

SAN JOAQUIN REGIONAL TRANSIT DISTRICT
BOARD OF DIRECTORS - AGENDA

THE BOARD OF DIRECTORS OF THE SAN JOAQUIN REGIONAL TRANSIT DISTRICT WILL HOLD A REGULAR MEETING AT 10:00 A.M. ON FRIDAY, MARCH 16, 2018 IN THE BOARDROOM OF SAN JOAQUIN REGIONAL TRANSIT DISTRICT'S DOWNTOWN TRANSIT CENTER, 421 EAST WEBER AVENUE, STOCKTON, CALIFORNIA.

ACCESSIBLE PUBLIC MEETINGS: San Joaquin Regional Transit District (RTD) will make all reasonable accommodations for persons with disabilities to participate in this meeting. Upon request to the Chief Executive Officer, RTD will provide agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please send a written request, including your name, mailing address, phone number, and a brief description of the requested materials and/or preferred alternative format or auxiliary aid or service at least three workdays before the meeting. Requests should be sent to RTD by mail at P.O. Box 201010, Stockton, CA 95201, by fax at (209) 948-8516, or by e-mail to BoardSupport@sjRTD.com. *For language assistance, interpreter services, please contact (209) 943-1111. Para información en Español, por favor llame al (209) 943-1111.*

1. CALL MEETING TO ORDER
2. MOMENT OF SILENCE/REFLECTION
3. PLEDGE OF ALLEGIANCE TO THE FLAG
4. SAFETY ANNOUNCEMENT
5. ROLL CALL
6. SPECIAL PRESENTATIONS
 - A. EMPLOYEES OF THE MONTH
Special recognition to the Administration, Maintenance, and Transportation Employees of the Month
7. PUBLIC COMMENT

Each person who addresses the Board shall not make slanderous or profane remarks to or about any member of the Board, staff, or general public. Any person who utters loud, threatening, personal or abusive language, who is unduly repetitious or engages in extended discussion of irrelevancies, or who engages in any disorderly conduct which disrupts, disturbs, or impedes the orderly conduct of any Board meeting shall, at the discretion of the presiding officer or a majority of the Board, be barred from further audience before the Board during that meeting. All public comments shall be limited to no more than THREE MINUTES. In addition, applause, loud noises, or any other outbursts or disruptions from the audience are not allowed during or after a public comment. At the discretion of the presiding officer, those who are in violation of this protocol may be removed from the meeting.

8. REPORTS
 - A. CHIEF EXECUTIVE OFFICER UPDATE
 - B. STATE/FEDERAL LEGISLATIVE UPDATE

- C. FINANCIAL REPORTS
February Financial Reports provided to the Board
- 9. INFORMATION ITEMS
These reports are being provided for information only.
- 10. CONSENT CALENDAR
 - A. RESOLUTION: APPROVING THE MINUTES OF THE February 23, 2018, REGULAR BOARD OF DIRECTORS MEETING
Board approval of the February 23, 2018, Regular Board of Directors Meeting minutes
 - B. RESOLUTION: APPROVING THE FY 2017 COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR) AND FY 2017 SINGLE AUDIT REPORT
Board approval of the FY 2017 Comprehensive Annual Financial Report (CAFR) and FY 2017 Single Audit Report
- 11. ACTION ITEMS
 - A. RESOLUTION: APPROVING A MEMORANDUM OF UNDERSTANDING (MOU) BY AND BETWEEN SAN JOAQUIN REGIONAL TRANSIT DISTRICT (RTD) AND CITY OF STOCKTON FOR THE COOPERATIVE SECURITY CAMERA VIDEO DATA PROJECT
Board approval of a Memorandum of Understanding (MOU) by and between San Joaquin Regional Transit District (RTD) and the City of Stockton for the Cooperative Security Camera Video Data Project
 - B. RESOLUTION: AUTHORIZING THE FILING AND EXECUTION OF THE FY 2018 STATE TRANSIT ASSISTANCE (STA) CLAIM AMENDMENT NO. 1
Board approval of filing and execution of the FY 2018 State Transit Assistance (STA) and Claim Amendment No.1
- 12. QUESTIONS AND COMMENTS FROM DIRECTORS
- 13. CLOSED SESSION
 - A. LABOR NEGOTIATIONS
 - 1. Conference with Labor Negotiator
Agency Negotiator: Donna DeMartino, CEO
Employee Organization: Amalgamated Transit Union, Local 276
 - B. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION
[Paragraph (1) of subdivision (d) of Government Code, Section 54956.9]:
San Joaquin Regional Transit District vs. DSS-2731 Myrtle LLC, et al., San Joaquin Superior Court Case No. 39-2010-00252684-CU-EI-STK
- 14. ADJOURNMENT

NOTE: THE NEXT REGULARLY SCHEDULED BOARD MEETING WILL BE HELD ON **FRIDAY, APRIL 20, 2018, AT 10:00 A.M.**
DATE POSTED: MARCH 10, 2018

**SPECIAL PRESENTATION: RECOGNITION OF ADMINISTRATION, MAINTENANCE,
AND TRANSPORTATION EMPLOYEES OF THE MONTH**

LEAD STAFF: DONNA DeMARTINO, CHIEF EXECUTIVE OFFICER

BACKGROUND:

To qualify as Employee of the Month (EOM), employees must meet the following basic requirements:

1. Has been an employee for at least six months
2. Has not been selected EOM for the previous six months
3. Has a perfect attendance record for the month
4. Does not have any disciplinary action pending or in effect

RTD selects EOMs based on the following criteria:

1. Takes initiative and accepts and carries out additional responsibilities beyond regular job assignments
2. Provides exceptional internal and external customer service by being courteous and helpful
3. Projects a positive image and has a helpful and cooperative attitude
4. Exemplifies trustworthy and ethical behavior
5. Promotes a positive work environment
6. Comes to work on time, on a daily basis

The Administrative EOMs are selected as follows:

1. A member of the management team nominates employees at a monthly meeting.
2. Nominees are selected as EOM when they receive at least a 2/3 majority of the votes cast by members of the management team.

A majority of their respective supervisors selects Maintenance and Transportation EOMs. There may be months where no EOM is selected for Administration, Maintenance, or Transportation.

Every EOM receives:

- EOM watch
- RTD coffee tumbler
- Certificate and acceptance photograph

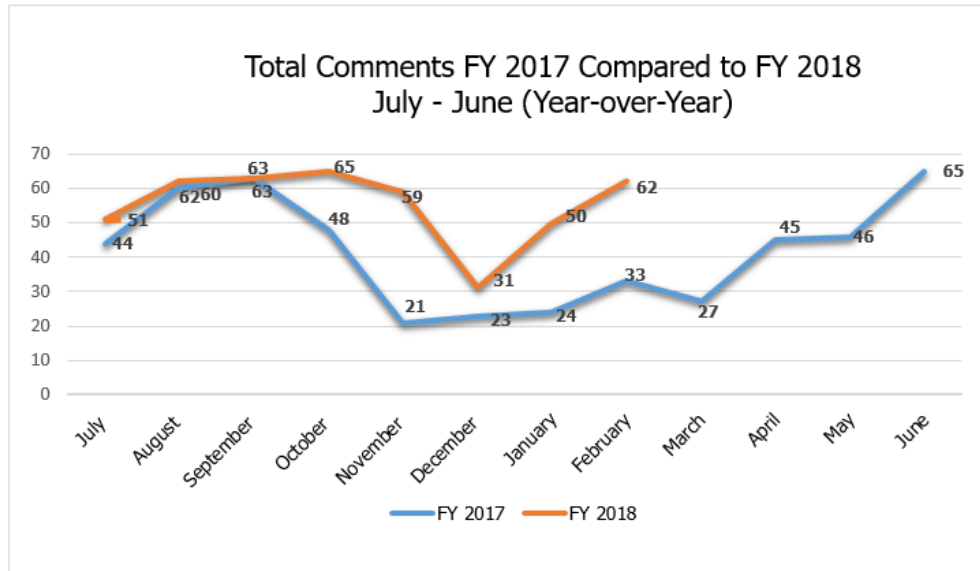
RTD recognizes Employees of the Month by posting their photographs at each RTD facility in frames designed for EOM recognition and through a feature article with photographs in the employee newsletter, "As the Wheels Turn."

The EOM program provides that RTD selects the Employee of the Year (EOY) from the previous 12 months' EOMs. RTD offers EOYs the opportunity to represent their department/division at one of the conferences of the American Public Transportation Association (APTA).

REPORT: CHIEF EXECUTIVE OFFICER UPDATE

LEAD STAFF: DONNA DeMARTINO, CHIEF EXECUTIVE OFFICER

CUSTOMER COMMENTS (FEBRUARY)



For February FY 2018, a total of 62 comments were received. This is an increase of 29 from February FY 2017 and an increase of 12 from January. A total of 12 commendations were received (RTD 3 and MV 5) This is an increase of 2 from FY 2017.

After conducting investigations, 7 of the comments received in February were deemed valid, 3 were deemed not valid, and there are 62 currently under investigation.

