

MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF DIRECTORS OF THE  
SAN JOAQUIN REGIONAL TRANSIT DISTRICT  
FRIDAY, SEPTEMBER 5, 2014

The Board of Directors of the San Joaquin Regional Transit District (RTD) held a Regular Meeting at 10:00 a.m. on Friday, September 5, 2014, **IN THE BOARDROOM OF RTD'S DOWNTOWN TRANSIT CENTER, 421 E. WEBER AVENUE, STOCKTON, CALIFORNIA**

1. CALL MEETING TO ORDER Chair Restuccia called the meeting to order at 10:00 a.m.
2. MOMENT OF SILENCE/REFLECTION
3. PLEDGE OF ALLEGIANCE TO THE FLAG
4. SAFETY ANNOUNCEMENT
5. ROLL CALL Present: Michael P. Restuccia  
Balwinder T. Singh  
Gary S. Giovanetti  
Joni Bauer  
Duane Isetti

Staff Present

Donna DeMartino, General Manager/CEO  
Gloria Salazar, Assistant General Manager/CFO  
Al Hoslett, Legal Counsel  
Shelly Valenton, Manager of Strategic Affairs  
Norman Tuitavuki, Director of Operations  
Wendell Krell, Director of Facilities  
Sharon Miller, Director of Procurement  
Nate Knodt, Service Development Manager  
Nathaniel Atherstone, Planning Manager  
Virginia Alcayde, Finance Manager  
Terry Williams, Strategic Affairs Senior Specialist - Marketing  
Lamar Gibbs, Strategic Affairs Specialist - Marketing  
Tara Gallegos, Strategic Affairs Specialist - Marketing  
Carrie McGrath, Strategic Affairs Analyst  
Deffria Bass-Nwoffiah, Strategic Affairs Assistant  
Merab Talamantes, Strategic Affairs Office Assistant II

Members of the Public Who Indicated They Were Present

Dewitt Brown	Esther Postiglione	Diana Hermone
Jesse Lopez	Alan Wagner	Chris Finn
Nakia Foster	Kathryn Wiselogel	Lourdes Jaurique

Marianne Dania  
Cheryl Ross

Vincent Contino  
Shalana Murphy

Dolores Corral

6. SPECIAL PRESENTATIONS

A. EMPLOYEES OF THE MONTH

Special recognition was given to Strategic Affairs Assistant Deffria Bass-Nwoffiah, Administration Employee of the Month for May, Administrative Assistant Judith Spiro, Transportation Employee of the Month for July, and Shop Clerk/Payroll Clerk Candace Caoili, MV Transportation Employee of the Month for July.

A Team Award was presented to the Strategic Affairs Department: Strategic Affairs Assistant Deffria Bass-Nwoffiah, Strategic Affairs Specialist - Marketing Lamar Gibbs, Strategic Affairs Specialist - Marketing Tara Gallegos, Strategic Affairs Analyst Carrie McGrath, Office Assistant II Merab Talamantes, Strategic Affairs Senior Specialist - Marketing Terry Williams, and Manager of Strategic Affairs Shelly Valenton.

B. LIFETIME ACHIEVEMENT AWARD

A Lifetime Achievement Award was presented to Legal Counsel Al Warren Hoslett for nearly 50 years of service to RTD.

7. PUBLIC COMMENT

Dewitt Brown commented on outlets and restrooms at bus stops and discounted passes for members of his church.

Jesse Lopez commended the coach operators of Route 44.

Nakia Foster discussed health benefits and bus schedules.

Marianne Dania thanked RTD for making changes at the Hammer Triangle for the bus to stop at the curb. She also commented on interactions with coach operators, her medical conditions, the 31-day bus pass, and security guards.

Cheryl Ross commented on employee health benefits.

Esther Postiglione introduced the Public Health Services Smoking and Tobacco Outreach Prevention Program and discussed partnering with RTD on smoke-free projects in the county.

Alan Wagner commented on the health benefits policy, non-represented employees' representation on the Retirement Board, holiday and weekend bus service, and the seniority list.

Kathryn Wiselogel suggested installing a bench at the bus stop at Kermit and Swain.

Vincent Contino discussed the healthcare policy and benefits, the budget, and non-represented employees' representation on the Retirement Board.

Shalana Murphy commented on the bus schedules on weekends and holidays.

Diana Hermone discussed customer service, the budget, and bus service.

Chris Finn spoke about medical benefits and bus service.

Lourdes Jaurique discussed weekend and commuter bus service.

Dolores Corral commented on the weekend service on route 83.

