MINUTES OF THE REGULAR MEETING OF THE
BOARD OF DIRECTORS OF THE
SAN JOAQUIN REGIONAL TRANSIT DISTRICT
FRIDAY, APRIL 4, 2014

The Board of Directors of the San Joaquin Regional Transit District (RTD) held a Regular Meeting at 10:00 a.m. on Friday, April 4, 2014, **IN THE BOARDROOM OF RTD'S DOWNTOWN TRANSIT CENTER, 421 E. WEBER AVENUE, STOCKTON, CALIFORNIA**

1. CALL MEETING TO ORDER Chair Restuccia called the meeting to order at 10:00 a.m.

2. MOMENT OF SILENCE/REFLECTION

3. PLEDGE OF ALLEGIANCE TO THE FLAG

4. ROLL CALL Present: Michael P. Restuccia, Duane Isetti, Joni Bauer, Gary S. Giovanetti, Balwinder T. Singh Absent: None

Staff Present

Donna DeMartino, General Manager/CEO
Al Hoslett, Legal Counsel
Norman Tuitavuki, Director of Operations
Wendell Krell, Director of Facilities
Shelly Valenton, Manager of Strategic Affairs
Inez Reed, Contracts Specialist
Lorena Herrera, Strategic Affairs Analyst
Carrie McGrath, Strategic Affairs Analyst
Nate Knodt, Service Development Manager
Paul Rapp, Communications and Customer Relations Manager
Noel Canifax, Grants Analyst
Virginia Alcayde, Finance Manager
George Lorente, Grants Manager
Terry Williams, Strategic Affairs Senior Specialist - Marketing
Robert Machado, Storekeeper
Christy Benson, Coach Operator

Members of the Public Who Indicated They Were Present

André Girley Mark Cain

5. SPECIAL PRESENTATIONS

A. EMPLOYEES OF THE MONTH

Special recognition was given to Storekeeper Robert Machado, Maintenance

Employee of the Month for February, Reservationist Nicole Hatchett, MV Employee of the Month for February, and Coach Operator Christy Benson, Transportation Employee of the Month for February.

Special Award – special recognition was given to former Board Member Les Fong for his service to RTD.

B. CENTRAL CALIFORNIA'S BUS DRIVER SAFETY AWARD

Special recognition was given to Christy Benson who received Central California's Bus Driver Safety Award.

6. PUBLIC COMMENT

André Girley commented on his wife Chris Girley's employment status with RTD.

Mark Cain suggested breaking the coach operators' absenteeism into categories in order to ensure an accurate representation.

7. REPORTS

A. MV REPORT

MV General Manager Susanna Sanchez reported on events at the County Facility including their monthly safety meeting; MV's current campaign, Focus on Safety Challenge, to reduce accidents and incidents; maintenance topics; the Wellness and Prevention Board focus on Multiple Sclerosis; working on a new run cut to reduce coach operator spread time to at least 12 hours; and working with RTD's Americans with Disabilities Act (ADA) Mobility department to prepare for the upcoming Senior Awareness Day event.

B. GENERAL MANAGER/CEO REPORT

The General Manager/CEO showed video clips from the morning show "Good Day Sacramento" featuring interviews with RTD employees, RTD's new articulated buses and electric bus, and a preview of RTD's upcoming 50th anniversary campaign.

Following the news footage, the General Manager/CEO invited Communications and Customer Relations Manager Paul Rapp to provide a presentation on the RTC Groundbreaking event.

The General Manager/CEO announced that there will be an employee event on April 17 to celebrate the Regional Transportation Center ground breaking, and also reported that RTD participated in the San Joaquin Regional Rail Commission's grand opening ceremony of their new facility off of West Lane.

Director Giovanetti congratulated the General Manager/CEO and RTD staff on the success of the RTC project.

In response to Director Giovanetti's question with regards to absenteeism, the General Manager/CEO stated that RTD is working on breaking down the absenteeism data into categories, as well as adding the unscheduled absences of the administrative and maintenance departments. This data will be provided at a future meeting.

