

MINUTES OF THE REGULAR MEETING OF THE
BOARD OF DIRECTORS OF THE
SAN JOAQUIN REGIONAL TRANSIT DISTRICT
HELD ON FRIDAY, APRIL 15, 2016

The Board of Directors of the San Joaquin Regional Transit District (RTD) held a Regular Meeting at 10:00 a.m. on Friday, April 15, 2016, in the Boardroom of RTD's Downtown Transit Center, 421 East Weber Avenue, Stockton, California.

1. CALL MEETING TO ORDER Chair Restuccia called the meeting to order at 10:04 a.m.
2. MOMENT OF SILENCE/REFLECTION
3. PLEDGE OF ALLEGIANCE TO THE FLAG
4. SAFETY ANNOUNCEMENT
5. ROLL CALL Present: Michael Restuccia
Les Fong
Gary Giovanetti
Balwinder T. Singh
Joni Bauer

Absent: None

Staff Present

Donna DeMartino, General Manager/CEO
Kent Bradbury, Legal Counsel, Employee and Labor Relations
Al Hoslett, RTD Legal Counsel
Norman Tuitavuki, Director of Operations
Wendell Krell, Director of Facilities
Sharon Miller, Director of Procurement
Cameron Isaacson, Operations Superintendent
Nate Knodt, Service Development Manager
Virginia Alcayde, Finance Manager
Max Vargas, Public Affairs Manager
George Lorente, Grants Manager
Teresa Evans, Executive and Board Support Manager
Nancy Braxton, Executive and Board Support
Terry Williams, Marketing Manager
Moorea Warren, Customer Engagement Manager
Jim Paice, MV Transportation
Doug Smith, Facilities Supervisor
Roberta Paoletti, Customer Information Supervisor
Ravi Sharma, Finance Senior Specialist
Nancy Antonio, Safety and Risk Specialist
Max Cao, Marketing Specialist
Boldero In, Grants Analyst
Daniela Romero, Mobility Analyst
Merab Talamantes, Executive and Board Support Analyst
Sunny Pannu, Human Resources Specialist

Members of the Public Who Indicated They Were Present

Becky Thornton
Deborah Gurley
Alan Wagner

6. SPECIAL PRESENTATIONS

A. EMPLOYEES OF THE MONTH

Special recognition was given to Procurement Analyst Adriana De Borba, Administration Employee of the Month for February; Mechanic Sal Debudey, Maintenance Employee of the Month for March.

B. EMPLOYEE SPECIAL RECOGNITION

Special recognition was given to Office Assistant II, Jennie Felix, for her awareness and commitment to creating a safe and responsible environment for our employees, our customers, and our community.

7. PUBLIC COMMENT

Becky Thornton reported challenges with the Dial-A-Ride Service. Chair Restuccia asked Operations Director Norm Tuitavuki to assist Becky with her concerns.

Alan Wagner, President, ATU Local 276, expressed concerns about (a) Cheryl Ross not being listed on the website as a member of the RTD Retirement Board, (b) being denied the day off to attend a former employee's funeral, and (c) his request that item 9D be pulled from the Consent Calendar pending questions regarding employees that are placed on administrative leave without pay. Alan also wanted to thank the Board for giving him the opportunity to attend and express comments at the Special Board Meeting held on February 27, 2016; he appreciated the Board taking his comments into consideration and feels the Board has the District's best interest at heart.

Deborah Gurley expressed concerns about the security guards requesting her to show her proof of fare, and thanked RTD for implementing the new Sapling Clock System.

8. REPORTS

A. MV REPORT

On behalf of MV General Manager Susanna Sanchez, MV Operations Manager Jim Paice reported on February and March events, which included: a Maintenance department safety meeting on the topic lock-out-tag-out, a Driver Appreciation Day, and a BBQ for all employees.