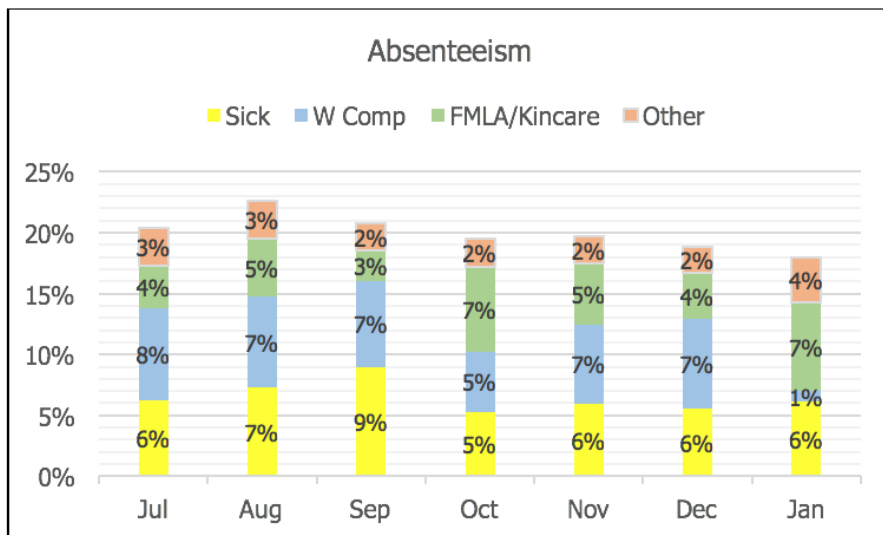
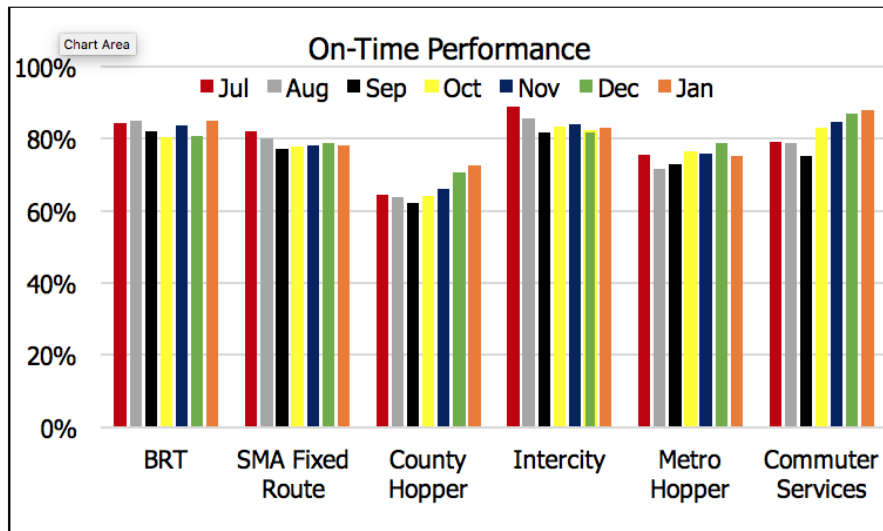
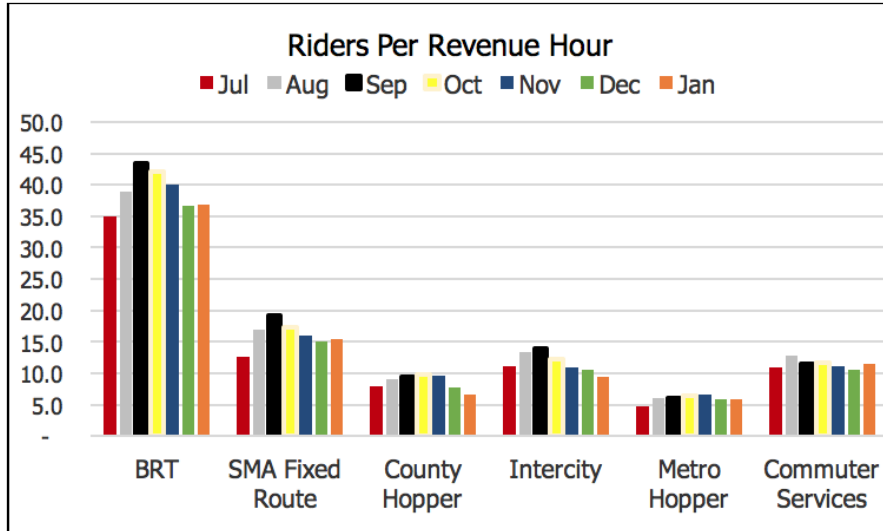
Chart reflects comment comparison from FY 2017 to FY 2018, but does not include commendations.

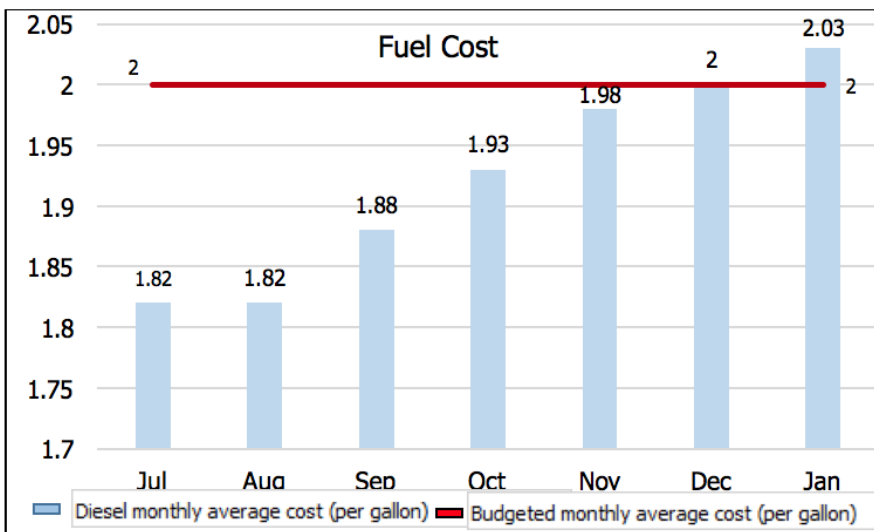
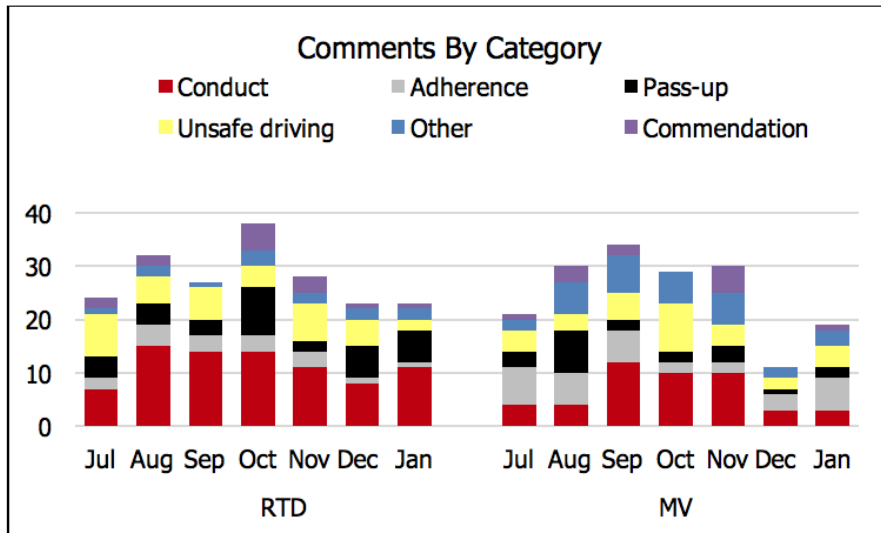
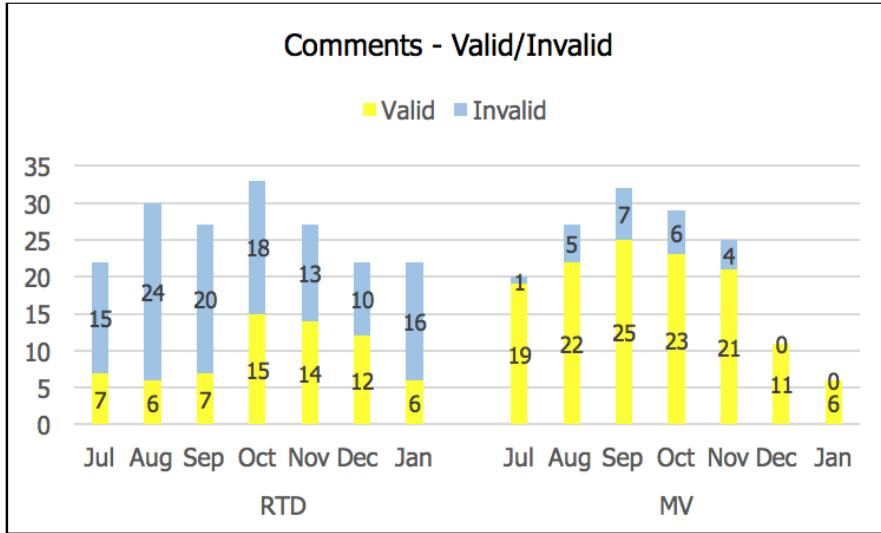
POLICE ACTIVITIES (FEBRUARY)

