

MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF DIRECTORS OF THE  
SAN JOAQUIN REGIONAL TRANSIT DISTRICT  
FRIDAY, FEBRUARY 20, 2015

The Board of Directors of the San Joaquin Regional Transit District (RTD) held a Regular Meeting at 10:00 a.m. on Friday, February 20, 2015, **IN THE BOARDROOM OF RTD'S DOWNTOWN TRANSIT CENTER, 421 E. WEBER AVENUE, STOCKTON, CALIFORNIA**

1. CALL MEETING TO ORDER Chair Restuccia called the meeting to order at 10:01 a.m.
2. MOMENT OF SILENCE/REFLECTION
3. PLEDGE OF ALLEGIANCE TO THE FLAG
4. SAFETY ANNOUNCEMENT
5. ROLL CALL Present: Gary S. Giovanetti  
Duane Isetti  
Michael P. Restuccia  
Balwinder T. Singh  
  
Absent: Joni Bauer

Staff Present

Donna DeMartino, General Manager/CEO  
Gloria Salazar, Assistant General Manager/CFO  
Pamela Forbus, Legal Counsel  
Norman Tuitavuki, Director of Operations  
Wendell Krell, Director of Facilities  
Cameron Isaacson, Operations Superintendent  
Sharon Miller, Director of Procurement  
Shelly Valenton, Manager of Strategic Affairs  
Nate Knodt, Service Development Manager  
Virginia Alcayde, Finance Manager  
Adriana de Borba, Contracts Specialist  
Gabriel Quintero, Coach Operator  
Mario Franco, Utility Worker  
Larry Bottley, Electronic Technician A  
Robert Machado, Lead Storekeeper  
Maria Laney, Transportation Supervisor  
Deffria Bass-Nwoffiah, Strategic Affairs Senior Administrative Assistant  
Carrie McGrath, Strategic Affairs Specialist  
Merab Talamantes, Strategic Affairs Office Assistant II

Members of the Public Who Indicated They Were Present

James Young  
Jesse Lopez

Deborah Gurley  
Lisa Newtop

Marianne Dania  
Alan Wagner

6. ELECTION OF OFFICERS

Vice-Chair Isetti made a motion to nominate Director Giovanetti as Chair of the Board. Chair Restuccia seconded the motion.

There being no further nominations, Vice-Chair Isetti moved the election of Director Giovanetti as Chair.

ACTION: MOTION: DIRECTOR ISETTI SECOND: CHAIR RESTUCCIA  
Roll Call:  
AYES: Giovanetti, Isetti, Restuccia, Singh  
NAYES: None  
ABSTAIN: None  
ABSENT: Bauer

Chair Giovanetti thanked the Directors for electing him as the new Chair, and assumed the position as Chair.

Chair Giovanetti made a motion to nominate Director Restuccia as Vice-Chair of the Board. Director Isetti seconded the motion.

There being no further nominations, Chair Giovanetti moved the election of Director Restuccia as Vice-Chair.

ACTION: MOTION: CHAIR GIOVANETTI SECOND: DIRECTOR ISETTI  
Roll Call:  
AYES: Giovanetti, Isetti, Restuccia, Singh  
NAYES: None  
ABSTAIN: None  
ABSENT: Bauer

7. SPECIAL PRESENTATIONS

A. EMPLOYEES OF THE MONTH

Special recognition was given to Contracts Specialist Adriana de Borba, Administrative Employee of the Month for December; Utility Worker Mario Franco, Maintenance Employee of the Month for December; and Coach Operator Larry Bottley, Transportation Employee of the Month for December.

B. EMPLOYEES OF THE YEAR

Special recognition was given to Coach Operator Gabriel Quintero, Transportation Employee of the Year; Lead Storekeeper Robert Machado, Maintenance Employee of the Year; and Transportation Supervisor Maria Laney, Administrative Employee of the Year.

8. PUBLIC COMMENT

James Young reported that passengers are having difficulty with operating a Fare Vending Machine (FVM) at Benjamin Holt Drive.

Jesse Lopez commented that he enjoys riding the Route 54 coach to school and assists classmates with bus schedules.

Deborah Gurley commented on courtesy stops for passengers and rules of conduct on RTD coaches.