B. GENERAL MANAGER/CEO REPORT

The General Manager/CEO:

- RTD is currently making changes to and reformatting the General Manager's Report. The customer comments report will now be automated through the new SugarCRM application. This customer

relationship management system will provide a robust and centralized system for RTD to enhance its connection to riders, transit partners, and the community. Due to the large number of meetings and activities attended by RTD staff, a list of these will be provided without a summary of events. Summaries of these meetings and activities will be provided upon request.

- In an effort to keep RTD Buses, employees, and customers synchronized and on time, RTD has implemented a new Sapling Clock System. Director of Facilities, Wendell Krell, was asked to summarize this new system. Twelve clocks have been added in the loading area at the DTC, two clocks in the lobby of the DTC, and one clock over doorframes in each room at the DTC. Each clock is networked on a central system, connected to the internet to keep each clock updated hourly.
- This is the second consecutive year RTD has participated in the Asparagus Festival with the current format. Director of Service Development, Nate Knodt, was asked to summarize for the Board, RTD's participation. RTD worked with the Festival Committee and Delta College to provide special extended bus service to and from the festival, discount fares into the festival, and free parking.

C. STATE/FEDERAL LEGISLATIVE REPORT UPDATE

The General Manager/CEO provided a written report to the Directors in the Board package.

9. CONSENT CALENDAR

Chair Restuccia removed from the Consent Calendar Item D, the approval of a Revised RTD Prohibited Workplace Behavior Policy for RTD. Chair Restuccia then asked for approval of the remaining items on the Consent Calendar.

A. RESOLUTION: MINUTES OF THE FEBRUARY 19, 2016 REGULAR BOARD MEETING
Resolution No. 5623: Board approval of the February 19, 2016, Regular Board of Directors Meeting Minutes

ACTION: MOTION: DIRECTOR SINGH SECOND: VICE-CHAIR FONG

Roll Call:

AYES: Bauer, Fong, Giovanetti, Singh, Restuccia

NAYES: None

ABSTAIN: None

ABSENT: None

B. RESOLUTION: AUTHORIZING THE NECESSARY ACTIONS TO OBTAIN FINANCIAL ASSISTANCE THROUGH THE FY 2016 TRANSIT SYSTEM SAFETY, SECURITY, AND DISASTER RESPONSE ACCOUNT (TSSSDRA) PROGRAM

Resolution No. 5624: Board approval to authorize the necessary actions to obtain financial assistance through the FY 2016 Transit System Safety, Security, and Disaster Response Account (TSSSDRA) Program

ACTION: MOTION: VICE-CHAIR FONG SECOND: DIRECTOR BAUER

Roll Call:
AYES: Bauer, Fong, Giovanetti, Singh, Restuccia
NAYES: None
ABSTAIN: None
ABSENT: None

C. RESOLUTIONS: FY 2016 GRANTS

1. RESOLUTION TO AUTHORIZE THE FILING OF FY 2016 GRANT APPLICATIONS UNDER THE FEDERAL TRANSIT ACT
Resolution No. 5625: Board approval to authorize the filing of FY 2016 grant applications under the Federal Transit Act

ACTION: MOTION: DIRECTOR SINGH SECOND: VICE-CHAIR FONG
Roll Call:
AYES: Bauer, Fong, Giovanetti, Singh, Restuccia
NAYES: None
ABSTAIN: None
ABSENT: None

2. RESOLUTION TO AUTHORIZE THE FILING OF AN APPLICATION WITH THE U.S. DEPARTMENT OF TRANSPORTATION (DOT) FOR FY 2016 SECTION 5307 GRANT APPLICATION UNDER THE FEDERAL TRANSIT ACT
Resolution No. 5626: Board approval to authorize the filing of an application with the U.S. Department of Transportation (DOT) for FY 2016 Section 5307 grant application under the Federal Transit Act

ACTION: MOTION: DIRECTOR SINGH SECOND: VICE-CHAIR FONG
Roll Call:
AYES: Bauer, Fong, Giovanetti, Singh, Restuccia
NAYES: None
ABSTAIN: None
ABSENT: None