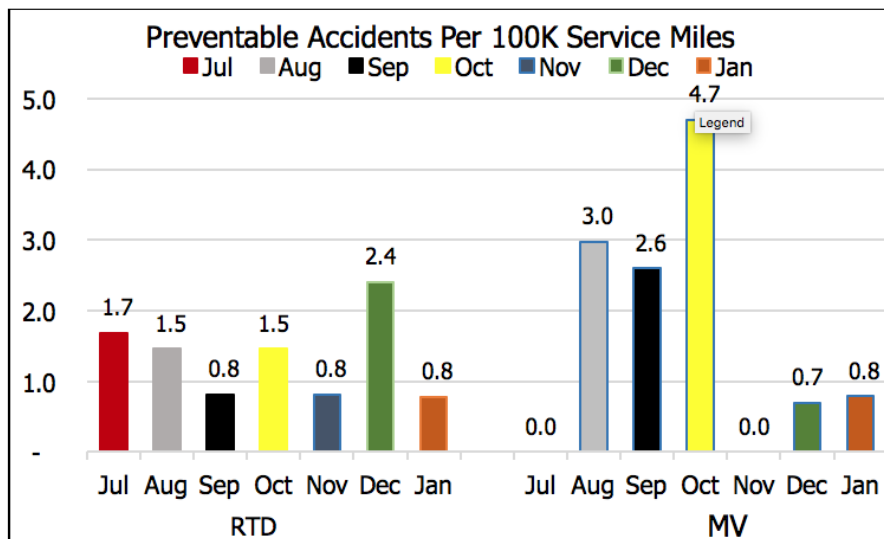
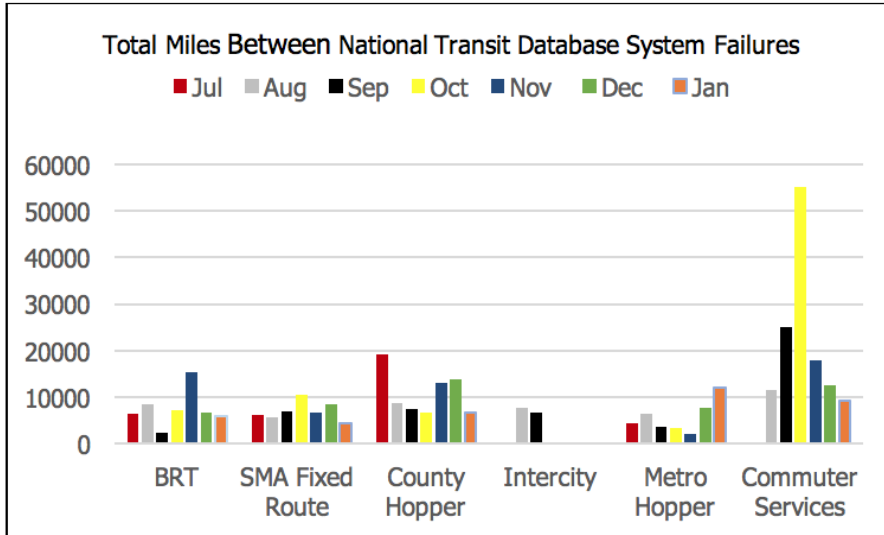
Officer Tran worked 11 days; Officer Butcher worked 22 days; Officer Rust worked 15 days. Their production statistics for February are listed below:

Type of Report Filed	Quantity	Type of Report	Quantity	Type of Report Filed	Quantity
Felony Arrests	0	Intoxication	0	Field Interviews	81
Warrants Arrests	7	Moving Citations	2	PC 640 Citations	4
Other Arrests	0	SMC Citations	1	Misdemeanor Arrests	5
Parking Citations	0	Traffic Citations	1	Abandoned Autos	0
Other Citations	1	Vehicles Towed	3	Self-Initiated Activity	0
Calls for Service	34	Weapons Seized	0		

OPERATIONS PERFORMANCE REPORT JULY 2017 – JANUARY 2018







MEETINGS

RTD participated in conferences and meetings of the following committees and organizations:

- **Business Team San Joaquin:** Nate Knodt, Director of Planning and Scheduling
- **CalACT Board Meeting:** Donna DeMartino, CEO
- **CalACT Fall Conference:** Donna DeMartino, CEO
- **California Transit Association (CTA):** Donna DeMartino, CEO; Gloria Salazar, Deputy CEO
- **CALSTART:** Donna DeMartino, CEO
- **City of Stockton Mayor’s Task Force for Person with Disabilities:** Toan Tran, Mobility and Contract Services Manager
- **Greater Stockton Chamber of Commerce Fresh Wellness Committee:** Nancy Antonio, Safety and Risk Senior Specialist
- **San Joaquin County Board of Supervisors:** Donna DeMartino, CEO; Gloria Salazar, Deputy CEO
- **San Joaquin County Smoking & Tobacco Outreach/Prevention Program (STOPP):** Nancy Antonio, Safety and Risk Senior Specialist
- **San Joaquin Council of Governments (SJCOG) Board of Directors:** Donna DeMartino, CEO; George Lorente, Grants Manager; Toan Tran, Mobility and Contract Services Manager

- **San Joaquin Regional Rail Commission (SJRRC) Board Meeting:** Nate Knodt, Director of Planning and Scheduling
- **SJCOG Interagency Transit Committee (ITC):** George Lorente, Grants Manager; Toan Tran, Mobility and Contract Services Manager
- **SJCOG Management & Finance Committee:** Donna DeMartino, CEO
- **SJCOG Technical Advisory Committee (TAC):** George Lorente, Grants Manager; Toan Tran, Mobility and Contract Services Manager
- **Social Services Transportation Advisory Committee (SSTAC):** Toan Tran, Mobility and Contract Services Manager; George Lorente, Grants Manager
- **ZEB & Autonomous Vehicle Committee Meeting:** George Lorente, Grants Manager

EVENTS

- **Midtown Launch**

On Thursday, March 1, San Joaquin Regional Transit District (RTD) braved 30-miles-an-hour-winds to set up for the new Midtown Corridor launch event of Bus Rapid Transit (BRT) Route 47. The theme, "Reconnect from East to West" fostered the idea that RTD's new Midtown Corridor service will play an integral role in connecting the residents of our city, from Franklin High School in the east, through downtown, all the way to the DMV in the west. Festivities began in a tented venue just outside of the Children's Museum where guests were invited to enjoy appetizers and non-alcoholic beverages provided by Delta College Culinary Arts students. The first 50 guests received an RTD canvas bag and a commemorative Artie D. bobble head. The Franklin High cheering squad kicked off the speech portion of the event by performing an RTD-themed cheer. RTD Director Joni Bauer, RTD CEO Donna DeMartino, and Mayor Michael Tubbs all made speeches. Guests were then invited to join a celebratory bus procession led by RTD's mascot, Artie D and a guided tour of the route in specially decorated RTD buses followed. The event concluded back at the Children's Museum where Artie D. was waiting to welcome everyone back with special, "Reconnect from East to West" cookies.

- **Chinese New Year Parade**

On Sunday, March 4 RTD was proud to participate in Stockton's 40th annual Chinese New Year's Parade. The parade route began at Weber Point, looped around Martin Luther King Jr Plaza on El Dorado, and headed back to Center St. from Miner Ave. Crowds gathered to welcome in the Year of the Dog, to see traditional Chinese dancing lions and dragons and of course, to check out RTD's Electric Express bus as it proudly made its way along the parade route. Artie D. waved to the crowd and handed out "Reconnect from East to West" cookies. The header on the bus read, "Route 47 coming soon!"

REPORT: STATE/FEDERAL LEGISLATIVE REPORT UPDATE

UPDATED BY: JORDAN & ASSOCIATES

STATE REPORT

Governor Appoints new California DOT Director

Governor Brown appointed Laurie Berman as the director of the California Director of Transportation (DOT) effective March 3 after Director Malcolm Dougherty announced his departure to pursue opportunities in the private sector.

With already a 34-year career with Caltrans, Berman has been its acting Chief Deputy Director since last October. Brown also appointed Brian Annis to be the new Secretary of the California State Transportation Agency, the body that oversees Caltrans and other transportation agencies. Annis was CalSTA's undersecretary since 2013 and has been acting as secretary since February 1, when former Secretary Brian Kelly became CEO of the state's High-Speed Rail Authority. Both appointments require Senate confirmation.

Effect on RTD: The appointment of the new Caltrans director is useful information for RTD in advocating at the state level for transit funding.

ARB to Hold Workshop on Clean Transportation Incentives Funding

Air Resources Board (ARB) will host a workshop on March 15 to discuss the FY 2018-19 Funding Plan for Clean Transportation Incentives from Low Carbon Transportation Investments and the Air Quality Improvement Program (AQIP).

ARB is seeking input on the Governor's budget proposal of \$435 million for Low Carbon Transportation Investments and \$28.6 million for the Air Quality Improvement Program using Cap-and Trade auction proceeds. The budget states that the investments include programs to improve and expand transit systems, support transit-oriented development, improve vehicle efficiency, reduce diesel emissions from trucks and buses, and reduce the carbon intensity of transportation fuels.

The link to the workshop can be found below:

<https://www.arb.ca.gov/msprog/mailouts/msc1807/msc1807.pdf>

Effect on RTD: The Low Carbon Transportation Investments Program is a potential funding source for RTD's zero-emission technology buses.

ARB Releases Discussion Document for Beneficiary Mitigation Plan Development

ARB has released its Discussion Document to prepare for public workshops to develop a Beneficiary Mitigation Plan for California's \$423 million allocation of the Volkswagen Environmental Mitigation Trust. Workshops began the week of February 26.

The document proposes to invest \$130 million of the Mitigation Trust in "Class 4-8 school, transit, and shuttle buses with new, commercially available, zero-emission technologies." ARB proposes a maximum incentive up to \$180,000 for a new battery electric transit bus, up to \$400,000 for a new fuel cell electric transit bus, and up to \$100,000 for a new battery electric shuttle bus.

A link to the Discussion Document and the list of workshops can be found below:

https://www.arb.ca.gov/msprog/vw_info/vsi/vw-mititrust/meetings/021618_discussiondoc.pdf?utm_medium=email&utm_source=govdelivery

Effect on RTD: The Mitigation Trust allocation will be helpful in providing additional funding for electric buses and charging stations for the RTD.

