

MINUTES OF THE REGULAR MEETING OF THE
BOARD OF DIRECTORS OF THE
SAN JOAQUIN REGIONAL TRANSIT DISTRICT
HELD ON FRIDAY, May 20, 2016

The Board of Directors of the San Joaquin Regional Transit District (RTD) held a Regular Meeting at 10:00 a.m. on Friday, May 20, 2016, in the Boardroom of RTD's Downtown Transit Center, 421 East Weber Avenue, Stockton, California.

1. CALL MEETING TO ORDER Vice-Chair Les Fong called the meeting to order at 10:01 a.m.
2. MOMENT OF SILENCE/REFLECTION
3. PLEDGE OF ALLEGIANCE TO THE FLAG
4. SAFETY ANNOUNCEMENT
5. ROLL CALL Present: Les Fong
Gary Giovanetti
Balwinder T. Singh
Joni Bauer

Absent: Michael Restuccia

Staff Present

Donna DeMartino, General Manager/CEO
Kent Bradbury, Legal Counsel, Employee and Labor Relations
Al Hoslett, RTD Legal Counsel
Norman Tuitavuki, Director of Operations
Wendell Krell, Director of Facilities
Darla Smith, Superintendent of Facilities
Sharon Miller, Director of Procurement
Cameron Isaacson, Operations Superintendent
Nate Knodt, Service Development Manager
Virginia Alcayde, Finance Manager
George Lorente, Grants Manager
Nancy Braxton, Executive and Board Support Analyst
Doug Smith, Facilities Supervisor
Matthew Taia, Grants Analyst
Ravi Sharma, Finance Senior Specialist
Nancy Antonio, Safety and Risk Specialist
Max Cao, Marketing Specialist
Dero In, Grants Specialist
Merab Talamantes, Executive and Board Support Analyst
Damaris Galvan, Service Development Manager
Priya Ram, Senior Accountant
Kelvin Cao, Customer Engagement Analyst

Members of the Public Who Indicated They Were Present

Linda Ragsdale
Deborah Gurley
Brenda Luther
Kerstin Williams
Carrie Flanary

6. SPECIAL PRESENTATIONS

A. EMPLOYEES OF THE MONTH

Special recognition was given to Grants Specialist Dero In, Administration Employee of the Month for April.

7. PUBLIC COMMENT

Linda Ragsdale reported concerns with temperatures on the bus during the hot summer days. She has a problem with the sun and would like RTD to consider putting shades on the windows to block the sun. She stated the wraps on the outside of the bus helps to keep the sun out and makes the bus ride very comfortable for her.

Marvin Bolin rides the 43 Express Bus and would like RTD to have additional security placed at the bus stops due to fights, drug use, and public disruptions in the area. Marvin would also like RTD to consider extending RTD Ambassador and Stockton police hours at the DTC for patrons who use the service after hours and on the weekend.

8. REPORTS

A. MV REPORT

No report was provided

B. GENERAL MANAGER/CEO REPORT

- General Manager Donna DeMartino along with several RTD employees recently attended the APTA Bus and Paratransit Conference in Charlotte, North Carolina. RTD had the privilege of taking the Administration, Maintenance, and Operator Employee's of the Year to this APTA Conference. They attended workshops on areas of interest to them. General Manager Donna DeMartino believes it is important to take good care of RTD employees.
- General Manager Donna DeMartino was asked to stay over in North Carolina to attend the Federal Transit Agency (FTA) conference in which she participated in a panel discussion on the Introduction of Performance Based Planning Techniques. While on the panel she shared RTD's journey to introduce the new Transtrack system that extracts data to create federally required reports. She also shared information on the American Bus Benchmarking Group (ABBG) and the performance metrics which has prepared RTD for the next step in the evolution of performance based planning.

