

SAN JOAQUIN REGIONAL TRANSIT DISTRICT
BOARD OF DIRECTORS - AGENDA

THE BOARD OF DIRECTORS OF THE SAN JOAQUIN REGIONAL TRANSIT DISTRICT WILL HOLD A REGULAR MEETING AT 10:00 A.M. ON FRIDAY, OCTOBER 21, 2016, IN THE BOARDROOM OF SAN JOAQUIN REGIONAL TRANSIT DISTRICT'S DOWNTOWN TRANSIT CENTER, 421 EAST WEBER AVENUE, STOCKTON, CALIFORNIA

ACCESSIBLE PUBLIC MEETINGS: San Joaquin Regional Transit District (RTD) will make all reasonable accommodations for persons with disabilities to participate in this meeting. Upon request to the Chief Executive Officer (CEO), RTD will provide agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please send a written request, including your name, mailing address, phone number, and a brief description of the requested materials and/or preferred alternative format, auxiliary aid, or service at least three (3) workdays before the meeting. Requests should be mailed to RTD, P.O. Box 201010, Stockton, CA 95201, faxed to (209) 948-8516, or e-mailed to BoardSupport@sanjoaquinrtd.com. Para información en Español, por favor llame al (209) 943-1111.

1. CALL MEETING TO ORDER
2. MOMENT OF SILENCE/REFLECTION
3. PLEDGE OF ALLEGIANCE TO THE FLAG
4. SAFETY ANNOUNCEMENT
5. ROLL CALL
6. SPECIAL PRESENTATIONS
 - A. EMPLOYEES OF THE MONTH
Special recognition to the Administration, Maintenance, and Transportation Employees of the Month
7. PUBLIC COMMENT

Each person who addresses the Board shall not make slanderous or profane remarks to or about any member of the Board, staff, or general public. Any person who utters loud, threatening, personal or abusive language, who is unduly repetitious or engages in extended discussion of irrelevancies, or who engages in any disorderly conduct which disrupts, disturbs or impedes the orderly conduct of any Board meeting shall, at the discretion of the presiding officer or a majority of the Board, be barred from further audience before the Board during that meeting. All Public Comments shall be limited to no more than THREE MINUTES. In addition, applause, loud noises, or any other outbursts or disruptions from the audience are not allowed during or after a public comment. At the discretion of the presiding officer, those who are in violation of this protocol may be removed from the meeting.

8. REPORTS
 - A. MV REPORT
 - B. CHIEF EXECUTIVE OFFICER UPDATE
 - C. STATE/FEDERAL LEGISLATIVE UPDATE

- D. FINANCIAL REPORTS
September Financial Reports provided to the Board
- 9. INFORMATION ITEMS
These reports are being provided for information only
 - A. QUARTERLY UPDATE OF CONTRACTS AWARDED JULY-SEPTEMBER 2016
- 10. CONSENT CALENDAR
 - A. RESOLUTION: APPROVING THE MINUTES OF THE AUGUST 15, 2016, SPECIAL BOARD OF DIRECTORS MEETING
Board approval of the August 15, 2016, Special Board of Directors Meeting minutes
 - B. RESOLUTION: APPROVING THE MINUTES OF THE AUGUST 19, 2016, REGULAR BOARD OF DIRECTORS MEETING
Board approval of the August 19, 2016, Regular Board of Directors Meeting minutes
 - C. RESOLUTION: APPROVING COMPENSATION STUDY AND RECOMMENDED CHANGES TO RTD NON-REPRESENTED SALARY STRUCTURE, WAGE RANGES, AND POSITION CLASSIFICATIONS
Board approval of compensation study and recommended changes to RTD non-represented salary structure, wage ranges, and position classification
- 11. ACTION ITEMS
 - A. RESOLUTION: APPROVING A CHANGE TO THE DATE OF THE FRIDAY, NOVEMBER 18, 2016, REGULAR BOARD MEETING TO FRIDAY, DECEMBER 16, 2016
Board approval to change the date of the next Regular Board Meeting from Friday, November 18, 2016, 10:00 a.m. to Friday, December 16, 2016, 10:00 a.m.
 - B. RESOLUTION: AUTHORIZING THE FILING OF THE FY 2017 LOCAL TRANSPORTATION FUND (LTF) CLAIM
Board approval to authorize the filing of the FY 2017 Local Transportation Fund (LTF) Claim
 - C. RESOLUTION: APPROVING A RECOMMENDATION TO BEGIN A 401(a) DEFINED CONTRIBUTION RETIREMENT PLAN FOR NON-REPRESENTED EMPLOYEES
Board approval of a recommendation to begin a 401(a) defined contribution retirement plan for non-represented employees
- 12. QUESTIONS AND COMMENTS FROM DIRECTORS
- 13. CLOSED SESSION
 - A. LABOR NEGOTIATIONS
 - 1. Conference with Labor Negotiator
Agency Negotiator: Donna DeMartino, General Manager/CEO
Employee Organization: Amalgamated Transit Union, Local 276

B. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION
[Paragraph (1) of subdivision (d) of Government Code, Section 54956.9]:

1. San Joaquin Regional Transit District vs. DSS-2731 Myrtle LLC, et al., San Joaquin Superior Court Case No. 39-2010-00252684-CU-EI-STK
2. Amalgamated Transit Union Local 276 and Alan Wagner vs. San Joaquin Regional Transit District, Case No. STK-VWM-2016-9596

14. ADJOURNMENT

NOTE: THE NEXT REGULARLY SCHEDULED BOARD MEETING WILL BE HELD ON FRIDAY, DECEMBER 16, 2016, AT 10:00 A.M.

DATE POSTED: October 14, 2016

SPECIAL PRESENTATION: RECOGNITION OF ADMINISTRATION, MAINTENANCE,
AND TRANSPORTATION EMPLOYEES OF THE MONTH

LEAD STAFF: DONNA DeMARTINO
CHIEF EXECUTIVE OFFICER

BACKGROUND:

To qualify as Employee of the Month (EOM), employees must meet the following basic requirements:

1. Has been an employee for at least six months
2. Has not been selected EOM for the previous six months
3. Has a perfect attendance record for the month
4. Does not have any disciplinary action pending or in effect

RTD selects EOMs based on the following criteria:

1. Takes initiative and accepts and carries out additional responsibilities beyond regular job assignments
2. Provides exceptional internal and external customer service by being courteous and helpful
3. Projects a positive image and has a helpful and cooperative attitude
4. Exemplifies trustworthy and ethical behavior
5. Promotes a positive work environment
6. Comes to work on time, on a daily basis

The Administrative EOMs are selected as follows:

1. A member of the management team nominates employees at a monthly meeting.
2. Nominees are selected as EOM when they receive at least a 2/3 majority of the votes cast by members of the management team.

A majority of their respective supervisors selects Maintenance and Transportation EOMs. There may be months where no EOM is selected for Administration, Maintenance, or Transportation.

Every EOM receives:

-) EOM watch
-) RTD coffee tumbler
-) Certificate and acceptance photograph

RTD recognizes employees of the month by posting their photographs at each RTD Facility in frames designed for EOM recognition and through a feature article with photographs in the employee newsletter, "As the Wheels Turn."

The EOM program provides that RTD select the Employee of the Year (EOY) from the previous 12 months' EOMs. RTD offers EOYs the opportunity to represent their department/division at one of the conferences of the American Public Transportation Association (APTA).

REPORT: MV TRANSPORTATION, INC. REPORT/UPDATE

LEAD STAFF: SUSANNA SANCHEZ
MV GENERAL MANAGER

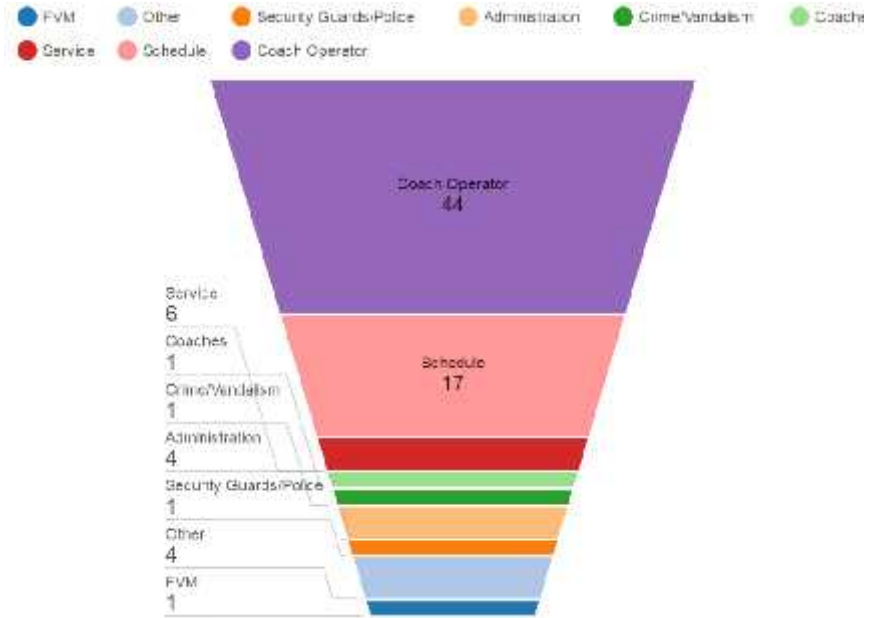
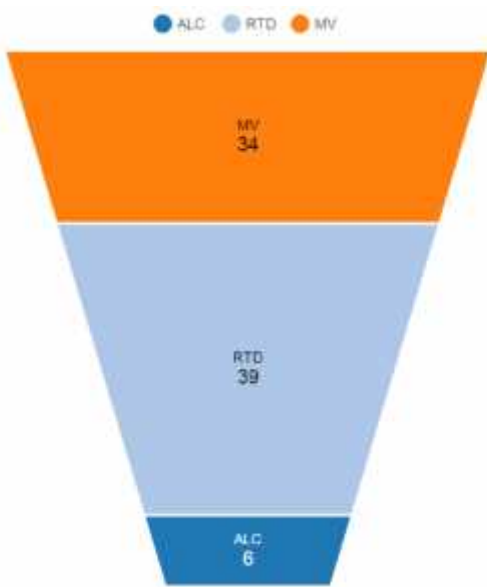
DISCUSSION:

MV Transportation staff will provide an update.

