

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
OF THE SAN JOAQUIN REGIONAL TRANSIT DISTRICT
FRIDAY, OCTOBER 21, 2016

The Board of Directors of the San Joaquin Regional Transit District (RTD) held a Regular Meeting at 10:00 a.m. on Friday, October 21, 2016, in the Boardroom of RTD's Downtown Transit Center, 421 East Weber Avenue, Stockton, California.

1. CALL MEETING TO ORDER Chair Michael Restuccia called the meeting to order at 10:04 a.m.
2. MOMENT OF SILENCE/REFLECTION
3. PLEDGE OF ALLEGIANCE TO THE FLAG
4. SAFETY ANNOUNCEMENT
5. ROLL CALL Present: Les Fong
 Balwinder T. Singh
 Joni Bauer
 Michael Restuccia
 Gary Giovanetti

 Absent: None

Staff Present

Donna DeMartino, Chief Executive Officer
Gloria Salazar, Assistant General Manager/CFO
Thomas Drozt, Chief Operating Officer
Darla Smith, Facilities Manager
Kent Bradbury, Legal Counsel-Employee and Labor Relations
Al Hoslett, RTD Legal Counsel
Norman Tuitavuki, Director of Operations
Max Vargas, Public Affairs Manager
Brooke Johnson, Consultant
Merab Talamantes, Executive and Board Support Analyst
Vic Picinich, Executive and Board Support Analyst
Nancy Braxton, Executive and Board Support Analyst
Ivan Otero, IT Analyst
Sharon Miller, Director of Procurement
Brandon Vales, Contracts Analyst
Terry Williams, Marketing Manager
Nate Knodt, Service Development Manager
George Lorente, Grants Manager
Dero In, Grants Specialist
Matthew Taia, Grants Analyst
Nancy Braxton, Executive and Board Support Analyst
Max Cao, Marketing Specialist
Damaris Galvan, Service Development Manager
Angela Chang, Marketing-Graphic Design Analyst
Juvenal Gonzalez, Mechanic A
Cameron Isaacson, Superintendent-Operations
Denoris Motley, Transportation Lead Supervisor
Ravi Sharma, Finance Senior Specialist

Virginia Alcayde, Finance Manager
Priya Ram, Senior Accountant
Syed Bukhari, Senior Accountant
Holly Cosio, Accountant I
Serena Bonzo, Accountant I
Qin Huang, Senior Accountant
Stephanie Hayne, Senior Accountant
Elisha Taasin, Marketing Intern
Moorea Warren, Customer Engagement Manager
Elizabeth Fernandez, Service Development Analyst
Majorie Holman, Coach Operator
Julian Alfarez, Coach Operator
Kenny Ross, Coach Operator

Members of the Public Who Indicated They Were Present

Jim Paice	Vesbie Kelley
Alan Wagner	Bob Rumb
Vincent Contino	Claudia Hudson
J.R. Cornel	Mayra Zarate
Irvine D. Lucas	Mark Cain
Carmen Faria	Arthur Sanders
Juanita Castro	

6. SPECIAL PRESENTATIONS

A. EMPLOYEES OF THE MONTH

Special recognition was given to Coach Operator Marjorie Holman, Transportation employee of the month; Coach Operator Julian Alfarez, Transportation employee of the month; Coach Operator Kenny Ross, Transportation employee of the month; Marketing Senior Specialist Maximilian Cao, Administration employee of the month for August.

7. PUBLIC COMMENT

No public comments

8. REPORTS

A. MV REPORT

On behalf of General Manager Susanna Sanchez, MV Operations Manager Jim Paice reported on August and September events, which included monthly safety meetings on distractions and adverse weather conditions, which emphasized an awareness of surroundings while driving and walking.

B. CHIEF EXECUTIVE OFFICER REPORT

- RTD's Marketing Department created a video, "Your Regional Transportation Provider" to demonstrate why RTD is important to the communities it serves [video shown]. This video gives an accurate portrayal of the riders who depend on our services. Without our service, they would not be able to make it to places such as school, work, and medical appointments.