3. RESOLUTION TO AUTHORIZE THE FILING OF AN APPLICATION WITH THE U.S. DEPARTMENT OF TRANSPORTATION (DOT) FOR FY 2016 SECTION 5308 GRANT APPLICATION UNDER THE FEDERAL TRANSIT ACT
Resolution No. 5627: Board approval to authorize the filing of an application with the U.S. Department of Transportation (DOT) for FY 2016 Section 5308 grant application under the Federal Transit Act

ACTION: MOTION: DIRECTOR GIOVANETTI SECOND: VICE-CHAIR FONG
Roll Call:
AYES: Bauer, Fong, Giovanetti, Singh, Restuccia
NAYES: None
ABSTAIN: None
ABSENT: None

4. RESOLUTION TO AUTHORIZE THE FILING OF AN APPLICATION WITH THE U.S. DEPARTMENT OF TRANSPORTATION (DOT) FOR FY 2016 SECTION 5309 GRANT UNDER THE FEDERAL TRANSIT ACT
Resolution No. 5628: Board approval to authorize the filing of an application with the U.S. Department of Transportation (DOT) for FY 2016 Section 5309 grant under the Federal Transit Act

ACTION: MOTION: DIRECTOR GIOVANETTI SECOND: VICE-CHAIR FONG
Roll Call:
AYES: Bauer, Fong, Giovanetti, Singh, Restuccia
NAYES: None
ABSTAIN: None
ABSENT: None

5. RESOLUTION TO AUTHORIZE THE FILING OF AN APPLICATION WITH THE DEPARTMENT OF TRANSPORTATION (DOT) FOR FY 2016 SECTION 5310 GRANT UNDER THE FEDERAL TRANSIT ACT
Resolution No. 5629: Board approval to authorize the filing of an application with the Department of Transportation (DOT) for FY 2016 Section 5310 grant under the Federal Transit Act

ACTION: MOTION: DIRECTOR SINGH SECOND: VICE-CHAIR FONG
Roll Call:
AYES: Bauer, Fong, Giovanetti, Singh, Restuccia
NAYES: None
ABSTAIN: None
ABSENT: None

6. RESOLUTION TO AUTHORIZE THE FILING OF APPLICATIONS WITH THE U.S. DEPARTMENT OF TRANSPORTATION (DOT) FOR FY 2016 SECTION 5311 AND 5311(f) GRANTS UNDER THE FEDERAL TRANSIT ACT
Resolution No. 5630: Board approval to authorize the filing of applications with the U.S. Department of Transportation (DOT) for FY 2016 Section 5311(f) grant under the Federal Transit Act

ACTION: MOTION: DIRECTOR SINGH SECOND: VICE-CHAIR FONG
Roll Call:
AYES: Bauer, Fong, Giovanetti, Singh, Restuccia
NAYES: None
ABSTAIN: None
ABSENT: None

7. RESOLUTION TO AUTHORIZE THE FILING OF AN APPLICATION WITH THE U. S. DEPARTMENT OF TRANSPORTATION (DOT) FOR FY 2016 SECTION 5316 GRANT UNDER THE FEDERAL TRANSIT ACT
Resolution No. 5631: Board approval to authorize the filing of an application with the U.S. Department of Transportation (DOT) for FY 2016 Section 5316 grant under the Federal Transit Act

ACTION: MOTION: DIRECTOR GIOVANETTI SECOND: VICE-CHAIR FONG
Roll Call:
AYES: Bauer, Fong, Giovanetti, Singh, Restuccia
NAYES: None
ABSTAIN: None
ABSENT: None