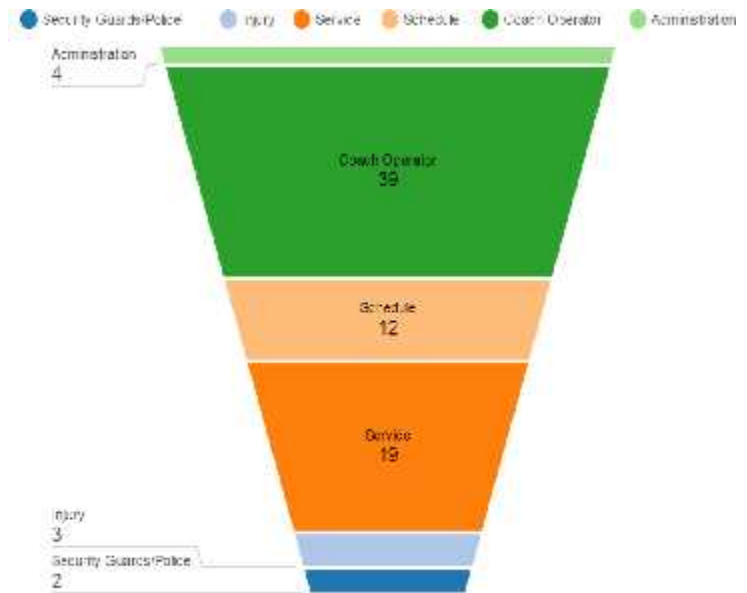
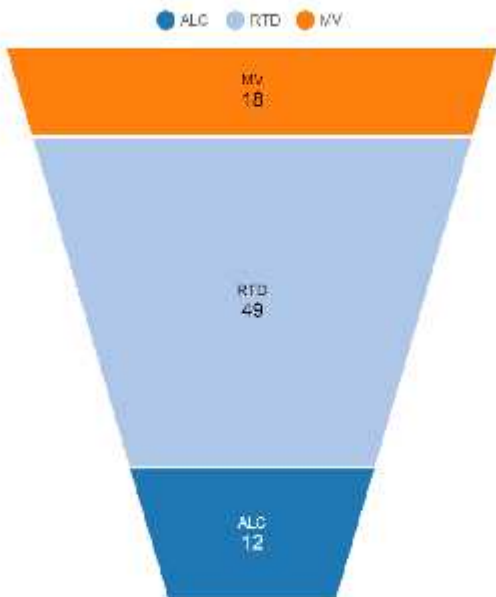
REPORT: CHIEF EXECUTIVE OFFICER UPDATE

LEAD STAFF: DONNA DeMARTINO
 CHIEF EXECUTIVE OFFICER

AUGUST 2016 CUSTOMER COMMENTS



SEPTEMBER 2016 CUSTOMER COMMENTS



POLICE ACTIVITIES

Officer Ordaz worked 7 days; Officer Tran worked 16 days; Officer Butcher worked 21 days; Officer Jue worked 21 days; Officer Ordaz worked 7 days. Their production statistics for August and September are listed below:

AUGUST 2016

Type of Report Filed	Quantity	Type of Report Filed	Quantity	Type of Report Filed	Quantity
Felony Arrests	16	Intoxication Arrests	3	Field Interviews	225
Warrants Arrests	6	Moving Citations	7	PC 640 Citations	76
Other Arrests	0	SMC Citations	6	Misdemeanor Arrests	9
Parking Citations	0	Traffic Citations	2	Abandoned Autos	0
Other Citations	0	Vehicles Towed	4	Self-Initiated Activity	0
Calls for Service	59	Weapons Seized	5		

Officer Ordaz worked 7 days; Officer Tran worked 11 days; Officer Butcher worked 21 days; Officer Jue worked 21 days; Officer Ordaz worked 7 days. Their production statistics for August and September are listed below:

SEPTEMBER 2016

Type of Report Filed	Quantity	Type of Report Filed	Quantity	Type of Report Filed	Quantity
Felony Arrests	1	Intoxication Arrests	0	Field Interviews	125
Warrants Arrests	4	Moving Citations	6	PC 640 Citations	75
Other Arrests	0	SMC Citations	1	Misdemeanor Arrests	7
Parking Citations	0	Traffic Citations	0	Abandoned Autos	0
Other Citations	0	Vehicles Towed	0	Self-Initiated Activity	0
Calls for Service	34	Weapons Seized	0		

MEETINGS

RTD participates in conferences and meetings of the following committees and organizations:

-) Air Resources Board: Donna DeMartino, CEO
-) American Bus Benchmarking Group (ABBG): Donna DeMartino, CEO; Gloria Salazar, Assistant General Manager/CFO; Nate Knodt, Director of Planning; Damaris Galvan, Service Development Manager
-) American Public Transportation Association (APTA): Donna DeMartino, CEO; Gloria Salazar, Assistant General Manager/CFO
-) Bus Coalition: Donna DeMartino, CEO; Max Vargas, Public Affairs Manager
-) California Transportation Association (CTA): Donna DeMartino, CEO; Gloria Salazar, Assistant General Manager/CFO; George Lorente, Grants Manager; Max Vargas, Public Affairs Manager
-) California Association for Coordinated Transportation (CALACT): Donna DeMartino, CEO
-) CALSTART: Donna DeMartino, CEO; George Lorente, Grants Manager; Max Vargas, Public Affairs Manager
-) Southern California Regional Transit Training Consortium (SCR TTC): Donna DeMartino, CEO; Brad Menil, Superintendent-Operations
-) City of Stockton City Council: Nate Knodt, Director of Planning; Max Vargas, Public Affairs Manager
-) City of Stockton Mayor’s Task Force for Person with Disabilities: Mobility Analyst
-) City of Stockton – RTD Joint Action Committee (JAC): Donna DeMartino, CEO; Nate Knodt, Director of Planning; Max Vargas, Public Affairs Manager
-) San Joaquin County Board of Supervisors: Donna DeMartino, CEO; Nate Knodt, Director

-) of Planning; Max Vargas, Public Affairs Manager
-) San Joaquin County Smoking & Tobacco Outreach/Prevention Program (STOPP): Nancy Antonio, Safety and Risk Specialist
-) San Joaquin Council of Governments (SJCOG) Board of Directors: Donna DeMartino, CEO; Gloria Salazar, Assistant General Manager/CFO; Nate Knodt, Director of Planning; George Lorente, Grants Manager; Max Vargas, Public Affairs Manager
-) SJCOG Citizens Advisory Committee (CAC): Nate Knodt, Director of Planning
-) SJCOG Interagency Transit Committee: Nate Knodt, Director of Planning; George Lorente, Grants Manager; Max Vargas, Public Affairs Manager
-) SJCOG Management & Finance Committee: Donna DeMartino, General CEO
-) SJCOG Project Delivery Committee: Nate Knodt, Director of Planning; George Lorente, Grants Manager
-) SJCOG Technical Advisory Committee (TAC): Nate Knodt, Director of Planning; George Lorente, Grants Manager; Max Vargas, Public Affairs Manager
-) San Joaquin Regional Rail Commission (SJRRRC): Donna DeMartino, CEO; Nate Knodt, Director of Planning; Max Vargas, Public Affairs Manager
-) Amtrak San Joaquin Joint Powers Authority (AMTRAK SJ-JPA): Nate Knodt, Director of Planning
-) Business Team San Joaquin: Nate Knodt, Director of Planning; Max Vargas, Public Affairs Manager
-) Greater Stockton Chamber of Commerce Business Education Alliance: Max Vargas, Public Affairs Manager
-) Greater Stockton Chamber of Commerce Fresh Wellness Committee: Nancy Antonio, Safety and Risk Specialist
-) San Joaquin Business Council: Max Vargas, Public Affairs Manager
-) San Joaquin Partnership: Max Vargas, Public Affairs Manager
-) Downtown Stockton Alliance (DS): Nate Knodt, Director of Planning
-) University Neighborhood Renaissance Committee: Nate Knodt, Director of Planning

EVENTS

RTD Night at the Ports

-) On September 1, Banner Island Ballpark hosted RTD employees for an RTD Night at the Stockton Ports. RTD bus pass holders and RTD employees received a two-dollar discount on field box seats tickets and the first five-hundred fans to arrive received a Ports ball cap with the RTD logo. Artie D. and two of RTD's buses made an appearance to promote riding the bus, as did RTD Board Chair Restuccia, who threw the first pitch, and all other Board Members.

Your Regional Transportation Provider Tour

-) On September 22, RTD helped welcome new Chief Operating Officer (COO) Thomas Drozt with a tour of RTD's operations and services. RTD will be redrafting the itinerary for a January tour with local elected officials to demonstrate the importance of RTD's services to residents throughout San Joaquin County.

Books on Buses Book Drive

-) On, September 24, RTD held a book drive for its Books on Buses program at the Stockton Barnes & Noble. The book drive featured RTD's mascot Artie D. and successfully collected over 800 books. Books on Buses is a Spirit of Literacy Award-winning program that promotes childhood literacy by providing books on buses for RTD's youngest passengers.

Fall Festival

-) RTD will hold its Annual Fall Festival on October 28, 3-6 pm, at the Downtown Transit Center. The event will feature a Haunted Bus, food, treats, games, the Central Valley Youth Symphony, Stockton Unified Mariachis, the World of Wonders Science Museum, face painting, and other family activities. Admission is free for children and \$1 for those 13 and up.

RTD Commercial

-) On November 8, RTD will air its new TV commercial promoting RTD services. The commercial will air on Good Day Sacramento and CW31 local cable channel 12. It will also be shown on YouTube, Facebook, and the RTD website and will air in pre-movie ads in both Regal Cinemas in Stockton in November. The spot will also be shown at the Stockton Heat Hockey games and a pre-event ad at the Bob Hope Theater.

