

MINUTES OF THE REGULAR MEETING OF THE
BOARD OF DIRECTORS OF THE
SAN JOAQUIN REGIONAL TRANSIT DISTRICT
TUESDAY, MARCH 19, 2013

The Board of Directors of the San Joaquin Regional Transit District (RTD) held a Regular Meeting at 3:00 p.m. on Tuesday, March 19, 2013, **IN THE BOARDROOM OF RTD'S DOWNTOWN TRANSIT CENTER, 421 E. WEBER AVENUE, STOCKTON, CALIFORNIA**

1. CALL MEETING TO ORDER Chair Giovanetti called the meeting to order at 3:00 p.m.
2. MOMENT OF SILENCE/REFLECTION
3. PLEDGE OF ALLEGIANCE TO THE FLAG
4. ROLL CALL Present: Les J. Fong Absent: Michael P. Restuccia
Duane Isetti
Joni Bauer
Gary S. Giovanetti

Staff Present

Donna DeMartino, General Manager/CEO
Gloria Salazar, Assistant General Manager/CFO
Al Hoslett, Legal Counsel
Lorena Herrera, Executive and Board Support Analyst
Deffria Bass-Nwoffiah, Administrative Assistant
Sharon Miller, Procurement Manager - Contracts
Norman Tuitavuki, Acting/Assistant Director of Operations
Paul Rapp, Marketing and Communications Manager
Virginia Alcayde, Finance Manager
Maria Laney, Transportation Supervisor
Jitendra Ram, Transportation Lead Supervisor
John Murphy, Maintenance Supervisor
Shiva Nambiar, Mechanic A
Phil Schmit, Facilities Technician C
Larry Rodriguez, Utility Worker
Alan Wagner, Mechanic C
Daniela Romero, Mobility Analyst

Members of the Public Who Indicated They Were Present

Jesse Lopez	Tu Can Nguyen	James Young
Kirt Pacheco	Alan Wagner	Chuck Strothers

5. SPECIAL PRESENTATION
 - A. TEAM AWARD

Special recognition was given to Transportation Supervisor Maria Laney,

Transportation Lead Supervisor Jitendra Ram, Maintenance Supervisor John Murphy, Mechanic A Shiva Nambiar, Facilities Technician C Phil Schmit, Utility Worker Larry Rodriguez, and Mechanic C Alan Wagner for receiving a Team Award.

6. PUBLIC COMMENT

Jesse Lopez commended RTD, the Route 55, and the coach operators.

Tu Can Nguyen shared her political views and spoke about organized crime.

James Young commented on graffiti on bus stops and benches.

Kirt Pacheco commented on employee health benefits.

Alan Wagner, President of the Amalgamated Transit Union, Local 276 (Union), thanked RTD for recognizing him with the Team Award. He also commented on absenteeism and employee health benefits.

Chuck Strothers commented on the construction on Miner Avenue and Wilson Way.

7. REPORTS

A. MV REPORT

MV General Manager Daniel Coerber provided an update on staffing levels at the County Yard and noted that MV recently began providing service in Ripon.

B. GENERAL MANAGER/CEO REPORT

The General Manager/CEO:

- Called upon Marketing and Communications Manager Paul Rapp to provide a presentation on the Hammer Triangle Station Launch Event.
- Called upon American Bus Benchmarking Group (ABBG) representative Alexander Barron to provide a presentation on ABBG.

In response to Chair Giovanetti's question regarding the cost of ABBG participation and selling information, Alexander Barron noted that there was a cost to RTD to participate; however, the group's information is not intended to be sold. He also mentioned that this is an ongoing process that is designed to help the group members improve performance over time.

In response to Director Fong's question on the size of the group, Alexander Barron noted that keeping the group size to 16 members keeps the data manageable and also allows enough breadth and depth to offer benefits.

Director Isetti noted that it would be beneficial to have The Record interview the visiting ABBG representatives, so that the public can be made aware of the benefits of RTD's participation in the ABBG.

C. STATE/FEDERAL LEGISLATIVE REPORT

The General Manager/CEO noted that FTA has issued a letter on contract piggy-backing and that it will not affect any of RTD's current procurements.

Director Isetti noted that it makes sense for smaller agencies to combine their buying power to get better pricing.