FEDERAL REPORT

DOT Secretary Chao Defense of Administration's Infrastructure Plan before Senate

Transportation Secretary Elaine Chao testified before the Senate Environment and Public Works (EPW) Committee on March 1 regarding the President's infrastructure proposal and FY 2019 budget request. The Assistant Secretary of the Army for Civil Works, R.D. James, also testified.

Chao was the first Administration official to testify before Congress regarding the infrastructure plan, and found herself on the defensive from Democrats on the EPW Committee. The proposal would provide \$200 billion in federal funding over 10 years with the claim of stimulating \$1.5 trillion in spending from state and local governments, as well as the private sector.

Committee Democrats charged that the President's plan takes money away from popular federal programs, such as TIGER and the FTA New Starts Program, to raise the \$200 billion in federal funding. Democrats criticized the Incentives Program, which would provide only 20% in federal funding, expecting state and local governments to provide the 80% match. Senator Ed Markey (D-MA) attacked the plan, saying that Wall Street wants to gut NEPA, since it cuts the time for communities to sue from six years to 150 days.

Senator Tom Carper, (D-DE), the Ranking Democrat on the Committee, pointed to a study conducted by economists at the University of Pennsylvania which determined that the President's plan would spur an additional \$30 billion in state, local, and private infrastructure spending—not the \$1.5 trillion estimated by the President. Secretary Chao dismissed the findings, saying it takes people with real life business experience to know what will work.

When asked about how to address the insolvency of the Highway Trust Fund, Chao refused to indicate what the President has told her in private. However, the Secretary did indicate that the Administration wants to work with Congress on finding ways to make the Trust Fund solvent.

Meanwhile, Senate Republican leaders said this week that the President's infrastructure bill is unlikely to pass this year. The skepticism comes shortly after the Administration released their long-awaited plan to Congress. Republicans are reluctant to find ways to pay for the package during an election year, which Democrats are critical of shifting responsibility for infrastructure spending to state and local governments.

Following her testimony on the Senate side, Secretary Chao faced skeptics on both sides of the aisle before the House Transportation & Infrastructure (T&I) Committee on the administration's infrastructure plan on March 6. House T&I Committee Chairman Bill Shuster (R-PA) made clear in his opening statement that fixing the Highway Trust Fund must be done within the context of considering the infrastructure plan, and that it should be a starting point of discussions. Shuster noted that the trust fund will run out sometime in October 2021.

Chao came to the Committee to answer questions about the Administration's infrastructure proposal but spent much of the time confirming and defending the Administration's attempt to kill a New York and New Jersey rail project. The DOT Secretary was grilled by both Democrats and Republicans on the Committee from New York and New Jersey. The President is reportedly asking Speaker Ryan to kill funding for the Gateway Program.

Representative Grace Napolitano (D-CA), who represents areas in Los Angeles County, asked why the Administration's plan penalized communities who passed sales tax measures prior to three years ago. Los Angeles County has passed two sales tax measures since 2009. Chao said the three-year look back

may not be good, and that the Administration will be willing to look at that. Napolitano also asked Chao if she believed that local hiring preferences would benefit the communities where federal infrastructure funds are spent. Chao seemed to be unfamiliar with local hiring preferences and said she would need to go back and consider that point.

The congressional hearings provided a forum for members to air their grievances and support for the Administration's infrastructure plan, while indicating their priorities and interest in shaping the initiative. The House and Senate Committees made clear to Secretary Chao they will have own views of how to shape the infrastructure plan.

Administration Releases More Detailed Infrastructure Plan Document

A newly released booklet from DOT on the infrastructure plan goes into more detail on private investment, including a section on asset recycling and strong support for design-build-finance-operate-maintain contracts where the private sector takes on all of those responsibilities for public infrastructure for 30 years or more.

Asset recycling, which is a high priority of the White House, is a form of contract that allows private investment in infrastructure. The public owner of an existing infrastructure asset, such as a bridge or dam, leases it to the private sector for a long term (typically more than 30 years) and uses the proceeds from the lease for new, "greenfield" infrastructure. The assets leased to the private sector generate a profit through some form of user fees. The private sector purchases the rights to those revenues for an upfront payment and develops an agreement to operate and maintain the asset in good condition for a significant period of time. These types of assets are attractive to pension funds, which are interested in reliable, long-term sources of revenue.

Other highlights of the booklet are calling the federal gas tax insufficient and unsustainable, but stops just short of advocating for an increase. The booklet provided more details regarding what would qualify for the transformative project program category which would receive \$20 billion in the Administration's plan. Examples of transformative projects provided in the 68-page document are drones and driverless cars.

The link to the detailed document can be found below:

<https://www.transportation.gov/sites/dot.gov/files/docs/briefing-room/305216/infrastructure-initiative-booklet.pdf>

Effect on RTD: The Administration has placed a high priority on asset recycling as a form of privatization. While this has been successful in Australia, it is unclear whether it would be effective in the United States. RTD should be aware of the strong push for asset recycling and determine whether it is a form of private financing they support.

Appropriators Working to Finish 2018 Omnibus Spending Bill

House and Senate Appropriations Committee staff worked furiously the week of February 26 to resolve as many differences as possible between the 12 House-passed appropriations bills for FY 2018 and the 12 bills reported from the Senate panel, in hopes of getting an omnibus package filed by March 14. March 2 was the appropriators' self-imposed deadline for the subcommittee chairman and ranking minority members to solve all the outstanding issues that they could and send the remaining unresolved issues to the full committee chairmen and ranking members.

Appropriators have more money to spend than they ever thought possible at the beginning of this budget cycle. For non-defense appropriations, the House bills totaled \$510.7 billion and the senate bills totaled \$418.5 billion. The budget deal sets the total at \$579 billion, and at least \$10 billion of that extra \$63-68 billion is supposed to go towards infrastructure programs.

Based on the bipartisan deal memo from Congressional leaders accompanying the Bipartisan Budget Act of 2018, the extra \$10 billion is set for infrastructure, including programs related to rural water and wastewater, clean and safe drinking water, rural broadband, energy, innovative capital projects, and surface transportation.

Identifying which accounts in the discretionary budget fall into this category is difficult to predict, and it also depends on who is reviewing. State DOTs, as well as Congressional authorizing committees, have been pressuring appropriators to spend as much of the \$10 billion as possible through the existing highway and mass transit formula programs, since that is by far the quickest way to get infrastructure aid out to states. In addition, the final omnibus bill, like the House's version, will likely provide a great deal of funding in rail and mass transit accounts in hopes that the Gateway Program of rail projects in New York and New Jersey will be able to receive the funds.

Despite the substantial increase in available funding for the FY 2018 Omnibus Appropriations, there are still problems with priorities. The biggest differences between the House and Senate FY 2018 transportation appropriations bill revolves around the Gateway Program of rail projects in New York and New Jersey.

The Gateway Program is an umbrella term for a \$30+ billion portfolio of rail projects in New York and New Jersey that was announced in early 2011 to increase passenger rail capacity for Amtrak and for local transit agencies. Since Hurricane Sandy flooded the existing rail tunnels between New York and New Jersey in October 2015, the part of Gateway that involves a new rail tunnel under the Hudson River has taken on new urgency. The House version of the FY 2018 transportation appropriations legislation includes \$900 million towards programs that are primarily intended to benefit the Gateway Program of projects, without actually violating the letter of the House Republican ban on earmarks.

Effect on RTD: The House Appropriations Committee is working to determine how to allocate the extra \$10 billion for the FY 2018 Appropriations Bill for various infrastructure accounts. Congress must pass the FY 2018 Appropriations Bill by March 23, when the current extension expires. This provides an extraordinary opportunity for the RTD to advocate for increased funding for the Bus & Bus Facilities Program, as well as increased funding for federal transit formula programs. While there is still a moratorium on earmarking under House Republican rules, programmatic requests for additional funding are allowed.

Federal Transit Administration (FTA) Updated Comprehensive Review Guide Released

FTA published an update to the Comprehensive Review Guide to identify minimum compliance requirements that recipients are expected to comply with as well as ideal methods for assessing compliance. FTA claims that the updates will result in a more efficient process for providing recipients with a clear understanding of what is expected during a Triennial or State Management Review, how FTA reviewers determine compliance, and the reasons behind a deficiency finding. The guide specifies what is expected of grantees.

The link to the updated Comprehensive Review Guide can be found here:

<https://www.transit.dot.gov/sites/fta.dot.gov/files/docs/oversight-policy-areas/56711/fy18-comprehensive-review-guide.pdf>

Effect on RTD: The updated Comprehensive Review Guide will be helpful to the RTD in preparing for a Triennial or State Management Review.

FRA Announces \$73 Million for Rail Capital Projects and Operating Assistance

The Federal Railroad Administration (FRA) announced a funding opportunity on February 22 for projects that can strengthen intercity passenger rail, support capital projects, and boost safety initiatives that may

include the implementation of positive train control, improved highway-rail grade crossings, and congestion mitigation.

The Consolidated Rail Infrastructure and Safety Improvements (CRISI) Grant Program and the Restoration and Enhancement Grants Program was authorized by Congress in the FAST Act and funded for the first time through the FY 2017 Consolidated Appropriations Act. At least 25% (or \$17 million) of the CRISI funding will be used for rural projects such highway-rail grade crossing improvement projects. Another \$10 million is available for capital projects such as rail line relocation and improvement or grade separation projects that contribute to the safe initiation or restoration passenger rail service. A portion of the funding from CRISI and Restoration and Enhancement Programs—\$2.2 million set-aside for Special Transportation Circumstances—is directed to grants for freight or intercity passenger rail capital projects in Alaska, South Dakota, and Wyoming.

Applications are due on June 21.

