

MINUTES OF THE REGULAR MEETING OF THE
BOARD OF DIRECTORS OF THE
SAN JOAQUIN REGIONAL TRANSIT DISTRICT
FRIDAY, NOVEMBER 13, 2015

The Board of Directors of the San Joaquin Regional Transit District (RTD) held a Regular Meeting at 10:00 a.m. on Friday, November 13, 2015, **IN THE BOARDROOM OF RTD'S DOWNTOWN TRANSIT CENTER, 421 E. WEBER AVENUE, STOCKTON, CALIFORNIA**

1. CALL MEETING TO ORDER Chair Giovanetti called the meeting to order at 10:01 a.m.
2. MOMENT OF SILENCE/REFLECTION
3. PLEDGE OF ALLEGIANCE TO THE FLAG
4. SAFETY ANNOUNCEMENT
5. ROLL CALL Present: Gary S. Giovanetti
Les J. Fong
Joni Bauer

Absent: Michael P. Restuccia
Balwinder T. Singh

Staff Present

Donna DeMartino, General Manager/CEO
Al Hoslett, Legal Counsel
Gloria Salazar, Assistant General Manager/CFO
Wendell Krell, Director of Facilities
Norman Tuitavuki, Director of Operations
Michael Thompson, Director of IT
Sharon Miller, Director of Procurement
Brad Menil, Superintendent – Operations
George Lorente, Grants Manager
Nate Knodt, Service Development Manager
Teresa Evans, Executive, and Board Support Manager
Max Vargas, Communications, and External Relations Manager
Ravi Sharma, Finance Senior Specialist
Carrie McGrath, Executive & Board Support Specialist
Merab Talamantes, Executive & Board Support Office Assistant II

Members of the Public Who Indicated They Were Present

Jesse Lopez
Deborah Gurley

6. SPECIAL PRESENTATIONS

A. EMPLOYEES OF THE MONTH

Special recognition was given to Coach Operator Yash Pal Singh, Transportation Employee of the Month for September; Coach Operator Sonya Williams, Transportation Employee of the Month for October; and to Tara Gallegos, Administration Employee of the Month for October.

7. PUBLIC COMMENT

Becky Thornton commented that her community needs more bus service on weekends and holidays. She also commented about her difficulty canceling Dial-A-Ride service.

8. PUBLIC HEARING

A. UNMET TRANSIT NEEDS

This public hearing is scheduled to provide an opportunity to gather input regarding the need for public transit service, and invite public comments on Unmet Transit Needs as required under the State Transportation Development Act (TDA).

Chair Giovanetti opened the Public Hearing on Unmet Transit Needs.

Service Development Manager Nate Knodt presented a report on the Public Hearing process. Chair Giovanetti then invited the public to comment on the unmet transit needs.

No comment cards were received. Chair Giovanetti commented that if money was not an issue we would have more busses on the street. We are doing the best we can to become efficient with the reduction in our overall budget from where we were several years ago. Hearing no public comments Chair Giovanetti closed the Public Hearing

Service Development Manager Nate Knodt stated that the public could continue submitting comments on unmet transit needs through November 23, 2015.

9. REPORTS

A. MV REPORT

General Manager for MV Division 184 Susanna Sanchez reported on MV's safety topics for the month of October, which included pre-trips and hands-on training with fire extinguishers for Operators. Maintenance personnel held their safety meeting on the topic of HazCom. Ms. Murray announced the Employee Appreciation Luncheon they are hosting on October 21, 2015, for all employees for Thanksgiving, and a Holiday Brunch they are planning for December. Sanchez reported on two donation drives beginning this month for Saint Mary's Dining Room and the Delta Community Society.

B. GENERAL MANAGER/CEO REPORT

The General Manager/CEO:

- Reported that the process of moving into the RTC has begun and a move-in event for employees will commence on November 30. A presentation on both grand opening events and the move-in event will be given at the January 2016 meeting.
- Reported that RTD hosted the American Bus Benchmarking Group (ABBG) here in San Joaquin County last month. Nineteen (19) transit agencies from across the country met with us here. ABBG members formed an alliance to share performance metrics in an effort to improve each agency individually and collectively.
- Reported that the employees held their annual golf tournament, started by the late Laurie Brown, our former Director of Operations. The event raised \$8,000 for the Community Center for the Blind and the Disabled American Veterans, two worthy causes.
- Reported on the Pink Bus unveiling, a breast cancer awareness event. This event was a collaborative effort between sponsors Kaiser Permanente, Premier Access, and RTD. The event featured local public officials and a breast cancer survivor sharing her story. The event culminated in the unveiling of RTD's wrapped Pink Bus. Strategic Affairs Specialist, Lamar Gibbs delivered a presentation summarizing the event followed by a video of the Pink Bus Unveiling.

C. STATE/FEDERAL LEGISLATIVE REPORT

The General Manager/CEO:

- Reported that Governor Jerry Brown convened a special session called the Executive Session on Transportation Infrastructure and Development. They are holding hearings on how they can further use cap-and-trade funds for Public Transit and Public Transportation. The Governor plans to invest \$400 million into public transit.
- Reported that at the Federal level the Senate previously submitted a six-year transportation funding bill, and now the House has now completed a transportation bill, as well. The House and Senate will now convene in conference to see if they can agree on a robust six-year transportation bill. The bills currently reflect the same levels of funding; however, there are amendments proposed that could potentially bring back the bus category money in MAP-21.