In response to Director Giovanetti's question with regards to how absenteeism is calculated, the General Manager/CEO stated that the calculation only includes unscheduled absences such as FMLA, sick time, workers comp, Union duty, jury duty, bereavement leave and military leave. Vacation and other scheduled absences are not included.

C. STATE/FEDERAL LEGISLATIVE REPORT

The General Manager/CEO did not provide any additional comments.

8. CONSENT CALENDAR

A. RESOLUTION: MINUTES OF THE MARCH 7, 2014, REGULAR BOARD MEETING
Resolution No. 5517: Board approval of the March 7, 2014, Regular Board of Directors Meeting minutes

B. RESOLUTION: MINUTES OF THE MARCH 13, 2014, SPECIAL BOARD MEETING
Resolution No. 5518: Board approval of the March 13, 2014, Special Board of Directors Meeting minutes

C. RESOLUTION: AUTHORIZE THE FY 2014 TRANSIT SYSTEM SAFETY, SECURITY, AND DISASTER RESPONSE ACCOUNT (TSSSDRA) PROGRAM
Resolution No. 5519: Board approval to authorize the necessary actions to obtain financial assistance through the FY 2014 TSSSDRA Program

ACTION: MOTION: DIRECTOR GIOVANETTI SECOND: DIRECTOR BAUER
Roll Call:
AYES: Restuccia, Isetti, Bauer, Giovanetti, Singh
NAYES: None
ABSTAIN: None
ABSENT: None

9. ACTION ITEMS

A. RESOLUTION: AWARD A CONTRACT TO ADARIDE.COM LLC FOR AMERICANS WITH DISABILITIES ACT (ADA) CERTIFICATION SERVICES
Resolution No. 5520: Board approval to award a contract to Adaride.com LLC for ADA certification services for a total contract amount not to exceed $222,525.00

In response to Director Bauer's question, Contracts Specialist Inez Reed responded that the charge per certification review is $70.

While considering that RTD would have to pay a staff member to do 12 certifications per week and to also keep up with the ADA rules, Chair Restuccia agreed it is a reasonable contract amount.

Director Bauer added that the persons who provide the certification reviews are versed in all areas of the ADA rules.

Contracts Specialist Inez Reed added that the contract also includes bilingual services.

ACTION: MOTION: DIRECTOR ISETTI SECOND: DIRECTOR BAUER
Roll Call:
AYES: Restuccia, Isetti, Bauer, Giovanetti, Singh
NAYES: None
ABSTAIN: None
ABSENT: None

10. INFORMATION ITEMS

A. MARKETING UPDATES
Strategic Affairs Senior Specialist - Marketing Terry Williams provided a presentation on ongoing marketing activities.

B. CORT GROUP DAYCARE PROPOSAL
Megan and Zac Cort of the Cort Group provided a presentation on the daycare proposal.

Director Giovanetti commented that the employee response to the daycare is very encouraging and that this could be of great benefit to RTD employees.

In response to the General Manager/CEO's question about how to proceed since the item is an information item, Legal Counsel Al Hoslett responded that the Board may direct staff to proceed with developing a proposal and negotiating with the Cort Group regarding potential agreements, after which time the matter could be brought back to the Board for action. The Chair directed staff to proceed accordingly.

C. FINANCIAL REPORTS
Finance Manager Virginia Alcayde provided the February Financial Reports to the Board.

In response to Director Isetti's question, Finance Manager Virginia Alcayde responded that medical benefits, retirement contributions, and the filling in of vacant positions will increase expenses; however, she is confident that the current surplus will cover those items.

11. QUESTIONS AND COMMENTS FROM DIRECTORS

Director Singh commented on the American Public Transportation Association (APTA) Legislative Conference he recently attended along with Director Giovanetti and the General Manager/CEO. He discussed highlights of the trip including a positive discussion on funding and the policies to support public transit, and noted that "America's future is riding on public transit."

12. CLOSED SESSION

Chair Restuccia announced that there would be no Closed Session.

13. ADJOURNMENT

Chair Restuccia adjourned the meeting at 11:30 a.m.