SAN JOAQUIN REGIONAL TRANSIT DISTRICT
BOARD OF DIRECTORS - AGENDA

THE BOARD OF DIRECTORS OF THE SAN JOAQUIN REGIONAL TRANSIT DISTRICT WILL HOLD A REGULAR MEETING AT 10:00 A.M. ON FRIDAY, JANUARY 20, 2017, IN THE BOARDROOM OF SAN JOAQUIN REGIONAL TRANSIT DISTRICT'S DOWNTOWN TRANSIT CENTER, 421 EAST WEBER AVENUE, STOCKTON, CALIFORNIA.

ACCESSIBLE PUBLIC MEETINGS: San Joaquin Regional Transit District (RTD) will make all reasonable accommodations for persons with disabilities to participate in this meeting. Upon request to the Chief Executive Officer, RTD will provide agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please send a written request, including your name, mailing address, phone number, and a brief description of the requested materials and/or preferred alternative format or auxiliary aid or service at least three workdays before the meeting. Requests should be sent to RTD by mail at P.O. Box 201010, Stockton, CA 95201, by fax at (209) 948-8516, or by e-mail to BoardSupport@sanjoaquinRTD.com. *Para información en Español, por favor llame al (209) 943-1111.*

1. CALL MEETING TO ORDER

2. MOMENT OF SILENCE/REFLECTION

3. PLEDGE OF ALLEGIANCE TO THE FLAG

4. SAFETY ANNOUNCEMENT

5. ROLL CALL

6. ELECTION OF OFFICERS

7. SPECIAL PRESENTATIONS

   A. EMPLOYEES OF THE MONTH
   Special recognition to the Administration, Maintenance, and Transportation Employees of the Month

8. PUBLIC COMMENT

   Each person who addresses the Board shall not make slanderous or profane remarks to or about any member of the Board, staff, or general public. Any person who utters loud, threatening, personal or abusive language, who is unduly repetitious or engages in extended discussion of irrelevancies, or who engages in any disorderly conduct which disrupts, disturbs, or impedes the orderly conduct of any Board meeting shall, at the discretion of the presiding officer or a majority of the Board, be barred from further audience before the Board during that meeting. All public comments shall be limited to no more than THREE MINUTES. In addition, applause, loud noises, or any other outbursts or disruptions from the audience are not allowed during or after a public comment. At the discretion of the presiding officer, those who are in violation of this protocol may be removed from the meeting.

9. REPORTS

   A. MV REPORT

   B. CHIEF EXECUTIVE OFFICER UPDATE

C. STATE/FEDERAL LEGISLATIVE UPDATE

D. FINANCIAL REPORTS
December Financial Reports provided to the Board

10. INFORMATION ITEMS
These reports are being provided for information only:

A. QUARTERLY UPDATE OF CONTRACTS AWARDED OCTOBER-DECEMBER 2016
Director of Procurement Sharon Miller will provide a quarterly update of contracts awarded October-December 2016

B. UPDATE ON CUSTOMER RELATIONS MANAGEMENT SYSTEM (CRM)
Chief Technology Officer Mike Thompson will provide an update on CRM

C. UPDATE ON BRT IV AND V
Director of Planning Nate Knodt will provide an update on BRT IV and V

D. UPDATE ON VANPOOL
Director or Planning Nate Knodt will provide an update on Vanpool

11. CONSENT CALENDAR

A. RESOLUTION: APPROVING THE MINUTES OF THE DECEMBER 16, 2016, REGULAR BOARD OF DIRECTORS MEETING
Board approval of the December 16, 2016, Regular Board of Directors Meeting minutes

B. RESOLUTION: AUTHORIZING THE NECESSARY ACTIONS TO OBTAIN FINANCIAL ASSISTANCE THROUGH THE FY 2016 TRANSIT SYSTEM SAFETY, SECURITY, AND DISASTER RESPONSE ACCOUNT (TSSSDRA) PROGRAM
Board approval to authorize the necessary actions to obtain financial assistance through the FY 2016 Transit System Safety, Security, and Disaster Response Account (TSSSDRA) Program

C. RESOLUTION: AMENDING AND RESTATING THE EMPLOYMENT CONTRACT OF THE CHIEF EXECTUTIVE OFFICER
Board approval to amend and restate the employment contract of the Chief Executive Officer (CEO)

12. ACTION ITEMS

A. RESOLUTION: ADOPTING THE JANUARY 2017 SERVICE IMPROVEMENTS
Board approval to adopt the January 2017 service improvements

13. QUESTIONS AND COMMENTS FROM DIRECTORS

14. CLOSED SESSION

A. LABOR NEGOTIATIONS

1. Conference with Labor Negotiator
Agency Negotiator: Donna DeMartino, CEO
Employee Organization: Amalgamated Transit Union, Local 276

B. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION
[Paragraph (1) of subdivision (d) of Government Code, Section 54956.9]:
San Joaquin Regional Transit District vs. DSS-2731 Myrtle LLC, et al., San Joaquin Superior Court Case No. 39-2010-00252684-CU-El-STK

C. CONFERENCE WITH REAL PROPERTY NEGOTIATORS
RTD Negotiator: Donna DeMartino, CEO

1. Property: 1704 East Fremont Street, Stockton, CA
Negotiating Party: Dr. Rami Georgies, Buyer
Under Negotiation: Sale of Real Property, including price and terms of payment

2. Property: 1505 South Union St., Stockton, CA
Negotiating Party: Kevin Doughtery, for property owner
Under Negotiation: Purchase of Real Property, including price and terms of payment

D. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Title: Chief Executive Officer

15. ADJOURNMENT

NOTE: THE NEXT REGULARLY SCHEDULED BOARD MEETING WILL BE HELD ON **FRIDAY, FEBRUARY 17, 2017, AT 10:00 A.M.**

DATE POSTED: JANUARY 16, 2017

SPECIAL PRESENTATION: **RECOGNITION OF ADMINISTRATION, MAINTENANCE, AND TRANSPORTATION EMPLOYEES OF THE MONTH**

LEAD STAFF: **DONNA DeMARTINO, CHIEF EXECUTIVE OFFICER**

BACKGROUND:

To qualify as Employee of the Month (EOM), employees must meet the following basic requirements:

1. Has been an employee for at least six months
2. Has not been selected EOM for the previous six months
3. Has a perfect attendance record for the month
4. Does not have any disciplinary action pending or in effect

RTD selects EOMs based on the following criteria:

1. Takes initiative and accepts and carries out additional responsibilities beyond regular job assignments
2. Provides exceptional internal and external customer service by being courteous and helpful
3. Projects a positive image and has a helpful and cooperative attitude
4. Exemplifies trustworthy and ethical behavior
5. Promotes a positive work environment
6. Comes to work on time, on a daily basis

The Administrative EOMs are selected as follows:

1. A member of the management team nominates employees at a monthly meeting.
2. Nominees are selected as EOM when they receive at least a 2/3 majority of the votes cast by members of the management team.

A majority of their respective supervisors selects Maintenance and Transportation EOMs. There may be months where no EOM is selected for Administration, Maintenance, or Transportation.

Every EOM receives:

- EOM watch
- RTD coffee tumbler
- Certificate and acceptance photograph

RTD recognizes Employees of the Month by posting their photographs at each RTD facility in frames designed for EOM recognition and through a feature article with photographs in the employee newsletter, "As the Wheels Turn."

The EOM program provides that RTD selects the Employee of the Year (EOY) from the previous 12 months' EOMs. RTD offers EOYs the opportunity to represent their department/division at one of the conferences of the American Public Transportation Association (APTA).

