefit.

Staff recommends that the Board support the testing and operation of shared autonomous vehicles in accordance with applicable law, as a means of encouraging the advancement of this technology and creating economic benefit. This will enable RTD, if necessary, to work collaboratively with other jurisdictions in San Joaquin County in order to provide safe, reliable, and efficient transportation service.

RESOLUTION NO. _____
DATED: FEBRUARY 8, 2019

RESOLUTION SUPPORTING THE TESTING OF SHARED AUTONOMOUS VEHICLES AS AN ENHANCED AND INNOVATIVE INITIATIVE

WHEREAS, San Joaquin Regional Transit District (RTD) has been consistently on the forefront of advancing innovation in the transit industry; and

WHEREAS, the introduction of passenger and freight vehicles operating with autonomous functionality is imminent and likely to profoundly affect our lives and our communities; and

WHEREAS, these vehicles have the potential to greatly reduce or eliminate traffic fatalities caused by human error and distraction; and

WHEREAS, intelligent vehicles will reduce congestion and emissions while providing an additional mobility option; and

WHEREAS, to continue delivering innovative projects to the region, RTD would like to test the shared autonomous vehicle technology.

NOW, THEREFORE, BE IT RESOLVED that the San Joaquin Regional Transit District Board of Directors does hereby support the testing and operation of shared autonomous vehicles in accordance with applicable law, as a means of encouraging the advancement of this technology and creating economic benefit, and thus enabling RTD, if necessary, to work collaboratively with other jurisdictions in San Joaquin County in order to provide safe, reliable, and efficient transportation service.

STAFF RECOMMENDATION: **RESCIND RESOLUTION NO. 5839 APPROVING SUBMISSION OF THE RTD SOLAR ENERGY PROJECT AND APPROVING SUBMISSION OF THE RTD SHARED AUTONOMOUS VEHICLE (SAV) DEMONSTRATION PROJECT AS A REGIONAL PRIORITY PROJECT FOR THE SAN JOAQUIN ONE VOICE 2019 FEDERAL LEGISLATIVE AGENDA**

LEAD STAFF: **GEORGE LORENTE
GRANTS MANAGER**

FINANCIAL IMPACT: **UP TO \$10,000,000**

BACKGROUND:

On an annual basis, San Joaquin Council of Governments (SJCOG) seeks legislative priorities from each of the jurisdictions, transit agencies, and interested outside organizations for the San Joaquin One Voice federal legislative trip to Washington D.C.

Every year the SJCOG Board approves formal regional priorities for the trip, selecting a few projects important to the region as a whole that will be a focus for the Washington D.C. agenda. The formal regional priorities are selected from projects evaluated through the San Joaquin One Voice Submission Process.

On January 18, 2019, RTD’s Board of Directors approved Resolution No. 5839 for submission of the RTD Solar Energy Project for the San Joaquin One Voice 2019 Federal Legislative Agenda.

In consideration of a recently formed partnership with the City of Stockton and San Joaquin County, RTD will pursue a Department of Transportation grant to fund an innovative project—the RTD Shared Autonomous Vehicle (SAV) Demonstration Project. The following staff recommendation would propose submitting this new project as a regional priority project for the San Joaquin One Voice 2019 Legislative Agenda in place of the RTD Solar Energy Project.

DISCUSSION:

In partnership with the City of Stockton and San Joaquin County, RTD will serve as the project lead in seeking discretionary funding to implement a project that will demonstrate the use of a Shared Autonomous Vehicle (SAV) in Downtown Stockton. The project specifics and budget are currently being developed by RTD and its project partners. RTD intends for the initial deployment of the project to be a circulator route in Downtown Stockton that will serve key destinations such as Banner Island Ballpark, Stockton Arena, Regal Cinemas Stockton City Centre, City and County administrative buildings, Waterfront Warehouse, downtown parking structures, and RTD’s Downtown Transit Center (DTC).

The project would provide a new mobility option for downtown travel, convenient access to key locations when parking in downtown parking structures, and reduce the need for short car trips. The project will also serve as a model for future project deployments within San Joaquin County.

Staff recommends that the Board rescind Resolution No. 5839, which approved the submission of RTD Solar Energy Project, and formally approve the RTD Shared Autonomous Vehicle (SAV) Demonstration Project as a Regional Priority Project to be submitted through the 2019 San Joaquin One Voice submission process.