- RTD is currently working with the Air Resources Board (ARB) on electric bus and zero emissions bus rules. RTD currently has two electric buses with the hopes of having fifteen by next year. RTD's goal is to have the first all electric bus rapid transit line by next year. Currently RTD is concerned with mandates, funding, and public utilities; RTD is working closely with ARB to address these concerns because we are still in the experimental phase of electric buses. RTD is currently under a utility waiver that will end in September. RTD does not pay demand charges for the electric buses. If RTD has to incur these utility charges the cost for electric buses will be much higher than they currently are.
- In the interest of saving time and paper RTD is still in the process of changing the format of the Board Packet to a paperless format. In an effort to condense the size of each Board Packet, reports on committees and meetings will no longer have details of each meeting. Summaries of these meetings and activities will be provided upon request.
- RTD participated in, Bring Your Sons and Daughters to Work Day. Students had the opportunity to spend the day touring each department throughout the organization, helping them understand what their parents do every day at work, and that there are lots of great careers in public transportation.
- RTC received the Project Achievement Award on May 19, 2016. RTD and its construction partner Arcadis U.S., Inc. received this Award for the San Joaquin Regional Transportation Center (RTC) project from the Construction Management Association of America (CMAA) Northern California Chapter. CMAA's Project Achievement Awards Program recognizes outstanding achievements in the practice of construction management for public and private projects. The competitive selection process judges projects based on their outcomes, overall management, safety performance, quality management, cost management, schedule management, complexity, innovation and creativity, and client satisfaction.

C. STATE/FEDERAL LEGISLATIVE REPORT UPDATE

The General Manager/CEO provided a written report to the Directors in the Board package.

9. CONSENT CALENDAR

- A. RESOLUTION: MINUTES OF THE MAY 20, 2016 REGULAR BOARD MEETING
Resolution No. 5640: Board approval of the May 20, 2016, Regular Board of Directors Meeting Minutes

ACTION: MOTION: DIRECTOR SINGH

SECOND: DIRECTOR BAUER

Roll Call:

AYES: Bauer, Fong, Giovanetti, Singh

NAYES: ABSTAIN: ABSENT: CHAIR RESTUCCIA

- B. RESOLUTION: MINUTES OF THE FEBRUARY 27, 2016 SPECIAL BOARD MEETING

Resolution No. 5641: Board approval of the February 27, 2016, Special Board of Directors Meeting Minutes

ACTION: MOTION: DIRECTOR SINGH SECOND: DIRECTOR BAUER
Roll Call:
AYES: Bauer, Fong, Giovanetti, Singh NAYES: ABSTAIN: ABSENT: CHAIR RESTUCCIA

C. RESOLUTION: TO AMEND RESOLUTION NO. 5639 DATED APRIL 15, 2016, PROVIDING THAT THE VICE-CHAIR OF THE BOARD SHALL SIGN IN LIEU OF THE CHAIR
Resolution No. 5642: Board approval to amend resolution no. 5639 dated April 15, 2016, providing that the Vice-Chair of the Board shall sign in lieu of the chair

ACTION: MOTION: DIRECTOR SINGH SECOND: DIRECTOR BAUER
Roll Call:
AYES: Bauer, Fong, Giovanetti, Singh NAYES: ABSTAIN: ABSENT: CHAIR RESTUCCIA

D. RESOLUTIONS: FY 2016 FINANCE

1. RESOLUTION: TO UPDATE THE LIST OF PERSONS AUTHORIZED TO SIGN FOR SAN JOAQUIN REGIONAL TRANSIT DISTRICT (RTD) ON BANK OF STOCKTON PAYROLL CHECKING ACCONT NO. 1215024793
Resolution No. 5643: Board approval to update the list of persons authorized to sign for San Joaquin Regional Transit District (RTD) on Bank of Stockton payroll checking account no. 1215024793

ACTION: MOTION: DIRECTOR SINGH SECOND: DIRECTOR BAUER
Roll Call:
AYES: Bauer, Fong, Giovanetti, Singh NAYES: ABSTAIN: ABSENT: CHAIR RESTUCCIA

2. RESOLUTION: TO UPDATE THE LIST OF PERSONS AUTHORIZED TO SIGN FOR SAN JOAQUIN REGIONAL TRANSIT DISTRICT (RTD) ON BANK OF STOCKTON PAYROLL CHECKING ACCOUNT NO. 1215023126
Resolution No. 5644: Board approval to update the list of persons authorized to sign for San Joaquin Regional Transit District (RTD) on Bank of Stockton payroll checking accocunt no. 1215023126

ACTION: MOTION: DIRECTOR SINGH SECOND: DIRECTOR BAUER
Roll Call:
AYES: Bauer, Fong, Giovanetti, Singh NAYES: ABSTAIN: ABSENT: CHAIR RESTUCCIA