The link to the funding opportunities for the CRISI Grants and the Restoration and Enhancements Grants Program can be found below:

<https://www.fra.dot.gov/eLib/details/L19363>

Effect on RTD: Although RTD is not eligible for these grants, Commuter rail and passenger rail agencies in San Joaquin County are likely to apply for these grants. This is useful information for RTD in advocating at the federal level.

FTA Travel Planning Software Course Offered by National Transit Institute (NTI)

The NTI will sponsor a course on transit ridership forecasting using FTA's Simplified Trips-on-Project Software package (STOPS). FTA developed the course in September 2013 as an optional ridership-forecasting method for sponsors of New Starts and Small Starts projects. The course is intended for travel planners who are interested in becoming more proficient in the use of travel forecasts to inform planning decisions.

The course offerings will be offered in Atlanta on May 14–16 and in Seattle on June 12–14.

A link to the course offering can be found here:

<http://www.ntionline.com/rideship-forecasting-with-stops-for-transit-project-planning/>

Effect on RTD: RTD has used the STOPS software previously for various bus rapid transit projects and may have a need to use the program in the future.

REPORT: FINANCIAL REPORT

LEAD STAFF: VIRGINIA ALCAYDE, DIRECTOR OF FINANCE

DISCUSSION:

Finance staff will provide an update on the following:

- February Revenue and Expense Summary
- Graph (Total YTD Expenses vs. Annual Budget)
- Graph (YTD Expenses Composition)
- Cash Flow Projection

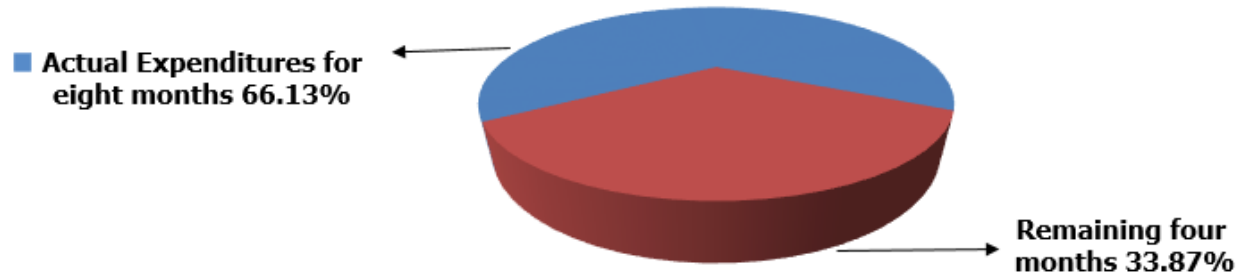
**San Joaquin RTD
 FY2018 Revenue & Expense Summary
 Year to Date Comparison to Annual Budget
 For the Period Ending February 28, 2018
 (66.7% of Fiscal Year)**

	Annual Budget	Year to Date Amount (Accrual Basis)	Annual Budget Balance	% of YTD Amount vs. Annual Budget	Year to Date Amount (Cash Basis)
REVENUES					
PASSENGER FARES & SPECIAL FARES	\$ 3,735,752	\$ 2,319,628	\$ 1,416,124	62.09%	\$ 2,319,628
NON-TRANSPORTATION REVENUES	134,515	133,425	1,089	99.19%	133,425
FEDERAL GRANTS (5307)	4,611,568	3,300,628	1,310,940	71.57%	-
OTHER FEDERAL GRANTS	357,706	-	357,706	0.00%	-
PROPERTY TAXES	866,185	618,786	247,399	71.44%	541,189
TDA - STA	1,832,443	1,221,629	610,813	66.67%	821,947
TDA - LTF	15,097,083	11,398,787	3,698,296	75.50%	7,902,000
LCTOP (State funding) low carbon	806,209	147,849	658,360	18.34%	397,733
MEASURE K	7,098,337	3,805,850	3,292,487	53.62%	4,829,388
TOTAL REVENUES	\$ 34,539,797	\$ 22,946,582	\$ 11,593,215	66.44%	\$ 16,945,311
EXPENSES					
WAGES AND FRINGE BENEFITS	19,486,521	13,060,916	6,425,605	67.03%	12,343,554
SERVICES	2,897,621	1,407,187	1,490,434	48.56%	1,309,297
MATERIALS & SUPPLIES	2,502,361	1,623,732	878,628	64.89%	1,377,957
UTILITIES	846,071	571,577	274,494	67.56%	542,098
INSURANCE	840,000	545,847	294,153	64.98%	706,974
TAXES	160,149	147,030	13,119	91.81%	147,030
PURCHASED TRANSPORTATION	6,373,606	4,524,417	1,849,189	70.99%	2,183,942
MISCELLANEOUS EXPENSES	1,433,469	961,110	472,359	67.05%	959,563
TOTAL EXPENSES	\$ 34,539,797	\$ 22,841,817	\$ 11,697,981	66.13%	\$ 19,570,414
Net Revenue (Deficit)	(0)	104,766			(2,625,104)

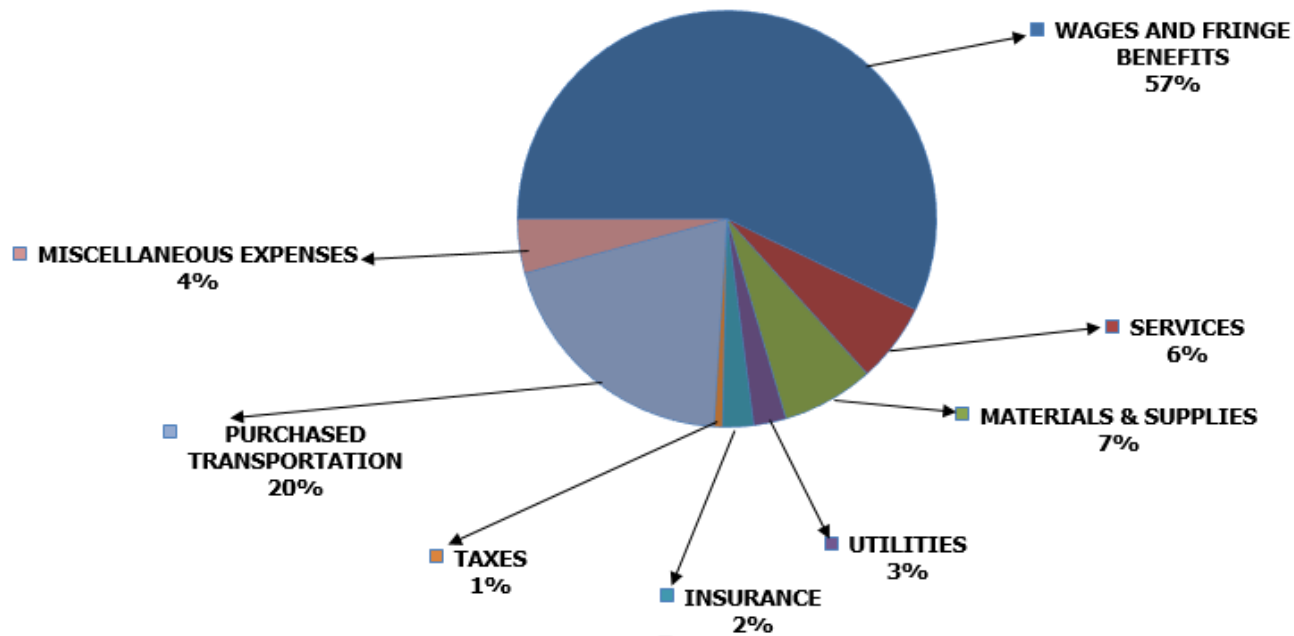
Funds used to bridge the cash shortfall:
 LOC

2,625,104

Total YTD Expenses as of February 28, 2018 (66.7% of Fiscal Year)



FY2018 Expenses as of February 28, 2018 (\$22,841,817)