RTD'S Election Day Service

-) On Election Day, November 8, RTD will offer a free Election Day service for all customers, on all routes except for the San Joaquin Commuter service. RTD staff will coordinate with the San Joaquin County Registrar of Voters to promote the service and connect the public to the polls. This service will encourage civic engagement and promote new ridership.

REPORT: STATE/FEDERAL LEGISLATIVE REPORT UPDATE

UPDATED BY: JORDAN & ASSOCIATES

STATE REPORT

Governor Signs Climate Change Bill

The Governor signed SB 32 on September 8, which requires a greenhouse gas emission reduction target for 2030 that is 40 percent below 1990 levels. The Legislature approved SB 32 on August 31, the final day of the 2016 legislative session. The bill extends California's Global Warming Solutions Act of 2006, but does not extend the state's Cap and Trade program.

The Cap and Trade program has faced uncertainty due to lower-than-expected revenues generated as well as questions about whether the program was legally enacted. The California Chamber of Commerce is challenging the state's authority to sell allowances to regulated industries without a two-thirds vote of the Legislature, stating that the regulatory action is an illegal tax. There is also a question of whether or not the Air Resources Board can continue the Cap and Trade auctions beyond 2020 without specific legislative authority.

The Legislature also passed AB 1613, which will release \$900 million of the \$1.4 billion from the state's Cap and Trade program to fund green projects across the state. The Governor signed AB 1613 on September 13.

Under the agreement, which broke a two-year impasse, the state will spend \$900 million on programs to reduce greenhouse gas emissions, which are almost two-thirds of \$1.4 billion that has been raised but was tied up in a political stalemate. The funds will go toward subsidies for electric cars, new parking space and pedestrian-friendly affordable housing, as well as transit projects. The four-year-old cap and trade program raises money from businesses that purchase permits to pollute.

The legislation is drafted to help urban areas and low-income communities. Lawmakers representing poorer districts made the case their constituents were being left out of the funding generated by the cap-and-trade program. The final bill includes funds for energy efficiency upgrades for aging buildings and urban parks.

The new agreement will allocate the following:

- J \$135 million for transit projects
- J \$133 million for the state's main subsidy for low- and zero-emission vehicles
- J \$80 million for a second subsidy for low-income Californians living in Los Angeles and the San Joaquin Valley.
- J \$80 million for urban parks and other green spaces
- J \$140 million to the Office of Planning and Research for the Strategic Growth Council to assist disadvantaged communities to develop their own local efforts to combat climate change, such as city planning that includes affordable housing and pedestrian walkways.

A link to AB 32 can be found below:

http://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill_id=201520160SB32

Effect on RTD: The release of \$900 million from the cap-and-trade account will provide an additional \$135 million for transit projects in California, which provides additional revenue

for RTD for capital projects. The extension of climate change legislation will require further reductions in greenhouse gas emissions for the San Joaquin Valley, which will further increase the need for transit in San Joaquin County. The uncertainty of the legality of the Cap and Trade Program, however, may pose problems for future auctions and therefore, future revenues for RTD.

Air Resources Board (ARB) Adopts Proposed Strategy for State Implementation Plan (SIP)

The ARB met on September 22 to consider regulations and policies impacting emissions from California's mobile and stationary sources. One of the policies being discussed is the Proposed 2016 State Strategy for the SIP, which includes the Advanced Clean Transit (ACT) regulation. The California Transit Association submitted public comments to the Board outlining concerns with the ACT regulation, and its inclusion in the SIP Strategy.

The Board is expected to approve the SIP Strategy in December 2016 or January 2017. Transit agencies in California are concerned about the ACT regulation, since all transit fleets would be required to transition to Zero Emission Battery technology by 2040 without directing new funding to offset the costs associated. The California Transit Association has been working with the ARB to oppose the implementation of a ZEB mandate that would impose undue financial or operational burdens on transit systems, and to support new sources of funding to encourage the adoption of ZEB technology.

Effect on RTD: The current ACT regulation will impose significant burdens on RTD, without new sources of funding. CEO Donna DeMartino has been working regularly with a small group of California industry experts and other transit CEOs throughout the state, making presentations and attending the ARB meetings and many individual meetings with ARB Board Members to ensure transit systems' concerns are understood and addressed. She also accepted an invitation from ARB to sit on the Transit Agency Subcommittee (mentioned below).

ARB Holds Advanced Clean Transit Meeting

The ARB held a meeting regarding implementation of the Advanced Clean Transit regulation on October 4 in Sacramento. The objective of the meeting was to discuss a variety of control strategies, specifically including a California Transit Association proposal, in order to develop the cleanest and most efficient transit systems while meeting state climate goals, and to discuss the latest cost information.

Transit fleets are required under the 2000 rule to achieve emissions reductions through a transition to cleaner technologies. However, ARB is developing a proposal to further reduce emissions from conventional bus fleets by requiring the use of renewable fuels and the cleanest available engines and phasing in zero-emission bus purchases. The goal is to transform the statewide transit bus fleet to zero emission bus technology by 2040.

The California Transit Association presentation urged a performance-based rule and a voluntary approach to limit the financial impact of the regulation on transit agencies, while still encouraging zero-emission bus technology.

The ARB will hold a Transit Agency Subcommittee meeting on October 26 to continue the discussion. A link to the ARB Advanced Clean Transit web site, which includes the materials and agenda from the October 4 meeting are below:

<https://www.arb.ca.gov/msprog/bus/actmeetings.htm>

Effect on RTD: The ARB proposal to update the Advanced Clean Transit rule created in 2000 will impose a significant-financial burden on RTD, since RTD's bus fleet would be required to have all zero-emission buses by 2040.

Legislative Analyst's Office Releases Road Charge Pilot Program Update

The Legislature passed a bill in 2014 that requires Caltrans to conduct a road charge pilot program to study the feasibility of charging individuals for each mile they drive as an alternative to fuel taxes. The road charge pilot program officially began in July 2016 and will continue through March 2017.

The pilot program will analyze various methods for collecting road usage data and report on the feasibility of implementing a road charge on a statewide basis. The legislation also required the California Transportation Commission (CTC), in consultation with CalSTA, to create a Technical Advisory Committee to guide the design, development, and evaluation of the pilot program. A final report on the Road Charge Pilot Program is due June 2018. CalSTA is required to submit a report on the results of the pilot to the Technical Advisory Committee, the CTC, and the Legislature by June 30, 2018.

The report must include the following:

- J Costs, feasibility, and public acceptance of charging a mileage-based fee.
- J Recommendations to ensure individual privacy rights are protected.
- J Advantages and disadvantages of various types of data collection technology.
- J Any issues related to road charge implementation or complexity.

After the Road Charge Pilot Program is completed, the Legislature will review the final report and determine whether a road charge should be implemented on a statewide basis as an alternative to fuel taxes.

A link the Legislative Analyst's Office update can be found below:

<http://www.lao.ca.gov/Publications/Report/3499>

Effect on RTD: The Pilot Program could ultimately result in legislation that provides an additional revenue source for transportation, including public transit. Basing the revenue on mileage would also adversely affect residents in San Joaquin County, who often travel long distances by automobile.

Governor Signs Bill Making Changes to Low-Carbon Transit Operations Program (LCTOP)

Governor Brown signed SB 824, legislation introduced by Senator Jim Beall that provides additional flexibility to the LCTOP for transit agencies in California. The following are the key provisions of SB 824, which become effective January 1, 2017:

- J Use operating funding over multiple years to support new service;
- J Use LCTOP funding to purchase zero-emission buses;
- J Retain funding shares for up to four years to allow for larger projects to come forward;
- J Loan or transfer funding to other agencies within the same region;
- J Use Letters of No Prejudice to expedite projects.

The LCTOP receives five percent of all Cap and Trade revenues generated in a fiscal year and is distributed to transit agencies through the State using the State Transit Assistance program formula. Last year, \$75 million was awarded for transit projects in California through the LCTOP program. RTD

received \$584,436 for the Martin Luther King Corridor Bus Rapid Transit Expansion project, as well as \$221,773 for expanding the Metro Hopper 9 that provides a deviated fixed route within Stockton's Disadvantaged Communities.

Effect on RTD: This legislation will provide more flexibility for RTD in using awarded funds from the LCTOP program.

State Transit Assistance (STA) Fix Signed by Governor

The Governor signed Senate Bill 838, the transportation budget trailer bill that contains the STA program fix language. The legislation will go into effect immediately and apply to the still-pending STA allocations for 2016-17. The legislation would also affect the last two quarters of 2015-16, which have not yet been released.

SB 838 suspends recent changes made to the STA formula and allocation methodology by the State Controller's Office and requires the state to return to the methodology used in the past for any remaining unallocated funds in FY 2015-16 and all quarters of FY 2016-17 and FY 2017-18.

Effect on RTD: RTD's allocations will increase as a result of the STA Fix.

Governor Signs Bus Rapid Transit Guideways Bill

SB 998, introduced by Senator Wieckowski, would increase the effectiveness of bus rapid transit projects statewide by prohibiting motorists from operating, stopping, parking, or leaving idle, a vehicle in a dedicated bus-only lane.

A link to SB 998 can be found below:

https://leginfo.legislature.ca.gov/faces/billTextClient.xhtml?bill_id=201520160SB998

Effect on RTD: SB 998 will help RTD improve the efficiency of operating bus rapid transit projects, if a dedicated bus-only lane is utilized.

Governor Signs Bill Regarding Minors Evading Transit Fares

The Governor signed SB 882, legislation that would prohibit public transit agencies from charging minors with an infraction or misdemeanor for fare evasion.

Effect on RTD: RTD will not be able to charge minors who evade paying transit fares on RTD's buses with an infraction or a misdemeanor.

Transportation Funding Bill (AB 1591 Held by Assembly Transportation Committee

AB 1591, introduced by Assemblyman Frazier, would increase taxes and fees beginning in 2016 to address deferred maintenance on state highways and local streets and roads, freight corridor improvements, and transit and intercity rail needs. AB 1591 would increase transportation funding by about \$7 billion per year by doing the following:

-) Increase both the gasoline and diesel excise taxes by 22.5 and 30 cents respectively.
-) Increase the vehicle registration fee.
-) Dedicate additional shares of Cap and Trade revenues to transit.
-) Redirect truck weight fees.
-) Repay outstanding loans.