Chair Restuccia announced that item 11A would be presented following the public comments.

## 11. INFORMATION ITEMS

### A. RTD SERVICE PLANNING PRESENTATION

Planning Manager Nathaniel Atherstone and Service Development Manager Nate Knodt made a presentation to the Board on RTD's service planning process.

Director Giovanetti inquired as to the process whereby employees become responsible for part of their healthcare premium.

General Manager/CEO Donna DeMartino explained that employees pay 10% of their healthcare premium monthly. If an employee goes out on sick leave or workers' compensation and they have benefit hours available, they continue to collect sick leave pay and benefits. If the employee uses up the 12 weeks of FMLA leave and has no paid leave remaining, RTD offers a Catastrophic Leave program in which other employees can donate their sick leave to a fellow employee. Once an employee's attendance falls below 80%, the employee becomes responsible for paying 30% of their healthcare premium. When RTD does not receive the employee's share of the premium, RTD is not required to continue providing healthcare benefits.

Director Giovanetti commented that the average operator absenteeism for FY 2014 - 2015 was 15% and that the amount RTD spends on the costs of absenteeism could be used to provide more service to the public.

General Manager/CEO Donna DeMartino shared that:

- RTD's goal is to provide the highest level of service to the greatest number of people with the resources available and is committed to providing more bus service to the community.

- RTD aims to increase the amount of bus services provided by advocating aggressively for transit funding whenever possible.
- In 2009, RTD introduced Bus Rapid Transit (BRT) services in order to provide more service to a greater number of people.
- RTD has introduced measures to decrease fuel costs such as obtaining hybrid buses, reducing deadhead trips, and participating in the electric bus testing program.
- As more funding becomes available, RTD will strive to put service back in the places where it has the most impact.

## 8. REPORTS

### A. MV REPORT

There was no report from MV.

### B. GENERAL MANAGER/CEO REPORT

The General Manager/CEO:

- Discussed that RTD participates in community, regional, and national safety efforts by attending the Bay Area Transit Safety and Training Professionals Roundtable meetings and through RTD's internal Safety Committee.

### C. STATE/FEDERAL LEGISLATIVE REPORT

The General Manager/CEO:

- Reported that although the issue of funding for the Highway Trust Fund still has not been resolved, there has been a transfer from the General Fund which will keep the fund solvent until May of 2015.
- Stated that legislation that would allow transit employees to give citations for items such as fare evasion is currently up for Governor Jerry Brown's signature.

In response to Director Isetti's question about whether some of the Cap and Trade funds for disadvantaged communities may be available to RTD, General Manager/CEO Donna DeMartino reported that RTD is optimistic that it will be able to use some of those funds locally.

## 9. CONSENT CALENDAR

### A. RESOLUTION: MINUTES OF THE AUGUST 1, 2014, REGULAR BOARD MEETING

Resolution No. 5539: Board approval of the August 1, 2014, Regular Board of Directors Meeting minutes

ACTION: MOTION: DIRECTOR ISETTI SECOND: DIRECTOR BAUER  
Roll Call:  
AYES: Restuccia, Isetti, Bauer, Giovanetti, Singh  
NAYES: None  
ABSTAIN: None  
ABSENT: None

10. ACTION ITEMS

A. RESOLUTION: APPROVE A SPECIAL GENERAL MANAGER/CEO AWARD AUTHORITY LIMIT FOR CONTRACT NO. 2013-021-DB TO McCARTHY BUILDING COMPANIES, INC. FOR THE DESIGN-BUILD OF THE REGIONAL TRANSPORTATION CENTER

Resolution No. 5540: Board approval of a special General Manager/CEO Award Authority Limit for Contract No. 2013-021-DB to McCarthy Building Companies, Inc. for the Design-Build of the Regional Transportation Center

Vice Chair Isetti commented that based on the information provided, there is a tremendous amount of oversight of the procedures for the project.

ACTION: MOTION: DIRECTOR GIOVANETTI SECOND: DIRECTOR SINGH  
Roll Call:  
AYES: Restuccia, Isetti, Bauer, Giovanetti, Singh  
NAYES: None  
ABSTAIN: None  
ABSENT: None

Chair Restuccia announced that Item 10B would be pulled from the agenda.