San Joaquin RTD Twelve Months Cash Flow Projection												
	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19
Beginning Cash Balance	1,285,170	1,747,972	0	0	0	0	0	0	0	704,661	0	0
Projected Cash Inflow	3,690,109	5,339,335	5,108,830	7,496,617	7,656,148	4,345,805	3,876,090	5,440,239	3,753,671	1,828,671	2,228,671	3,253,671
Cash Available	4,975,279	7,087,307	5,108,830	7,496,617	7,656,148	4,345,805	3,876,090	5,440,239	3,753,671	2,533,332	2,228,671	3,253,671
Projected Cash Outflow	4,227,307	7,087,307	5,108,830	7,496,617	8,497,384	4,345,805	3,952,495	5,440,239	3,049,010	2,826,094	2,888,732	3,253,671
Net Cash Available	747,972	0	0	0	(841,236)	0	(76,405)	0	704,661	(292,762)	(660,061)	0
Draw From Line of Credit	1,000,000	0	0	0	841,236	0	76,405	0	0	292,762	660,061	0
Balance	1,747,972	0	0	0	0	0	0	0	704,661	0	0	0
LOC Opening Balance	5,750,000	6,750,000	4,750,000	4,380,086	1,369,782	2,211,018	2,177,439	2,253,844	224,010	0	292,762	952,823
LOC advance	1,000,000	0	0	0	841,236	0	76,405	0	0	292,762	660,061	0
LOC Payoff	0	2,000,000	369,914	3,010,304	0	33,579	0	2,029,834	224,010	0	0	426,705
LOC Closing Balance	6,750,000	4,750,000	4,380,086	1,369,782	2,211,018	2,177,439	2,253,844	224,010	0	292,762	952,823	526,118
LOC Available	3,250,000	5,250,000	5,619,914	8,630,218	7,788,982	7,822,561	7,746,156	9,775,990	10,000,000	9,707,238	9,047,177	9,473,882
CASH INFLOW												
Fare Revenue	317,551	317,551	317,551	317,551	317,551	317,551	317,551	317,551	317,551	317,551	317,551	317,551
Advertising, Rental, Interest & Other Income	11,120	11,120	11,120	11,120	11,120	11,120	11,120	11,120	11,120	11,120	11,120	11,120
Federal 5307								4,611,568				
Federal 5311		359,783			359,782							
Property tax Revenue			356,185									
TDA-STA Operating	821,947				1,260,496							
TDA-STA Capital	713,053											
TDA-LTF		2,700,000	1,400,000	1,800,000	2,096,180	1,500,000	2,200,000	500,000	2,000,000	1,500,000	1,900,000	1,500,000
LCTOP												
Measure K Operating	550,000		1,425,000			1,425,000			1,425,000			1,425,000
Federal 5312							228,375					
Federal CMAQ				2,075,222	3,321,019	1,092,134	1,119,044					
Measure K BRT		149,120	150,000	826,173	290,000							
State TIRCP	1,276,438		1,129,974	1,129,130								
State CARB		1,101,831										
SJVAPCD		699,930										
TSSSDRA												
FTMISEA				35,476								
Federal 5339				982,946								
Federal 5310			319,000	319,000								
Projected Cash Inflow	3,690,109	5,339,335	5,108,830	7,496,617	7,656,148	4,345,805	3,876,090	5,440,239	3,753,671	1,828,671	2,228,671	3,253,671
PROJECTED DRAW FROM LINE OF CREDIT	1,000,000	0	0	0	841,236	0	76,405	0	0	292,762	660,061	0
CASH OUTFLOW												
Payroll and Payroll Related Expenses	1,150,000	1,725,000	1,150,000	1,150,000	1,150,000	1,150,000	1,150,000	1,150,000	1,150,000	1,150,000	1,210,000	1,150,000
Accounts Payable Check-runs	1,250,285	1,080,000	1,080,000	1,080,000	1,080,000	1,080,000	1,080,000	1,080,000	1,080,000	1,080,000	1,080,000	1,080,000
Purchased Transportation Invoices	130,861	595,000	595,000	595,000	595,000	595,000	595,000	595,000	595,000	595,000	595,000	595,000
Qtrly Unemployment (EDD)	15,000			15,000								
Insurance Premiums - Prepaid												
Software Maintenance - Prepaid												
Capital Payments:												
Protterra Bus					4,034,187							
Protterra Charger												
Hopper Bus	807,187	537,754	228,375	537,754	537,754	386,783						
BRT IV & V	854,519	846,777	1,129,974	1,092,134	1,092,134	1,092,134	1,119,044	316,786				
DTC Roof Replacement												
Bus Maintenance Scaffolding												
Line of Credit interest	19,456	21,500	17,813	16,425	8,309	8,309	8,451	837		1,094	3,732	1,966
Line of Credit Payoff		2,000,000	369,914	3,010,304		33,579		2,029,834	224,010			426,705
Measure K Interest to SJCOG		281,276						267,782				
Projected Cash Outflow	4,227,307	7,087,307	5,108,830	7,496,617	8,497,384	4,345,805	3,952,495	5,440,239	3,049,010	2,826,094	2,888,732	3,253,671

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
OF THE SAN JOAQUIN REGIONAL TRANSIT DISTRICT
FRIDAY, FEBRUARY 23, 2018

The Board of Directors of the San Joaquin Regional Transit District (RTD) held a Regular Meeting at 10:00 a.m. on Friday, February 23, 2018, in the Boardroom of RTD's Downtown Transit Center, 421 East Weber Avenue, Stockton, California.

1. CALL MEETING TO ORDER Chair Les Fong called the meeting to order at 10:05 a.m.
2. MOMENT OF SILENCE/REFLECTION
3. PLEDGE OF ALLEGIANCE TO THE FLAG Director Singh led the pledge
4. SAFETY ANNOUNCEMENT Safety and Risk Senior Specialist Nancy Antonio
5. ROLL CALL Present: Les Fong, Chair
Gary Giovanetti, Vice-Chair
Joni Bauer
Michael Restuccia
Balwinder Singh

Absent: None

Staff Present

Donna DeMartino, Chief Executive Officer
Gloria Salazar, Deputy Chief Executive Officer
Jean Foletta-Morales, Chief Operating Officer
Al Hoslett, RTD Legal Counsel
Kent Bradbury, Legal Counsel
George Lorente, Grants Manager
Max Cao, Marketing Senior Specialist
Merab Talamantes, Executive and Board Support Analyst
Nancy Braxton, Executive and Board Support Analyst
Sharon Miller, Director of Procurement
Terry Williams, Marketing Manager
Toan Tran, Mobility and Contract Services Manager
Virginia Alcayde, Director of Finance
Pinky Acosta, Accountant I
Stephennie Hayne, Senior Accountant
Damaris Galvan, Planning and Scheduling Manager
Nancy Antonio, Safety and Risk Senior Specialist
Ravi Sharma, Finance Manager
Jasmine Leek, Customer Engagement Analyst
Sharlene Torres, Customer Engagement Analyst
Martha Nguyen, Contract Services Analyst
Linda Gains, Operator
Judith Spiro, Administrative Assistant

Members of the Public Who Indicated They Were Present

Rachelle M. Goodwin

6. SPECIAL PRESENTATIONS

A. EMPLOYEES OF THE MONTH

Special recognition was given to Utility Worker Arnel Jose, Maintenance Employee of the month for November 2017.

Special recognition was given to Lead Electronics Tech Dario Dominguez, Maintenance Employee of the month for December 2017.

B. EMPLOYEES OF THE YEAR

Special recognition was given to Mechanic C Chris Melton, Maintenance Employee of the Year.

C. YEARS OF SERVICE RECOGNITION

Special recognition was given to Operator Linda Gaines for her 37 years of service.

7. PUBLIC COMMENT

Larry Stewart would like to thank the Board for having the Transit Ambassadors at RTD. Jennie, Brandy, Mike, Nina, and Nelson help him on a weekly basis. He also expressed that Toan and Bee have been a great asset to RTD.

8. REPORTS

A. CHIEF EXECUTIVE OFFICER REPORT

- CEO Donna DeMartino reminded the Board that service changes will be coming on March 11 because RTD is introducing the new Midtown BRT Corridor. RTD has announced changes and planned outreach to explain the changes to customers. Customers have been satisfied with the answers they have received to their questions and concerns.
- DeMartino also presented information regarding the new Facility Use Agreement with Greyhound. Greyhound will be paying RTD about a quarter million dollars per year for the use of RTD's Facilities. RTD plans to reinvest that money by keeping the Customer Service Center open for longer hours and opening it on the weekends. In the future, Greyhound may even use the Union Transfer Station where there is more room. Customers will come to the RTD and use the facility, and RTD will sell tickets for Greyhound at the Customer Service Center. With this money, RTD will increase services for its customers. Greyhound will also be funding extra security overnight since some there will be customers who may be picked up at night. RTD is very excited about this arrangement.
- DeMartino invited Mobility and Contract Services Manager Toan Tran to speak about the launch of the Volunteer Incentive Program. Tran said one of the primary objectives of this program is to provide additional mobility options for RTD's ADA certified customers to allow them to travel to medical appointments whenever they want and with whomever they want. This program will be available to all ADA customers. Customers may recruit their own drivers. After

keeping a monthly log of all trip activities, the customer will send the log to RTD who will process it for payment. Reimbursement rate is 0.545 cent per mile. This program saves RTD money by shifting the cost away from the more expensive Dial-a-Ride option while providing an additional mobility option for its customers. RTD may ask for documentation to audit trips at any time for medical appointments. This cost would be an offset to the typical ADA trip, which is \$29 at its lowest. We are also able to provide better service to our customers by showing compassion in extending options.

- DeMartino invited Marketing Specialist Emily Oestreicher to report on upcoming events. Oestreicher reported that Rosa Parks Day was commemorated by reserving a front seat on Commuter, Hopper, and Stockton City buses in honor of her memory from February 3–5. RTD hosted a Communication Fare at the Downtown Transit Center (DTC) on February 5. The purpose of the fare was to educate all attendees on modern technology and the ways in which it can be used to simplify the public transportation experience. Oestreicher also invited the Board to join RTD on March 1 for its new Midtown Corridor, Bus Rapid Transit Launch event.

B. STATE/FEDERAL LEGISLATIVE REPORT UPDATE

The CEO provided a written report to the Directors in the Board package.

C. FINANCIAL REPORTS

Director of Finance Virginia Alcaide provided a written report to the Directors in the Board package.

D. OPERATIONS PERFORMANCE REPORT

Chief Operating Officer Jean Foletta-Morales presented the Directors with an Operations Key Performance Indicators Report.

9. INFORMATION ITEMS

There were no information items.