RESOLUTION NO. ____
DATED: FEBRUARY 8, 2019

RESOLUTION RESCINDING RESOLUTION NO. 5839 APPROVING SUBMISSION OF THE RTD SOLAR ENERGY PROJECT AND APPROVING SUBMISSION OF THE RTD SHARED AUTONOMOUS VEHICLE (SAV) DEMONSTRATION PROJECT AS A REGIONAL PRIORITY PROJECT FOR THE SAN JOAQUIN ONE VOICE 2019 FEDERAL LEGISLATIVE AGENDA

WHEREAS, the San Joaquin Council of Governments (SJCOG) seeks legislative priorities from each of the jurisdictions, transit agencies, and interested outside organizations for the San Joaquin One Voice federal legislative trip to Washington, D.C., for the purpose of calling upon congressional representatives to discuss regional project priorities; and

WHEREAS, the regional priority projects are selected and approved by the San Joaquin Council of Governments (SJCOG) Board from the projects that are evaluated through the San Joaquin One Voice Submission Process; and

WHEREAS, SJCOG will issue a "Call for Projects" requesting San Joaquin Regional Transit District (RTD) to present a regional priority project and supporting documentation required of the San Joaquin One Voice Submission Process.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED by the Board of Directors of RTD as follows:

1. That Resolution No. 5839 Approving submission of the RTD Solar Energy Project be and hereby is rescinded.
2. That the RTD Shared Autonomous Vehicle (SAV) Demonstration Project be, and hereby is, submitted through the San Joaquin One Voice Submission Process as the regional priority project for the San Joaquin One Voice 2019 federal legislative agenda.
3. That the Chief Executive Officer or designee be, and hereby is, authorized to provide all required documentation and forms for the San Joaquin One Voice 2019 Federal Legislative Agenda in support of this Project.

STAFF RECOMMENDATION: **ADOPT A SOCIAL MEDIA POLICY FOR RTD BOARD MEMBERS**

LEAD STAFF: **DONNA DeMARTINO
CHIEF EXECUTIVE OFFICER**

FINANCIAL IMPACT: **NONE**

DISCUSSION:

In light of the volume of communications through a variety of social media platforms, staff recommends the Board adopts a policy that will standardize handling and use of social media with respect to RTD activities and business. This policy should provide protection to the Board from any violation of the Brown Act or any other laws they are responsible to comply with.

SOCIAL MEDIA POLICY FOR RTD BOARD MEMBERS

San Joaquin Regional Transit District (RTD) embraces social media as an effective means to enhance public access to information and increase customer satisfaction and respects the right of any employee to maintain a blog or use social media. As servants of the public, and thus caretakers of public trust, RTD Board members are to treat RTD's customers, the community, and each other with respect, integrity, and loyalty.

These guidelines apply to Board members who create or contribute to any blogs, wikis, social networks, virtual worlds, comment on online media stories, or any other kind of social media such as Twitter, Yelp, Wikipedia, YouTube, Flickr, Tumblr, Google+, Instagram, or Facebook pages. The absence of or lack of explicit reference to a specific site does not limit the extent of the application of these guidelines.

A. Goal

As an organization, RTD maintains a strong corporate presence online with a corporate website, Facebook, Twitter, YouTube, and Flickr accounts. One of RTD's strategic initiatives is "to communicate with consistency, quality, and accuracy." In support of this initiative, and **to protect RTD's interests and to ensure employees focus on their job duties**, RTD Board members are to adhere to these social media guidelines.

B. Accountability

Board members are accountable for the statements they make online. An individual may be liable for misrepresentation of information or perpetuating statements or images that are defamatory, harassing, libelous, or create a hostile work environment, even if they believe the information to be true or harmless. In addition, Board members are responsible for any violation of the Brown Act or any other laws they are responsible to comply with in any of their statements they make online.

C. Think Before Posting

It is important to consider, before posting to any social media sites, the speed and manner in which information posted to a social media site can be relayed and often misunderstood by readers.

Just as there is no expectation of personal privacy when using RTD's technology in the workplace (see RTD's "Use of Technology Policy" applicable to RTD's employees), there is also no such thing as a "private" social media site. Search engines can turn up posts and pictures years after the publication date. Comments can be forwarded or copied. Archival systems save information, even if a post is deleted. If an individual feels angry or passionate about a subject, it would be wise to delay posting until calm and clear-headed. Board members should only post pictures they would be comfortable sharing with the public (e.g. current and future peers, employers, etc.). Ask "How would I feel if this appeared in the local newspaper?"

D. Guidelines

In order to further the interests and goals stated above, the following specific guidelines have been developed.