REPORT: **MV TRANSPORTATION, INC. REPORT/UPDATE**

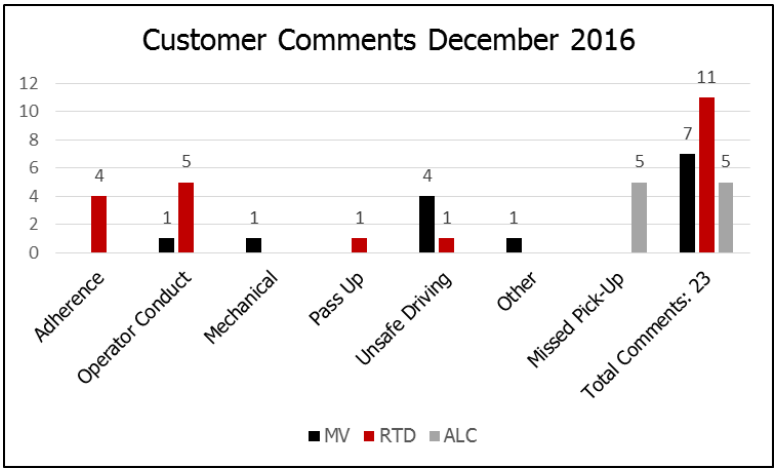
LEAD STAFF: **SUSANNA SANCHEZ**
MV GENERAL MANAGER

DISCUSSION:

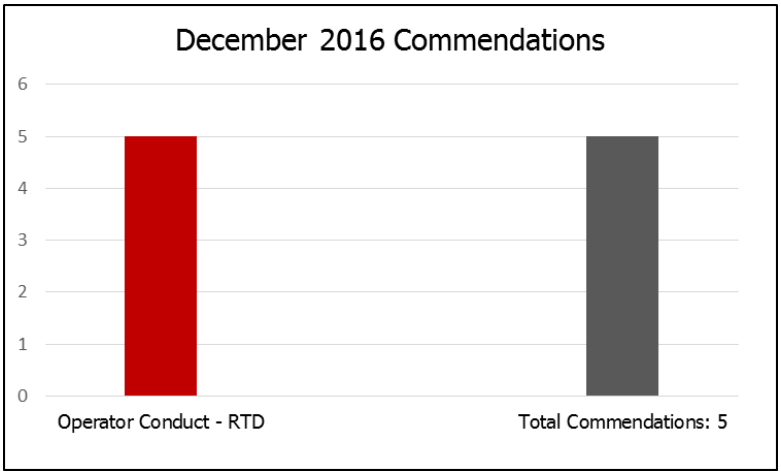
MV Transportation staff will provide an update.

REPORT: **CHIEF EXECUTIVE OFFICER UPDATE**

LEAD STAFF: **DONNA DeMARTINO, CHIEF EXECUTIVE OFFICER**



For the month of December 2016, there were a total of 23 comments. MV received 7, ALC 5, and RTD 11. This is an overall increase of 1 from last month and a decrease of 8 from the same period last fiscal year.



There were 5 commendations for December 2016. All commendations were for RTD Operators. This is an increase of 3 from last month and an increase of 2 from December 2015.

POLICE ACTIVITIES

Officer Ordaz worked 12 days; Officer Tran worked 16 days; Officer Butcher worked 21 days. Their production statistics for December are listed below:

Type of Report Filed	Quantity	Type of Report	Quantity	Type of Report Filed	Quantity
Felony Arrests	7	Intoxication	1	Field Interviews	142
Warrants Arrests	10	Moving Citations	7	PC 640 Citations	67
Other Arrests	0	SMC Citations	2	Misdemeanor Arrests	6
Parking Citations	0	Traffic Citations	2	Abandoned Autos	0
Other Citations	0	Vehicles Towed	5	Self-Initiated Activity	0
Calls for Service	69	Weapons Seized	2		

ABSENTEEISM REPORT

Staff will provide the absenteeism report at the Board Meeting.

MEETINGS

RTD participates in conferences and meetings of the following committees and organizations:

- **Air Resources Board:** Donna DeMartino, CEO
- **American Bus Benchmarking Group (ABBG):** Donna DeMartino, CEO; Gloria Salazar, Deputy CEO; Nate Knodt, Director of Planning; Damaris Galvan, Service Development Manager
- **American Public Transportation Association (APTA):** Donna DeMartino, CEO; Gloria Salazar, Deputy CEO
- **Bus Coalition:** Donna DeMartino, CEO; Max Vargas, Public Affairs Manager
- **California Transportation Association (CTA):** Donna DeMartino, CEO; Gloria Salazar, Deputy CEO; George Lorente, Grants Manager; Max Vargas, Public Affairs Manager
- **California Association for Coordinated Transportation (CALACT):** Donna DeMartino, CEO
- **CALSTART:** Donna DeMartino, CEO; George Lorente, Grants Manager; Max Vargas, Public Affairs Manager
- **Southern California Regional Transit Training Consortium (SCRTTC):** Donna DeMartino, CEO; Brad Menil, Superintendent—Operations
- **City of Stockton City Council:** Nate Knodt, Director of Planning; Max Vargas, Public Affairs Manager
- **City of Stockton Mayor's Task Force for Person with Disabilities:** Toan Tran, Mobility Manager
- **City of Stockton—RTD Joint Action Committee (JAC):** Donna DeMartino, CEO; Nate Knodt, Director of Planning; Max Vargas, Public Affairs Manager
- **San Joaquin County Board of Supervisors:** Donna DeMartino, CEO; Nate Knodt, Director of Planning; Max Vargas, Public Affairs Manager
- **San Joaquin County Smoking & Tobacco Outreach/Prevention Program (STOPP):** Nancy Antonio, Safety and Risk Specialist
- **San Joaquin Council of Governments (SJCOG) Board of Directors:** Donna DeMartino, CEO; Gloria Salazar, Deputy CEO; Nate Knodt, Director of Planning; George Lorente, Grants Manager; Max Vargas, Public Affairs Manager
- **SJCOG Citizens Advisory Committee (CAC):** Nate Knodt, Director of Planning
- **SJCOG Interagency Transit Committee:** Nate Knodt, Director of Planning; George Lorente, Grants Manager; Max Vargas, Public Affairs Manager
- **SJCOG Management & Finance Committee:** Donna DeMartino, General CEO
- **SJCOG Technical Advisory Committee (TAC):** Nate Knodt, Director of Planning; George Lorente, Grants Manager; Max Vargas, Public Affairs Manager
- **San Joaquin Regional Rail Commission (SJRRC):** Donna DeMartino, CEO; Nate Knodt, Director of Planning; Max Vargas, Public Affairs Manager
- **Amtrak San Joaquin Joint Powers Authority (AMTRAK SJ-JPA):** Nate Knodt, Director of Planning
- **Business Team San Joaquin:** Nate Knodt, Director of Planning; Max Vargas, Public Affairs Manager
- **Greater Stockton Chamber of Commerce Business Education Alliance:** Max Vargas, Public Affairs Manager
- **Greater Stockton Chamber of Commerce Fresh Wellness Committee:** Nancy Antonio, Safety and Risk Specialist
- **San Joaquin Business Council:** Max Vargas, Public Affairs Manager
- **San Joaquin Partnership:** Max Vargas, Public Affairs Manager
- **Downtown Stockton Alliance (DS):** Nate Knodt, Director of Planning
- **University Neighborhood Renaissance Committee:** Nate Knodt, Director of Planning

*If you would like more information on any of these meetings please submit a request to BoardSupport@sanjoaquinRTD.com.

EVENTS

Institute for Local Government

- RTD's Marketing and Customer Engagement Departments joined with representatives from San Joaquin County's Public Works Department to travel to Fresno and participate in a two-day training designed to enhance our public engagement efforts. Because this training was funded by a grant, costs were minimal. Attendees came away with specific, systematic, exciting ideas and tools for our future public engagement activities.