C. RESOLUTION: FY 2015 TRANSPORTATION DEVELOPMENT ACT (TDA) CLAIM  
Resolution No. 5541: Board approval to authorize the FY 2015 Local Transportation Fund (LTF) Claim  
Resolution No. 5542: Board approval to authorize the FY 2015 State Transit Assistance (STA) Claim

ACTION: MOTION: DIRECTOR GIOVANETTI SECOND: DIRECTOR SINGH  
Roll Call:  
AYES: Restuccia, Isetti, Bauer, Giovanetti, Singh  
NAYES: None  
ABSTAIN: None  
ABSENT: None

D. RESOLUTION: AUTHORIZE THE EXECUTION OF MEASURE K BOND LOAN DOCUMENTS FOR THE REGIONAL TRANSPORTATION CENTER (RTC)

Resolution No. 5543: Board approval to authorize the execution of Measure K Bond loan documents for the Regional Transportation Center (RTC)

In response to Chair Restuccia's question whether or not RTD could pay the debt back if they receive some other funding sources, Grants Manager George Lorente replied that this would be possible, depending on the funding source.

ACTION: MOTION: DIRECTOR ISETTI SECOND: DIRECTOR SINGH  
Roll Call:  
AYES: Restuccia, Isetti, Bauer, Giovanetti, Singh  
NAYES: None  
ABSTAIN: None  
ABSENT: None

E. RESOLUTION: APPROVE TRANSIT AMBASSADOR JOB DESCRIPTION  
Resolution No. 5544: Board approval of a Transit Ambassador Job Description

ACTION: MOTION: DIRECTOR GIOVANETTI SECOND: DIRECTOR ISETTI  
Roll Call:  
AYES: Restuccia, Isetti, Bauer, Giovanetti, Singh  
NAYES: None  
ABSTAIN: None  
ABSENT: None

In response to Director Bauer's question about how many people will be hired for the Transit Ambassador position, Assistant GM/CFO Gloria Salazar responded that RTD intends to start with ten part-time positions.

In response to Director Giovanetti's question about how RTD will solicit applications, Assistant General Manager/CFO Gloria Salazar explained that applications will be submitted through the Human Resources Department and subject to the recruitment procedures currently in place.

Director Giovanetti recommended advertising for these positions on the buses and at some of the bus stations.

F. RESOLUTION: APPROVE A POLICY ON HEALTH BENEFITS FOR EMPLOYEES ON LEAVE OF ABSENCE

In response to Director Singh's question, Assistant General Manager/CFO Gloria Salazar confirmed that the elimination of an employee's benefits is a last resort after all other options have been exhausted.

General Manager/CEO Donna DeMartino stated that this policy is a staff recommendation based on the FMLA.

Director Singh requested to know the cost implication to RTD for having employees who are not paying for their benefits. Assistant General

Manager/CFO Gloria Salazar agreed to provide this information prior to the next meeting.

Chair Restuccia announced that Item 10F would be tabled until the requested information is provided.

- G. RESOLUTION: APPOINT ANNETTE H. St. URBAIN TO THE RTD RETIREMENT BOARD  
Resolution No. 5545: Board approval of the appointment of Annette H. St. Urbain to the RTD Retirement Board

ACTION: MOTION: DIRECTOR GIOVANETTI SECOND: DIRECTOR SINGH  
Roll Call:  
AYES: Restuccia, Isetti, Bauer, Giovanetti, Singh  
NAYES: None  
ABSTAIN: None  
ABSENT: None

11. INFORMATION ITEMS

- B. RTD'S 50<sup>TH</sup> ANNIVERSARY CELEBRATION  
Manager of Strategic Affairs Shelly Valenton provided a presentation to the Board.
- C. GOVERNMENT FINANCE OFFICERS ASSOCIATION (GFOA) AWARD  
Assistant GM/CFO Gloria Salazar provided a presentation to the Board on the Certificate of Achievement for Excellence in Financial Reporting Award, which RTD received for the eleventh year in a row, and recognized RTD staff for their contributions.
- D. FINANCIAL REPORTS  
Finance Manager Virginia Alcayde provided July Financial Reports to the Board.

12. QUESTIONS AND COMMENTS FROM DIRECTORS

Director Giovanetti recommended that RTD look into the Greater Stockton Chamber of Commerce's wellness program called Fresh.

Director Joni Bauer commented that RTD recently implemented significant changes on Route 43 to accommodate persons with disabilities and the Christian Life Center, and commended the Service Development department. She also commended the Strategic Affairs team for their work on the RTD 50<sup>th</sup> Anniversary Premiere event.

General Manager/CEO Donna DeMartino commented that the Route 44 bus going out to the airport was rerouted to serve that neighborhood.

13. CLOSED SESSION

Chair Restuccia announced that there would be no Closed Session.

14. ADJOURNMENT

Chair Restuccia adjourned the meeting at 12:40 p.m.