The bill has been held in the Transportation Committee.

Effect on RTD: AB 1591 would increase transit funding in the state through the Cap and Trade Program, which would benefit RTD. RTD should advocate for the bill within the State Legislature.

Senate Bill Clarifying Public Transit Employees' Pension Coverage Held on Senate Floor

AB 1640, introduced by Senator Stone, would clarify that public transit employees hired between January 1, 2013 and December 30, 2014, are exempt from the Public Employees' Pension Reform Act of 2013 for the duration of their employment. The legislation would clarify that PEPRA would be limited to employees hired after December 30, 2014.

Effect on RTD: AB 1640 would provide clarification for RTD employees who are covered under PEPRA, which would benefit RTD.

Federal Report

Federal Transit Administration (FTA) Announced Competitive Bus Grants

FTA announced grant awards for the Buses and Bus Facilities Program on September 8. RTD was awarded \$8.284 million, one of the highest awards in the country, for 10 new hybrid-electric buses. These buses will replace older buses that are currently used for taking commuters from the Central Valley to San Francisco Bay Area and Sacramento.

RTD also applied under the newly authorized Low-No Program, requesting \$1.069 million for the Solar Energy for Zero-Emission Buses Project. The project would provide solar energy to fuel zero-emission electric vehicles. A grant award was not provided for this project.

RTD was actively involved in working to include a new competitive program for buses and bus capital in the FAST Act, which was passed by Congress last fall. As a result of RTD's efforts, the transportation bill included yearly funding over a five-year period. The FTA published a Notice of Funding Opportunity in March for Grants for Buses and Bus Facilities and Low or No Emission Grant Programs. Another grant round will occur in 2017.

The Federal Register notice stated that the FTA received 284 project proposals from 47 states requesting \$1.64 billion federal funds, or nearly eight dollars requested for each dollar available. The FTA funded 61 projects for a total of \$210,990,000. Grant recipients should work with their FTA Regional Office to submit a grant application in FTA's Transit Award Management System.

FTA was able to fund all the Highly Recommended projects, excluding applicants that already received FY 2016 Low and No Emission Grant Funding awarded under the funding opportunity.

A link to the grant awards can be found below:

<https://www.transit.dot.gov/funding/grants/fiscal-year-2016-bus-and-bus-facilities-projects>

Effect on RTD: The FTA grant award will allow RTD to replace 10 aging commuter buses that enable customers to reach destinations such as Sacramento, Tracy, Dublin/Pleasanton, and Sunnyvale. The new hybrid-electric buses will also help decrease emissions in the Central Valley.

FTA Announces Rides to Wellness Grants

FTA announced \$7.2 million in award selections for Rides to Wellness Demonstration and Innovative Coordinated Access and Mobility grants on September 14. These grants help connect people to much-needed health care services through improved access to public transportation. Grants to 19 projects in 16 states were awarded that strengthen partnerships between health, transportation and other service providers to address the problem of how to get people without automobiles to doctors and wellness appointments.

FTA received 788 applications totaling \$28 million from 34 states. Two grants were awarded in California, including the Riverside County Transportation Commission and the San Diego Association of Governments. RTD expressed interest in this grant initially but an application was not submitted.

A link to the grant awards can be found below:

<https://www.transit.dot.gov/funding/grants/fy-2016-rides-wellness-demonstration-and-innovative-coordinated-access-and-mobility>

Effect on RTD: The FTA Rides to Wellness Program could be helpful to residents in San Joaquin County, who are unable to access healthcare appointments. RTD should review existing grant awards and consider applying in the coming year. This is a program that the San Joaquin Council of Governments could apply for, as well.

FHWA and FTA Reopen Comment Period on Transportation Planning Regulations

The FHWA and FTA published a proposed rule on June 27 to revise the transportation planning regulations with the goal of encouraging more effective regional planning by States and metropolitan planning organizations (MPOs).

The proposed revisions are intended to encourage unified planning for each urbanized area, even if there are multiple MPOs designated within that urbanized area. Specifically, the proposed rule would require MPOs to develop a single metropolitan transportation plan, a single transportation improvement program (TIP), and a jointly established set of performance targets for the entire urbanized area and contiguous area expected to become urbanized within a 20-year forecast period for the transportation plan.

The reopening of the comment period was published in the Federal Register on September 23. Specifically, the FHWA and FTA are looking for specific comments on the impact of the proposed requirements for unified planning products where multiple MPOs serve the same urbanized area, potential exceptions that should be included in the final rule, and criteria for applying such exceptions. The federal agencies are also seeking specific comments on the expected costs of implementing the proposed.

The original comment period for the proposed rule closed on August 26. Commenters are being asked to focus on the specific issues open for public comment. Comments must be submitted by October 31.

A link to the Federal Register notice can be found here:

<https://www.gpo.gov/fdsys/pkg/FR-2016-09-23/pdf/2016-22907.pdf>

Effect on RTD: MPOs will be required to consolidate planning with contiguous surrounding transportation planning agencies. RTD should discuss this issue with the San Joaquin Council of Governments to determine whether this proposed rule will have a significant impact on the agency.

FTA Requests Proposals for Low or No Emission Component Assessment Program

The FTA is requesting proposals from qualified institutions of higher education to conduct testing, evaluation, and analysis of low or no emission components intended for use in low or no emission transit buses used to provide public transportation. FTA is authorized to pay 50 percent of the assessment fees, up to \$3 million annually. A total of \$15 million is authorized through the FAST Act at \$3 million per year starting in FY 2016 through FY 2020 to carry out the program. Funds awarded under the LoNo-CAP program will be used to reimburse the cost of assessing eligible components. Proposals are due by November 28 at 11:59 a.m. Eastern Daylight Time (EDT).

The goal of the program is the following:

- J Providing assessment of low or no emission vehicle components.
- J Increasing the quality and lower the overall cost of low or no emission vehicle components.
- J Expand the supply chain of low or no emission vehicle components.
- J Increase the deployment of the cleanest and most energy-efficient transit buses into transit agency fleets.
- J Advance the development of materials, technologies, and safer designs.
- J Support the development of standards, protocols, and best practices.
- J Reduce the risk to Transit Vehicle Manufacturers (TVM) of using low or no emission vehicle components from unfamiliar manufacturers.

Effect on RTD: RTD cannot apply for the Lo-No CAP program, but it could lower the cost of low or no emission vehicles and their components, which would benefit the Agency in the long-term.

A link to the grant program is below:

<https://www.transit.dot.gov/funding/grants/grant-programs/low-and-no-emission-component-assessment-program-lono-cap>

FTA Announces Transit Access Grants

The FTA announced on October 11 that 16 public agencies across the country will receive a total of \$14.7 million in federal funding to support comprehensive planning projects that improve access to public transit. The funds were authorized through the Transit-Oriented Development (TOD) Planning Pilot Program for communities that are developing new or expanded mass transit projects.

The goal of the Pilot Program authorized in the 2012 MAP-21 law is to provide grants that help communities integrate their land-use and transportation planning efforts as they improve their transit systems. Two projects were awarded in California, including \$1.52 million for the Santa Clara Valley Transportation Authority and \$ 2 million for the Los Angeles Mass Transportation Authority.

A list of the awarded projects is below:

<https://www.transit.dot.gov/funding/grants/fiscal-year-2016-transit-oriented-development-tod-planning-projects>

Effect on RTD: The TOD Planning Pilot Program could enhance public transit in San Joaquin County using the expansion of an existing or a new bus rapid transit project. RTD should consider applying for this program, or work with a local government in the County who would seek funding.

FTA Announces Training Course on Introduction to Environmental Justice

FTA and the National Transit Institute will offer a training course on October 24-25 at the U.S. Department of Transportation in Washington on Introduction to Environmental Justice. The course offers practical points when considering environmental justice in transportation planning and project development. The course provides the basic tenets of environmental justice principles.

The course will help participants with the following:

- J Identify differences between Title VI and environmental justice.
- J Discuss importance of environmental justice and how it affects transportation decision-making.
- J Discuss how environmental justice considerations are incorporated in transportation planning and project development.
- J Under compliance process for planning and implementing under NEPA.

The FTA finalized guidance in August 2012 that incorporates environmental justice principles into plans, projects, and activities that receive federal transit funding. The guidance provided recommendations to state transportation departments, metropolitan planning organizations and public transportation providers on how to fully engage environmental justice populations in the public transportation decision-making process; how to determine whether environmental justice populations would be subjected to disproportionately high and adverse human health or environmental effects as a result of a transportation plan, project, or activity; and how to avoid, minimize, or mitigate these effects.

A link to the 2012 guidance is below:

<https://www.transit.dot.gov/regulations-and-guidance/fta-circulars/environmental-justice-policy-guidance-federal-transit>

A link to register for the course is below:

<https://ce-catalog.rutgers.edu/courseDisplay.cfm?schID=63173>

Effect on RTD: The Environmental Justice training could be helpful to RTD in complying with the 2012 FTA guidance.

