

MINUTES OF THE REGULAR MEETING OF THE
BOARD OF DIRECTORS OF THE
SAN JOAQUIN REGIONAL TRANSIT DISTRICT
FRIDAY, MARCH 7, 2014

The Board of Directors of the San Joaquin Regional Transit District (RTD) held a Regular Meeting at 10:00 a.m. on Friday, March 7, 2014, **IN THE BOARDROOM OF RTD'S DOWNTOWN TRANSIT CENTER, 421 E. WEBER AVENUE, STOCKTON, CALIFORNIA**

1. CALL MEETING TO ORDER Chair Restuccia called the meeting to order at 10:00 a.m.
2. MOMENT OF SILENCE/REFLECTION
3. PLEDGE OF ALLEGIANCE TO THE FLAG
4. ROLL CALL Present: Michael P. Restuccia Absent: None
Duane Isetti
Joni Bauer
Gary S. Giovanetti
Balwinder T. Singh

Staff Present

Donna DeMartino, General Manager/CEO
Al Hoslett, Legal Counsel
Norman Tuitavuki, Director of Operations
Wendell Krell, Director of Facilities
Shelly Valenton, Executive and Board Support Manager
Sharon Miller, Director of Procurement
Lorena Herrera, Executive and Board Support Analyst
Carrie McGrath, Temporary Administrative Assistant
Deffria Bass, Administrative Assistant
Cheryl Laughlin, Marketing Specialist
Nate Knodt, Service Development Manager
Paul Rapp, Communications and Customer Relations Manager
Noel Canifax, Grants Analyst
Chris Ballente, Utility Worker
Virginia Alcayde, Finance Manager
George Lorente, Grants Manager
Cheryl Laughlin, Marketing Specialist

Members of the Public Who Indicated They Were Present

Becky Thornton Alan Wagner James Young

5. SPECIAL PRESENTATIONS
 - B. EMPLOYEES OF THE MONTH

Special recognition was given to Grants Analyst Noel Canifax, Administration Employee of the Month for January and Utility Worker Chris Ballente, Maintenance Employee of the Month for January.

B. JOHN LOPEZ INSPIRATIONAL AWARD

Special recognition was given to Stockton Police Office Martin Miramontes, John Lopez Inspirational Award recipient.

6. PUBLIC COMMENT

Alan Wagner, President of ATU, Local 276, commented on increasing service, expanding RTD customer surveys to include people who do not currently ride the bus, and operator amenities at the Del Monte Yard.

Becky Thornton commented on Dial-A-Ride. Chair Restuccia requested that Director of Operations Norman Tuitavuki meet with Becky Thornton.

James Young reported that the bus stop and fare vending machine at Ben Holt and Pacific had been vandalized. He also complimented RTD for its new articulated buses.

7. REPORTS

A. MV REPORT

MV General Manager Susanna Sanchez reported on events at the County facility including participation in the Almond Blossom Festival parade; February's Heart Awareness wellness initiative; the upcoming Senior Awareness Day in May; MV's Safety Programs which include new campaigns on passenger safety and driver fatigue; and staff promotions.

C. STATE/FEDERAL LEGISLATIVE REPORT

The General Manager/CEO began her report with the State/Federal Legislative Report and provided the following comments:

- In February, RTD participated in the California Transit Association's (CTA) first ever "Fly-In" to Washington, D.C. This trip provided the opportunity for California transit agencies to weigh in as a distinct and separate voice on important issues that legislators are currently making decisions on and to champion the cause of public transportation.
- The delegation conveyed to the legislators that the reason that public transportation is so important is that "we are the vehicle that provides access to the education, healthcare, veteran, disabled and senior services that people need. Public transportation cuts greenhouse gas emissions and reliance on foreign oil, decreases travel times and traffic congestion, and provides jobs. Public transportation gets people to work and puts people to work."
- The General Manager/CEO also stated that she was proud to represent RTD as the Chair of CTA.

B. GENERAL MANAGER/CEO REPORT

The General Manager/CEO invited Marketing Specialist Cheryl Laughlin to provide a presentation on the Articulated Bus Rollout event.

After the presentation, Director Giovanetti congratulated RTD staff on the Articulated Bus Rollout. He also requested that the figures of the operator absentee rate average of 17.97% be re-checked in light of the requests for increased bus services.

Director Isetti commented regarding the trip to D.C. and the importance of public transit. He stated that it is important for RTD to be involved in the local discussions for planning and growth.

In response to Director Isetti's comment, General Manager/CEO Donna DeMartino gave assurance that RTD is always represented at the table and is regularly involved with meetings at SJCOG and with local development, as well as at the city, county, and federal levels.