Lisa Newtop reported that an FVM at Miner and Alpine Avenue is not working.

Marianne Dania discussed the Route 63, bus services for clients at the Human Service Agency, and RTD security officers.

Alan Wagner, President of the Amalgamated Transit Union, Local 276 (ATU), discussed meetings with the Board of Directors, the agenda item on medical benefits policy, and arbitrations.

## 9. REPORTS

### A. MV REPORT

MV General Manager Susanna Sanchez reported on January MV events including a training on customer service skills and the development of a customer service recognition program for employees. Upcoming events will include a Gatorade dunk challenge as an employee incentive for no vehicle incidents or accidents occurring for sixty days.

### B. GENERAL MANAGER/CEO REPORT

The General Manager/CEO:

- Announced that RTD was named Employer of the Year by the Sacramento Chapter of Women's Transportation Seminar (WTS) for its diversity and success in recruiting and developing women across the organization.
- Reported that the Federal Transportation Administration (FTA) has awarded RTD a \$4.7 million grant for five electric buses and a new charging station.
- Announced that this would be Director Isetti's last day as a Director and thanked him for his 16 years of service as a board member.
- Invited Director of Operations Norman Tuitavuki to discuss RTD's newly implemented Transit Ambassador Program. The transit ambassadors will provide customer service and trip planning assistance to passengers, as well as inspection of RTD's facilities and equipment to ensure they are clean and operational.
- Invited Manager of Strategic Affairs Shelly Valenton to speak about RTD's participation in the national campaign Stand Up 4 Transportation Day on April 9, which will advocate for transportation infrastructure. Other upcoming events include RTD's 50<sup>th</sup> Anniversary on Saturday, June 6, 2015, and an extraordinary customer service campaign.

C. STATE/FEDERAL LEGISLATIVE REPORT

The General Manager/CEO:

- Noted that Stand Up 4 Transportation Day will draw attention to the importance of finding long-term funding solutions for transportation.

10. CONSENT CALENDAR

- A. RESOLUTION: MINUTES OF THE JANUARY 9, 2015, REGULAR BOARD MEETING  
Resolution No. 5567: Board approval of the January 9, 2015, Regular Board of Directors Meeting minutes

ACTION: MOTION: DIRECTOR ISETTI SECOND: DIRECTOR SINGH  
Roll Call:  
AYES: Giovanetti, Isetti, Restuccia, Singh  
NAYES: None  
ABSTAIN: None  
ABSENT: Bauer

- B. RESOLUTION: CERTIFICATION THAT NO NON-PROFITS ARE READILY AVAILABLE TO PROVIDE SPECIALIZED TRANSPORTATION SERVICES TO THE ELDERLY AND DISABLED THAT ARE COMPARABLE TO RTD'S EXISTING SERVICES IN SAN JOAQUIN COUNTY  
Resolution No. 5568: Board approval to adopt resolution certifying that no non-profits are readily available to provide specialized transportation services to the elderly and disabled that are comparable to RTD's existing services in San Joaquin County

ACTION: MOTION: DIRECTOR ISETTI SECOND: DIRECTOR SINGH  
Roll Call:  
AYES: Giovanetti, Isetti, Restuccia, Singh  
NAYES: None  
ABSTAIN: None  
ABSENT: Bauer

- C. RESOLUTION: AUTHORIZE THE EXECUTION OF THE CERTIFICATIONS AND ASSURANCES FOR THE LOW CARBON TRANSIT OPERATIONS PROGRAM (LCTOP)  
Resolution No. 5569: Board approval to authorize the execution of the certifications and assurances for the Low Carbon Transit Operations Program

ACTION: MOTION: DIRECTOR ISETTI SECOND: DIRECTOR SINGH  
Roll Call:  
AYES: Giovanetti, Isetti, Restuccia, Singh  
NAYES: None  
ABSTAIN: None  
ABSENT: Bauer

- D. RESOLUTION: APPROVE THE SUBMISSION OF DOWNTOWN/SOUTH STOCKTON BRT EXPANSION AS A REGIONAL PRIORITY PROJECT FOR SAN JOAQUIN ONE

VOICE 2015 FEDERAL LEGISLATIVE AGENDA

Resolution No. 5570: Board approval of the submission of Downtown/South Stockton BRT Expansion as a Regional Priority Project for San Joaquin One Voice 2015 Federal Legislative Agenda