INFORMATION ITEM: FINANCIAL REPORT

LEAD STAFF: VIRGINIA ALCAYDE
FINANCE MANAGER

DISCUSSION:

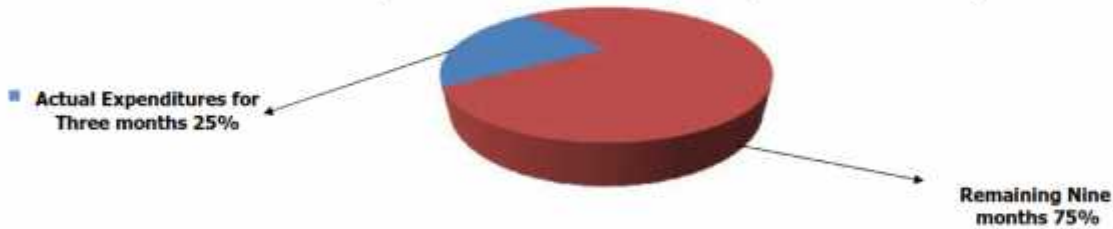
Finance will provide an update:

-) Revenue and Expense Summary
-) Graph (Total YTD Expenses vs. Annual Budget
-) Graph (YTD Expenses Composition)

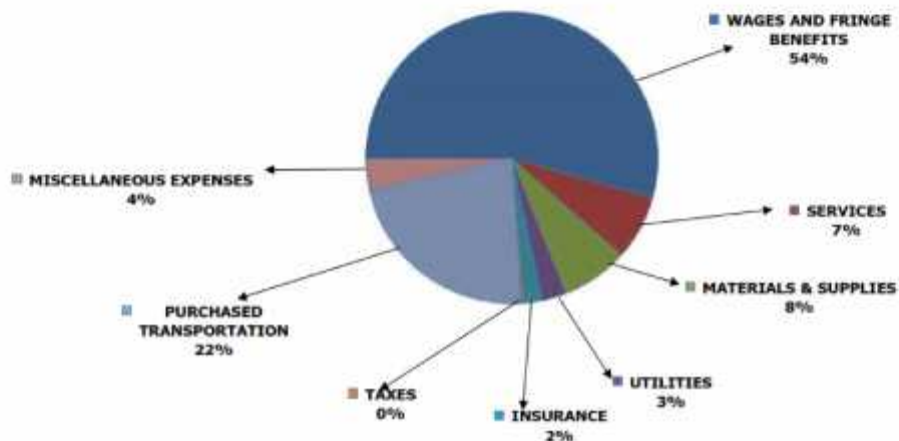
**San Joaquin RTD
 Revenue & Expense Summary
 Year to Date Comparison to Annual Budget
 For the Period Ending September 30, 2016
 (25% of Fiscal Year)**

	Annual Budget	Year to Date Amount (Accrual Basis)	Annual Budget Balance	% of YTD Amount vs. Annual Budget	Year to Date Amount (Cash Basis)
REVENUES					
PASSENGER FARES & SPECIAL FARES	4,430,793	1,027,406	3,403,387	23.19%	1,027,406
NON-TRANSPORTATION REVENUES	149,719	34,831	114,888	23.26%	34,831
FEDERAL GRANTS (5307)	4,675,445	1,168,861	3,506,584	25.00%	-
OTHER FEDERAL GRANTS	379,079	94,770	284,309	25.00%	-
PROPERTY TAXES	866,185	216,546	649,639	25.00%	-
TDA - STA	3,000,000	750,000	2,250,000	25.00%	-
TDA - LTF	14,706,057	3,676,514	11,029,543	25.00%	-
OTHER LOCAL GRANTS OPERATING	1,254,613	-	1,254,613	0.00%	-
LCTOP (State funding) low carbon	221,773	55,443	166,330	25.00%	221,773
MEASURE K	4,946,318	1,235,526	3,710,792	24.98%	1,108,323
TOTAL REVENUES	34,629,982	8,259,898	26,370,084	23.85%	2,392,333
EXPENSES					
WAGES AND FRINGE BENEFITS	18,869,702	4,169,111	14,700,591	22.09%	3,942,696
SERVICES	2,884,707	546,997	2,337,710	18.96%	478,380
MATERIALS & SUPPLIES	2,811,316	571,223	2,240,093	20.32%	457,978
UTILITIES	729,330	205,184	524,146	28.13%	156,926
INSURANCE	806,879	161,210	645,669	19.98%	-
TAXES	190,051	24,380	165,671	12.83%	24,380
PURCHASED TRANSPORTATION	7,073,500	1,721,189	5,352,311	24.33%	-
MISCELLANEOUS EXPENSES	1,264,497	269,124	995,373	21.28%	215,299
TOTAL EXPENSES	34,629,982	7,668,418	26,961,565	22.14%	5,275,659
Net Revenue (Deficit)	0	591,480.07			(2,883,326)

Total YTD Expenses as of September 30, 2016 (25% of Fiscal Year)



FY2017 Expenses as of September 30, 2016 (\$7,668,418)



Contracts Awarded
 July - September 2016

Award Date	Contract Number	Title	Company	Location	Award Amount	Contract Begins	Contract Ends	Funding	DBE
7/1/2016	2016-017-S	Employee Assistance Program Services	Managed Health Network	San Rafael, California	\$16,900.00	7/1/2016	6/30/2017 + Ups	100% Operating	
7/1/2016	2016-016-S	Wellness Vending Services	PVS Distributing LLC	Sacramento, California	\$0.00	7/10/2016	7/17/2017	N/A	
7/11/2016	2016-031-S-03A-1.002	DTC Electric Bus Charging Station Design Services	Siegfried Engineering, Inc.	Stockton, California	\$28,000.00	8/2/2016	10/21/2016	90% Federal 10% State	
* 7/15/2016	2016-0022-MSE	Purchase of 15 Electric buses and 2 Fast Charger Stations	Proterra, Inc.	Greenville, South Carolina	\$10,135,760.00	9/20/2015	9/19/2021	Federal, State, Local	
7/18/2016	2016-P118678-S	Monthly Fire Alarm Monitoring at DTC	Protection Link	Stockton, California	\$2,520.00	7/18/2016	7/17/2017	100% Operating	
7/18/2016	2016-P119075-S	Semi-Annual Alarm System Testing	Protection Link	Stockton, California	\$297.60	7/18/2016	7/17/2017	100% Operating	
8/1/2016	2016-021-S	Technical Writing Services	Grace W. Doi	Berwyn, Illinois	\$150,000.00	8/16/2016	8/15/2017	100% Operating	
8/5/2016	2016-P118828-S	Sungard Support	SunGard Public Sector, Inc.	Lake Mary, Florida	\$7,320.98	8/1/2016	6/30/2017	100% Operating	
8/12/2016	2016 028 COPYRIGHT	"The Places You Can Go on RTD" Jingle	Different Drum Studios	Stockton, California	\$1,000.00	8/12/2016	8/11/2025	100% Operating	
8/19/2016	2016 026 S	Preliminary and Final Engineering of the BRT V Crosstown Minor Corridor Improvements	Siegfried Engineering, Inc.	Stockton, California	\$328,116.61	8/19/2016	8/16/2017	100% Local	
* 8/19/2016	2016-025-S	Preliminary and Final Engineering of the BRT IV Martin Luther King Corridor Improvements	Siegfried Engineering, Inc.	Stockton, California	\$448,701.08	8/19/2016	8/16/2017	100% Local	
* 8/19/2016	2016-024-S	On-Call Project Manager Services	Pennino Management Group	Lodi, California	\$50,000.00	8/19/2016	8/16/2021	TBD Per Task	
* 8/19/2016	2016-023-MOU	ADA Certification Services	Paratransit, Inc.	Sacramento, California	\$250,000.00	10/1/2016	9/30/2018	100% Operating	
8/22/2016	2016 P118909 S	Trapeze Annual Maintenance Support	Trapeze Software Group	Cedar Rapids, Idaho	\$101,008.00	7/1/2016	6/30/2016	100% Operating	
8/27/2016	2016-030-S	TransTrack Maintenance Support	Transtrack Systems	Long Beach, California	\$31,958.00	7/1/2016	6/30/2017	100% Operating	
9/23/2016	2016-P119156-S	NetApp Support	Reliant Technology LLC	Atlanta, Georgia	\$5,385.00	10/1/2016	9/30/2017	100% Operating	

* *Board Awarded* TOTAL CONTRACT AWARDS **\$12,057,668.27**

** *Unintentionally left off last report*

NOTE: The Contract dollars represents a "not to exceed" amount. Final amount to be paid will be based on actual work requested and executed.

RESOLUTION NO. _____
DATED: OCTOBER 21, 2016

RESOLUTION APPROVING THE MINUTES
OF THE SPECIAL BOARD MEETING OF AUGUST 15, 2016

RESOLVED AND ORDERED by the Board of Directors of the San Joaquin Regional Transit District that the minutes of the Regular Meeting of August 15, 2016, be approved.

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
OF THE SAN JOAQUIN REGIONAL TRANSIT DISTRICT
FRIDAY, AUGUST 19, 2016

The Board of Directors of the San Joaquin Regional Transit District (RTD) held a Regular Meeting at 10:00 a.m. on Friday, August 19, 2016, in the Boardroom of RTD's Downtown Transit Center, 421 East Weber Avenue, Stockton, California.

1. CALL MEETING TO ORDER Chair Michael Restuccia called the meeting to order at 10:01 a.m.
2. MOMENT OF SILENCE/REFLECTION
3. PLEDGE OF ALLEGIANCE TO THE FLAG
4. SAFETY ANNOUNCEMENT
5. ROLL CALL Present: Les Fong
Balwinder T. Singh
Joni Bauer
Michael Restuccia
Gary Giovanetti

Absent: None

Staff Present

Donna DeMartino, General Manager/CEO
Kent Bradbury, Legal Counsel-Employee and Labor Relations
Al Hoslett, RTD Legal Counsel
Norman Tuitavuki, Director of Operations
Wendell Krell, Director of Facilities
Sharon Miller, Director of Procurement
Terry Williams, Marketing Manager
Nate Knodt, Service Development Manager
George Lorente, Grants Manager
Matthew Taia, Grants Analyst
Nancy Braxton, Executive and Board Support Analyst
Max Cao, Marketing Specialist
Damaris Galvan, Service Development Manager
Angela Chang, Marketing-Graphic Design Analyst
Juvenal Gonzalez, Mechanic A
Nancy Antonio, Safety and Risk Specialist
Daniela Romero, Mobility Analyst
Syed Bukhari, Senior Accountant
Holly Cosio, Accountant I
Stephanie Hayne, Senior Accountant
Elisha Taasin, Marketing Intern
Moorea Warren, Customer Engagement Manager
Adriana DeBorba, Contracts Specialist
Elizabeth Fernandez, Service Development Analyst
Deanna Din, Part Time Administrative Assistant

Members of the Public Who Indicated They Were Present

Mike Barnbaum
Becky Thornton
James Young
Deborah Gurley
Bryan Pennino
Jesse Lopez
Jim Paice
Alan Wagner
Thomas Brummitt
Chi Thao
Tina Gonzales
Randall Miller

6. SPECIAL PRESENTATIONS

A. EMPLOYEES OF THE MONTH

Special recognition was given to Mechanic A Juvenal Gonzales, Maintenance employee of the month for June; Finance Senior Specialist Ravi Sharma, Administration employee of the month for June; Senior Accountant Syed Bukhari, Administration employee of the month for July.

