

MINUTES OF THE REGULAR MEETING OF THE
BOARD OF DIRECTORS OF THE
SAN JOAQUIN REGIONAL TRANSIT DISTRICT
FRIDAY, AUGUST 21, 2015

The Board of Directors of the San Joaquin Regional Transit District (RTD) held a Regular Meeting at 10:00 a.m. on Friday, August 21, 2015, **IN THE BOARDROOM OF RTD'S DOWNTOWN TRANSIT CENTER, 421 E. WEBER AVENUE, STOCKTON, CALIFORNIA**

1. CALL MEETING TO ORDER Chair Giovanetti called the meeting to order at 10:02 a.m.
2. MOMENT OF SILENCE/REFLECTION
3. PLEDGE OF ALLEGIANCE TO THE FLAG
4. SAFETY ANNOUNCEMENT
5. ROLL CALL Present: Gary S. Giovanetti
Michael P. Restuccia
Balwinder T. Singh
Les J. Fong
Joni Bauer – arrived at 10:10 a.m.

Absent: None

Staff Present

Donna DeMartino, General Manager/CEO
Al Hoslett, Legal Counsel
Gloria Salazar, Assistant General Manager/CFO
Wendell Krell, Director of Facilities
Norm Tuitavuki, Director of Operations
Michael Thompson, Director of IT
Sharon Miller, Director of Procurement
George Lorente, Grants Manager
Nate Knodt, Service Development Manager
Ravi Sharma, Finance Senior Specialist
Priya Ram-Lal, Senior Accountant
Carrie McGrath, Strategic Affairs Specialist
Merab Talamantes, Strategic Affairs Office Assistant II

Members of the Public Who Indicated They Were Present

Reverend Dewitt Brown

6. SPECIAL PRESENTATIONS
 - A. EMPLOYEES OF THE MONTH

Special recognition was given to Senior Accountant Priya Ram-Lal, Administration Employee of the Month for July.

7. PUBLIC COMMENT

Reverend Dewitt Brown commented on the cost of bus ticket citations.

General Manager/CEO Donna DeMartino explained that Stockton City Police Officers issue fare enforcement citations, and that San Joaquin County determines the fines. She stated that although the fines are not under RTD's jurisdiction at this time, RTD has sought and received legislative change which will allow RTD to handle the administrative process. Within the new process that will be implemented in the future, the issuing of citations for not having a bus ticket will be similar to that of parking citations.

Chair Giovanetti directed Reverend Brown to talk with Director of Operations Norm Tuitavuki for further assistance.

8. REPORTS

A. MV REPORT

There was no report from MV.

B. GENERAL MANAGER/CEO REPORT

The General Manager/CEO:

- Invited Strategic Affairs Senior Specialist Tara Gallegos to give a presentation about Books on Buses, a new RTD initiative that aims to increase literacy in San Joaquin County.

C. STATE/FEDERAL LEGISLATIVE REPORT

The General Manager/CEO:

- Reported that the Executive Director of the California Transit Association, along with RTD initiated a letter to the Federal Department of Labor (DOL) containing 24 signatures to advocate for the release of grant funds appropriated to transit agencies that are continuing to be withheld.
- Advised that Congress has approved a three-month extension of Moving Ahead for Progress in the 21st Century Act (MAP-21) through October 29. Enough funding has been placed into the Highway Trust Fund to last through the end of the year.
- Stated that the Senate has released its version of a long-term transportation bill.
- Reported Governor Jerry Brown called for a special session to discuss transportation funding statewide.
- Shared that the Cap-and-Trade Account has provided some funding for services needed in our community.

9. CONSENT CALENDAR

A. RESOLUTION: MINUTES OF THE JULY 8, 2015, SPECIAL BOARD MEETING
Resolution No. 5588: Board approval of the July 8, 2015, Special Board of Directors Meeting minutes

ACTION: MOTION: DIRECTOR FONG SECOND: DIRECTOR SINGH
Roll Call:
AYES: Bauer, Fong, Giovanetti, Restuccia, Singh
NAYES: None
ABSTAIN: None
ABSENT: None

B. RESOLUTION: MINUTES OF THE JULY 16, 2015, REGULAR BOARD MEETING
Board approval of the July 16, 2015, Regular Board of Directors Meeting minutes
Resolution No. 5589: Board approval of the July 16, 2015, Regular Board of Directors Meeting minutes

ACTION: MOTION: DIRECTOR FONG SECOND: DIRECTOR SINGH
Roll Call:
AYES: Bauer, Fong, Giovanetti, Restuccia, Singh
NAYES: None
ABSTAIN: None
ABSENT: None

C. RESOLUTIONS: FY 2016 TRANSPORTATION DEVELOPMENT ACT (TDA) CLAIM
Resolution No. 5590: Board approval to authorize the FY 2016 Local Transportation Fund (LTF) Claim
Resolution No. 5591: Board approval to authorize the FY 2016 State Transit Assistance (STA) Claim

