

**NOTICE OF INTENT TO AMEND  
RTD'S RULES OF PROCEDURE**

FROM: Michael Restuccia  
Chair, Board of Directors, San Joaquin Regional Transit District

TO: Donna DeMartino, Secretary, San Joaquin Regional Transit District

Date: October 24, 2014

In accordance with Rule 5.01 of the RTD's Rules of Procedure, I am requesting that this Notice be given to the RTD Board of Directors that Rule 3.08 of the Rules of Procedure should be amended to read as follows:

**Rule 3.08 – Agenda for Board Meetings**

The order of business for all meetings of the Board of Directors shall be established by the Presiding Officer in consultation with the General Manager/CEO. Members of the Board of Directors may submit to the General Manager/CEO, at least ten (10) days before the date of any Regular Meeting and five (5) days before the date of any Special Board Meeting, requests for items to be placed on the Agenda. The order of business may be changed after the opening of a meeting, upon order of the Presiding Officer or by approval of a majority of the Board Members.


Please place this item on the Agenda, as an Action Item, for the RTD Board of Directors' Meeting to be held on November 7, 2014. I am requesting that this Section be changed so as to provide for more flexibility in setting the Agenda for Board Meetings. A copy of the current wording of Section 3.08 is attached.

Rule 5.01 of RTD's Rules of Procedure requires that there shall be no change in the Rules of Procedure unless upon the request to RTD's Secretary by the Chairperson or upon written request to the Chairperson and Secretary by three Directors, at least seven days' written notice of the intent to alter, amend, suspend or repeal the Rules of Procedure has been given by the Secretary to all Directors. In accordance with this Rule, please forward my request to amend Rule 3.08 to all of the RTD Directors.

---

The above Notice of Intent to Amend RTD's Rules of Procedure has been given to the Members of RTD's Board of Directors this 24<sup>th</sup> day of October, 2014.

Dated: October 24, 2014

  
\_\_\_\_\_  
Donna DeMartino  
RTD Secretary

SECTION 3.08 OF THE RULES OF PROCEDURE CURRENTLY READS AS FOLLOWS:

**Rule 3.08 - Order of Business**

The order of business for regular meetings of the Board shall be as follows:

1. Call Meeting to Order
2. Moment of Silence/Reflection
3. Pledge of Allegiance to the Flag
4. Roll Call
5. Special Presentations
6. Public Comment
7. Public Hearings
8. Reports and Communications
  - A. General Manager/CEO's Report
  - B. Reports – including Committee Chairpersons, Board appointees, etc.
9. Consent Agenda
10. Action Items
11. Discussion Items
12. Information Items
13. Questions and Comments from Directors
14. Closed Session
15. Adjournment

The foregoing order of business may be changed after opening of a meeting, upon order of the Presiding Officer unless a majority of the Board Members objects.