FHWA & FTA in San Joaquin County

- The Federal Highway Administration (FHWA) and Federal Transit Administration (FTA) will be joining the San Joaquin Council of Governments (SJCOG) on a tour of projects in the region on February 1. The Regional Transportation Center (RTC) will be the first stop on the tour.

  Additionally, the FHWA and FTA will be conducting a certification review and evaluation of SJCOG and its planning process. RTD is working with SJCOG so that FHWA and FTA's February 2 review meetings with transit operators can be hosted at the Downtown Transit Center (DTC).

Your Regional Transit Provider Tour

- On February 8, RTD will present its "Your Regional Transit Provider Tour." This tour provides San Joaquin County Board of Supervisors, Stockton City Council members, and other elected County officials the opportunity to witness RTD's value to the community.

RTD Employee Night Out

- On February 18, RTD will host an employee night at the Stockton Heat hockey game. RTD's mascot Artie D will be present with one of our electric buses. In addition, RTD will host an outreach table to provide information about our bus routes and services.

REPORT: **STATE/FEDERAL LEGISLATIVE REPORT UPDATE**

UPDATED BY: **JORDAN & ASSOCIATES**

STATE REPORT

Assembly and Senate Announce Leadership and Policy and Budget Committee Posts
The Assembly and Senate announced their leadership and committee assignments in preparation for the 2017-18 Legislative Session that began on January 4. Assembly member Jim Frazier remains as Chair of Assembly Transportation while Assembly member Richard Bloom maintains his Chair of the Budget Subcommittee on Resources and Transportation. In the Senate, Senator Jim Beall remains as Chair of Senate Transportation, while Senator Bob Wieckowski has been assigned the Chair of the Budget Subcommittee on Resources, Environmental Protection, Energy and Transportation.

Effect on RTD: The Legislature's policy and committee announcements are useful information for RTD as part of the agency's state advocacy efforts.

U.S. District Court Hearing Held on Public Employees' Pension Reform Act (PEPRA) Suit
On December 9, a U.S. District Court reached no new conclusion regarding federal transit grants being withheld by the U.S. Department of Labor (DOL) due to controversy regarding PEPRA. Co-plaintiffs, State of California, and the Sacramento Regional Transit District, requested further information from the DOL regarding what would result in a favorable final ruling. The DOL argues that the ruling should apply only to the grants at issue in the lawsuit and should not apply to transit agencies generally. This is not in keeping with the DOL's lawsuit, which required all California transit agencies to adhere in order to receive federal transit funds. The DOL continues to try to withhold federal transit funding from California transit agencies as a result of PEPRA. Under PEPRA, employees hired after January 1, 2013, must contribute at least 50 percent of the normal costs of their defined benefit plan, and PEPRA establishes a cap on the amount of compensation that can be used to calculate a retirement benefit for new and "classic" employees.

After the law became effective, California transit agencies were informed by the DOL that the implementation of PEPRA prevented 13(c) certification due to the DOL's conclusion that PEPRA infringed on the collective bargaining rights guaranteed by Section 13(c). The September 2013 DOL ruling had the effect of eliminating all federal funding of state transportation projects, which amounted to $1.6 billion in California. Public transit agencies in California sued, and on December 30, 2014, the U.S. Eastern District Court of California ruled the DOL had acted unlawfully by withholding federal grant money from California transit agencies. The DOL has appealed that court decision.

Effect on RTD: Although a court has ruled the DOL acted unlawfully, the federal agency has continued to litigate the matter. RTD should work with the California Transit Association and the new administration to advocate that the DOL refrain from further litigation since the PEPRA matter has been resolved through the courts.

Comments Due on California Air Resources Board (ARB) 2030 Target Scoping Plan Draft
ARB released the 2030 Target Scoping Plan Discussion Draft, outlining proposals for achieving the State's SB 32 climate goal of reducing greenhouse gases to at least 40% below the 1990 levels by 2030. The draft maintains the state's commitment to invest in public transit as a means of decreasing carbon in the state.

Comments were due on December 16. ARB is expected to approve the 2030 Target Scoping Plan in Spring 2017.

The draft 2030 Target Scoping Plan can be found below:
https://www.arb.ca.gov/cc/scopingplan/2030target_sp_dd120216.pdf

Effect on RTD: The 2030 Target Scoping Plan draft will require further decreases in carbon emissions, which will increase the need for additional transit in the State. This should benefit RTD in the form of increased revenues statewide for transit projects.

FEDERAL REPORT

Final Rule on Metropolitan Planning Organizations Issued
The Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA) jointly issued a final rule on December 15 on coordination of metropolitan planning agencies that provides some flexibility for governors and metropolitan planning organizations (MPOs) to decide boundaries in certain instances, and provides a longer compliance period. FHWA and FTA made these changes following overwhelming negative comments in response to the June 27 proposed rulemaking.

The FHWA and FTA's proposed rule issued in June would have required cooperation from multiple MPOs operating within a single, larger planning area to consolidate and produce a single transportation improvement plan. It also would have required the agencies to make their plans by looking ahead to how much of a contiguous area would become urbanized over a 20-year forecast period.

The final regulation states that many of the major provisions of the proposed rule are retained; however, it includes some major changes. First, the final rule altered the proposal's regulatory definition to adhere more closely to existing statutory requirements. It still requires a 20-year forecast period to help determine the planning areas, but allows state governors and the affected MPOs to decide if multiple MPOs should serve the planning area and that they would merge or adjust boundaries of the local agencies by agreement.
The final rule includes an exception to the requirement for a single planning document by multiple MPOs in a larger planning area, allowing them to keep generating separate documents, subject to the approval of the DOT Secretary, if the affected governors and MPOs justify the need to the FHWA and FTA. The final rule also states that instead of requiring full compliance within six months after the Census Bureau releases its notice of Qualifying Urban Areas following the 2020 census, the final rule allows the affected parties two years after that document is issued to come into compliance. This means the effective date is 2024.

The bipartisan leadership of the House Transportation and Infrastructure Committee wrote to DOT Secretary Anthony Foxx on August 24 in opposition to the rule. Their letter said the rule "represents a serious overreach by the Administration, exceeds what is required in statute, and is contrary to Congressional intent. For any urbanized area represented by more than one MPO, the affected MPOs and the Governor(s) would be placed in the position of having to choose to either merge, develop unified planning documents, or realign MPO boundaries. The NPRM also proposes to require unified planning documents in urbanized areas that cross state lines. We find it especially troubling that a rulemaking of this significance is being pushed through at such a lightning pace in order to be completed before the end of this Administration." Given the bipartisan opposition from the Transportation Committee, this last-minute rule may be reversed by Congress next year under the Congressional Review Act.

APTA submitted comments to the FTA, stating that the current proposal would be counterproductive and could slow approvals for project development and the overall planning process. APTA also commented that public transit representation would be threatened through consolidation of MPOs.

A copy of the final MPO rule can be found here:
https://www.gpo.gov/fdsys/pkg/FR-2016-05-27/pdf/2016-11964.pdf

The San Joaquin Council of Governments, along with the Association of Monterey Bay Area Governments, the Metropolitan Transportation Commission, the Sacramento Area Council of Governments, the San Diego Association of Governments and the Southern California Association of Governments, submitted joint comments in response to the proposed rule related to modifying Metropolitan Planning Area and MPO boundaries and planning practices. The letter states that the rule would replace effective regional planning with mega-regional planning on a geographic scale that is simply too large and unmanageable from a governance and transportation planning and programming perspective. The letter also stated that changing MPO boundaries regularly on a decennial basis would create confusion, unsteady policy making, and political instability in regional decision making.

Effect on RTD: The new rule could disrupt MPO boundaries leading, to a possible disruption of projects in San Joaquin County.

DOT Issues Dear Colleague Letter Regarding Transportation Network Companies (TNC)
DOT Secretary Anthony Foxx issued a letter on December 5 to remind public transit agencies that partnering with TNCs must comply with Americans with Disabilities Act (ADA) and Title VI of the Civil Rights Act of 1974 requirements in order to receive federal funding.