8. RESOLUTION TO AUTHORIZE THE GENERAL MANAGER/CEO OR DESIGNEE TO EXECUTE AND FILE GRANT APPLICATIONS AND GRANT AGREEMENTS UNDER THE FEDERAL TRANSIT ADMINISTRATION (FTA) FY 2016 SECTION 5316 (49 U.S.C. SECTION 5316) WITH THE CALIFORNIA DEPARTMENT OF TRANSPORTATION (CALTRANS) Resolution No. 5632: Board approval to authorize the General Manager/CEO or designee to execute and file grant applications and grant agreements under the Federal Transit Administration (FTA) FY 2016 Section 5316 (49 U.S.C. Section 5316) with the California Department of Transportation (CALTRANS)

ACTION: MOTION: VICE-CHAIR FONG SECOND: DIRECTOR SINGH
Roll Call:
AYES: Bauer, Fong, Giovanetti, Singh, Restuccia
NAYES: None
ABSTAIN: None
ABSENT: None

9. RESOLUTION TO AUTHORIZE THE FILING OF AN APPLICATION WITH THE U.S. DEPARTMENT OF TRANSPORTATION (DOT) FOR FY 2016 SECTION 5317 GRANT UNDER THE FEDERAL TRANSIT ACT Resolution No. 5633: Board approval to authorize the filing of an application with the U.S. Department of Transportation (DOT) for FY 2016 Section 5317 grant under the Federal Transit Act

ACTION: MOTION: DIRECTOR GIOVANETTI SECOND: VICE-CHAIR FONG
Roll Call:
AYES: Bauer, Fong, Giovanetti, Singh, Restuccia
NAYES: None
ABSTAIN: None
ABSENT: None

10. RESOLUTION TO AUTHORIZE THE GENERAL MANAGER/CEO OR DESIGNEE TO EXECUTE AND FILE GRANT APPLICATIONS AND GRANT AGREEMENTS UNDER THE FY 2016 FEDERAL TRANSIT ADMINISTRATION (FTA) SECTION 5317 (49 U.S.C. SECTION 5317) WITH THE CALIFORNIA DEPARTMENT OF TRANSPORTATION (CALTRANS) Resolution No. 5634: Board approval to authorize the General Manager/CEO or designee to execute and file grant applications and grant agreements under the FY 2016 Federal Transit Administration (FTA) Section 5317 (49 U.S.C. Section 5317) with the California Department of Transportation (CALTRANS)

ACTION: MOTION: DIRECTOR SINGH SECOND: VICE-CHAIR FONG
Roll Call:

AYES: Bauer, Fong, Giovanetti, Singh, Restuccia
NAYES: None
ABSTAIN: None
ABSENT: None

11. RESOLUTION TO AUTHORIZE THE EXECUTION OF THE FY 2016 MASTER AGREEMENT AND PROGRAM SUPPLEMENTS FOR STATE-FUNDED TRANSIT PROJECTS WITH THE CALIFORNIA DEPARTMENT OF TRANSPORTATION (CALTRANS)

Resolution No. 5635: Board approval to authorize the execution of the FY 2016 Master Agreement and Program Supplements for state-funded transit projects with the California Department of Transportation (CALTRANS)

ACTION: MOTION: VICE-CHAIR FONG SECOND: DIRECTOR SINGH
Roll Call:
AYES: Bauer, Fong, Giovanetti, Singh, Restuccia
NAYES: None
ABSTAIN: None
ABSENT: None

12. RESOLUTION TO AUTHORIZE THE GENERAL MANAGER/CEO OR DESIGNEE TO EXECUTE AND FILE GRANT APPLICATIONS AND GRANT AGREEMENTS UNDER THE FY 2017 TRANSPORTATION PLANNING GRANT PROGRAM

Resolution No. 5636: Board approval to authorize the General Manager/CEO or designee to execute and file grant applications and grant agreements under the FY 2017 Transportation Planning Grant Program

ACTION: MOTION: DIRECTOR GIOVANETTI SECOND: VICE-CHAIR FONG
Roll Call:
AYES: Bauer, Fong, Giovanetti, Singh, Restuccia
NAYES: None
ABSTAIN: None
ABSENT: None

Chair Restuccia next called for the consideration and approval of item 9D on the Consent Calendar.