8. CONSENT CALENDAR

- A. RESOLUTION: MINUTES OF THE FEBRUARY 14, 2014, REGULAR BOARD MEETING
Resolution No. 5514: Board approval of the February 14, 2014, Regular Board of Directors Meeting minutes
- B. RESOLUTION: AMEND EXHIBIT "A" (DESIGNATED POSITIONS) TO THE CONFLICT OF INTEREST CODE
Resolution No. 5515: Board approval to amend Exhibit "A" to the Conflict of Interest Code
- C. RESOLUTION: RESCIND RESOLUTION 5511 AND AWARD A CONTRACT FOR A REVISED CONTRACT AMOUNT TO BIG VALLEY FORD LINCOLN FOR SEVEN FORD C-MAX HYBRID VEHICLES IN A TOTAL CONTRACT AMOUNT NOT TO EXCEED \$187,201.00
Resolution No. 5516: Board approval to Rescind Resolution 5511 and Award a Contract for a Revised Contract Amount to Big Valley Ford Lincoln for Seven Ford C-Max Hybrid Vehicles in a total contract amount not to exceed \$187,201.00

ACTION: MOTION: DIRECTOR ISETTI SECOND: DIRECTOR SINGH

Roll Call:

AYES: Restuccia, Isetti, Bauer, Giovanetti, Singh

NAYES: None

ABSTAIN: None

ABSENT: None

9. INFORMATION ITEMS

- A. FY 2014 SECOND QUARTER KEY PERFORMANCE INDICATOR (KPI) REPORT
Director of Operations Norman Tuitavuki and Service Development Manager Nate Knodt provided a presentation on the FY 2014 Second Quarter KPI Report.

In response to General Manager/CEO Donna DeMartino's question Director of Operations Norman Tuitavuki confirmed that small maintenance defects such as adjusting a mirror are included in the reported number of defects, small defects are included.

Donna DeMartino also noted that RTD's success is based on monitoring ridership demand and that RTD does this through the following: collecting ridership information from RTD fare boxes; physically counting passengers using automated passenger counters; conducting surveys on buses, at the mall, and at public hearings within the community (where non-customers have opportunities to provide input). When routes show low ridership, RTD must take away from those to provide service where demand exists.

In response to Chair Restuccia's question regarding how on time performance is measured, Service Development Manager Nate Knodt responded that there is zero tolerance for leaving a time point early and arriving five minutes after a scheduled time is considered late. RTD adjusted some time points in low ridership areas and where there was not an urgent need for time points to be served at a specific time. Traffic and street patterns, stop lights, and traffic can make it difficult to meet certain time points at some intermediate stops.

In response to Director Giovanetti's suggestion that there may be merit in breaking down maintenance defect items into levels of severity – e.g., changing a mirror versus a bus being out of service to overhaul brakes, Director of Operations Norman Tuitavuki responded that RTD plans to provide that information at a future meeting.

B. "EAT SMART. MOVE MORE." WELLNESS INITIATIVE RESULTS

Risk Management Analyst Nancy Antonio provided a presentation on the results of the "Eat Smart. Move More." Wellness Initiative and reported on upcoming activities.

C. PROTERRA ELECTRIC BUS PROJECT

Grants Manager George Lorente provided an update on the Proterra Electric Bus Project.

In response to Director Isetti's comment that the substantial benefits of zero emissions are not reflected in the report, Grants Manager George Lorente stated that the information would be included in future reports.

In response to Director Giovanetti's question regarding the passenger capacity of the electric buses compared to that of the 40' buses, Grants Manager George Lorente responded that they are close in capacity. General Manager/CEO Donna DeMartino added that the electric buses are shorter; however because there is no engine compartment in the electric buses, there is more space passenger space.

D. FINANCIAL STATEMENTS

Finance Manager Virginia Alcayde provided the January Financial Reports to the Board.

In response to Director Isetti's question as to whether or not RTD has made progress with University of Pacific (UOP) advertising, especially with regards to the new articulated buses, Marketing and Communications Manager Paul Rapp noted that UOP is considering an advertising campaign for the fall.

Director Isetti commented that RTD appears to be low on expenses and asked if it is anticipated that RTD will be under budget as we move forward to the end of the year.

Finance Manager Virginia Alcayde stated that RTD will meet the budget based upon her projections.

10. QUESTIONS AND COMMENTS FROM DIRECTORS

Director Isetti expressed excitement at RTD being on the cutting edge and commended RTD employees.

11. CLOSED SESSION

Chair Restuccia announced that there would be no Closed Session.

12. ADJOURNMENT

Chair Restuccia adjourned the meeting at 11:30 p.m.