The letter focused on the use of innovations in technology and new mobility concepts to allow travelers to make smart mobility decisions that address their individual needs. An example given in the letter is TNC services that rely almost exclusively on the use of a smartphone linked to a credit or debit card to arrange for services, which presents a barrier to lower income and limited English proficiency individuals who do not own a smartphone or do not have a credit card or bank account.

Secretary Foxx's letter served as a reminder to public transit agencies of their obligation to ensure equity and access as they partner with TNCs.

A copy of the December 5 Dear Colleague letter can be found here:
https://www.transit.dot.gov/sites/fta.dot.gov/files/Dear%20Colleague%20Letter%20re%20Shared%20Mobility.pdf

Effect on RTD: RTD will need to coordinate with TNC services to ensure that they are complying with the ADA and Title VI of the Civil Rights Act.

Updated Circular Released on Joint Development
The FTA issued guidance on December 29, in the form of a circular, on joint development projects making use of FTA funds or FTA-funded property. The update implements recent statutory changes and provides clarification on FTA's Guidance on Joint Development. Joint development is a public transit project that integrally relates to, and often co-locates with, commercial, residential, mixed-use, or other non-transit development. Joint development may include partnerships for public or private development associated with any mode of transit system that is being improved through new construction, renovation, or extension. Joint development may also include intermodal facilities, intercity bus and rail facilities, transit malls, or historic transportation facilities.

A primary benefit of joint development is revenue generation for the transit system, such as income derived from rental or lease payments, as well as private sector contributions to public infrastructure. Other benefits include shared costs, efficient land use, reduced distance between transportation and other activities, economic development, increased transit ridership, and improved transit connectivity. The revenue a project sponsor receives from an FTA-assisted joint development project is treated as program income and may be used towards eligible capital or operating expenses of providing transit service.

The circular explains how a joint development project can qualify for FTA assistance. It describes the legal requirements applicable to the acquisition, use, and disposition of real property acquired with assisted projects, including FTA-assisted joint developments. Furthermore, it outlines FTA's process for reviewing a joint development project proposal.
The circular provides instructions on how to use FTA assistance or develop FTA-assisted real property in a manner that improves coordination between the public and private sector, and public transportation and other forms of transportation for joint development. FTA encourages project sponsors to undertake joint development.

FTA planning and capital assistance for joint development is available for transit station area planning that may facilitate transit-oriented development. FTA grant programs that can be applied to capital projects are the following:

- Section 5307: Urbanized Area Formula Program
- Section 5309: Fixed Guideway Capital Investment Grants
- Section 5310: Enhanced Mobility of Seniors and Individuals with Disabilities
- Section 5311: Formula Grants for Rural Areas
- Section 5337: State of Good Repair Grants
- Section 5339: Bus and Bus Facilities Formula Program
- FHWA Flexible Funds, including the Surface Transportation Program and the Congestion Mitigation and Air Quality Improvement Program.

The FTA is not requesting public comment, since the December 29 update reflected existing state and imposed no new requirements on recipients.

The Joint Development: Updated Circular can be found below:
https://www.gpo.gov/fdsys/pkg/FR-2016-12-29/pdf/2016-31443.pdf

Effect on RTD: RTD should consider using the Joint Development: Updated Circular to generate additional revenue for the agency.

INFORMATION ITEM: **FINANCIAL REPORT**

LEAD STAFF: **VIRGINIA ALCAYDE, DIRECTOR OF FINANCE**

DISCUSSION:

Finance staff will provide an update on the following:

- Revenue and Expense Summary
- Graph (Total YTD Expenses vs. Annual Budget)
- Graph (YTD Expenses Composition)

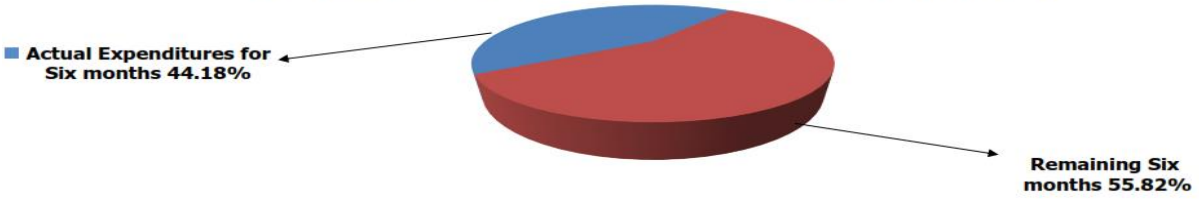
San Joaquin RTD
Revenue & Expense Summary
Year to Date Comparison to Annual Budget
For the Period Ending December 31, 2016
(50% of Fiscal Year)

	Annual Budget	Year to Date Amount (Accrual Basis)	Annual Budget Balance	% of YTD Amount vs. Annual Budget	Year to Date Amount (Cash Basis)
REVENUES					
PASSENGER FARES & SPECIAL FARES	4,430,792	1,894,973	2,535,819	42.77%	1,894,973
NON-TRANSPORTATION REVENUES	149,719	64,670	85,049	43.19%	64,670
FEDERAL GRANTS (5307)	4,675,445	2,337,722	2,337,723	50.00%	-
OTHER FEDERAL GRANTS	379,079	189,539	189,540	50.00%	-
PROPERTY TAXES	866,185	433,092	433,093	50.00%	512,561
TDA - STA	3,000,000	1,153,951	1,846,049	38.47%	-
TDA - LTF	14,706,057	7,472,304	7,233,753	50.81%	5,775,000
OTHER LOCAL GRANTS OPERATING	1,254,613	-	1,254,613	0.00%	-
LCTOP (State funding) low carbon	221,773	110,886	110,887	50.00%	221,773
MEASURE K	4,946,318	2,221,055	2,725,264	44.90%	2,221,055
TOTAL REVENUES	34,629,981	15,878,194	18,751,787	45.85%	10,690,032
EXPENSES					
WAGES AND FRINGE BENEFITS	18,867,247	8,600,807	10,266,440	45.59%	8,042,049
SERVICES	2,885,863	1,085,211	1,800,652	37.60%	885,073
MATERIALS & SUPPLIES	2,806,816	1,168,819	1,637,997	41.64%	1,072,603
UTILITIES	729,330	380,513	348,817	52.17%	347,912
INSURANCE	806,879	306,895	499,984	38.03%	-
TAXES	190,051	88,122	101,929	46.37%	88,122
PURCHASED TRANSPORTATION	7,073,500	3,089,554	3,983,946	43.68%	1,921,790
MISCELLANEOUS EXPENSES	1,270,295	581,165	689,130	45.75%	576,109
TOTAL EXPENSES	34,629,981	15,301,086	19,328,895	44.18%	12,933,658
Net Revenue (Deficit)	0	577,107.52			(2,243,626)

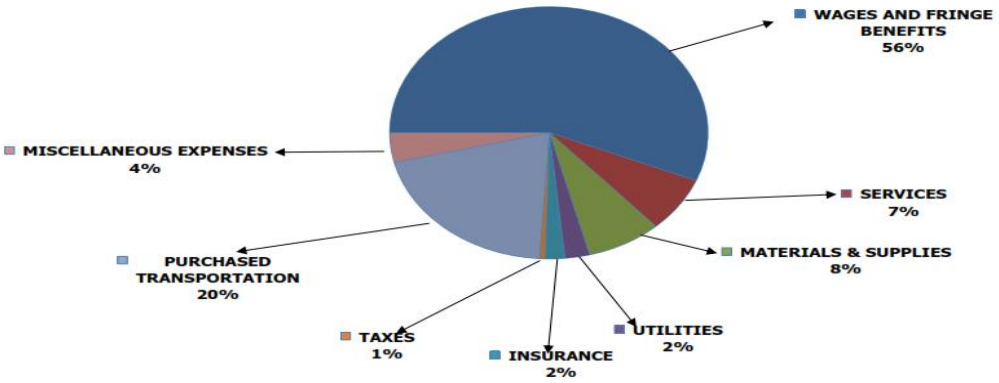
Funds Used to bridge the cash shortfall:

LOC	(2,243,626)

Total YTD Expenses as of December 31, 2016 (50% of Fiscal Year)



FY2017 Expenses as of December 31, 2016 ($15,301,086)



INFORMATION ITEM: **CONTRACTS AWARDED OCTOBER-DECEMBER 2016**

LEAD STAFF: **SHARON MILLER, DIRECTOR OF PROCUREMENT**

FINANCIAL IMPACT: **UP TO $3,694,400.95 OPERATING AND CAPITAL INCURRED (MULTI-YEAR)**

BACKGROUND:

Per Section 1.3 (Organizational Structure) of the San Joaquin Regional Transit District (RTD) Procurement Manual, RTD shall present to the Board of Directors a report summarizing contracts awarded within the Chief Executive Officer's authority on a periodic basis, no less than quarterly.