7. PUBLIC COMMENT

Mike Barnbaum, Grassroots Organizer for Ride Downtown 916, informed the Board and staff of the October opening of the Golden One Center in downtown Sacramento and the Sac RT one year anniversary celebration of the Blue Line on Wednesday, August 24. He also shared his desire to promote service improvements to RTD's routes 23, 93, 150, and Highway 99. This included a recommendation that RTD's Highway 99 Route end at the Cosumnes River College Rail Station to reduce vehicle miles traveled and increase frequency.

Becky Thornton expressed concerns with the Dial-A-Ride and the Metro Hopper Service. Chair Restuccia recommended Becky speak with Director of Operations Norman Tuitavuki.

James Young would like RTD to know that he is interested in volunteering and helping with any upcoming RTD events.

Deborah Gurley expressed concerns about the cleanliness and appearance of the bus stops. Chair Restuccia recommended Deborah speak with Director of Operations Norman Tuitavuki.

Alan Wagner, President, ATU Local 276, expressed concerns about the Retirement Board Bylaws. He presented the Board with a letter on behalf of the Union concerning its opposition to the revisions in the Retirement Board Bylaws. Chair Restuccia asked Alan to wait to speak on an agenda item until the item comes up on the agenda.

Jesse Lopez requested a status update of a police report on his missing backpack. Chair Restuccia asked Director of Operations Norman Tuitavuki to assist Jesse with his concerns.

8. REPORTS

A. MV REPORT

On behalf of General Manager Susanna Sanchez, MV Operations Manager Jim Paice reported on July events, which included a monthly safety meeting on wheelchair securement training. For the next safety meeting MV has invited the California Highway Patrol to speak to the MV employees.

B. CHIEF EXECUTIVE OFFICER REPORT

) On August 2, RTD hosted its first ever National Night Out event at the Downtown Transit Center to promote crime prevention and safety. Food, children's activities, and informational booths were available to the over 100 attendees. Participating organizations included, among others, the Stockton Police Department and the Women's Center.

) On Thursday, September 1, RTD will participate in the RTD Night at the Ports. RTD Employees are encouraged to attend and wear their RTD jerseys. Ports baseball caps will be given to the first five-hundred fans and Chair Restuccia will be throwing out the first pitch of the night.

) On Thursday, August 11, RTD's marketing team, along with other employees, and Artie D filmed a new RTD commercial. Marketing Manager Terry Williams elaborated on the details of the commercial. The commercial will be finalized in October and will be pushed out via social media, YouTube, and RTD's website. In November, after the election, the commercial will air on Comcast TV, as a pre-movie ad at the Regal Cinemas, at every event at the Stockton Arena, and at the Bob Hope Theatre.

) On August 10, Chief Executive Officer Donna DeMartino gave a presentation to the Council of Governments to show representatives from Lodi, Tracy, Ripon, and Manteca why RTD matters to those that live in their communities. The presentation included a video featuring passengers from their jurisdictions that ride RTD and how important the service is to them.

C. STATE/FEDERAL LEGISLATIVE REPORT UPDATE

The Chief Executive Officer provided a written report to the Directors in the Board package.

9. INFORMATION ITEMS

A. QUARTERLY UPDATE OF CONTRACTS AWARDED APRIL-JUNE 2016
Quarterly update of contracts were provided to the Board

10. CONSENT CALENDAR

D. RESOLUTION NO. 5664
RESOLUTION APPROVING MINUTES OF THE JULY 15, 2016, REGULAR BOARD OF DIRECTORS MEETING

ACTION: MOTION: DIRECTOR GIOVANETTI
Roll Call:

SECOND: VICE CHAIR FONG

AYES: Bauer, Fong, Giovanetti, Singh, Restuccia

NAYES: ABSTAIN: ABSENT:

11. ACTION ITEMS

A. RESOLUTION NO. 5665

RESOLUTION APPROVING A TWO-YEAR MEMORANDUM OF UNDERSTANDING (MOU) WITH PARATRANSIT, INC. FOR AMERICANS WITH DISABILITIES ACT (ADA) CERTIFICATION SERVICES FOR A TOTAL MOU AMOUNT NOT TO EXCEED \$250,000.00

ACTION: MOTION: DIRECTOR SINGH

SECOND: DIRECTOR BAUER

Roll Call:

AYES: Bauer, Fong, Giovanetti, Singh, Restuccia

NAYES: ABSTAIN: ABSENT:

B. RESOLUTION NO. 5666

RESOLUTION AWARDDING A CONTRACT TO SIEGFRIED ENGINEERING, INC. FOR PRELIMINARY AND FINAL ENGINEERING FOR THE BUS RAPID TRANSIT (BRT) IV MARTIN LUTHER KING, JR. CORRIDOR IMPROVEMENTS FOR A TOTAL CONTRACT AMOUNT NOT TO EXCEED \$448,701.08

ACTION: MOTION: DIRECTOR SINGH

SECOND: VICE-CHAIR FONG

Roll Call:

AYES: Bauer, Fong, Giovanetti, Singh, Restuccia

NAYES: ABSTAIN: ABSENT:

C. RESOLUTION NO. 5667

RESOLUTION AWARDDING A SINGLE SOURCE CONTRACT TO SIEGFRIED ENGINEERING, INC. FOR PRELIMINARY AND FINAL ENGINEERING FOR THE BUS RAPID TRANSIT (BRT) V CROSSTOWN MINER CORRIDOR IMPROVEMENTS FOR A TOTAL CONTRACT AMOUNT NOT TO EXCEED \$328,416.61

ACTION: MOTION: VICE-CHAIR FONG

SECOND: DIRECTOR SINGH

Roll Call:

AYES: Bauer, Fong, Giovanetti, Singh, Restuccia

NAYES: ABSTAIN: ABSENT:

D. RESOLUTION NO. 5668

RESOLUTION AWARDDING A FIVE-YEAR CONTRACT TO PENNINO MANAGEMENT GROUP FOR ON-CALL PROJECT MANAGER SERVICES FOR A TOTAL CONTRACT AMOUNT NOT TO EXCEED \$550,000.00

ACTION: MOTION: VICE-CHAIR FONG

SECOND: DIRECTOR SINGH

Roll Call:

AYES: Bauer, Fong, Giovanetti, Singh, Restuccia

NAYES: ABSTAIN: ABSENT:

E. RESOLUTION NO. 5669

RESOLUTION APPROVING SAN JOAQUIN REGIONAL TRANSIT DISTRICT'S (RTD) DISADVANTAGED BUSINESS ENTERPRISE (DBE) OVERALL GOAL OF 2.7% FOR FEDERAL FISCAL YEARS (FFY) 2017, 2018, AND 2019

ACTION: MOTION: VICE-CHAIR FONG

SECOND: DIRECTOR SINGH

Roll Call:

AYES: Bauer, Fong, Giovanetti, Singh, Restuccia

NAYES: ABSTAIN: ABSENT

- F. RESOLUTION NO. 5670
RESOLUTION AWARDING A CONTRACT TO YORK RISK SERVICES GROUP, INC. FOR WORKERS COMPENSATION CLAIMS THIRD-PARTY ADMINISTRATION (TPA) SERVICES FOR A THREE-YEAR BASE TERM, PLUS TWO ONE-YEAR OPTIONS, IN A TOTAL CONTRACT AMOUNT NOT TO EXCEED \$200,947.00

ACTION: MOTION: DIRECTOR GIOVANETTI SECOND: DIRECTOR BAUER
Roll Call:
AYES: Bauer, Fong, Giovanetti, Singh, Restuccia NAYES: ABSTAIN: ABSENT

- G. RESOLUTION NO. 5671
RESOLUTION AUTHORIZING THE EXECUTION OF THE AGREEMENT FOR THE PUBLIC BENEFIT GRANT PROGRAM

ACTION: MOTION: VICE-CHAIR FONG SECOND: DIRECTOR BAUER
Roll Call:
AYES: Bauer, Fong, Giovanetti, Singh, Restuccia NAYES: ABSTAIN: ABSENT

- H. RESOLUTION NO. 5672
RESOLUTION AUTHORIZING THE EXECUTION OF A MASTER AGREEMENT AND PROGRAM SUPPLEMENTS FOR STATE-FUNDED TRANSIT PROJECTS

ACTION: MOTION: DIRECTOR GIOVANETTI SECOND: DIRECTOR SINGH
Roll Call:
AYES: Bauer, Fong, Giovanetti, Singh, Restuccia NAYES: ABSTAIN: ABSENT

- I. RESOLUTION NO. 5673
RESOLUTION APPROVING THE REVISED RETIREMENT BOARD BYLAWS BASED ON COMMENTS RECEIVED FROM THE RTD RETIREMENT BOARD MEMBERS

ACTION: MOTION: DIRECTOR GIOVANETTI SECOND: VICE-CHAIR FONG
Roll Call:
AYES: Bauer, Fong, Giovanetti, Singh, Restuccia NAYES: ABSTAIN: ABSENT

12. QUESTIONS AND COMMENTS FROM DIRECTORS
No questions or comments from the Directors
13. CLOSED SESSION
Chair Restuccia announced that there would be no closed session.
14. ADJOURNMENT
Chair Restuccia adjourned the meeting at 11:55 a.m.

RESOLUTION NO. _____
DATED: OCTOBER 21, 2016

RESOLUTION APPROVING THE MINUTES
OF THE REGULAR BOARD MEETING OF AUGUST 19, 2016

RESOLVED AND ORDERED by the Board of Directors of the San Joaquin Regional Transit District that the minutes of the Regular Meeting of August 19, 2016, be approved.