- D. RESOLUTION: APPROVE A REVISED RTD PROHIBITED WORKPLACE BEHAVIOR POLICY OF THE SAN JOAQUIN REGIONAL TRANSIT DISTRICT (RTD) INCORPORATING 2016 CHANGES TO CALIFORNIA REGULATIONS
Resolution No. 5637: Board approval of the Revised RTD Prohibited Workplace Behavior Policy incorporating 2016 changes to California regulations

Legal Counsel-Employee and Labor Relations Manager Kent Bradbury informed the Board that the Workplace Behavior Policy needed revisions to be compliant with California State Law. Kent informed Alan Wagner that with the 2016 revisions of the Workplace Behavior Policy there have been no changes that would affect employees that have been placed on administrative leave pending

an investigation.

Director Singh inquired as to whether there was language in the Policy that designated a contact person for an employee with concerns or complaints. Kent explained that in addition to the Work Place Behavior Policy, RTD also has an EEO Policy that identifies himself as the EEO contact for employees with concerns or complaints.

Chair Restuccia asked Alan if he had any further questions or comments with respect to this matter, and he responded no.

ACTION: MOTION: DIRECTOR SINGH SECOND: VICE-CHAIR FONG
Roll Call:
AYES: Bauer, Fong, Giovanetti, Singh, Restuccia
NAYES: None
ABSTAIN: None
ABSENT: None

10. ACTION ITEMS

- A. RESOLUTION: EXERCISE YEARS TWO AND THREE OF A CONTRACT WITH TRAPEZE SOFTWARE GROUP, INC. FOR TRANSITMASTER SUPPORT SERVICES FOR A TOTAL CONTRACT AMOUNT NOT TO EXCEED \$318,367.92
Resolution No. 5638: Board approval to exercise years two and three of a contract with Trapeze Software Group, Inc. for TransitMaster Support Services for a total contract amount not to exceed \$318,367.92

ACTION: MOTION: VICE-CHAIR FONG SECOND: DIRECTOR BAUER
Roll Call:
AYES: Bauer, Fong, Giovanetti, Singh, Restuccia
NAYES: None
ABSTAIN: None
ABSENT: None

Chair Restuccia advised the Board that he may have a conflict with respect to this matter, and therefore recused himself and left the room.

Vice-Chair Fong assumed the roll of Chair of the meeting.

- B. RESOLUTION: AWARD A FIVE YEAR CONTRACT (WITH ANNUAL OPTIONS) TO BANK OF STOCKTON FOR BANKING SERVICES, A REVOLVING LINE OF CREDIT UP TO \$10,000,000.00, AND ASSOCIATED BANKING FEES
Resolution No. 5639: Board approval to award a contract (with annual options) to Bank of Stockton for banking services, a revolving line of credit up to \$10,000,000.00, and associated banking fees

ACTION: MOTION: VICE-CHAIR FONG SECOND: DIRECTOR BAUER
Roll Call:
AYES: Bauer, Giovanetti, Singh, Fong
NAYES: None
ABSTAIN: None

ABSENT: Restuccia

Chair Restuccia returned to the Meeting.

11. DISCUSSION ITEMS

- A. STANDING BOARD COMMITTEE AND RETIREMENT BOARD ASSIGNMENTS
Provided to Board for information, discussion, and Board concurrence

ACTION: MOTION: DIRECTOR BAUER SECOND: VICE-CHAIR FONG

Roll Call:

AYES: Bauer, Fong, Giovanetti, Singh, Restuccia

NAYES: None

ABSTAIN: None

ABSENT: None

12. INFORMATION ITEMS

- A. FINANCIAL REPORTS
February and March Financial Reports provided to the Board

13. QUESTIONS AND COMMENTS FROM DIRECTORS

14. CLOSED SESSION

Chair Restuccia announced that there would be no Closed Session.

15. ADJOURNMENT

Chair Restuccia adjourned the meeting at 11:22 a.m.