8. CONSENT CALENDAR

- A. RESOLUTION: MINUTES OF THE FEBRUARY 28, 2013 REGULAR BOARD MEETING
Resolution No. 5437: Board approval of the February 28, 2013 Regular Board of Directors Meeting minutes
- B. RESOLUTION: AUTHORIZE THE GENERAL MANAGER/CEO OR DESIGNEE TO FILE AND EXECUTE FY 2014 TRANSPORTATION PLANNING GRANT APPLICATION(S) WITH THE CALIFORNIA DEPARTMENT OF TRANSPORTATION (CALTRANS) FOR THE COMMUNITY-BASED TRANSPORTATION PLANNING, ENVIRONMENTAL JUSTICE, URBAN TRANSIT PLANNING, AND TRANSIT PLANNING STUDENT INTERNSHIP GRANT PROGRAMS
Resolution No. 5438: Board approval to authorize the General Manager/CEO or designee to file and execute FY 2014 Transportation Planning Grant Application(s) with Caltrans for the Community-Based Transportation Planning, Environmental Justice, Urban Transit Planning, And Transit Planning Student Internship Grant Programs
- C. RESOLUTION: AUTHORIZE THE NECESSARY ACTIONS TO EXECUTE CALTRANS STATE TRANSPORTATION IMPROVEMENT PROGRAM (STIP) TRANSPORTATION ENHANCEMENT SUPPLEMENTAL AGREEMENT NO. 002-N FOR THE BIKE RACK INSTALLATION PROJECT IN AN AMOUNT NOT TO EXCEED \$140,065.00
Resolution No. 5439: Board approval to authorize the Necessary Actions to Execute Caltrans STIP Transportation Enhancement Supplemental Agreement No. 002-N for the Bike Rack Installation Project in an amount not to exceed \$140,065.00

ACTION: MOTION: DIRECTOR ISETTI SECOND: DIRECTOR FONG
Roll Call:
AYES: Giovanetti, Isetti, Fong, Bauer
NAYES: None
ABSTAIN: None
ABSENT: Restuccia

9. ACTION ITEMS

- A. RESOLUTION: APPROVE AMENDMENT NO. 1 TO THE CONTRACT WITH PENNINO AND ASSOCIATES FOR PROJECT COORDINATION, POLICY, AND PUBLIC RELATIONS SERVICES IN AN AMOUNT NOT TO EXCEED \$30,000.00 IN A TOTAL CONTRACT AMOUNT NOT TO EXCEED \$180,000.00

Resolution No. 5440: Board approval of Amendment No. 1 to the Contract with Pennino and Associates for project coordination, policy, and public relations services in an amount not to exceed \$30,000.00 in a total Contract amount not to exceed \$180,000.00

ACTION: MOTION: DIRECTOR ISETTI SECOND: DIRECTOR BAUER
Roll Call:
AYES: Giovanetti, Fong, Bauer, Isetti
NAYES: None
ABSTAIN: None
ABSENT: Restuccia

Director Isetti noted that it is beneficial for RTD to work with a former City Manager.

B. RESOLUTION: AWARD A CONTRACT TO OAK PAPER PRODUCTS CO., INC. dba ACORN PAPER PRODUCTS COMPANY, LLC. FOR PURCHASE OF CUSTODIAL SUPPLIES IN A TOTAL CONTRACT AMOUNT NOT TO EXCEED \$169,019.63
Resolution No. 5441: Board approval to award a Contract to Oak Paper Products Co., Inc. dba Acorn Paper Products Company, LLC. for purchase of custodial supplies in a total contract amount not to exceed \$169,019.63

ACTION: MOTION: DIRECTOR ISETTI SECOND: DIRECTOR BAUER
Roll Call:
AYES: Giovanetti, Fong, Bauer, Isetti
NAYES: None
ABSTAIN: None
ABSENT: Restuccia

In response to Chair Giovanetti's question regarding the location of the company, Procurement Manager Sharon Miller noted that Acorn Paper Products Company, LLC is located in Galt.

10. INFORMATION ITEMS

A. FINANCIAL STATEMENTS

Finance Manager Virginia Alcaide provided the February Financial Reports to the Board.

In response to Director Isetti's question regarding unexpected expenses, Virginia Alcaide noted that she does calculations to determine the budget at year end and as of February the budget expenses do not exceed revenue.

12. QUESTIONS AND COMMENTS FROM DIRECTORS

Director Isetti noted that trash receptacles at high impact areas need to be identified and cleaned on a regular basis.

Chair Giovanetti noted that he and General Manager/CEO Donna DeMartino attended the American Public Transportation Association (APTA) Legislative Conference and he commented on the following topics:

- Federal Transit Administration Emergency Relief Program
- Federal Sequestration and Budget
- Center for Transportation Excellence Presentation
- APTA Goals
- Moving Ahead for Progress in the 21st Century (MAP-21)
- Mentoring Programs
- Americans with Disabilities Act of 1990 (ADA) Transportation Regulations

Chair Giovanetti also noted that he attended the San Joaquin Council of Governments Board Workshop, which provided information on Measure K.

13. CLOSED SESSION

Chair Giovanetti announced that there would be no Closed Session.

14. ADJOURNMENT

Chair Giovanetti adjourned the meeting at 4:35 p.m.