DISCUSSION:

Attached for the Board's information is a list of RTD's awarded contracts for the period October 1, 2016, through December 31, 2016.

Contracts Awarded
October - December 2016

	Award Date	Contract Number	Title	Company	Location	Award Amount	Contract Begins	Contract Ends	Funding
	10/1/2016	2016-029-S	Co-Marketing Agreement	**Lyft, Inc.**	**San Francisco, California**	$0.00	10/1/2016	9/30/2017	N/A
	10/1/2016	2016-032-S	Subrecipient Agreement for the San Joaquin Production Electric Vehicle Transit Bus Deployment Program	**CALSTART, Inc.**	**Pasadena, California**	$98,000.00	10/1/2016	9/30/2018	85% Federal 15% Local
	10/5/2016	2016-034-S	Health and Welfare Benefit Broker Services	**Keenan and Associates**	**Oakland, California**	$114,000.00	10/22/2016	10/21/2019	100% Operating
	10/10/2016	2016-P119203	Oracle Database Support and Maintenance	**Oracle America, Inc.**	**San Francisco, California**	$2,202.62	11/1/2016	10/31/2017	100% Operating
	10/12/2016	2016-035-C	Exterior Paint at CTC	**Horizon Brothers Painting**	**Rio Linda, California**	$24,360.00	10/20/2016	12/19/2016	100% State
	10/18/2016	2016-P119256-S	Citrix Support	**Citrix Systems, Inc.**	**Fort Lauderdale, Florida**	$2,500.00	9/7/2016	9/6/2017	100% Operating
	10/18/2016	2016-P119264-S	Citrix One Year License for 50 Users	**Citrix Systems, Inc.**	**Fort Lauderdale, Florida**	$2,500.00	9/12/2016	9/11/2017	100% Operating
	10/18/2016	2016-P119265	One Flight of TV Airtime	**Comcast**	**Sandy, Utah**	$4,320.00	1/30/2017	2/20/2017	100% Operating
	10/25/2016	2016-038-S	Audio Map and Pen Services	**Lighthouse for the Blind and Visually Impaired**	**San Francisco, California**	$30,000.00	10/24/2016	9/30/2017	100% State
	10/25/2016	2016-039-S	Retirement Plan Record Keeping Services	**Financial Decisions**	**Stockton, California**	$0.00	10/25/2016	10/24/2017	Fees
	10/31/2016	2016-036-S	Liability Insurance Broker Services	**Wells Fargo Insurance**	**Petaluma, California**	$0.00	10/25/2016	10/24/2019	Fees
	11/1/2016	2016-040-C	Downtown Transit Center Wall Construction	**Corporate Project Management, Inc.**	**Fresno, California**	$59,056.00	11/1/2016	1/31/2017	100% State
	11/3/2016	2016-041-S	Fare Purchasing Options	**Americaneagle.com**	**Des Plaines, Illinois**	$100,000.00	11/3/2016	11/2/2019	80% Federal 20% State
	11/9/2016	2016-P119378	INFO-COM Support	**Trapeze Software Group, Inc.**	**Cedar Rapids, Iowa**	$10,758.33	7/1/2016	10/31/2016	100% Operating
	11/29/2016	2016-044-S	Proterra Bus Inspection Services	**TRC Engineering Services, LLC**	**Oviedo, Florida**	$16,704.00	11/29/2016	11/28/2021	40% Federal 60% State
*	12/16/2016	2017-001-MSE	Purchase of Hopper Buses	**A2Z Bus Sales**	**Sacramento, California**	$3,230,000.00	1/1/2017	1/1/2018	47.75 Federal 30.43% State 21.72% Local

* *Board Awarded*

TOTAL CONTRACT AWARDS **$3,694,400.95**

** *Unintentionally left off last report*

NOTE: The Contract dollars represents a "not to exceed" amount. Final amount to be paid will be based on actual work requested and executed.

INFORMATION ITEM: **UPDATE ON CUSTOMER RELATIONS MANAGEMENT SYSTEM (CRM)**

LEAD STAFF: **MIKE THOMPSON, CHIEF TECHNOLOGY OFFICER**

BACKGROUND:

Previously, RTD's customer information was available across multiple systems with no consistent view of its interaction with its customers. In addition, RTD used multiple tools to track internal work requests with varying levels of traceability.

To ensure that RTD better understands how, when, and where we interact with our customers and that we have a consistent way of tracking customer interactions, RTD decided to implement a Customer Relations Management (CRM) System.

DISCUSSION:

While there are many CRM packages available at multiple price points, RTD thought it would be best to choose a recognized CRM solution (given our level of experience with CRM) that provides the functionality we need, is well-supported, and is relatively inexpensive.

RTD selected SugarCRM, which provides the necessary visibility to our customer interaction and provides RTD the ability to formally track internal work requests.

INFORMATION ITEM: **UPDATE ON BRT IV AND V**

LEAD STAFF: **NATE KNODT, DIRECTOR OF PLANNING**

BACKGROUND:

RTD began Bus Rapid Transit Route Service (BRT) in January 2007 amid much excitement and uncertainty. Route 40 Metro Express (BRT) Pacific Corridor replaced four traditional routes and its ridership tripled in three years. RTD implemented Route 40 with state-of-the-art Diesel-Electric Gillig Hybrid buses, making our BRT Route a technology leader in the nation.

RTD implemented Route 43 Hammer Lane and Route 44 Airport Way in 2011 and 2012 and the ridership continued to increase. RTD's three Metro Express Routes now attract over two million trips annually and account for 50 percent of RTD's daily system ridership.

DISCUSSION:

RTD plans to build on previous BRT successes by implementing a fourth and fifth BRT Corridors in FY 2018. BRT IV will operate on the Martin Luther King, Jr. (MLK) Corridor and BRT V will operate on Fremont Street, Miner Avenue, and Weber Avenue.

Additionally, RTD will phase in new Proterra Quick Charge Electric Buses to operate on existing Route 44 initially, then on BRT IV on the MLK Corridor. Phase One: Electrification will use the existing DTC charging station for Route 44 and Phase Two: Electrification will use a new charging station on the Airport Corridor for BRT IV and Route 44.

BRT IV and V will be implemented simultaneously with a major systemwide route restructuring to provide a new geographically balanced and integrated network of BRT and traditional routes. BRT Routes IV and V will operate east and west and balance service with existing Routes 40 Pacific Avenue, 43 Hammer Lane, and 44 Airport Way Corridors.

Staff will provide a preview of these two routes.