STAFF RECOMMENDATION: APPROVING THE NON-REPRESENTED CLASSIFICATIONS
COMPENSATION STUDY RESULTS AND
RECOMMENDATIONS

LEAD STAFF: KENT BRADBURY
LEGAL COUNSEL- EMPLOYEE AND LABOR RELATIONS

FINANCIAL IMPACT: \$30,672.79

BACKGROUND:

Per RTD's enabling statutes, RTD's Board of Directors must approve the salary structure and position classifications used by RTD staff. RTD proposes to adjust the salary ranges for its management, professional, and technical/operational job classifications. The proposal is based on the results of a recent study of the classification and salary structures of transit districts and other local public entities with which RTD competes for talented employees. Staff also recommends that the Board approve a new position listing providing for all approved job positions within RTD.

DISCUSSION:

RTD's current classification and salary structure was last updated on November 1, 2013. Since then, many of the organizations with which it competes for talent have updated their salary structures causing RTD to fall behind. The fact that the salary ranges have remained static since 2013 makes it increasingly challenging to hire quality staff near the lower end of the ranges. Static salary ranges also limit the capacity of existing staff to progress in their careers as their salaries grow over time.

Process: In the spring and summer of 2016, RTD conducted a study of the classification and salary structures of comparable transit districts and other local public entities. In an effort to complete the study as efficiently and inexpensively as possible, it conducted the study using internal Human Resources staff.

The twelve organizations surveyed were:

-) City of Stockton
-) County of San Joaquin
-) City of Modesto
-) Contra Costa Transit Authority
-) Fresno Area Express
-) Livermore Amador Valley Transit Authority (LAVTA)
-) Monterey-Salinas Transit (MST)
-) Sacramento Regional Transit District (Sac RT)
-) Santa Cruz Transit District
-) Modesto Area Express
-) San Mateo County Transit District (Samtrans)
-) Santa Clara Valley Transportation Authority (VTA)

RTD's Current Classification and Salary Structure: RTD's current classification and salary structure is composed of twelve salary ranges spanning Management, Professional, and Technical/Operational job categories.

Summary Findings: RTD's salary ranges generally lag the organizations surveyed. Specifically, the minimum of the ranges lag the survey average by significant amounts ranging from 16% to 42%. The

maximum of the ranges also lag the survey average, but by lesser amounts, ranging from 2% to 17%. Details for each organization surveyed are available.

Notable among the findings was that RTD's salary range spread, or amount from minimum to maximum, was generally larger than those of the organizations surveyed. RTD salary range spread was generally 54%, while the survey average spread was approximately 30%. For this reason, RTD's salary range minimum was generally further from the average survey minimum, while the maximum of RTD's ranges were closer.

Recommendations: RTD proposes the following adjustments to the classification and salary structure.

1. Increase the minimum of most salary ranges by 10%, with 15% for Office Assistant II classification.
2. Increase the maximum of all the salary ranges by between 1% and 5%. The Proposed 2016 Job Classification and Salary Structure is attached and reflects the new salary ranges for each classification. Such increases will establish a greater degree of parity between RTD and other organizations, and provide a more competitive position for hiring and salary progression.
3. Create two new classifications: Administrator and Executive Officer. Currently, RTD's job classifications allow progression for professionals up to the Senior Specialist classification. Further career progression for employees in this classification is limited to promotion to a Supervisor or Manager position. This new classification of Administrator would allow a highly skilled individual contributor to continue his or her career progression by managing a particular function, rather than managing a department or group of employees. The Executive Officer classification is a new level of classification, and will be the final layer of senior management just underneath the Chief Executive Officer.
4. Remove the salary range for the Chief Executive Officer position. Generally, the CEO position is recruited for and filled outside the standard recruiting process within RTD. The CEO contracts with the Board and compensation is more properly determined during that process.

Attachment 1 is the proposed salary structure.

Additionally, staff recommends that the Board approve an updated position listing, which will show all approved positions. Attachment 2 is the proposed position listing.

Cost Implications: The total cost of these changes is small, and within the amount budgeted for merit increases for 2016. Only a small number of staff members are at or close to the minimum salary level for their classifications, requiring salary changes to ensure they are within the new range. These changes range from 1% to 10%. The remaining staff members will be within the new proposed ranges and will not require additional increases.

**San Joaquin Regional Transit District
 Job Classification and Positions List
 Effective October 21, 2016**

Based on organizational and business needs individual positions may or may not
 be filled at any particular time.

Class	Position Group	Position Titles
M6	CHIEF EXECUTIVE OFFICER	Chief Executive Officer
M5	EXECUTIVE OFFICER	Deputy CEO Legal Counsel
M4	EXECUTIVE MANAGER	Chief Financial Officer Chief Operating Officer Chief Technology Officer Chief of Staff
M3	DIRECTOR	Director of Contract Operations Director of Procurement Director of Facilities Director of Planning Director of Finance Director of Information Technology Director of Human Resources
M2	MANAGER	Public Affairs Manager Marketing Manager Safety Manager/ Officer Project Manager Customer Engagement Manager Executive and Board Support Manager Mobility Manager Grants Manager Service Development Manager Operations Superintendent- Maintenance Operations Superintendent-Transportation Facilities Superintendent Human Resources Manager Planning Manager Finance Manager Information Technology Manager
M1	SUPERVISOR	Operations Supervisor Maintenance Supervisor Facilities Supervisor Human Resources Supervisor Finance Supervisor

Class	Position Group	Position Titles
P4	ADMINISTRATOR	Business Analysis Administrator Human Resources Administrator Finance Administrator Information Technology Administrator Contract Administrator
P3	ADVANCED JOURNEY LEVEL	<u>Senior Specialist</u> : HR, Grants, Marketing, Customer Engagement, Executive and Board Support, Procurement- Parts and Materials, Procurement- Contracts, Finance, IT, Safety and Risk, Contracted Services
P2	JOURNEY LEVEL	<u>Specialist</u> : HR, Grants, Marketing, Customer Engagement, Executive and Board Support, Procurement- Parts and Materials, Procurement- Contracts , IT, Safety and Risk, Contracted Services Senior Accountant
P1	ENTRY LEVEL	Customer Information Supervisor Accountant <u>Analyst</u> : HR, Grants, Marketing, Customer Engagement, Executive and Board Support, Procurement- Parts and Materials, Procurement- Contracts , IT, Safety and Risk, Contracted Services
	TECHNICAL/ADMINISTRATIVE	
T/A 4	ADVANCED JOURNEY LEVEL	Senior Accounting Assistant Senior Administrative Assistant
T/A 3	JOURNEY LEVEL	Accounting Assistant Administrative Assistant
T/A 2	WORKING LEVEL	Office Assistant II
T/A 1	ENTRY LEVEL	Office Assistant I

Individual employees may be designated as the EEO officer, DBE Officer, or Public Information Officer as needed.

**San Joaquin Regional Transit District
 Job Classification and Salary Structure
 Management, Professional, Technical/Administrative Jobs
 Effective October 21, 2016**

Class	Position	Minimum	Maximum
MANAGEMENT			
M6	CHIEF EXECUTIVE OFFICER	Per contract	Per Contract
M5	EXECUTIVE OFFICER Deputy CEO Legal Counsel	135,000	190,000
M4	EXECUTIVE MANAGER Chief of Staff Chief Financial Officer Chief Operating Officer Chief Technology Officer	116,127	170,706
M3	DIRECTOR Director	109,523	157,872
M2	MANAGER Manager Superintendent	77,165	113,466
M1	SUPERVISOR Operations Supervisor	63,503	90,781
PROFESSIONAL			
P4	ADMINISTRATOR	75,000	100,000
P3	ADVANCED JOURNEY LEVEL Senior Specialist	63,503	90,781
P2	JOURNEY LEVEL Specialist Senior Accountant	54,901	80,738
P1	ENTRY LEVEL Customer Information Supervisor Accountant Analyst	47,437	69,784
TECHNICAL/ADMINISTRATIVE			
T/A 4	ADVANCED JOURNEY LEVEL Senior Accounting Assistant Senior Administrative Assistant	43,136	62,219
T/A 3	JOURNEY LEVEL Accounting Assistant Administrative Assistant	39,215	56,515
T/A 2	WORKING LEVEL Office Assistant II	37,308	52,427
T/A 1	ENTRY LEVEL Office Assistant I	32,131	45,575

RESOLUTION NO. ____
DATED: October 21, 2016

RESOLUTION TO APPROVE REVISED SALARY STRUCTURE AND
PAY GRADES AND RTD POSITIONS LIST

WHEREAS, RTD staff have conducted a compensation survey among local public entities and other transit agencies within California; and

WHEREAS, RTD staff have determined that it is appropriate to make changes to the Job Classification and Salary Structure for Management, Professional and Administrative/ Technical jobs dated October 21, 2016; and

WHEREAS, RTD staff have also recommended approval of the RTD Position Listing for Management, Professional, Technical/Administrative Jobs; and

WHEREAS, the Personnel Committee of the RTD Board of Directors met with RTD staff on October 10, 2016, and recommended the Board approve the new Job Classification and Salary Structure, and RTD Positions List.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED by the Board of Directors of the San Joaquin Regional Transit District that the Job Classification and Salary Structure for Management, Professional, Technical/Administrative Jobs dated October 21, 2013, and the RTD Positions List dated October 21, 2016, be, and hereby are, approved and effective November 1, 2016.

STAFF RECOMMENDATION: APPROVING A CHANGE TO THE DATE OF THE NOVEMBER BOARD OF DIRECTORS MEETING FROM FIRDAY, NOVEMBER 18, 2016, 10:00 A.M. TO FRIDAY, DECEMBER 16, 2016, 10:00 A.M.

LEAD STAFF: DONNA DeMARTINO
CHIEF EXECUTIVE OFFICER

FINANCIAL IMPACT: NONE

BACKGROUND

The Regular Board of Directors Meeting scheduled on Friday, November 18, 2016, conflicts with a California Transit Association (CTA) Meeting and Conference. Staff requests that the Board of Directors approve changing the date of the November Regular Meeting to Friday, December 16, 2016, to allow the Chief Executive Officer, RTD staff members, and Board Members to attend the meeting.