ACTION: MOTION: DIRECTOR ISETTI SECOND: DIRECTOR SINGH  
Roll Call:  
AYES: Giovanetti, Isetti, Restuccia, Singh  
NAYES: None  
ABSTAIN: None  
ABSENT: Bauer

E. RESOLUTION: APPROVE AMENDMENT NO. 3 TO THE CONTRACT WITH THE LAW OFFICES OF AL WARREN HOSLETT  
Resolution No. 5571: Board approval of Amendment No. 3 to the Contract with the Law Offices of Al Warren Hoslett

ACTION: MOTION: DIRECTOR ISETTI SECOND: DIRECTOR SINGH  
Roll Call:  
AYES: Giovanetti, Isetti, Restuccia, Singh  
NAYES: None  
ABSTAIN: None  
ABSENT: Bauer

F. RESOLUTION: APPROVE AMENDMENT NO. 10 TO THE EMPLOYMENT CONTRACT OF THE GENERAL MANAGER/CEO  
Resolution No. 5572: Board approval of Amendment No. 10 to the employment contract of the General Manager/CEO

ACTION: MOTION: DIRECTOR ISETTI SECOND: DIRECTOR SINGH  
Roll Call:  
AYES: Giovanetti, Isetti, Restuccia, Singh  
NAYES: None  
ABSTAIN: None  
ABSENT: Bauer

11. ACTION ITEMS

A. RESOLUTION: APPROVE A POLICY ON HEALTH BENEFITS FOR EMPLOYEES ON LEAVE OF ABSENCE  
Resolution No. 5573: Board approval of a policy on health benefits for employees on leave of absence

Assistant General Manager/CFO Gloria Salazar stated that RTD has no formal policy in place to guide the collection of the share of medical premiums owed by employees on leaves of absence without pay. Currently, RTD continues to provide coverage during leaves of absence, and attempts to enter into a payment plan with the employee when the employee returns to work.

General Manager/CEO Donna DeMartino explained that this policy would be consistent with U.S. federal regulations under the Family Medical Leave Act (FMLA) employer rights and responsibilities. The current procedures that RTD follows in attempting to collect from

employees their share of the medical premium will remain the same; however, having a policy in place would make the process official.

Chair Giovanetti explained that the new policy specifies that an employee who is 30 days late with their medical premium payment will be removed from health plan coverage.

ACTION: MOTION: DIRECTOR ISETTI SECOND: VICE-CHAIR RESTUCCIA  
Roll Call:  
AYES: Giovanetti, Isetti, Restuccia, Singh  
NAYES: None  
ABSTAIN: None  
ABSENT: Bauer

## 12. INFORMATION ITEMS

### A. REGIONAL TRANSPORTATION CENTER (RTC) UPDATE

Arcadis Inc. Senior Construction Manager Brad Chadwick provided an update on the construction of the Regional Transportation Center (RTC).

Chair Giovanetti stated that as Facilities Committee members, he and Director Singh are confident that the budget and building time schedule for the RTC are headed in a positive direction and that, for the time being, formal Facilities Committee meetings will be put on hold unless there is a specific concern to discuss.

### B. QUARTERLY REPORT – AWARDED CONTRACTS

Director of Procurement Sharon Miller provided information on the contracts awarded for the period October through December 2014.

### C. FINANCIAL REPORTS

Finance Manager Virginia Alcayde provided the December Financial Report to the Board and an update on the January Financial Report.

## 13. QUESTIONS AND COMMENTS FROM DIRECTORS

Director Isetti reflected on his 16-year tenure on the Board of Directors and the many accomplishments that have been achieved at RTD over the years, including the introduction of hybrid-diesel buses; the construction of the Downtown Transit Center; the advent of Bus Rapid Transit routes and articulated buses; the electric bus demonstration project; and the development of a future Regional Transportation Center.

The RTD Board of Directors thanked Director Isetti for his service and wished him well upon his retirement from the RTD Board of Directors.

## 14. CLOSED SESSION

Chair Giovanetti announced that there would be no Closed Session.

## 15. ADJOURNMENT

Chair Giovanetti adjourned the meeting at 11:29 a.m.