BRT IV: ROUTE 49 MARTIN LUTHER KING JR., (MLK) CORRIDOR

- Operate east – west service on MLK between Turnpike Road and Mariposa Road
- Connect with BRT Route 44 Airport Way Corridor at Airport Way and Second Street

BRT V: ROUTE 47 CROSSTOWN MINER CORRIDOR

- Operate east – west service on Weber Avenue, Miner Avenue, and Fremont Street between Lincoln Street and Franklin High School
- Connect with BRT Routes 40 and 44 at DTC and Route 44 at Miner Avenue and Airport Way

INFORMATION ITEM: **UPDATE ON VANPOOL**

LEAD STAFF: **NATE KNODT, PLANNING DIRECTOR**

BACKGROUND:

RTD is implementing a new vanpool commuter service in partnership with both publicly- and privately-operated vanpool providers.

Vanpools are a simple, flexible, and economical way for employees and students to create and operate their own group transportation from areas where groups of people live to a single destination type such as a large employer, industrial park, education center, or labor camp.

Vanpools require only a subsidy from RTD to providers to begin routes. There are no capital costs, vehicle acquisitions, or paid employees. RTD subsidies to vanpool providers allow for a reduced rental or lease agreement to encourage a route coordinator and driver to create an employee route and share operating costs with the other passengers. The providers' staff will provide logistic and coordination services to create the routes.

Upon RTD's vanpool implementation, RTD and vanpool providers will submit federal National Transit Data (NTD) Reports, listing vanpool ridership and operating statistics. NTD data reporting will lead to increased allocation of formula Federal 5307 funding, although it will take approximately two years to realize this increase in local, federal funding.

DISCUSSION:

RTD is currently organizing over a dozen new vanpool routes with CalVans, a public provider. Initial service will connect Stockton workers to agricultural work locations both inside and outside of San Joaquin County in 15 passenger vans.

RTD is closing final contract negotiations with private provider Enterprise Car Rental Company based in St. Louis and in the Bay Area. Enterprise is now the largest vanpool provider in the United States having just recently merged with vRide of Detroit that established nationwide vanpool operations 30 years ago.

RTD has also had discussions with innovative startup provider Green Commuter of Southern California that is pioneering the use of new Tesla electric vehicles for vanpools.

RTD's vanpool partnerships will include the following key provisions:

- RTD vanpools will provide the following vanpool subsidies to be deducted from vanpool leases and rental costs to be managed by vanpool coordinators or drivers:
    - RTD $ 200 per month
    - SJCOG $ 200 per month
    - Air Quality District $ 30 per month *per each passenger*

- Providers will manage all vehicle leasing, driver qualification, vehicle maintenance, liability insurance, and emergency trip service and rides home
- RTD and providers will coordinate in joint marketing campaigns to reach out to clusters of commuters to set up routes for five to seven passengers per each vanpool
- Vanpools will display RTD logo and branding
- Providers will coordinate with vanpool coordinators or drivers to collect and report daily vanpool ridership and operating statistics to provider and RTD
- RTD will send in monthly vanpool ridership and operating data as part of its regular monthly NTD reporting

In two years, RTD will see the benefit of its ridership count of vanpool passengers through increased allocation of its formula Federal 5307 funds.

CalVans Vanpool Implementation:

- Vanpools will operate and data will be collected in January 2017
- Quarterly NTD Reporting will begin at the end of March 2017
- CalVans will submit NTD Reports using their Report ID Number
- Ridership and funding will be credited to Stockton UZA and credited to RTD as the UZA funding recipient

Enterprise Vanpool Implementation:

- Enterprise existing and new vanpool data collection will begin on March 1
- NTD Reports will be submitted directly by RTD staff using RTD Report ID Number
- Ridership will be included in RTD statistics

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
OF THE SAN JOAQUIN REGIONAL TRANSIT DISTRICT
FRIDAY, DECEMBER 16, 2016

The Board of Directors of the San Joaquin Regional Transit District (RTD) held a Regular Meeting at 10:00 a.m. on Friday, December 16, 2016, in the Boardroom of RTD's Downtown Transit Center, 421 East Weber Avenue, Stockton, California.

1. CALL MEETING TO ORDER Vice-Chair Les Fong called the meeting to order at 10:05 a.m.

2. MOMENT OF SILENCE/REFLECTION

3. PLEDGE OF ALLEGIANCE TO THE FLAG

4. SAFETY ANNOUNCEMENT

5. ROLL CALL Present: Les Fong
Joni Bauer
Gary Giovanetti

Absent: Balwinder Singh
Michael Restuccia

Staff Present
Donna DeMartino, Chief Executive Officer
Gloria Salazar, Deputy CEO
Thomas Drozt, Chief Operating Officer
Kent Bradbury, Legal Counsel
Al Hoslett, RTD Legal Counsel
Norman Tuitavuki, Director of Operations
Max Vargas, Public Affairs Manager
Merab Talamantes, Executive and Board Support Analyst
Vic Picinich, Executive and Board Support Analyst
Nancy Braxton, Executive and Board Support Analyst
Ivan Otero, IT Analyst
Sharon Miller, Director of Procurement
Terry Williams, Marketing Manager
Nate Knodt, Director of Planning
Dero In, Grants Specialist
Matthew Taia, Grants Specialist
Maximilian Cao, Marketing Senior Specialist
Damaris Galvan, Service Development Manager
Angela Chang, Marketing-Graphic Design Analyst
Denoris Motley, Transportation Lead Supervisor
Ravi Sharma, Finance Supervisor
Virginia Alcayde, Director of Finance
Syed Bukhari, Finance Senior Accountant
Qin Huang, Senior Accountant
Moorea Warren, Customer Engagement Manager

Members of the Public Who Indicated They Were Present
Jim Paice Clay Hartman
Alan Wagner James Young

DRAFT

6. SPECIAL PRESENTATIONS

A. EMPLOYEES OF THE MONTH

Special recognition was given to Coach Operator Kellie Nickola, Transportation Employee of the Month for September.

7. PUBLIC COMMENT

James Young has concerns with operators not paying attention and would like them and customers to turn down their music on the bus so that he can hear the announcements.

8. REPORTS

A. MV REPORT

On behalf of General Manager Susanna Sanchez, MV Operations Manager Jim Paice reported on November events, which included monthly safety meetings on distractions. MV Operators are making sure they are looking out for obstacles and keeping the riders safe. The last preventable accident occurred last month and one non-preventable accident occurred this month. This year, 2016, MV has three less accidents than last year, 2015. We have hired new team members, had a Thanksgiving potluck, and Susanna is organizing a pancake breakfast for this holiday season.

B. CHIEF EXECUTIVE OFFICER REPORT

- After the national election, RTD may have gained some traction with the new leadership in D.C. Although President-elect Trump is not in office, his transition team appointees have already set up meetings with the Bus Coalition.

- RTD has received a Christmas card from one of RTD's customers, James Young, which commends RTD for doing a good job. "To my friends, good times, good talks and good fun. Thank you for the joys you bring to my world. Merry Christmas. Love, James."

- RTD has received the first two of the fifteen new electric buses. Exciting plans will be announced next month as RTD intends to have the first all-electric BRT corridor in the nation. Many regulatory agencies have visited and taken note of our exemplary work.

- Marketing Manager Terry Williams was asked to provide a recap on the Fall Festival. On October 28, RTD held its annual Fall Festival with some changes this year. In addition to the events for younger children, Maximilian and Sharon put together the haunted bus, geared toward teenagers. We also introduced Freddy the Hopper Frog during the event. Our new COO Thomas Drozt dressed up as Bert and was a big hit with the kids who wanted their picture taken with him. For next year, RTD staff is planning on dressing up as the superhero of their choice.

- Senior Marketing Specialist Maximilian Cao was asked to provide a recap on the 18th Annual Stuff the Bus event in November. This event brought in 9,630 pounds of food, providing 22,500 meals for people in the community. Assisting with the event this year were volunteers from the Boy Scouts, Girl Scouts, Cesar

Chavez and McNair high schools, KWIN, KJOY, and Delta College.