Where no policy or guideline exists, Board members should use their best judgment and take the most prudent action possible. **If uncertain, a Board member should consult with his or her colleagues, with the RTD Chief Executive Officer (CEO), or with RTD Legal Counsel.**

- RTD Board Members should not post any comments, opinions and/or statements regarding RTD on either their personal or RTD social media account where they have identified themselves as an RTD Board member. Individual Board members should not speak on behalf of RTD or the RTD Board unless the RTD Board has authorized said Board member to speak on behalf of RTD or the RTD Board.
- Any social networking conducted by a Board member should be consistent with all RTD policies, whether RTD is expressly named in the online activity or not. It is important to use good judgment in the use of statements and images online. For example, when RTD affiliation is listed on a user profile, all content should be consistent with how the Board member would present himself or herself to RTD's stakeholders, Board members, business contacts, colleagues, and peers.
- Board members should not use their RTD email account, if applicable, in conjunction with a personal social networking site.
- If a Board member publishes content to a website or social media outlet regarding a subject associated with RTD, the Board member must state, "The opinions expressed on this site are my own and do not necessarily represent the views of San Joaquin RTD." This is necessary to preserve RTD's goodwill in the community and to ensure private opinions are not improperly associated with RTD policies or official action by the Board.
- RTD reserves the right to request the avoidance of RTD-related subjects, withdrawal of certain posts, and removal of inappropriate comments. Board members are urged not to post information regarding RTD or their positions as Board members that could lead to morale issues in the workplace or which could detrimentally affect RTD's business. RTD also reserves the right to direct staff to modify social media content based on best practices and industry norms. Board members are encouraged to be smart about protecting themselves, their privacy, and RTD confidential information.
- All rules regarding confidential information apply in full to blogs and the use of all forms of social media. Board members should practice honesty and integrity in fulfilling their responsibilities with all applicable laws and regulations. Board members' posts about RTD to blogs and social media sites are considered to be actions of official business, and therefore subject to California's public records laws, even if produced on personal time and equipment. Furthermore, Board members must not post information legally protected from these public records laws (e.g., employee health information). Board

members should not post confidential information that they have access to solely through their positions as RTD Board members. If there are questions about what is considered confidential and protected information, the Board member should consult with RTD Legal Counsel.

- Board members should refrain from posting about private events with other Board members or regarding extracurricular activities attended in conjunction with conferences and meetings that are otherwise considered a part of the duties of an RTD Board member.
- Board members must not include RTD logos or trademarks on any social media posts unless they ask for and are granted permission in writing by RTD. Social media posts must respect copyright, privacy, fair use, financial disclosure, and other applicable laws.
- Board members shall not participate in social media when the topic being discussed may be considered a crisis situation. Even anonymous comments may be traced back to your or RTD's IP address. Refer all social media activity around crisis topics to the CEO and/or RTD's Legal Counsel.
- Board members shall refer all media inquiries to the CEO.
- Any conduct which under the law is impermissible if expressed in any other form or forum is impermissible if expressed through a blog or social media venue.

Chair, RTD Board of Directors

Date

RESOLUTION NO. ____
DATED: FEBRUARY 8, 2019

RESOLUTION TO ADOPT SOCIAL MEDIA POLICY FOR RTD BOARD MEMBERS

NOW THEREFORE, IT BE RESOLVED AND ORDERED, that the San Joaquin Regional Transit District Board of Directors adopt the Social Media Policy for RTD Board Members.

STAFF RECOMMENDATION:

**CANCELATION OF REGULAR BOARD MEETING ON
FRIDAY, FEBRUARY 15, 2019**

LEAD STAFF:

**DONNA DeMARTINO
CHIEF EXECUTIVE OFFICER**

FINANCIAL IMPACT:

NONE

DISCUSSION:

San Joaquin Regional Transit Board of Directors does not anticipate that there will be any business for the Board to consider by February 15, 2019, staff has proposed that the Regular Board of Directors Meeting scheduled on Friday, February 15, 2019 be cancelled.

RESOLUTION NO. ____
DATED: FEBRUARY 8, 2019

RESOLUTION APPROVING CANCELATION OF REGULAR BOARD MEETING ON FEBRUARY 15, 2019

WHEREAS, San Joaquin Regional Transit Board of Directors does not anticipate that there will be any business for the Board to consider by February 15, 2019.

NOW THEREFORE, IT BE RESOLVED AND ORDERED, that the San Joaquin Regional Transit District Board of Directors hereby cancel the Regular Board of Directors Meeting scheduled on February, 15, 2019.