10. CONSENT CALENDAR

A. RESOLUTION NO. 5772

RESOLUTION APPROVING MINUTES OF THE JANUARY 12, 2018, REGULAR BOARD OF DIRECTORS MEETING

ACTION: MOTION: DIRECTOR RESTUCCIA SECOND: DIRECTOR BAUER

Roll Call:

AYES: Bauer, Fong, Giovanetti, Singh, Restuccia NAYES: ABSTAIN: ABSENT:

B. RESOLUTION NO. 5773

RESOLUTION AUTHORIZING THE CHIEF EXECUTIVE OFFICER (CEO) OR DESIGNEE TO EXECUTE AND FILE THE FY 2018 LOCAL TRANSPORTATION FUND (LTF) CLAIM AMENDMENT NO. 1

ACTION: MOTION: DIRECTOR RESTUCCIA SECOND: DIRECTOR BAUER

Roll Call:

AYES: Bauer, Fong, Giovanetti, Singh, Restuccia NAYES: ABSTAIN: ABSENT:

11. ACTION ITEMS

A. RESOLUTION NO. 5774

ADOPTING THE REVISED RTD DRUG AND ALCOHOL-FREE WORKPLACE POLICY

ACTION: MOTION: DIRECTOR RESTUCCIA SECOND: DIRECTOR SINGH

Roll Call:

AYES: Bauer, Fong, Giovanetti, Singh, Restuccia NAYES: ABSTAIN: ABSENT:

B. RESOLUTION NO. 5775

AWARDING A CONTRACT TO VEHICLE WRAPS, INC. FOR BUS BRANDING FLEET UPGRADE,
FOR A TOTAL CONTRACT AMOUNT NOT TO EXCEED \$491,288.00

ACTION: MOTION: DIRECTOR RESTUCCIA SECOND: DIRECTOR GIOVANETTI

Roll Call:

AYES: Bauer, Fong, Giovanetti, Singh, Restuccia NAYES: ABSTAIN: ABSENT:

C. RESOLUTION: AUTHORIZING THE EXECUTION OF THE CERTIFICATIONS AND ASSURANCES
FOR THE FY 2018 CALIFORNIA STATE OF GOOD REPAIR PROGRAM

ACTION: MOTION: DIRECTOR GIOVANETTI SECOND: DIRECTOR RESTUCCIA

Roll Call:

AYES: Bauer, Fong, Giovanetti, Singh, Restuccia NAYES: ABSTAIN: ABSENT:

12. QUESTIONS AND COMMENTS FROM DIRECTORS

Director Bauer said she is excited about the Volunteer Incentive Program and also thanked the participants of the Laurrie Brown Memorial Golf Tournament. Director Restuccia asked if RTD has taken any action to find out if we should reserve funds from SB1 in case the bill is overturned. DeMartino replied that research has been done and the money should not have to be refunded. Director Singh congratulated the Employees of the Month and the Employees of the Year. Director Fong thanked Marketing Manager Terry Williams for providing him with materials regarding careers in transportation.

13. CLOSED SESSION

Chair Fong announced there would be no closed session.

14. ADJOURNMENT

Chair Fong adjourned the meeting at 12:35 p.m.

NOTE: THE NEXT REGULARLY SCHEDULED BOARD MEETING WILL BE HELD ON **FRIDAY, MARCH 16, 2018, AT 10:00 A.M.**

RESOLUTION NO: _____
DATED: March 16, 2018

RESOLUTION APPROVING THE BOARD MINUTES OF THE
REGULAR MEETING OF FEBRUARY 23, 2018

RESOLVED AND ORDERED by the Board of Directors of the San Joaquin
Regional Transit District that the minutes of the Regular Meeting of February 23, 2018, be approved.

RECOMMENDATION: **APPROVE THE FY 2017 COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR) AND FY 2017 SINGLE AUDIT REPORT**

LEAD STAFF: **FINANCE AND AUDIT COMMITTEE
DIRECTOR FONG
DIRECTOR BAUER**

FINANCIAL IMPACT: **NONE**

BACKGROUND:

On Monday, January 08, 2018, the Finance and Audit Committee, Director of Finance Virginia Alcaide, and Finance Manager Ravi Sharma met with Vasquez & Company, LLP to review the FY 2017 Comprehensive Annual Financial Report (CAFR) and FY 2017 Single Audit Report.

Based on review and approval of the audit report on January 08, 2018, the Finance and Audit Committee recommends acceptance of the FY 2017 Comprehensive Annual Financial Report and FY 2017 Single Audit Report.



MEMORANDUM

DATE: January 8, 2018

TO: BOARD OF DIRECTORS

FROM: FINANCE AND AUDIT COMMITTEE:
LES FONG
JONI BAUER

SUBJECT: FY 2017 COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR) AND FY 2017 SINGLE AUDIT

The Finance and Audit Committee met on Monday, January 8, 2018, to review the FY 2017 Comprehensive Annual Financial Report (CAFR) and FY 2017 Single Audit. Those present were Director Les Fong, Director Joni Bauer, Director of Finance Virginia Alcaide, Finance Supervisor Ravi Sharma, and Executive Board Support Analyst Nancy Braxton.

The Finance and Audit Committee has reviewed the FY 2017 CAFR and FY 2017 Single Audit and endorses it to the Board for approval.



Les Fong, Director

1/8/18
Date



Joni Bauer, Director

January 8, 2018
Date

RESOLUTION NO. ____
DATED: MARCH 16, 2018

RESOLUTION TO APPROVE THE FY 2017 COMPREHENSIVE ANNUAL
FINANCIAL REPORT AND FY 2017 SINGLE AUDIT

RESOLVED AND ORDERED by the Board of Directors of the San Joaquin Regional Transit District that the FY 2017 Comprehensive Annual Financial Report and FY 2017 Single Audit, as submitted by Vasquez & Company, LLP be, and hereby is, approved.

STAFF RECOMMENDATION: **APPROVE A MEMORANDUM OF UNDERSTANDING WITH THE CITY OF STOCKTON FOR THE COOPERATIVE SECURITY CAMERA VIDEO DATA PROJECT**

LEAD STAFF: **JEAN FOLETTA-MORALES
CHIEF OPERATING OFFICER**

FINANCIAL IMPACT: **NONE**

BACKGROUND:

The San Joaquin Regional Transit District (RTD) and the City of Stockton (CITY) both own, operate, monitor, and maintain their own separate camera systems. RTD and the CITY concur that a shared video surveillance system will be beneficial to Stockton residents, RTD employees, and riders. The primary goal of the Cooperative Security Camera Video Data Project is to coordinate the use of the security camera systems to transmit video data to promote public safety and security; this project fulfills RTD's Core Value for Safety by creating a safe and responsible environment for our employees, our customers, and our community.

DISCUSSION:

The proposed Memorandum of Understanding (MOU) for the Cooperative Security Camera Video Data Project will allow RTD and the CITY to view, record, and use the CITY's security camera video data to research customer complaints, incidents, and other safety violations. The locations for the video cameras will generally be located at RTD bus stops and buildings such as the Downtown Transit Center, Mall Transfer Station, Hammer Triangle Station, and the Union Transfer Station. The Cooperative Security Camera Video Data Projects greatly enhances RTD's commitment to safety for RTD employees, passengers, and the public.

Staff recommends that the RTD Board approve the attached resolution to enter into an MOU with the CITY for the Cooperative Security Camera Video Data Project.

RESOLUTION NO. ____
DATED: MARCH 16, 2018

RESOLUTION TO APPROVE A MEMORANDUM OF UNDERSTANDING WITH THE CITY OF STOCKTON FOR
THE COOPERATIVE SECURITY CAMERA VIDEO DATA PROJECT

WHEREAS, the San Joaquin Regional Transit District (RTD) and the City of Stockton (CITY) both own, operate, and maintain their own separate camera systems; and

WHEREAS, RTD's Core Values embraces a safe environment for RTD employees, customers, and the community; and

WHEREAS, the Cooperative Security Camera Video Data Project will allow RTD to view, record, and use the CITY's security camera video data to promote public safety; and

WHEREAS, the Cooperative Security Camera Video Data Project will allow the CITY to view, record, and use RTD's security camera video data to promote public safety; and

WHEREAS; locations for the video cameras generally will be bus stops, RTD building such as the Downtown Transit Center, Mall Transfer Station, Hammer Triangle Station, and the Union Transit Station.

NOW THEREFORE, BE IT RESOLVED AND ORDERED by RTD Board of Directors to approve the Memorandum of Understanding with the CITY for the Cooperative Security Camera Video Data Project.

MEMORANDUM OF UNDERSTANDING
BETWEEN THE SAN JOAQUIN REGIONAL TRANSIT DISTRICT
AND THE CITY OF STOCKTON FOR THE
COOPERATIVE SECURITY CAMERA VIDEO DATA PROJECT

This MEMORANDUM of UNDERSTANDING (hereinafter referred to "MOU") is made and entered into on _____, 2018, by and between the San Joaquin Regional Transit District (hereinafter referred to as "RTD") and the City of Stockton, a municipal corporation (hereinafter referred to as "CITY").

WHEREAS, the CITY and RTD desire to share limited surveillance camera system use and video data to promote public safety and security;

NOW, THEREFORE, the CITY and RTD agree to the following:

1.0 TERM OF MOU:

This MOU shall commence on _____, 2018, and shall remain in effect until it is updated or terminated in accordance with section 7.5 of this MOU.

2.0 PROGRAM:

This MOU describes the goals and objectives of the project known as the Cooperative Security Camera Video Data Project, including the roles and responsibilities of each member agency, and the period of time covered by the MOU.

3.0 PARTIES:

This MOU is between the CITY and RTD. The agencies have joined together to form the Cooperative Security Camera Video Data Project, a coordinated comprehensive security plan.

4.0 GOALS AND OBJECTIVES:

Both parties own, operate, monitor, and maintain their own separate camera systems. The primary goal of the Cooperative Security Camera Video Data Project is to coordinate the use of security camera systems to transmit video data as agreed and specified herein in order to promote public safety and security.

5.0 ORGANIZATION:

Representatives from each agency will meet as needed to discuss exclusive and mutual concerns relevant to the use and maintenance of both camera systems. Strong coordination between RTD and the CITY is necessary to further the goals and objectives of this MOU. Each agency has made a commitment to ensure mutual communication, understanding and cooperation.