- Administrative Assistant Judith Spiro reported on a continued RTD tradition, started by Laurrie Brown, Christmas caroling. This year the staff caroled at the Golden Acres Care Home and Cherokee Retirement Home. Audiences were very appreciative, asking RTD to return again next year. RTD's COO has suggested bringing a gift for the homes next year. A video was played of RTD Carolers singing at the RTC.

C. STATE/FEDERAL LEGISLATIVE REPORT UPDATE
The Chief Executive Officer provided a written report to the Directors in the Board package.

D. FINANCIAL REPORTS
Finance Manager provided a written report to the Directors in the Board package.

9. INFORMATION ITEMS
There were no information items.

10. CONSENT CALENDAR

A. RESOLUTION NO. 5681
RESOLUTION APPROVING MINUTES OF THE OCTOBER 21, 2016, SPECIAL BOARD OF DIRECTORS MEETING

ACTION: MOTION: DIRECTOR GIOVANETTI SECOND: DIRECTOR BAUER
Roll Call:
AYES: Bauer, Fong, Giovanetti NAYES: ABSTAIN: ABSENT: Restuccia, Singh

B. RESOLUTION NO. 5682
RESOLUTION APPROVING THE 2017 BOARD OF DIRECTOR'S REGULAR MEETING SCHEDULE

ACTION: MOTION: DIRECTOR GIOVANETTI SECOND: DIRECTOR BAUER
Roll Call:
AYES: Bauer, Fong, Giovanetti NAYES: ABSTAIN: ABSENT: Restuccia, Singh

CEO Donna DeMartino informed the Board that one of the meetings on the schedule has been marked as tentative. Staff may need to change this date based on the APTA Legislative Meeting.

C. RESOLUTION NO. 5683
RESOLUTION APPROVING THE FY 2016 COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR) AND FY 2016 SINGLE AUDIT

ACTION: MOTION: DIRECTOR GIOVANETTI SECOND: DIRECTOR BAUER
Roll Call:
AYES: Bauer, Fong, Giovanetti NAYES: ABSTAIN: ABSENT: Restuccia, Singh

DRAFT

Vice-Chair Fong asked if there were any items that may need to be added to the agenda. RTD's Chief Legal Counsel Al Hoslett stated that the following resolution should be considered, adding an item to the Agenda:

RESOLUTION NO: 5685 FINDING NEED TO ADD
ITEM ONTO AGENDA RE: Closed Session
Dated: December 16, 2016

WHEREAS, this Board of Directors for the San Joaquin Regional Transit District has a need to consider an item that is not on its Agenda for its Regular Meeting scheduled on December 16, 2016; and,

WHEREAS, there is a need to take immediate action with respect to the performance evaluation of an RTD employee; and,

WHEREAS, the need to take such action came to the attention of the RTD Board of Directors after the date and time of posting the Agenda for this meeting; and,

WHEREAS, it is in the best interests of RTD and the persons interested therein to bring this matter before the Directors at this time.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED by the Board of Directors of the San Joaquin Regional Transit District (RTD) that pursuant to Section 54954.2(b)(2) of the Government Code of the State of California, the Directors of RTD find and determine that the need to take immediate action on the following matter came to the attention of RTD subsequent to the Agenda for this meeting being posted and therefore the following matter is hereby added to the Agenda, as a part of Closed Session, Item D: PUBLIC EMPLOYEE PERFORMANCE EVALUATION, Title: Chief Executive Officer

The Vice-Chair called for a vote on the resolution.

ACTION: MOTION: DIRECTOR GIOVANETTI SECOND: DIRECTOR BAUER
Roll Call:
AYES: Bauer, Fong, Giovanetti NAYES: ABSTAIN: ABSENT: Restuccia, Singh

Special guest Paul Fairbrook arrived and asked to address the Board of Directors, speaking about his bus passes drive for local non-profits and shared that this year was a record year for his drive. They are adding the Family Resource and Referral Center as one of the recipients. He also thanked RTD for the work that it does and CEO Donna DeMartino for her contributions and leadership.

11. ACTION ITEMS

A. RESOLUTION NO. 5684
RESOLUTION AWARDING A CONTRACT TO A-Z BUS SALES FOR TWENTY-TWO LOW FLOOR VEHICLES IN A TOTAL CONTRACT AMOUNT NOT TO EXCEED $3,230,000.00, IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THE STATE OF CALIFORNIA AND APPROVED COOPERATIVE PURCHASING AGREEMENT WITH MBTA/CALACT

ACTION: MOTION: DIRECTOR BAUER SECOND: DIRECTOR GIOVANETTI
Roll Call:
AYES: Bauer, Fong, Giovanetti NAYES: ABSTAIN: ABSENT: Restuccia, Singh

12. QUESTIONS AND COMMENTS FROM DIRECTORS

No questions or comments from the Directors

13. CLOSED SESSION

Vice-Chair Fong announced that the Board would recess to Closed Session to discuss the following matters:

A. LABOR NEGOTIATIONS

1. Conference with Labor Negotiator
Agency Negotiator: Donna DeMartino, CEO
Employee Organization: Amalgamated Transit Union, Local 276

B. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION
[Paragraph (1) of subdivision (d) of Government Code, Section 54956.9]:
San Joaquin Regional Transit District vs. DSS-2731 Myrtle LLC, et al., San Joaquin Superior Court Case No. 39-2010-00252684-CU-El-STK

E. CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Property:	1704 East Fremont Street, Stockton, CA
RTD Negotiator:	Donna DeMartino, CEO and Wendell Krell, Director of Facilities
Negotiating Parties:	Dr. Rami Georgies
Under Negotiation:	Sale of Real Property, including price and terms of payment

F. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Title: Chief Executive Officer

Upon returning from Closed Session, the Vice-Chair announced that no action had been taken in Closed Session.

14. ADJOURNMENT
Vice-Chair Fong adjourned the meeting at 12:44 p.m.

DRAFT

RESOLUTION NO:
DATED: JANUARY 20, 2017

RESOLUTION TO APPROVE THE BOARD MINUTES OF THE
REGULAR MEETING OF DECEMBER 16, 2016

RESOLVED AND ORDERED by the Board of Directors of the San Joaquin Regional Transit District that the minutes of the Regular Meeting of December 16, 2016, be approved.

RECOMMENDATION: **AUTHORIZE THE NECESSARY ACTIONS TO OBTAIN FINANCIAL ASSISTANCE THROUGH THE FY 2016 TRANSIT SYSTEM SAFETY, SECURITY, AND DISASTER RESPONSE ACCOUNT (TSSSDRA) PROGRAM**

LEAD STAFF: **GEORGE LORENTE, GRANTS MANAGER**

FINANCIAL IMPACT: **$451,254**

BACKGROUND:

The Highway Safety, Traffic Reduction, Air Quality, and Port Security Bond Act of 2006 authorizes the issuance of general obligation bonds for specified purposes, including, but not limited to, funding made available for capital projects that provide increased protection against security and safety threats, and for capital expenditures to increase the capacity of transit operators to develop disaster response transportation systems. With the adoption of Proposition 1B in 2008, funding was set aside for the Transit System Safety, Security, and Disaster Response Account (TSSSDRA) Program. In order to be eligible for these funds, San Joaquin Regional Transit District (RTD) must solicit project approval through the California Governor's Office of Emergency Services (Cal OES).

Cal OES has approved funding under the California Transit Security Grant Program (CTSGP), California Transit Assistance Fund (CTAF) for Grant # 6861-0002, FIPS # 077-91080. California Emergency Management Agency (Cal EMA) determined that RTD's projects meet the program guidelines and are eligible for Proposition 1B funding for the total amount of $451,254.