10. CONSENT CALENDAR

- A. RESOLUTION: MINUTES OF THE SEPTEMBER 18, 2015, REGULAR BOARD MEETING
Resolution No. 5598: Board approval of the September 18, 2015, Regular Board of Directors Meeting minutes

ACTION: MOTION: DIRECTOR FONG SECOND: DIRECTOR BAUER
Roll Call:
AYES: Bauer, Fong, Giovanetti,
NAYES: None
ABSTAIN: None
ABSENT: Restuccia, Singh

11. ACTION ITEMS

- A. RESOLUTION: APPROVE THE 2016 BOARD OF DIRECTORS MEETING SCHEDULE
Resolution No. 5599: Board approval of the 2016 Board of Directors Meeting Schedule.

ACTION: MOTION: DIRECTOR FONG SECOND: DIRECTOR BAUER
Roll Call:
AYES: Bauer, Fong, Giovanetti
NAYES: None
ABSTAIN: None
ABSENT: Restuccia, Singh

Chair Giovanetti noted that according to the schedule the meeting in October is being held on the second Friday instead of the third Friday. General Manager/CEO Donna DeMartino replied that the meeting date was changed to avoid a conflict with a conference and confirmed the October 14, 2016, meeting date.

- B. RESOLUTION: AUTHORIZE THE GENERAL MANAGER/CEO OR DESIGNEE TO EXECUTE FY 2016 TRANSPORTATION PLANNING GRANT AGREEMENT WITH THE CALIFORNIA DEPARTMENT OF TRANSPORTATION
Resolution No. 5600: Board approval to authorize the General Manager/CEO or designee to execute the FY 2016 Transportation Planning Grant Agreement with the California Department of Transportation.

ACTION: MOTION: DIRECTOR FONG SECOND: DIRECTOR BAUER
Roll Call:
AYES: Bauer, Fong, Giovanetti
NAYES: None
ABSTAIN: None
ABSENT: Restuccia, Singh

Chair Giovanetti asked where the idea for the Passenger Ferry Service system came from. General Manager/CEO Donna DeMartino replied that it was her idea stating there is grant money available for a planning study and federal money is available to operate a Ferry Service.

General Manager/CEO DeMartino will share the results of the planning study once completed. Chair Giovanetti asked how we arrived at the dollar amounts. Grants Manager, George Lorente replied that the dollar amount is an average based on similar past planning studies. Chair Giovanetti asked what is required from the consultant to get the project. Lorente stated that RTD would put together an RFP to evaluate the technical capabilities, background, and other criteria to ensure the consultant has the expertise necessary to complete this specialized project. Giovanetti asked what happens if we are unable to find a consultant that is willing to do it for the amount we set aside. Lorente stated that we would first evaluate the bids financial feasibility then determine if we need to seek additional funds to make it whole. Lorente added that we take these planning studies and use them as a basis to apply for federal and/or state funds to move forward with the construction of the project. Should we be successful in these grants, we have money set aside. We would plan for these funds during our budget process to make the match and usually, it comes from STA. Giovanetti asked if the number of grants RTD can apply for is limited. Lorente stated that we are not limited, but added it is unlikely that one agency would be awarded two or more grants. Director Fong asked how we would implement these projects and still maintain our level of service for our traditional buses. Lorente replied that the study takes into account what we currently have and what our funding sources are. It would be up to RTD staff to consider what our current needs are. Lorente confirmed that planning grants are state funded. Director Fong commented that he would like to see local consultants apply so the money could stay local. DeMartino added that we would probably apply for federal grants for additional parts of the project.

- C. RESOLUTION: APPROVE RTD SMOKE AND TOBACCO-FREE POLICY
Resolution No. 5601: Board approval to approve RTD Smoke and Tobacco-Free Policy.

ACTION: MOTION: DIRECTOR BAUER SECOND: DIRECTOR FONG
 Roll Call:
 AYES: Bauer, Fong, Giovanetti
 NAYES: None
 ABSTAIN: None
 ABSENT: Restuccia, Singh

12. INFORMATION ITEMS

- A. REGIONAL TRANSPORTATION CENTER (RTC) UPDATE
Arcadis Inc. Senior Construction Manager Brad Chadwick provided a final update on the construction of the Regional Transportation Center (RTC).
- B. 2016 STRATEGIC MARKETING PLAN
Marketing Manager Terry Williams provided the presentation to the Board.

Director Fong asked if we have been in contact with cable television, billboard companies, or radio stations with regard to trading mediums. For example, a radio spot where we trade for advertising on our buses. Williams stated that he is working on a trade agreement with Delta College.

- C. QUARTERLY REPORT – AWARDED CONTRACTS
Director of Procurement Sharon Miller reported on awarded contracts for the period of October through November 2015.
- D. FINANCIAL REPORTS
Finance Senior Specialist Ravi Sharma provided October Financial Reports to the Board.

13. QUESTIONS AND COMMENTS FROM DIRECTORS

Director Bauer thanked everyone that participated in the Laurrie Brown Golf Tournament and wished everyone a happy holiday.

14. CLOSED SESSION

Chair Giovanetti announced that there would be Closed Session to consider and discuss the following, as listed on the Agenda:

- A. Labor Negotiations
- B. Conference with Legal Counsel – Existing Litigation, one case
- C. Conference with Legal Counsel – Anticipated Litigation, once case

Upon returning from Closed Session, Chair Giovanetti reported that the Board took no reportable action in Closed Session.

15. ADJOURNMENT

Chair Giovanetti adjourned the meeting at 10:40 a.m.