ACTION: MOTION: DIRECTOR FONG SECOND: DIRECTOR SINGH
Roll Call:
AYES: Bauer, Fong, Giovanetti, Restuccia, Singh
NAYES: None
ABSTAIN: None
ABSENT: None

10. ACTION ITEMS

A. RESOLUTION: APPROVE A SECOND AMENDMENT TO THE CONTRACT OF HANSON BRIDGETT, LLP FOR ON-CALL LEGAL SERVICES TO INCREASE THE NOT-TO-EXCEED AMOUNT BY \$400,000.00
Resolution No. 5592: Board approval of a second amendment to the contract of Hanson Bridgett, LLP for on-call legal services to increase the not-to-exceed amount by \$400,000.00

ACTION: MOTION: VICE-CHAIR RESTUCCIA SECOND: DIRECTOR BAUER
Roll Call:
AYES: Bauer, Fong, Giovanetti, Restuccia, Singh
NAYES: None
ABSTAIN: None

ABSENT: None

General Manager/CEO Donna DeMartino stated that two positions in Human Resources were unfilled last year and have been absorbed into this cost.

Legal Counsel Al Warren Hoslett explained that this not-to-exceed amount of \$400,000 may not be completely expended.

General Manager/CEO Donna DeMartino stated that some of this cost is also tied to interest arbitration that RTD is currently involved in.

- B. RESOLUTION: AWARD A CONTRACT TO BOOMERANG SOLUTIONS CORPORATION FOR DISASTER RECOVERY PHASE II – HARDWARE AND SOFTWARE FOR A TOTAL CONTRACT AMOUNT NOT TO EXCEED \$297,920.08
Resolution No. 5593: Board approval to award a contract to Boomerang Solutions Corporation for Disaster Recovery Phase II – Hardware and Software for a total contract amount not to exceed \$297,920.08

ACTION: MOTION: VICE-CHAIR RESTUCCIA SECOND: DIRECTOR SINGH
Roll Call:
AYES: Bauer, Fong, Giovanetti, Restuccia, Singh
NAYES: None
ABSTAIN: None
ABSENT: None

Vice-Chair Mike Restuccia inquired about the frequency of the backups. Director of IT Mike Thompson replied stating the system will perform a backup every four hours.

In response to Director Fong's question about whether the contract included hardware, Director of IT Mike Thompson stated that it is mostly for hardware.

- C. RESOLUTION: AUTHORIZE THE GENERAL MANAGER/CEO TO OPEN A LINE OF CREDIT WITH F&M BANK FOR UP TO \$5 MILLION
Resolution No. ____: Board approval to authorize the General Manager/CEO to open a line of credit with F&M Bank for up to \$5 million

Item 10C was removed from the agenda.

11. INFORMATION ITEMS

- A. REGIONAL TRANSPORTATION CENTER (RTC) UPDATE
Arcadis Inc. Senior Construction Manager Brad Chadwick provided an update on the construction of the Regional Transportation Center (RTC).

Chair Giovanetti asked if the bus lifts will be adjustable for buses that may be designed differently down the road. Senior Construction Manager Brad Chadwick explained that the manufacturer, Rotary, can reprogram them to a certain extent. Director of Facilities Wendell Krell noted there are some movable posts that are adjustable within a range as well.

Director Singh inquired if there were any major issues with the project. Director Singh also inquired about about the "as-builts," or the set of plans provided by a contractor following the completion of a project. Mr. Chadwick reported that nothing major has been found and that the "unforeseen" phase in the construction of the RTC has officially ended. With regard to the as-builts, Mr. Chadwick stated that McCarthy will provide those documents to RTD during the close-out phase.

Vice-Chair Restuccia inquired about retention items listed in the RTC budget. Mr. Chadwick stated that there must be five percent retention on construction items per California State law.

B. GOVERNMENT FINANCE OFFICERS ASSOCIATION (GFOA) AWARD

Assistant General Manager/CFO Gloria Salazar provided a presentation to the Board on the Certificate of Achievement for Excellence in Financial Reporting Award. This GFOA Award was issued to RTD for the twelfth year in a row.

C. FINANCIAL REPORTS

July Financial Reports were provided to the Board by Finance Senior Specialist Ravi Sharma.

12. QUESTIONS AND COMMENTS FROM DIRECTORS

Director Bauer thanked RTD staff who went with her to visit the Lighthouse for the Blind and Visually Impaired in San Francisco to learn more about their accessible map project.

Director Singh stated that during a recent trip to the APTA Board Members Seminar in Denver, Colorado, he learned about the revitalization of their community through Transit Oriented Development. Chair Giovanetti stated he has discussed the topic of Transit Oriented Development with the City of Stockton's new Community Development Director and there may be opportunity for RTD to be involved with this in the future.

13. CLOSED SESSION

Chair Giovanetti announced that there would be no Closed Session.

14. ADJOURNMENT

Chair Giovanetti adjourned the meeting at 10:55 a.m.