The California Governor's Office of Emergency Services (Cal OES) administers such funds deposited in the Transit System Safety, Security, and Disaster Response Account (TSSSDRA) under the (CTSGP).

DISCUSSION:

This report reflects amounts allocated by SJCOG to reflect funds available in FY16. In order to finalize the application process, RTD will submit all applicable and required documentation for the Transit Facility/Fleet Safety & Security project for the amount of $108,882, the Pedestrian Safety Enhancement project for the amount of $60,527, and the Bus Operation Safety Modernization project for the amount of $281,845. Additional funds will be allocated to the Bus Operation Safety Modernization project in FY17 for $342,371 to provide a total of $624,214 for this project. Funds for the Pedestrian Safety Enhancement project will be combined with the $39,473 of FY15 funds to provide a total of $100,000 for this project.

RTD will submit all applicable and required documentation for all projects for a grand total of $451,254.

Cal OES requires RTD to complete and submit a Governing Body Resolution for the purposes of identifying agent(s) authorized to act on behalf of RTD to execute actions necessary to obtain CTSGP funds from Cal OES and ensure continued compliance with Cal OES CTSGP assurances, and state and federal laws.

Staff requests board approval to authorize the CEO or designee to execute for and behalf of RTD, a public entity established under the laws of the State of California, any actions necessary for the purpose of obtaining financial assistance provided by Cal OES.

RESOLUTION NO. ____
DATED: January 20, 2017

RESOLUTION AUTHORIZING THE NECESSARY ACTIONS TO OBTAIN FINANCIAL ASSISTANCE THROUGH THE FY 2016 TRANSIT SYSTEM SAFETY, SECURITY, AND DISASTER RESPONSE ACCOUNT PROGRAM

WHEREAS, the Highway Safety, Traffic Reduction, Air Quality, and Port Security Bond Act of 2006 authorizes the issuance of general obligation bonds for specified purposes, including, but not limited to, funding made available for capital projects that provide increased protection against security and safety threats, and for capital expenditures to increase the capacity of transit operators to develop disaster response transportation systems; and

WHEREAS, the California Governor's Office of Emergency Services (Cal OES) administers such funds deposited in the Transit System Safety, Security, and Disaster Response Account under the California Transit Security Grant Program (CTSGP); and

WHEREAS, the San Joaquin Regional Transit District (RTD) is eligible to receive CTSGP funds; and

WHEREAS, RTD will apply for FY16 CTSGP funds in the amount of $108,882 for Transit Facility/Fleet Safety & Security, $281,845 for Bus Operation Safety Modernization, and $60,527 for Pedestrian Safety Enhancement; and

WHEREAS, RTD recognizes that it is responsible for compliance with all Cal OES CTSGP grant assurances, and state and federal laws, including, but not limited to, laws governing the use of bond funds; and

WHEREAS, Cal OES requires RTD to complete and submit a Governing Body Resolution for the purposes of identifying agent(s) authorized to act on behalf of RTD to execute actions necessary to obtain CTSGP funds from Cal OES and ensure continued compliance with Cal OES CTSGP assurances and state and federal laws.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED by the Board of Directors of the San Joaquin Regional Transit District (RTD) as follows:

1. The CEO, DONNA DEMARTINO, AND/OR HER DESIGNEE, is hereby authorized to execute for and on behalf of San Joaquin Regional Transit District, a public entity established under the laws of the State of California, any actions necessary for the purpose of obtaining financial assistance provided by the California Emergency Management Agency under the CTSGP.

RECOMMENDATION: **AMEND AND RESTATE THE EMPLOYMENT CONTRACT OF THE CHIEF EXECUTIVE OFFICER**

LEAD STAFF: **PERSONNEL COMMITTEE**
GARY GIOVANETTI and MICHAEL RESTUCCIA, DIRECTORS

DISCUSSION:

Information will be provided at the Board Meeting.

RECOMMENDATION: **ADOPT JANUARY 2017 SERVICE IMPROVEMENTS**

LEAD STAFF: **NATE KNODT, DIRECTOR OF PLANNING**
DAMARIS GALVAN, SERVICE DEVELOPMENT MANAGER

FINANCIAL IMPACT: **NET GAIN OF $8,500.00 IN ANNUAL FARE REVENUE WITH NO ADDITIONAL COSTS IN OPERATION**

BACKGROUND:

RTD will implement very minor route and service modifications in the Stockton area on SMA Routes 85 and 385, County Hopper Route 91, and Metro Hopper Route 4 due to the relocation of PG&E Regional Customer Service Center and the Community Center for the Blind.

PG&E has relocated their facility on Lorraine two blocks north of Hammer Lane to a larger building on Frontage Road 99 West at Boeing Way. The Community Center for the Blind has relocated from Flora Street at Madison in Downtown to Grand Canal Boulevard near the Hilton Hotel and March Lane.

DISCUSSION:

PG&E
PG&E has relocated their staff of 400 employees to the new facility with plans to expand to more than 600 employees. RTD is modifying service on Routes 85, 91, and 385 in response to discussions initiated by PG&E in 2015 to make transit service more available to their Stockton-based clerical, customer service, and call center employees. PG&E has committed to purchasing $8,500 in RTD 31-Day Passes to establish ridership, support RTD's service improvement, and qualify their new Customer Service Center Office Building for LEED Gold Certification.

Buildings that neighbor this location which are now being renovated have the potential of attracting hundreds of additional office employees; they are also near the current location of the California State Employment Development Office that was relocated from Downtown Stockton two years ago.

Community Center for the Blind
Community Center for the Blind moved their programs to a larger, newer, and more centrally located area so they can provide more community amenities for their program guests and employees; RTD's Metro Hopper route modification will continue to provide full Metro Hopper Route 1 service. This replaces the Metro Hopper Route 4 service to the Community Center for the Blind.

RTD's January 2017 Service Modifications, effective January 29, 2017, are listed below:

Routes 85/385
- Operate service to a new stop on Frontage 99/Boeing, serving the new PG&E Building.
- Discontinue four stops on Industrial Drive and Earhart/"B" (Currently averaging one rider per day).

Route 91
- Operates service to a new stop on Frontage 99/Boeing, serving the new PG&E Building (New stop does not require changes on the current schedule).

Metro Hopper 4
- Streamlines the route and operates on Fremont Street.
- Discontinues service on Flora Street since the Community Center for the Blind has moved (Metro Hopper 1 will provide service at this location).

RTD's Fare and Service Change Public Comment Policy requires RTD to seek public comments prior to the implementation of "any permanent change which increases fares or results in 1) a 25 percent or more reduction of the number of daily transit revenue vehicle miles of a route for the day(s) of the week for which the change is made, or, 2) a 25 percent or more reduction of the number of transit route miles of a route."

RTD Planning staff has not conducted Major Service Change Public Hearings for these modifications due to their very slight impact to scheduled operations. Route 85/385 modifications provide a 12 percent reduction in route mileage and no change in total service hours. Route 91 modifications add less than a one percent increase in route miles and no change in total service hours.

Modifications on Metro Hopper Routes 1 and 4 each account for less than a one percent change in route mileage and no change in total service hours.

Planning and Service Development staff are conducting outreach and orientation meetings to inform RTD customers and the public of these service improvements.

RESOLUTION NO. ____
DATED: January 20, 2017

RESOLUTION TO ADOPT
THE JANUARY 2017 SERVICE IMPROVEMENTS

WHEREAS, PG&E relocated their staff to a new facility with plans to expand; and

WHEREAS, the Community Center for the Blind moved to a larger, newer and more centrally located facility; and

WHEREAS, RTD will implement minor route and service modifications on SMA Routes 85/385, County Hopper Route 91, and Metro Hopper 4, effective January 29, 2017, to accommodate these developments.

RESOLVED AND ORDERED by the Board of Directors of the San Joaquin Regional Transit District that January 2017 Service Improvements be, and hereby is, approved.