RESOLUTION NO. _____
DATED: OCTOBER 21, 2016

RESOLUTION TO APPROVE THE CHANGE OF THE DATE OF THE NOVEMBER 18, 2016,
REGULAR BOARD OF DIRECTORS MEETING

RESOLVED AND ORDERED by the Board of Directors of the San Joaquin Regional Transit District that the date of the November regular Board of Directors meeting be, and hereby is, changed from November 18, 2016, at 10:00 a.m. to December 16, 2016, at 10:00 a.m.

STAFF RECOMMENDATION: AUTHORIZING THE FILING OF THE FY 2017 LOCAL
TRANSPORTATION FUND (LTF) CLAIM

LEAD STAFF: GEORGE LORENTE
GRANTS MANAGER

FINANCIAL IMPACT: \$15,399,302
NET FUNDS AVAILABLE TO SAN JOAQUIN
REGIONAL TRANSIT DISTRICT (RTD)

BACKGROUND:

Each year, San Joaquin Regional Transit District (RTD) files a Transportation Development Act (TDA) Claim with the San Joaquin Council of Governments (SJCOG). The claim is an application for Local Transportation Fund (LTF) and State Transit Assistance (STA) funding to support eligible operating and capital expenses and is based upon the allocation schedule provided to RTD by SJCOG. SJCOG receives a 3% apportionment of the LTF and 2% apportionment of the STA funding for the purpose of transit planning. RTD prepared its TDA claim in accordance to the LTF and STA Allocation Schedules approved by the SJCOG Board of Directors.

DISCUSSION:

SJCOG has provided RTD with the FY 2017 LTF Revenue Estimates and Apportionment Schedules. RTD has prepared the TDA Claim in accordance with the amounts contained within this schedule.

RTD is requesting authorization to submit the FY 2017 TDA Claim to support operating and capital expenditures for FY 2017.

RESOLUTION NO. ____
DATED: OCTOBER 21, 2015

RESOLUTION TO AUTHORIZE THE FILING OF
THE FY 2017 LOCAL TRANSPORTATION FUND (LTF) CLAIM

NOW, THEREFORE, BE IT RESOLVED AND ORDERED by the Board of Directors of San Joaquin Regional Transit District (RTD) as follows:

1. The General Manager/CEO be, and hereby is, authorized to file the Local Transportation Fund (LTF) Claim within the Transportation Development Act (TDA) in the amount of \$15,399,302 and said claim to be filed with the San Joaquin Council of Governments (SJCOG) in the following amount for the indicated purpose:

<u>Amount</u>	<u>Purpose</u>
\$14,264,605	Public Transportation Article 4 (99260) - Operating
\$680,000	Previous Years' Unclaimed Apportionment Article 4 (99260) - Operating
\$0	Unexpended Carryover - Reclaim for Article 4 (99260) – Capital
\$0	Unexpended Carryover - Reclaim for Article 4 (99260) – Operating
\$454,697	TDA Planning & Administration
<hr/>	
\$15,399,302	Total LTF Claim
	Less: Unexpended Carryover and TDA Planning and Administration
\$(454,697)	
<hr/>	
\$14,944,605	Net Funds Available to RTD

2. SJCOG is directed to hold in reserve the full amount of RTD's remaining TDA Fund allocations, including any and all interest earned, for use by RTD to help meet its FY 2017 operating and capital budget;
3. The CEO be, and hereby is, authorized and directed to take action necessary to obtain the funds requested in said claim herein authorized to be filed with SJCOG.

STAFF RECOMMENDATION: APPROVING THE IMPLEMENTATION OF A 401(A)
RETIREMENT SAVINGS PLAN FOR NON-REPRESENTED
EMPLOYEES

LEAD STAFF: KENT BRADBURY, LEGAL COUNSEL

BACKGROUND:

San Joaquin Regional Transit District (RTD) currently has a defined benefit pension plan, which provides a monthly pension benefit to qualifying retiring employees based upon a formula involving their salary and their length of service with RTD. The plan also provides for retiree health care after 25 years of service. Both represented and non-represented employees are members in the pension plan. Currently, RTD employees pay 18.5% of their salary in contributions toward the pension plan, and RTD contributes over 21%. These rates have risen from 5% less than fifteen years ago.

These high levels of mandatory retirement contributions have a significant impact on RTD employees, and have begun interfering with RTD's ability to recruit quality candidates for its open positions. With this in mind, RTD staff began looking into the possibility of moving employees who are not yet vested in the defined benefit pension plan into a defined contribution plan that would provide a reliable cap on retirement expenses for both RTD and its employees. RTD staff has determined that a 401(a) retirement savings plan is an appropriate option, and has selected an investment advisor and provider of the plan. RTD staff proposes implementing a 401(a) retirement savings plan for non-represented employees who are not yet vested in the current defined benefit pension plan.

DISCUSSION:

A 401(a) plan is a defined contribution plan available under IRS rules for governmental agencies. Under this type of plan, RTD and RTD employees may make a defined regular contribution into a retirement savings plan, which money is then invested at the direction of each employee. The proposed retirement plan contains the following elements:

-) The plan will be available to current non-represented employees who are not yet vested in the defined benefit pension plan, as well as all future non-represented employees.
-) Current employees will roll over the contributions they have made to the defined benefit plan into the new defined contribution plan. All contributions made by RTD for that employee into the defined benefit plan will remain within that plan.
-) Employees will make a mandatory 10% contribution into the new 401(a) plan, with RTD making an additional 10% contribution.
-) New employees hired by RTD will have a three-year vesting timeframe for all RTD contributions into their 401(a) account.
-) The plan investment advisors will provide one on one investment counseling for all employees on a regular basis, and a variety of investment options will be provided.
-) Fees charged by the investment advisor and the record keeper for the plan will be charged to employee assets in the 401(a) accounts. These fees amount to less than 1% per year. Any fees charged to set up and implement the new plan will be paid by RTD.

RTD has obtained the services of Genovese, Burford and Brothers, in Sacramento, to provide investment advice services and to help oversee the plan. Financial Decisions, a firm located in Stockton, is the firm chosen to be the record keeper of the plan, and will provide the administrative and transactional services for the plan. Financial Decisions uses a platform provided by Schwab, a well-known national financial firm, and Schwab will be the custodian of the funds for the 401(a) plan.

Following approval of the 401(a) plan, the implementation will occur by January 1, 2017. The Adoption Agreement for the RTD 401(a) Retirement Savings Plan has been provided separately to RTD Board members, and is available upon request.

RESOLUTION NO. ____
DATED: October 21, 2016

RESOLUTION TO APPROVE A 401(a) RETIREMENT SAVINGS PLAN FOR NON-REPRESENTED EMPLOYEES

WHEREAS, RTD staff have evaluated the level of contributions under the existing defined benefit pension plan, and the cost of said plan; and

WHEREAS, RTD staff have determined that it is appropriate to move existing non-represented employees who have not yet vested under the current defined benefit pension plan to a 401(a) retirement savings plan; and

WHEREAS, the Finance and Audit Committee of the RTD Board of Directors met with RTD staff on October 10, 2016, and recommended the Board approve the 401(a) retirement savings plan for non-represented employees.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED by the Board of Directors of the San Joaquin Regional Transit District that the proposal to implement a 401(a) retirement savings plan for non-represented employees be, and hereby is, approved, and the Chief Executive Officer or designee is authorized to enter into the Adoption Agreement for said Plan.

RESOLUTION NO. ____
DATED: October 21, 2016

RESOLUTION TO APPROVE
EMPLOYER PICK-UP OF MANDATORY MEMBER CONTRIBUTIONS TO THE RTD 401(A)
RETIREMENT SAVINGS PLAN IN ACCORDANCE WITH SECTION 414(h)(2) OF THE INTERNAL
REVENUE CODE

WHEREAS, the Board of Directors of the San Joaquin Regional Transit District ("Board") anticipates that it will adopt the RTD 401(a) Retirement Savings Plan (the "Plan"); and

WHEREAS, the Plan, as adopted, will provide that members must make mandatory employee contributions to the Plan through payroll deduction in order to fund retirement benefits; and

WHEREAS, under Internal Revenue Code (the "Code") section 414(h)(2) and related guidance from the Internal Revenue Service, such deductions from employees' compensation qualify for pre-tax treatment only if the San Joaquin Regional Transit District ("RTD") takes formal action to designate the deductions, for tax purposes, as contributions "picked-up" by RTD; and

WHEREAS, the Board wishes to adopt this resolution in order to, in accordance with Code section 414(h)(2), designate amounts deducted from employees' compensation to fund benefits under the Plans as pick-up contributions; and

WHEREAS, RTD will pick up all mandatory employee contributions to the Plans in accordance with Code section 414(h)(2) and all guidance issued thereunder.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED by the Board of Directors of the San Joaquin Regional Transit District as follows:

1. This resolution applies to all contributions that are required to be made by any employees of RTD as members of the Plan, on a regular, payroll deduction basis and which are reported to such Plan and credited to employee accounts.
2. Although designated as employee contributions and deducted from employees' compensation, the contributions shall, for tax purposes, be characterized as "picked up" by RTD in accordance with Code section 414(h)(2), and shall be treated as paid by RTD in lieu of contributions by the employee.
3. Employees shall not have the option of choosing, directly or indirectly, to receive the contributions instead of having them paid by RTD to the Plan.
4. RTD shall pay to the Plan the contributions designated as employee contributions from the same source of funds as used in paying salary.
5. Employee contributions that are picked up in accordance with this resolution shall result in the tax deferral of these contributions to the extent provided under the Code, Treasury Regulations and other guidance issued thereunder.
6. This resolution established and adopts RTD's pick-up practices in accordance with Revenue Ruling 2006-43.
7. RTD shall comply with all reporting, contribution, and other administrative requirements established by the Plan with respect to all employees whose contributions are picked up in accordance with this resolution.