3. RESOLUTION: TO UPDATE THE LIST OF PERSONS AUTHORIZED TO SIGN FOR SAN JOAQUIN REGIONAL TRANSIT DISTRICT (RTD) ON BANK OF STOCKTON PAYROLL CHECKING ACCOUNT NO. 1215024801
Resolution No. 5645: Board approval to update the list of persons authorized to sign for San Joaquin Regional Transit District (RTD) on Bank of Stockton payroll checking account no. 1215024801

ACTION: MOTION: DIRECTOR SINGH SECOND: DIRECTOR BAUER
Roll Call:
AYES: Bauer, Fong, Giovanetti, Singh NAYES: ABSTAIN: ABSENT: CHAIR RESTUCCIA

4. RESOLUTION: TO UPDATE THE LIST OF PERSONS AUTHORIZED TO SIGN FOR SAN JOAQUIN REGIONAL TRANSIT DISTRICT (RTD) ON ACCOUNTS AT SAN JOAQUIN COUNTY
Resolution No. 5646: Board approval to update the list of persons authorized to sign for San Joaquin Regional Transit District (RTD) on accounts at San Joaquin County

ACTION: MOTION: DIRECTOR SINGH SECOND: DIRECTOR BAUER
Roll Call:
AYES: Bauer, Fong, Giovanetti, Singh NAYES: ABSTAIN: ABSENT: CHAIR RESTUCCIA

10. ACTION ITEMS

- A. RESOLUTION: APPROVING THE ADDITION OF RULE 5.03 TO RULES OF PROCEDURE FOR THE SAN JOAQUIN REGIONAL TRANSIT DISTRICT
Resolution No. 5647: Board approving the addition of rule 5.03 to Rules of Procedure for the San Joaquin Regional Transit District

ACTION: MOTION: DIRECTOR GIOVANETTI SECOND: VICE-CHAIR FONG
Roll Call:
AYES: Bauer, Fong, Giovanetti, Singh NAYES: ABSTAIN: ABSENT: CHAIR RESTUCCIA

- B. RESOLUTION: AUTHORIZING AWARD OF A SECOND AMENDMENT TO CARL WARREN & COMPANY FOR GENERAL LIABILITY CLAIMS PROGRAM THRID PARTY ADMINISTRATOR SERVICES FOR AN AMENDMENT AMOUNT NOT TO EXCEED \$28,975.00 FOR A TOTAL CONTRACT AMOUNT NOT TO EXCEED \$194,772.25
Resolution No. 5648: Board authorizing the award of a second amendment to Carl Warren & Company for general liability claims program third party administrator services for an amendment amount not to exceed \$28,975.00 for a total contract amont no to exceed \$194,772.25

ACTION: MOTION: DIRECTOR SINGH SECOND: DIRECTOR BAUER
Roll Call:
AYES: Bauer, Fong, Giovanetti, Singh NAYES: ABSTAIN: ABSENT: CHAIR RESTUCCIA

- C. RESOLUTION: AWARD A CONTRACT TO MISSION LINEN SUPPLY FOR THE PURCHASE OF MAINTENANCE UNIFORM AND SUPPLY SERVICs, FOR THREE YEARS WITH TWO ONE-YEAR OPTIONS, IN A TOTAL CONTRACT AMOUNT NOT TO EXCEED \$197,055.63
Resolution No. 5649: Board approval to award a contract to Mission Linen Supply for the purchase of maintenance uniform and supply services, for three years with two one-year options, in a total contract amount not to exceed \$197,055.63

ACTION: MOTION: DIRECTOR GIOVANETTI SECOND: VICE-CHAIR FONG
Roll Call:
AYES: Bauer, Fong, Giovanetti, Singh NAYES: ABSTAIN: ABSENT: CHAIR RESTUCCIA

11. INFORMATION ITEMS

- A. FINANCIAL REPORTS
April Financial Reports provided to the Board

12. QUESTIONS AND COMMENTS FROM DIRECTORS

13. CLOSED SESSION

Vice-Chair Fong announced that there would be no Closed Session.

14. ADJOURNMENT

Vice-Chair Fong adjourned the meeting at 10:43 a.m.