6.0 AGENCY – DUTIES AND RESPONSIBILITIES:

6.1 THE CITY:

The CITY shall, at its discretion, view, record, or otherwise use RTD security camera video data for purposes that promote public safety and security as agreed.

The CITY shall allow RTD access to the CITY video data as agreed. These locations shall generally be those served by RTD such as the cameras installed by RTD but maintained by the CITY at the Mall Transfer Station.

The CITY shall allow RTD cameras to be connected to the CITY video system (e.g. bus stop cameras, the Downtown Transit Center cameras) and allow video data transmission as mutually agreed.

The CITY at its own discretion shall install video system components (e.g. traffic signal cabinet video system) and make them available to RTD for connection purposes.

The CITY shall monitor Stockton Police radio channels for the purpose of recognizing any crimes in progress within the view of CITY cameras and/or RTD cameras for the purpose of alerting and communicating with responding police personnel.

The CITY shall endeavor to keep its system components in working order at all times to fulfill the intent of this MOU; however, the CITY has no obligation to RTD to restore network communications within a set time frame, make repairs, modifications, or undertake any activity.

6.2 RTD:

RTD shall, at its discretion, view, record, or otherwise use CITY security camera video data for purposes that promote public safety and security as agreed.

RTD shall allow the CITY access to RTD video data as agreed. These locations shall generally be bus stops and buildings served or operated by RTD such any Bus Rapid Transit location, transit stations or centers, and RTD administration or maintenance buildings.

RTD shall at its own discretion install and maintain components needed to maintain compatibility with the CITY systems.

RTD shall at its own discretion install and maintain components needed to connect cameras to the CITY system (e.g. bus stop cameras to traffic signal cabinets).

RTD grants the CITY rights to change the view of any camera (when the ability exists) to manipulate a camera view for an immediate need, so long as the view is restored when the immediate need has passed.

RTD shall endeavor to keep its system components in working order at all times to fulfill the intent of this MOU; however, RTD has no obligation to the CITY to restore network connections within a set time, make repairs, modifications, or undertake any activity.

7.0 OTHER TERMS AND CONDITIONS:

7.1 Nothing in this MOU restricts RTD or the CITY from using, viewing, recording, manipulating, maintaining, updating, or otherwise changing their own security camera system/components to meet their respective needs. Further, RTD and the CITY shall each respectively monitor and maintain data security and separation from other network data/systems that are not needed to carry out the intent of this MOU.

7.2 CITY and RTD shall procure and maintain, at their own expense, insurance or self-insurance to include comprehensive general liability and automobile liability insurance in the minimum amount of one million dollars (\$1,000,000) for injury including death to any one person, and one million dollars (\$1,000,000) for insurance including death to more than one person in any one occurrence, and one million dollars (\$1,000,000) for damage

to property in any one occurrence.

- 7.3 To the fullest extent permitted by law, the CITY shall hold harmless, defend at its own expense, and indemnify RTD, its officers, employees, agents, and volunteers, against any and all liability, claims, losses, damages, or expenses, including reasonable attorney's fees, arising from all acts or omissions by the CITY or its officers, agents, or employees in rendering services under this contract; this excludes, however, such liability, claims, losses, damages, or expenses arising from RTD's sole negligence or willful acts. The duty to defend and the duty to indemnify are separate and distinct obligations. The indemnification obligations of this section shall survive the termination of this agreement.
- 7.4 To the fullest extent permitted by law, RTD shall hold harmless, defend at its own expense, and indemnify the CITY, its officers, employees, agents, and volunteers, against any and all liability, claims, losses, damages, or expenses, including reasonable attorney's fees, arising from all acts or omissions by RTD or its officers, agents, or employees in rendering services under this contract; this excludes, however, such liability, claims, losses, damages, or expenses arising from the CITY'S sole negligence or willful acts. The duty to defend and the duty to indemnify are separate and distinct obligations. The indemnification obligations of this section shall survive the termination of this agreement.
- 7.5 No attempted or requested modification to this MOU shall be effective until thirty (30) days after the party seeking a modification has notified the other of the desired modification, and the parties have demonstrated their mutual consent to the modification by mutually executing a written instrument amending the MOU.
- 7.6 This MOU may be terminated by either party, without cause, if notice has been received by the other party at least thirty (30) days prior to the date of the termination.
- 7.7 The invalidity in whole, or in part, of any provision of this MOU shall not void or affect the validity of any other provision of this MOU, and if any clause contained herein is found to be invalid, the remaining clauses will be considered independently and separately valid.
- 7.8 Any and all notices required by this MOU shall be deemed given when personally served or sent by certified mail, return receipt requested, as follows:

To: CITY:
CITY OF STOCKTON
Attn: Chief of Police
22 East Market Street
Stockton, California 95202

To: RTD:
SAN JOAQUIN REGIONAL TRANSIT DISTRICT
Attn: Donna DeMartino, CEO
421 East Weber Avenue—2nd Floor
P. O. Box 201010
Stockton, California 95201

8.0 SIGNATURES:

The undersigned affirms that he or she has the authority to execute this MOU on behalf of the agency he or she represents.

CITY:

CITY OF STOCKTON,
a municipal corporation

By: _____
KURT O. WILSON
CITY MANAGER

APPROVED AS TO FORM:

JOHN M. LUEBBERKE
CITY ATTORNEY

RTD:

SAN JOAQUIN REGIONAL TRANSIT
DISTRICT, a public transit district

By: _____
DONNA DEMARTINO
CEO

APPROVED AS TO FORM:

AL WARREN HOSLETT
LEGAL COUNSEL FOR RTD

STAFF RECOMMENDATION: **AUTHORIZE THE CHIEF EXECUTIVE OFFICER (CEO) OR
DESIGNEE TO FILE AND EXECUTE THE FY 2018 STATE
TRANSIT ASSISTANCE (STA) CLAIM AMENDMENT NO. 1**

LEAD STAFF: **GEORGE LORENTE
GRANTS MANAGER**

FINANCIAL IMPACT: **\$4,009,830 NET FUNDS AVAILABLE TO SAN JOAQUIN
REGIONAL TRANSIT DISTRICT (RTD), AN INCREASE OF
\$553,990, AS AMENDED**

BACKGROUND:

Each year, San Joaquin Regional Transit District (RTD) files a Transportation Development Act (TDA) claim with the San Joaquin Council of Governments (SJCOG). The claim is an application for Local Transportation Fund (LTF) and State Transit Assistance (STA) to support eligible operating and capital expenses and is based upon the allocation schedule provided to RTD by SJCOG. RTD prepares its TDA claim in accordance to the LTF and STA Allocation Schedules approved by the SJCOG Board of Directors.

STA funds are generated by the state sales tax on diesel fuel. The regional allocation of 99313 funds is allocated based upon the ratio of population of San Joaquin County to the total population of the state. The regional 99313 funds, after off-the-top apportionments are made to SJCOG for planning and the Non-Emergency Medical Transportation (NEMT) project, are apportioned to RTD and the San Joaquin Regional Rail Commissions (SJRRRC). The 99313 funds are split between RTD and SJRRRC based upon system ridership and according to a revision to the 2010 STA apportionment methodology adopted by the SJCOG board in August 2017. This new methodology removed 99313 apportionments for Lodi, Manteca, Tracy, Ripon, and Escalon in order to mitigate funding impact to the regional transit operators due to the new off-the-top allocation for the NEMT project. The allocation of 99314 funds is based on each transit provider in the region's locally-generated revenue as published by the State Controller's Office. RTD's apportionment of 99313 funds is \$3,256,697, with an additional \$250,000 to operate the NEMT service. RTD's 99314 apportionment is \$503,133.

DISCUSSION:

SJCOG has provided RTD with the FY 2018 STA Revenue Estimates and Apportionment Schedules. RTD has prepared the STA claim within the TDA in accordance with the amounts contained within the schedules.

RTD is requesting authorization for the Chief Executive Officer (CEO) or designee to file and execute the FY 2018 STA claim to support operating and capital expenditures for FY 2018

RESOLUTION NO. ____
DATED: March 16, 2018

RESOLUTION TO AUTHORIZE THE FILING AND EXECUTION OF
THE FY 2018 STATE TRANSIT ASSISTANCE (STA) CLAIM AMENDMENT NO. 1

NOW, THEREFORE, BE IT RESOLVED AND ORDERED by the Board of Directors of San Joaquin Regional Transit District (RTD) as follows:

1. The Chief Executive Officer or designee be, and hereby is, authorized to file and execute the State Transit Assistance (STA) Claim within the Transportation Development Act (TDA) in the amount of \$4,009,830 and said claim to be filed with the San Joaquin Council of Governments (SJCOG) in the following amount for the indicated purpose:

<u>Amount</u>	<u>Purpose</u>
\$1,832,443	California Code of Regulations (CCR) Section 6730(a) Public Transit – Operating
\$1,927,387	California Code of Regulations (CCR) Section 6730(a) Public Transit – Capital
\$250,000	California Code of Regulations (CCR) Section 6730(a) Public Transit – Operating (NEMT)
\$613,196	Unexpended Carryover-Reclaim CCR Section 6730(a) Public Transit – Capital
\$76,105	TDA Planning & Administration
\$4,699,131	Total STA Claim
\$(613,196)	Less: Unexpended Carryover
\$(76,105)	Less: TDA Planning/Admin
\$4,009,830	Net STA funds to RTD

2. SJCOG is directed to hold in reserve the full amount of RTD's remaining TDA Fund allocations, including any and all interest earned, for use by RTD to help meet its FY 2018 operating and capital budget;
3. The Chief Executive Officer or designee be, and hereby is, authorized and directed to take action necessary to obtain the funds requested in said claim herein authorized to be filed with SJCOG.