- RTD organized a Regional Transportation Tour to introduce its new Chief Operating Officer Thomas Drozt to RTD's staff, system, and routes. This tour will be repeated in early 2017 to provide Stockton City Council members, the San Joaquin County Board of Supervisors, and other elected officials in the County the same opportunity to witness RTD's value to the community firsthand. .["Your Regional Transportation Provider" VIDEO SHOWING]. The video shows that Lodi provides about two-hundred twenty thousand trips a year and RTD provides an additional one-hundred twenty thousand trips to the people of Lodi. Manteca provides seventy thousand trips whereas RTD provides an additional fifty thousand trips. The interconnected services that RTD provides are critically important.
- Public Affairs Manager Max Vargas was asked to speak about RTD's award-winning literacy program, Books on Buses. This program functions like a mobile library. RTD placed book racks on buses and stocked them with books for children to take, read, and bring back. This year RTD partnered with Barnes and Noble for a book drive and collected almost 900 books. RTD is currently looking at how to expand our push for book drives and ways to develop an adopt-a-bus sponsorship system that will sustain and grow the program. RTD currently has eleven buses equipped with books and our goal is to grow that to fifteen. If anyone has gently used books, they can bring them to the DTC and drop them off at the Customer Information Center.
- RTD has a new Election Day service that we have named, "Buses for Democracy." Public Affairs Manager is working with the County Registrar of Voters to provide a free service on Election Day. RTD is hoping to develop a system where voters will receive a bus pass with their ballots and voting guides for use on Election Day.
- Another community event RTD is very proud of is the RTD Fall Festival that is scheduled to take place on October 28, from 3-6 p.m. Marketing Manager Terry Williams was asked to elaborate on this event. Fall Festival is an event hosted by RTD and our sponsors to benefit children who live in the local surrounding community that may not have an opportunity for a safe, fun, and wholesome trick-or-treating experience.
- This year RTD will host its 18th annual "Stuff the Bus" food drive that is scheduled to take place on November 18-20. RTD along with Lodi Grapevine, Manteca Transit, Escalon E-Transit, and the Boy Scouts of America will collect food for the Stockton Emergency Food Bank, Salvation Army, Second Harvest Food Bank, and Escalon Care. This year RTD is also collecting coats to give out along with food.
- RTD has a brand new commercial currently on social media. Marketing Manager Terry Williams was asked to elaborate on the commercial. On November 8, our new commercial will air on Comcast Cable Television, Good Day Sacramento, at the Regal Cinema Theaters, at the Bob Hope Theater, and at Stockton Heat hockey games. The commercial helps introduce people to RTD and lets them know that riding the bus is a safe place to be. Let's start the commercial. [COMMERCIAL VIEWING]
- RTD employees held the 3rd Annual Laurie Brown Memorial Golf Tournament.

Superintendent of Operations Cameron Isaacson provided an update. This tournament started many years ago as the San Joaquin RTD Family and Friends Golf Tournament. All the proceeds go to The Community Center for the Blind and the Disabled American Veterans of San Joaquin County.

- Today is the grand opening of the "Bistro to Go" at the RTC. RTD is very proud to offer good, healthy food options for our employees. When the RTC project first started, Chair Restuccia was concerned about how employees would have access to food; now our very own bistro offers healthy food choices.

C. STATE/FEDERAL LEGISLATIVE REPORT UPDATE

The Chief Executive Officer provided a written report to the Directors in the Board package.

D. FINANCIAL REPORTS

Finance Manager provided a written report to the Directors in the Board package.

9. INFORMATION ITEMS

A. QUARTERLY UPDATE OF CONTRACTS AWARDED JULY-SEPTEMBER 2016

Director of Procurement Sharon Miller presented the quarterly update of contracts to the Board.

Chair Restuccia asked if Proterra, Inc. manufactured any of its buses here in California because it is listed on the spreadsheet as being located in South Carolina. Miller stated that she only has contact with the office in South Carolina but Proterra does have a location in California. Chair Restuccia suggested that Miller inquire as to the location of its manufacturing facility, because if it is manufacturing in California, it would be nice to show that RTD is contributing to jobs in California.

10. CONSENT CALENDAR

A. RESOLUTION NO. 5674

RESOLUTION APPROVING MINUTES OF THE AUGUST 15, 2016, SPECIAL BOARD OF DIRECTORS MEETING

ACTION: MOTION: DIRECTOR GIOVANETTI SECOND: VICE CHAIR FONG

Roll Call:

AYES: Bauer, Fong, Giovanetti, Singh, Restuccia NAYES: ABSTAIN: ABSENT:

B. RESOLUTION NO. 5675

RESOLUTION APPROVING MINUTES OF THE AUGUST 19, 2016, REGULAR BOARD OF DIRECTORS MEETING

ACTION: MOTION: DIRECTOR GIOVANETTI SECOND: VICE CHAIR FONG

Roll Call:

AYES: Bauer, Fong, Giovanetti, Singh, Restuccia NAYES: ABSTAIN: ABSENT:

C. RESOLUTION NO. 5676

RESOLUTION APPROVING COMPENSATION STUDY AND RECOMMENDED CHANGES TO RTD NON-REPRESENTED SALARY STRUCTURE, WAGE RANGES, AND POSITION CLASSIFICATIONS

ACTION: MOTION: DIRECTOR GIOVANETTI SECOND: VICE CHAIR FONG

Roll Call:

AYES: Bauer, Fong, Giovanetti, Singh, Restuccia

NAYES: ABSTAIN: ABSENT:

11. ACTION ITEMS

A. RESOLUTION NO. 5677

RESOLUTION APPROVING A CHANGE TO THE DATE OF THE FRIDAY, NOVEMBER 18, 2016, REGULAR BOARD MEETING TO FRIDAY, DECEMBER 16, 2016

ACTION: MOTION: DIRECTOR FONG

SECOND: DIRECTOR SINGH

Roll Call:

AYES: Bauer, Fong, Giovanetti, Singh, Restuccia

NAYES: ABSTAIN: ABSENT:

B. RESOLUTION NO. 5678

RESOLUTION AUTHORIZING THE FILING OF THE FY 2017 LOCAL TRANSPORTATION FUND (LTF) CLAIM

ACTION: MOTION: DIRECTOR SINGH

SECOND: VICE-CHAIR FONG

Roll Call:

AYES: Bauer, Fong, Giovanetti, Singh, Restuccia

NAYES: ABSTAIN: ABSENT:

C. RESOLUTION NO. 5679

RESOLUTION APPROVING A RECOMMENDATION TO BEGIN A 401(a) DEFINED CONTRIBUTION RETIREMENT PLAN FOR NON-REPRESENTED EMPLOYEES

Legal Counsel Kent Bradbury informed the Board that RTD is proposing to move a portion of the non-represented, non-vested employees into a separate 401(a) personal investment retirement or retirement savings plan. The number of employees that would be moved over into the new plan is about 25 employees. This would also affect all future non-represented employees that are hired by RTD. RTD needs to make sure the changes would not negatively impact the current defined benefit pension plan.

Alan Wagner, Vince Contino, and Claudia Hudson expressed concerns regarding the guarantee of funding for the current retirement plan and accuracy of the actuarial reports.

Director Singh stated that he would like the record to show the discussion and questions posed by Directors and the Union and asked if the reports requested by the Union had been provided. Legal Counsel stated that the records were, in fact, provided and that RTD had not withheld any requested information.

ACTION: MOTION: VICE-CHAIR FONG

SECOND: DIRECTOR SINGH

Roll Call:

AYES: Bauer, Fong, Giovanetti, Singh, Restuccia

NAYES: ABSTAIN: ABSENT:

D. RESOLUTION NO. 5668

RESOLUTION AWARDDING A FIVE-YEAR CONTRACT TO PENNINO MANAGEMENT GROUP FOR ON-CALL PROJECT MANAGER SERVICES FOR A TOTAL CONTRACT AMOUNT NOT TO EXCEED \$550,000.00

ACTION: MOTION: VICE-CHAIR FONG

SECOND: DIRECTOR SINGH

Roll Call:

AYES: Bauer, Fong, Giovanetti, Singh, Restuccia NAYES: ABSTAIN: ABSENT:

E. RESOLUTION NO. 5669
RESOLUTION APPROVING SAN JOAQUIN REGIONAL TRANSIT DISTRICT'S (RTD) DISADVANTAGED BUSINESS ENTERPRISE (DBE) OVERALL GOAL OF 2.7% FOR FEDERAL FISCAL YEARS (FFY) 2017, 2018, AND 2019

ACTION: MOTION: VICE-CHAIR FONG SECOND: DIRECTOR SINGH
Roll Call:
AYES: Bauer, Fong, Giovanetti, Singh, Restuccia NAYES: ABSTAIN: ABSENT

F. RESOLUTION NO. 5670
RESOLUTION AWARDED A CONTRACT TO YORK RISK SERVICES GROUP, INC. FOR WORKERS COMPENSATION CLAIMS THIRD-PARTY ADMINISTRATION (TPA) SERVICES FOR A THREE-YEAR BASE TERM, PLUS TWO ONE-YEAR OPTIONS, IN A TOTAL CONTRACT AMOUNT NOT TO EXCEED \$200,947.00

ACTION: MOTION: DIRECTOR GIOVANETTI SECOND: DIRECTOR BAUER
Roll Call:
AYES: Bauer, Fong, Giovanetti, Singh, Restuccia NAYES: ABSTAIN: ABSENT

G. RESOLUTION NO. 5671
RESOLUTION AUTHORIZING THE EXECUTION OF THE AGREEMENT FOR THE PUBLIC BENEFIT GRANT PROGRAM

ACTION: MOTION: VICE-CHAIR FONG SECOND: DIRECTOR BAUER
Roll Call:
AYES: Bauer, Fong, Giovanetti, Singh, Restuccia NAYES: ABSTAIN: ABSENT

H. RESOLUTION NO. 5672
RESOLUTION AUTHORIZING THE EXECUTION OF A MASTER AGREEMENT AND PROGRAM SUPPLEMENTS FOR STATE-FUNDED TRANSIT PROJECTS

ACTION: MOTION: DIRECTOR GIOVANETTI SECOND: DIRECTOR SINGH
Roll Call:
AYES: Bauer, Fong, Giovanetti, Singh, Restuccia NAYES: ABSTAIN: ABSENT

I. RESOLUTION NO. 5673
RESOLUTION APPROVING THE REVISED RETIREMENT BOARD BYLAWS BASED ON COMMENTS RECEIVED FROM THE RTD RETIREMENT BOARD MEMBERS

ACTION: MOTION: DIRECTOR GIOVANETTI SECOND: VICE-CHAIR FONG
Roll Call:
AYES: Bauer, Fong, Giovanetti, Singh, Restuccia NAYES: ABSTAIN: ABSENT

12. QUESTIONS AND COMMENTS FROM DIRECTORS
No questions or comments from the Directors

13. CLOSED SESSION
Chair Restuccia announced that there would be no closed session.

14. ADJOURNMENT
Chair Restuccia adjourned the meeting at 12:21p.m.